

Contract Deliverables

Item	Contract Reference	Description	Delivery Date ¹
1	SoW 01	Contract Start Up Meeting	Within 30 working days after Contract Award
2	SoW 02	Quarterly Project Reviews with agenda and minutes	Held on a quarterly basis, agenda to be provided by Contractor 5 days before the meeting, minutes to be delivered within 5 working days after each meeting.
3	SoW 03	SQEP Project Manager	CV of SQEP PM with ITN Response
4	SoW 04	Project Management Plan (PMP)	Statement of compliance with tender response. Draft PMP at Contract Award. Initial PMP delivered 30 days post contract award
5	SoW 05	Schedules	Deliver a schedule along with response to tasking form. Update schedule 5 days prior to the Quarterly Project Review Meetings.
6	SoW 06	Risk Management	Draft Risk Register with tender response. Revised plan 60 days post contract award. Report updated as required throughout life of project.
7	SoW 07	The Contractor shall provide a Joint Action Log to capture actions through the project, and a Joint Project Log to detail project history and working decisions.	JAL and JPL delivered 30 days post contract award. Logs updated as required throughout life of project
8	SoW 08	The Contractor shall be required to plan and implement an effective Safety and Environmental Management System (SEMS) in accordance with DEF STAN 00-056, DEF STAN 00-051 and MoD Acquisition Safety and Environmental Management System (ASEMS) and any associated standards as applicable (e.g., DEF STAN 00-055), ensuring all the products, services or systems are safe for people and the environment.	Initial draft of statements and declarations summarising how the Contractor is going to meet all safety and environmental management deliverables to be returned with tender response. SEMP, SECR, Hazard log, EFM and

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Item	Contract Reference	Description	Delivery Date ¹
			Legislation Compliance Matrix to be supported from contract award
9	SoW 09	Security Management	Cyber Essentials Certificate provided with ITN response. Completed SAQ with ITN response. Cyber Implementation Plan (if required) within 30 days from Contract Award.
10	SoW 10	Project Security Management Plan	Initial draft statements and declarations summarising how the contractor is going to meet the Project Security requirements with ITN response. Initial Engineering Management Plan (EMP) to be delivered with the Tender return.
11	SoW 11	Engineering Management	Draft EMP with tender response. Revised EMP to be delivered 90 days post contract award
12	SoW 12	Requirements Management Verification and Validation Requirements Matrix (VVRM)	Submitted as part of the draft EMP at tender response. Maintained and Updated throughout the contract period.
13	SoW 13	Integrated Test/Trials, Evaluation and Acceptance Plans (ITEAPs)	Submitted as part of the draft EMP at tender response. ITEAPS will be needed for each product bought into service throughout the contract period.
14	SoW 14	Market Scoping Studies (MSS)	All reports submitted shall be of the same, or greater, quality than the Market Scoping study submitted at ITN.
15	SoW 15	Configuration Management	Initial draft of statements and declarations delivered with ITN response. Configuration Management Plan (CMP) formally issued to and accepted by the Authority within the Contractor's Integrated Support Plan

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			(ISP) within 90 days of contract award.
16	SoW 16	Supportability. The Contractor Shall provide an Integrated Support Plan (ISP)	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements covered within the Authority's ILS Plan delivered with ITN return. Full Integrated Logistics plan to be delivered 90 days post contract award
17	SoW 17	Materiel and Financial Accounting	Delivery of statements confirming elements of ISP will be met. As detailed within the Authority's ILS Plan. Future iterations will be advised by the Authority after Contract Award with the full ISP delivered 90 days post contract award.
18	SoW 18	Technical Publication (Equipment/ System Documentation	The Contractor shall provide a draft Technical Information Management Plan (TIMP) as part of Tender return. An initial TIMP is to be delivered with the ISP within 30 days of contract award.
19	SoW 19	Quality Management Plan.	The Contractor shall provide a draft Quality Management plan (QMP) as part of Tender return Initial draft of statements and declarations summarising how a contractor is going to meet all QM elements delivered with ITN response. Revised plan to be delivered 90 days post contract award.
20	SoW 20	Obsolescence Management	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements covered within the Authority's ILS Plan delivered with ITN return.

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			Full Integrated Logistics plan to be delivered 90 days post contract award.
21	SoW 21	Disposal Management	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements covered within the Authority's ILS Plan delivered with ITN return. Full Integrated Logistics plan to be delivered 90 days post contract award.
22	SoW 22	Packaging, Handling, Storage and Transportation (PHS&T)	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements covered within the Authority's ILS Plan delivered with ITN return. Full Integrated Logistics plan to be delivered 90 days post contract award.
23	SoW 23	Availability, Reliability & Maintainability	<p>1. The Contractor shall provide an initial statement declaring they are able to meet all elements of the Reliability and Maintainability Case Report covered within the Authority's ILS Plan.</p> <p>2. Further iterations of this document will be as agreed with the Authority and a final issue to be delivered 90 days post contract award.</p>
24	SoW 24	Maintenance Plan	<p>1. The Contractor shall provide an initial statement declaring they are able to meet all elements of the Maintenance Plan as part of the Tender Return,</p> <p>2. Confirm that the contractor can provide Level 4 engineering and technical services for the contract period.</p>

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			<p>3. Detail preventative maintenance and any required specialist equipment.</p> <p>4. A full and final version of this to be delivered with the ISP 90 days post contract award</p>
25	SoW 25	Special Tools and Test Equipment (ST&E) Plan	<p>The Contractor shall provide an initial statement declaring they are able to meet all elements of the S&TE Plan as part of the Tender Return,</p> <p>2. A full and final version of this to be delivered with the ISP 90 days post contract award</p>
26	SoW 26	Technical Support	Draft Technical Support (TS) Plan delivered as part of ITN response. Full and final version to be delivered within 90 days of contract award and maintained throughout the life of the project.
27	SoW 27	Spares	Draft Spares Plan delivered as part of ITN response. Full and final version to be delivered within 90 days of contract award and maintained throughout the life of the project.
28	SoW 28	Repairs	Draft Repairs Plan delivered as part of ITN response. Full and final version to be delivered within 90 days of contract award and maintained throughout the life of the project.
29	SoW 29	Software and Licences	Initial draft of statements and declarations summarising how a contractor is going to meet all ILS elements covered within the Authority's ILS Plan delivered with ITN return. Full Integrated Logistics

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			plan to be delivered 90 days post contract award.
30	SoW 30	Framework Tasking	Throughout the contract period, following the tasking process.
31	DEFCON 565	Supply Chain Resilience and Risk Awareness	The Contractor shall provide supply chain information within 1 month of Contract Award and shall report against the requirements of this DEFCON on an annual basis and immediately when the Contractor has identified a new supply chain risk.
32	T&Cs 2.17& DEFCON 647	Earned Value Management	Quarterly with the Quarterly Progress Report
33	T&Cs 5.1	Intellectual Property Register	With ITN response and a new DF711 with every new Framework Task.
34	T&C 5.2	Subcontractor IPR	Notification to Authority that subcontract IP will be created to allow the Authority to enter into an agreement with the subcontractor to protect Intellectual Property
35	T&C 5.3	Software Licencing – DEFFORM 701	Agreement with the Authority of a DEFFORM 701 for any new software to be licenced under the Contract.
36	T&C 7.10	Exit Plan	An exit plan shall be provide within 3 months of the Contract Effective Date.

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¹ Days are calander days unless stated as working days.