

DPS FRAMEWORK SCHEDULE 4: LETTER OF APPOINTMENT AND CONTRACT TERMS

Part 1: Letter of Appointment

BMG Research Ltd

REDACTED

Dear REDACTED

Letter of Appointment

This letter of Appointment dated 03rd May 2019, is issued in accordance with the provisions of the DPS Agreement (RM6018) between CCS and the Supplier.

Capitalised terms and expressions used in this letter have the same meanings as in the Contract Terms unless the context otherwise requires.

Order Number:	REDACTED
From:	Crown Commercial Service ("Customer") REDACTED
To:	BMG Research Ltd ("Supplier") REDACTED

Effective Date:	03 rd May 2019
Expiry Date:	End date of Initial Period: 02 nd May 2020 End date of Maximum Extension Period: 2 nd May 2021 Minimum written notice to Supplier in respect of extension: 30 days

Services required:	Set out in Section 2, Part B (Specification) of the DPS Agreement and refined by: <ul style="list-style-type: none">· the Customer's Project Specification attached at Annex A and the Supplier's Proposal attached at Annex B
--------------------	---

Key Individuals:	REDACTED
[Guarantor(s)]	Not Applicable

Contract Charges (including any applicable discount(s), but excluding VAT):	<p>The Contract shall be for a Maximum value of £85,000.00 (Excluding VAT) and Inclusive of all extension options. The Authority reserve the right to neither invoke the extension option nor spend all of the budget.</p> <p>All Costs will be bench marked against the firm rates included in the contract.</p> <p>The maximum contract value for the initial one (1) year term is £39,100.00 (excluding VAT).</p> <p>For a Full breakdown of costs please see Annex 1 of Attachment 5A-RM6018 Contract Terms and Conditions.</p> <p>All cost shall be benchmarked against the rates which are firm for the duration of the contract.</p> <p>.</p>
Insurance Requirements	As per Terms and Conditions of RM6018
Liability Requirements	Suppliers limitation of Liability as per Clause Error! Reference source not found. RM6018 of the Contract Terms and Conditions.
Customer billing address for invoicing:	REDACTED

GDPR	As per ANNEX A - Contract Terms Schedule 7 (Processing, Personal Data and Data Subjects
------	---

Alternative and/or additional provisions (including Schedule 8(Additional clauses)):	N/A
--	-----

FORMATION OF CONTRACT

BY SIGNING AND RETURNING THIS LETTER OF APPOINTMENT (which may be done by electronic means) the Supplier agrees to enter a Contract with the Customer to provide the Services in accordance with the terms of this letter and the Contract Terms.

The Parties hereby acknowledge and agree that they have read this letter and the Contract Terms.

The Parties hereby acknowledge and agree that this Contract shall be formed when the Customer acknowledges (which may be done by electronic means) the receipt of the signed copy of this letter from the Supplier within two (2) Working Days from such receipt

For and on behalf of the Supplier:

For and on behalf of the Customer:

Name and Title: REDACTED

Name and Title: REDACTED

Signature: REDACTED

Signature: REDACTED

Date: REDACTED

Date: REDACTED

ANNEX A

Customer Project Specification

REDACTED

ANNEX B
Supplier Proposal

REDACTED