**DPS Schedule 6 (Order Form and Order Schedules)**

**Order Form**

ORDER REFERENCE: **CCZP24A09**

THE BUYER: **Cabinet Office**

BUYER ADDRESS **1 Horse Guards Road**

**London**

**SW1A 2HQ**

THE SUPPLIER: **National Centre for Social Research**

SUPPLIER ADDRESS: **35 Northampton Square,**

**London,**

**EC1V 0AX**

**United Kingdom**

REGISTRATION NUMBER: **04392418**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **13th January 2025**.

It’s issued under the DPS Contract with the reference number RM6126 for the provision of Disability Foresight Research.

DPS FILTER CATEGORY(IES):

Disability, Content analysis, Econometric analysis, Framework analysis, Impact assessment, Segmentation analysis, Social media analysis, Thematic analysis, Time-series analysis / forecasting, Climate change modelling, Demographic modelling, Quantitative, Qualitative, Mixed method (qualitative and quantitative), Co-creation / co-design, Depth interviews, Focus group discussions, Workshop, Systematic review (SR), Literature Review / Narrative Review / Narrative Literature Review, Horizon scanning, Behaviour change, Behavioural insights research, Behavioural economics research, Behavioural science, People with disabilities, People with physical health issues / long term illness, England, Wales, Scotland, Northern Ireland

Reference 54397

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6126
3. The following Schedules in equal order of precedence:

* Joint Schedules for RM6126
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors)
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
* Order Schedules for RM6126
  + Order Schedule 1 (Transparency Reports)
  + Order Schedule 2 (Staff Transfer)
  + Order Schedule 3 (Continuous Improvement)
  + Order Schedule 5 (Pricing Details)
  + Order Schedule 7 (Key Supplier Staff)
  + Order Schedule 9 (Security)
  + Order Schedule 14 (Service Levels)
  + Order Schedule 15 (Order Contract Management)
  + Order Schedule 20 (Order Specification)

1. CCS Core Terms (DPS version) v1.0.3
2. Joint Schedule 5 (Corporate Social Responsibility) RM6126
3. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

None

ORDER START DATE: 20th January 2025

ORDER EXPIRY DATE: 20th June 2025

ORDER INITIAL PERIOD: Six (6) Months

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is:

£50,000.00 (exc VAT)

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

BACS

BUYER’S INVOICE ADDRESS:

REDACTED TEXT under FOIA Section 40, Personal Information.

REDACTED TEXT under FOIA Section 40, Personal Information.

BUYER’S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40, Personal Information.

BUYER’S ENVIRONMENTAL POLICY

<https://www.gov.uk/government/publications/cabinet-office-environmental-policy-statement/cabinet-office-environmental-policy-statement>

BUYER’S SECURITY POLICY

https://www.gov.uk/government/publications/security-policy-framework/hmg-security-policy-framework

SUPPLIER’S AUTHORISED REPRESENTATIVE

Name: REDACTED TEXT under FOIA Section 40, Personal Information.

Role: REDACTED TEXT under FOIA Section 40, Personal Information.

Email REDACTED TEXT under FOIA Section 40, Personal Information.

Address: REDACTED TEXT under FOIA Section 40, Personal Information.

SUPPLIER’S CONTRACT MANAGER

Name: REDACTED TEXT under FOIA Section 40, Personal Information.

Role: REDACTED TEXT under FOIA Section 40, Personal Information.

Email Address: REDACTED TEXT under FOIA Section 40, Personal Information.

Address: REDACTED TEXT under FOIA Section 40, Personal Information.

PROGRESS REPORT FREQUENCY

Written bi-weekly check-ins received by 5pm on a Friday

PROGRESS MEETING FREQUENCY

A bi-weekly meeting will be held between the supplier, and the contract manager to monitor performance and progress in addition to the bi-weekly reports.

KEY STAFF

Name: REDACTED TEXT under FOIA Section 40, Personal Information.

Role: REDACTED TEXT under FOIA Section 40, Personal Information.

Email Address: REDACTED TEXT under FOIA Section 40, Personal Information.

Address: REDACTED TEXT under FOIA Section 40, Personal Information.

Name: REDACTED TEXT under FOIA Section 40, Personal Information.

Role: REDACTED TEXT under FOIA Section 40, Personal Information.

Email Address: REDACTED TEXT under FOIA Section 40, Personal Information.

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Role: REDACTED TEXT under FOIA Section 40, Personal Information.

Email Address: REDACTED TEXT under FOIA Section 40, Personal Information.

Address**:** REDACTED TEXT under FOIA Section 40, Personal Information.

KEY SUBCONTRACTOR(S)

Not applicable

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Not applicable

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | REDACTED TEXT under FOIA Section 40, Personal Information. | Signature: | REDACTED TEXT under FOIA Section 40, Personal Information. |
| Name: | REDACTED TEXT under FOIA Section 40, Personal Information. | Name: | REDACTED TEXT under FOIA Section 40, Personal Information. |
| Role: | REDACTED TEXT under FOIA Section 40, Personal Information. | Role: | REDACTED TEXT under FOIA Section 40, Personal Information. |
| Date: | 20th January 2025 | Date: | 23rd January 2025 |