

## Framework Schedule 6 (Order Form and Call-Off Schedules)

### PART A: Further Competition Order Form

**CALL-OFF REFERENCE:** ITT\_1810 / Project\_7316 / con\_18504

**THE BUYER:** The Secretary of State for Education  
("Department for Education")

**BUYER ADDRESS:** Sanctuary Buildings, 20 Great Smith St,  
Westminster, London, SW1P 3BT

**SUPPLIER REFERENCE:** RM3808-1582

**THE SUPPLIER:** Vodafone Limited

**SUPPLIER ADDRESS:** Vodafone House, The Connection, Newbury,  
Berkshire RG14 2FN

**REGISTRATION NUMBER:** 01471587

**DUNS NUMBER:** 22-648-8435

**SID4GOV ID:** N/A

#### APPLICABLE FRAMEWORK CONTRACT:

This Order Form is for the provision of the Call-Off Deliverables and dated **10<sup>th</sup> February 2023**.

It is issued under the Framework Contract with the reference number RM3808 for the provision of Network Services.

#### CALL-OFF LOT(S):

Lot 1 – Data Access Services.

#### CALL-OFF INCORPORATED TERMS:

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation).
3. The following Schedules in equal order of precedence:
  - Joint Schedules for **ITT\_1810 / Project\_7316 / con\_18504**:
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)

## Framework Schedule 6 (Order Form and Call-Off Schedules)

Crown Copyright 2018

- Joint Schedule 10 (Rectification Plan)
  - Joint Schedule 11 (Processing Data)
  - **Call-Off Schedules for ITT\_1810 / Project\_7316 / con\_18504:**
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 4 (Call-Off Tender)
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 6 (ICT Services)
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
- Part B
- Call-Off Schedule 9 (Security)
  - Call-Off Schedule 10 (Exit Management)
  - Call-Off Schedule 11 (Installation Works)
  - Call-Off Schedule 13 (Implementation Plan and Testing)
  - Call-Off Schedule 14 (Service Levels)
  - Call-Off Schedule 15 (Call-Off Contract Management)
  - Call-Off Schedule 16 (Benchmarking)
  - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3.0.5).
  5. Joint Schedule 5 (Corporate Social Responsibility).

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

### CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:

See details in Annex A: Buyer Security Requirements of Call-Off Schedule 9 (Security).

**CALL-OFF START DATE:** 10<sup>th</sup> February 2023

**CALL-OFF EXPIRY DATE:** 9<sup>th</sup> February 2026

**CALL-OFF INITIAL PERIOD:** 3 Years

**CALL-OFF OPTIONAL EXTENSION PERIOD:** 1 Year + 1 Year

### MINIMUM PERIOD OF NOTICE FOR TERMINATION WITHOUT REASON:

See details in Core Terms (version 3.0.5).

### CALL-OFF DELIVERABLES:

See details in Call-Off Schedule 20 (Call-Off Specification).

**Framework Schedule 6 (Order Form and Call-Off Schedules)**

Crown Copyright 2018

**MAXIMUM LIABILITY:**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

██████████.

**CALL-OFF CHARGES:**

See details in Call-Off Schedule 5 (Pricing Details).

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Schedule 3 (Framework Prices).

The Charges will not be impacted by any change to the Framework Prices.

**REIMBURSABLE EXPENSES:**

Not recoverable.

**PAYMENT METHOD:**

The Supplier shall submit electronic invoices directly to the billing address(es) as per the Buyer's order. The Supplier shall invoice the Buyer for Goods and for Services in accordance with Call-Off Schedule 5 (Pricing Details). Payment to be made by BACS payment.

**BUYER'S INVOICE ADDRESS:**

██████████

All invoices must include the purchase order number

A copy of the invoice must also be sent to the Buyer specified within the Purchase Order

**BUYER'S AUTHORISED REPRESENTATIVE:**

██████████

Deputy Director – Infrastructure and Platforms Division

██████████

Bishopsgate House, Feethams, Darlington, DL1 5QE

**BUYER'S ENVIRONMENTAL POLICY:**

Not Applicable.

**ADDITIONAL INSURANCES:**

Details of Additional Insurances required in accordance with Joint Schedule 3 (Insurance Requirements).

**GUARANTEE:**

Not applicable.

**SOCIAL VALUE COMMITMENT:**

Framework Ref: RM3808

Project Version: v1.1

Model Version: v3.2

## **Framework Schedule 6 (Order Form and Call-Off Schedules)**

Crown Copyright 2018

The Supplier shall adhere to the Social Value commitments as outlined within Call-Off Schedule 4 (Call-Off Tender) and the agreed KPIs outlined at Part C Annex 1: Additional Performance Monitoring Requirements of Call-Off Schedule 14 (Service Levels).

### **STAFF TRANSFER:**

The following parts of Call-Off Schedule 2 (Staff Transfer) shall apply:  
Part C (No Staff Transfer On Start Date)  
Part E (Staff Transfer on Exit)

### **QUALITY PLAN:**

If requested by the Buyer, the Supplier will provide a Quality Plan within 15 Working Days.

### **MAINTENANCE OF ICT ENVIRONMENT:**

The Supplier must provide a Maintenance Schedule to the Buyer for Approval within 15 Working Days.

### **BUSINESS CONTINUITY AND DISASTER RECOVERY:**

In accordance with Call-Off Schedule 8 (Business Continuity and Disaster Recovery) Part B, the Supplier shall prepare and deliver a bespoke BCDR Plan for the Buyer's written approval within 3 months of the contract Start Date.

### **SECURITY REQUIREMENTS:**

In accordance with Call-Off Schedule 9, Part B (Long Form Security Requirements) applies.

### **BUYER'S SECURITY POLICY:**

See details in Annex A: Buyer Security Requirements of Call-Off Schedule 9 (Security).

### **INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS):**

See details in Call-Off Schedule 9 (Security).

### **CLUSTERING:**

Not Applicable.

### **SERVICE LEVELS AND SERVICE CREDITS:**

Service Credits will accrue in accordance with Call-Off Schedule 14 Part B (Long Form Service Levels and Service Credits).

The required Service Maintenance Level is **Level 4**.

The Service Credit Cap is in accordance with Call-Off Schedule 14 (Service Levels).

The Service Period is **1 Month**.

**PERFORMANCE MONITORING:**

See details in Call-Off Schedule 14 (Service Levels) Part C and Annex 1 to Part C.

Additional performance monitoring required:  
No.

**SUPPLIER'S AUTHORISED REPRESENTATIVE:**

[REDACTED]

Sales Support Coordinator

[REDACTED]

Vodafone HQ, The Connection, Newbury, Berkshire, RG14 2FN

**SUPPLIER'S CONTRACT MANAGER:**

[REDACTED]

Frameworks Manager

[REDACTED]

Vodafone HQ, The Connection, Newbury, Berkshire, RG14 2FN

**PROGRESS REPORT FREQUENCY:**

As described in Call-Off Schedule 1 (Transparency Reports).

**PROGRESS MEETING FREQUENCY:**

Monthly – beginning of the month

**OPERATIONAL BOARD:**

In accordance with Call-Off Schedule 15 (Call-Off Contract Management) the Operational Board members, frequency and location of board meetings and planned start date by which the board shall be established.

**KEY STAFF:**

See details in Call-Off Schedule 7 (Key Supplier Staff).

**KEY SUBCONTRACTOR(S):**

None at contract signature stage.

**COMMERCIALLY SENSITIVE INFORMATION:**

See details in Joint Schedule 4 (Commercially Sensitive Information).