

HMP Forest Bank

Commercial and Contract Management Directorate

SCHEDULE 8:

DAILY REPORT

Version number	Issue Date	Comment				
1.0	April 2025	Execution Version				



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CONTENTS



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		Daily F	Report for: [day/m	onth/year]							
Availability				Doubled Up Prisoners							
Location (HB/Wing)	A Available Prisoner Places	B Unavailable Prisoner Places and all Logged Unavailabilit y Times*	C No of Prisoners accommodate d at the Prison	D No o Prison sharin Single P Cel	of ners ng a Prison	E Total No of Contractor Doubled Up Prisoners	F No of Contractor Doubled Up Prisoners for Legitimate Operational Reasons	G No Autho Requ Doublo Priso	of ority ired ed Up	H No of Contractor Doubled Up Prisoners exceeding the Permitted Level	
Totals Comment:											
Signed (Director):					Name:				Date:		
Signed (Controller):					Name:				Date:		
Number of U	Unavailable Pr	isoner Places and	d Logged Availal	bility Tim	e: []				



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*The Contractor shall identify separately any Unavailable Prisoner Place due to PPM and Unavailable Prisoner Place due to Reactive Maintenance including the Cell number, first date and scheduled final date of Unavailability (all as defined in **Schedule 14 (Payment Mechanism**)).