

**Framework Schedule 6 (Order Form Template and Call-Off Schedules)**  
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## **Framework Schedule 6 (Order Form Template and Call-Off Schedules)**

### **Order Form**

CALL-OFF REFERENCE:	<b>C191406</b>
THE BUYER:	<b>The Secretary of State for Health and Social Care, as part of the Crown through the UK Health Security Agency</b>
BUYER ADDRESS	<b>Nobel House, 17 Smith Square, London, SW1P 3HX</b>
THE SUPPLIER:	<b>AA Xpress Ltd</b>
SUPPLIER ADDRESS:	<b>Unit 3 Blezard Court, Transbritannia Enterprise Park, Blaydon-On-Tyne, England, NE21 5NH</b>
REGISTRATION NUMBER:	<b>12176066</b>
DUNS NUMBER:	<b>225313875</b>
SID4GOV ID:	<b>N/A</b>

### **APPLICABLE FRAMEWORK CONTRACT**

This Order Form is for the provision of the Call-Off Deliverables and dated 27<sup>th</sup> July 2023

It's issued under the Framework Contract with the reference number **RM6282** for the provision of Storage, Distribution, Kitting and Associated Services

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**CALL-OFF LOT(S):**

<b>Lot Number</b>	<b>Lot Description</b>	<b>Call-Off Schedule</b>	<b>Relevant (Yes / No)</b>
1a	International Warehousing Services	24	
1b	Air Freight and Air Charter Services	25	
1c	Rail Freight Services	26	
1d	Road Freight Services	27	
1e	Sea Freight Services	28	
2	Quality Control		
3a	Storage Services	29	
<b>3b</b>	<b>Kitting and Fulfilment Services</b>	<b>30</b>	<b>Yes</b>
3c	Transport and Distribution Services	31	
4a	Residential Collections and Drop Off Points	32	
4b	Specialist Collection and Delivery Services	32	
5	Disposal and Recycling Services		
6	Print Services	33	
7a	Cardboard Packaging		
7b	Corrugated Packaging		
7c	Plastic and Security Packaging		
7d	Medical Packaging		

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**CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing, we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6282**
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
  - Joint Schedules for **RM6282**
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
    - Joint Schedule 13 (Continuous Improvement)
    - Joint Schedule 14 (Benchmarking)
  - Call-Off Schedules for **C76662**
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 10 (Exit Management)
    - Call-Off Schedule 14 (Service Levels)
    - Call-Off Schedule 15 (Call-Off Contract Management)
    - Call-Off Schedule 20 (Call-Off Specification)
    - Call-Off Schedule 30 (Kitting and Fulfilment)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) **RM6282**
7. Call-Off Schedule 4 (Call-Off Tender)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

The following Special Terms are incorporated into this Call-Off Contract:

**Special Term 1: Contract Value** – This Call-Off Contract is up to the value of £772,000 (exclusive of VAT). The value is indicative and does not represent any commitment or

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guarantee by The Authority of the spent under this contract. The Contractor shall be paid by The Authority on successful delivery of the deliverables.

**Special Term 2: Supplier as a Data Processor** – Personal data such as names, addresses, contact details and associated data in relation to management and operation of this Call-Off Contract may be shared. The Supplier and its Sub-contractor must ensure that it has in place Protective Measures, which are appropriate to protect against a Data Loss Event.

CALL-OFF START DATE: **01/08/2023**

CALL-OFF EXPIRY DATE:: **31/03/2024**

**CALL-OFF DELIVERABLES**

See details in Call-Off Schedule 20 (Call-Off Specification)]

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

**CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

The payment method for this Call-Off Contract is BACS.

The Supplier will issue electronic invoices. The Buyer will pay the Supplier within 30 days of receipt of a valid invoice.

**BUYER'S INVOICE ADDRESS:**

All Invoices will be sent to: [REDACTED]

UKHSA Billing Address: Accounts Payable; UK Health Security Agency, Manor Farm Road, Porton Down, Salisbury, SP4 0JG,  
UKHSA VAT No: GB888851648

Order Number and Date must be quoted on Invoices, Delivery Notes, and any other correspondence.

**BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
[REDACTED]  
[REDACTED]

Nobel House, 17 Smith Square, London, SW1P 3JR

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**BUYER'S ENVIRONMENTAL POLICY**

Available online at: <https://www.gov.uk/government/publications/cabinet-office-environmental-policy-statement>

**BUYER'S SECURITY POLICY**

Available online at: <https://www.gov.uk/government/publications/security-policy-framework>

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]  
[REDACTED]  
[REDACTED]

Unit 3, Blezard Court, Transbritannia Enterprise Park, Blaydon-on-Tyne, NE21 5NH

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]  
[REDACTED]  
[REDACTED]

Unit 3, Blezard Court, Transbritannia Enterprise Park, Blaydon-on-Tyne, NE21 5NH

**PROGRESS REPORT FREQUENCY**

To be determined at mobilisation.

**PROGRESS MEETING FREQUENCY**

Monthly on the first Working Day of each quarter

**KEY STAFF**

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]

**KEY SUBCONTRACTOR(S)**

Details to be confirmed.

**COMMERCIALLY SENSITIVE INFORMATION**

Not applicable

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**SERVICE CREDITS**

Service Credits will accrue in accordance with Call-Off Schedule 14 (Service Levels).

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

Not applicable

**Signed by the authorized representative of THE AUTHORITY**

DocuSigned by:

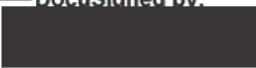


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**Signed by the authorized representative of THE SUPPLIER**

DocuSigned by:



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Date Signed: 27/07/23