



BIRMINGHAM AND SOLIHULL PROCUREMENT COLLABORATIVE

acting on behalf of

Birmingham Women's and Children's NHS Foundation Trust Forward Thinking Birmingham

Birmingham and Solihull Mental Health NHS Foundation Trust

Tender Reference: PROC.90.005

Deadline for Tenders to be received: as per date and time in Atamis

SECTION B: TENDER SCHEDULES

TO BE COMPLETED AND RETURNED BY BIDDERS (WHERE STATED IN SUMMARY TABLE on page 3)

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SUMMARY TABLE

Tender Schedules (to be returned by Bidders)	
Annex B1	Eligibility Questions in accordance with the instructions set out in section 3 of Section A of the ITT
Annex B3	Tender Response Document
Annex B4	Commercial Schedule
Annex B5	Confidential and Commercially Sensitive Information
Annex B6	Administrative instructions
Annex B7	Form of Tender
Annex B8	Social Value Evaluation Response Document
Annex B9	Information Governance Response Document

ANNEX B1

ELIGIBILITY QUESTIONS AND RESPONSES

Please find project specific pass / fail questions for this tender within the “Qualification Envelope” on the e-Tendering Platform.

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ANNEX B2

SPECIFICATION

Please find “Tender Specification” for this tender within a separate document located in the attachments on the e-Tendering Platform.

ANNEX B3 - TO BE RETURNED WITH YOUR TENDER SUBMISSION

TENDER RESPONSE DOCUMENT

Please find the “Technical Response Document” for this tender within a separate document located in the attachments on the e-Tendering Platform.

Please follow the necessary instructions to upload your completed copy to the “Technical Envelope”.

Note to Bidders: Your response to this Annex B3 will be included in Call-Off Schedule 4 (Call Off Tender) of the contract. As such, it will form part of your contractual obligations to the Authority if you are awarded a contract.

ANNEX B4 – TO BE RETURNED WITH YOUR TENDER SUBMISSION

COMMERCIAL SCHEDULE

Please find the “Commercial Evaluation- Bidder Response” for this tender within a separate document located in the attachments on the e-Tendering Platform.

Please following the necessary instructions to upload your completed copy to the “Commercial Envelope”.

1 GENERAL INSTRUCTIONS

- 1.1 All pricing should be in pound sterling (£GBP). If applicable, please convert you currency into UK sterling using the rate published by the European Central Bank on the date you submit your Tender.
- 1.2 Costs should be quoted exclusive of VAT. Please confirm this in your Commercial Schedule and indicate if the project will attract VAT and at what rate.
- 1.3 If your proposal includes costs for sub-contractors, these costs must be identified and shown inclusive of any VAT they will charge you.
- 1.4 Any Bid which exceeds the Authority's available budget shall be treated as non-compliant and rejected. The available budget not to be exceeded is £1,000,000 incl VAT.

Note to Bidders: Your response to this Annex B4 will be included in Call-Off Schedule 5 (Pricing Details) of the contract. As such, it will form part of your contractual obligations to the Authority if you are awarded a contract.

ANNEX B5 – TO BE RETURNED WITH YOUR TENDER SUBMISSION

CONFIDENTIAL AND COMMERCIALY SENSITIVE INFORMATION

Please find within a separate document located in the attachments on the e-Tendering Platform.

ANNEX B6 – TO BE RETURNED WITH YOUR TENDER SUBMISSION

ADMINISTRATIVE INSTRUCTIONS

Please find within a separate document located in the attachments on the e-Tendering Platform.

ANNEX B7 – TO BE RETURNED WITH YOUR TENDER SUBMISSION

FORM OF TENDER

Please find within a separate document located in the attachments on the e-Tendering Platform.

ANNEX B8 – TO BE RETURNED WITH YOUR TENDER SUBMISSION

SOCIAL VALUE CRITERIA

Please find the “Social Value Criteria” for this tender within a separate document located in the attachments on the e-Tendering Platform for your information.

ANNEX B9

INFORMATION GOVERNANCE RESPONSE

Please find the “Information Governance Response” for this tender within a separate document located in the attachments on the e-Tendering Platform for your information.