



Ministry  
of Defence

**Lorna Callun MCIPS**  
Commodities-ComrcI-Fuel-SCM  
Defence Fuels  
Elm 2C #4233  
MOD Abbey Wood  
Bristol  
BS34 8JH



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World Fuel Services Europe Ltd  
62 Buckingham Gate  
London  
SW1E 6AJ

FAO: Mr Paul Belk

Please reply to:  
Mrs Lorna Callun MCIPS  
[descommodities-comrcI-  
fuel@mod.uk](mailto:descommodities-comrcI-fuel@mod.uk)  
Tel: 030 679 83561  
Our Reference:  
DFFS/5012/0069  
Date:  
14 March 2016

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Dear Sirs,

**OFFER OF CONTRACT DFFS/5012/0069 – BULK FUELS ACQUISITION FRAMEWORK  
AGREEMENT– SUPPLY F-76 FOB FOR ONWARD SUPPLY TO LOCH STRIVEN and  
GARELOCHHEAD - APRIL 2016**

1. You are hereby informed of the Department's Offer and you are invited to accept the Offer of Contract, in accordance with Framework Agreement DFFS/5012, the attached Schedule of Requirements and Annex A, which details any special conditions specific to this Contract.
2. If you wish to accept this offer, please complete and sign two copies of the DEFFORM 10 returning one copy by post to the point of contact detailed above within 2 working days of the date of this Offer (please send a copy by email and the original in the post). Your acceptance of the Department's offer must be unqualified. If you do not accept the Department's offer within the period specified, then the Department's offer will lapse.
3. All terms and conditions of the overarching Framework Agreement DFFS/5012 shall apply as shall the special terms and conditions attached at Annex A.
4. No contract will come into existence until you have accepted the Department's offer in accordance with paragraph 2 above. Accordingly, prior to your unconditional acceptance of this offer, the Department shall not be responsible in any way whatsoever for any:
  - a. work undertaken by you; or
  - b. any costs incurred by you.
5. When you have accepted the Department's offer in accordance with paragraph 2 above, you must proceed with the performance of the Contract.
6. Nothing contained in this Offer and in the attached Schedule shall be construed as notifying or implying acceptance by the Department of any estimated or suggested price or of any condition

of contract which may have been referred to orally or in writing in any previous discussion or correspondence.

Yours faithfully

LORNA CALLUN  
DES Commodities Commercial Fuel SCM

<b>Supplier:</b> World Fuel Services Europe Ltd 62 Buckingham Gate London SW1E 6AJ	<b>MINISTRY OF DEFENCE</b>  SCHEDULE OF REQUIREMENTS FOR THE SUPPLY OF F-76 FOB FOR ONWARD SUPPLY TO LOCH STRIVEN & GARELOCHHEAD – APRIL 2016	Contract No: DFFS/5012/0069
Issued with: Offer of Contract Letter, dated 14 March 2016		

**Table 1 - Items**

Item No	Description	Quantity	Firm Price
1	F-76 (Fuel Naval Distillate) Def Stan 91-4 Latest Issue.	23,000m <sup>3</sup>	SEE ANNEX A

**Table 2 - Packaging Requirements**

Item No	Packaging Spec/Special Markings etc
1	N/A

**Table 3 – Delivery Period**

Item No	Start	Rate	Finish	<b>CONDITIONS OF CONTRACT</b> This contract is subject to the terms and conditions of Framework Agreement DFFS/5012 and the attached Special Conditions at Annex A
Main Contract Period				
1	15 April 2016	As Authorised Demand Orders	19 April 2016	
Option Period				
1	N/A	N/A	N/A	

### 1. Duration of the Contract

Supply and Delivery of the product detailed in the Schedule of Requirements (SOR) shall take place during the period 15 - 19 April 2016.

### 2. Pricing Mechanism

The Pricing Mechanism shall be the average of the mean of the quotations published by the Platts Marketscan under the heading FOB NEW Gasoil 0.1%, code AAWR00, 5 days centred around the Bill of Lading date (2 days before, B/L date and 2 days after). In the event that the Bill of Lading is a Saturday, the 5 days shall be Wed, Thur, Fri, Mon, Tue. If the Bill of Lading is a Sunday, the 5 days shall be Thur, Fri, Mon, Tue, Wed. In the event that the Bill of Lading is a Bank Holiday, the 5 days shall be the published 2 days prior to loading and published 3 days after loading

The premium stated at para 3 below shall apply.

### 3. Pricing Schedule:

#### Main Contract Period

Item	Product and Delivery Location	Dates	Premium US\$/m <sup>3</sup>
1	23,000m <sup>3</sup> (-2% tolerance) of F-76 (Fuel Naval Distillate) Def Stan 91-4 Latest Issue. FOB for onward delivery to Loch Striven & Garelochhead	15 - 19 April 2016	<b>[Price Redacted – Commercially Sensitive]</b>

### 4. Payment

Payment shall be made for work authorised and satisfactorily completed against the Contract under the terms of the Framework Agreement.

Please note that the Early Payment Discount shall apply to this requirement.

### 5. Invoicing

Invoices for the supply of F-76 shall be submitted in accordance with Clause 13 of the Framework Agreement.

### 6. Delivery

Delivery requirements are detailed at Appendix 2 to Annex B of the Framework Agreement.

## Appendix - Addresses and Other Information

### 1. Commercial Officer

DES Commodities-Comrc1-Fuel-SCM  
Logistic Delivery Fuel Commercial  
Cedar 3a, #3338, NH3  
Abbey Wood, Bristol,  
BS34 8JH  
Telephone: 030 679 83562  
Email: [DESCommodities-Comrc1-Fuel@mod.uk](mailto:DESCommodities-Comrc1-Fuel@mod.uk)

### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available)

DES LD ProgMgt-DFAP-FCMO2  
Logistics Delivery Fuels FCMO  
Cedar 3a, #3338, NH3  
Abbey Wood, Bristol,  
BS34 8JH  
Telephone: 030 679 33790  
Email: [DESLD ProgMgt-DFAP-FCMO2@mod.uk](mailto:DESLD ProgMgt-DFAP-FCMO2@mod.uk)

### 3. Packaging Design Authority

(Where no address is shown please contact the Project Team in Box 2)

### 4. (a) Supply/Support Management Branch or Order Manager:

Tel No:

(b) U.I.N. Aviation Fuel: D4819A  
Marine Fuel: N6154B  
Ground Fuel: D4819B

### 5. Drawings/Specifications are available from

### 6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to

(where no address is shown the mauve copy should be destroyed)

### 7. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPS and DEF STANS are available from Stan 1, Kentigern House, 65 Brown St, Glasgow, G2 8EX. A self addressed label should be sent with each application. Website is: [www.dstan.mod.uk](http://www.dstan.mod.uk)

### 8. Public Accounting Authority

1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397

2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394

### 9. Consignment Instructions

The items are to be consigned as follows:

### 10. Transport. The appropriate Ministry of Defence Transport Offices are:

**A. DSCOM.** DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

### B. JSCS

JSCS Helpdesk No. 01869 256052 (select option 2, then option 3)

JSCS Fax No. 01869 256837

[www.freightcollection.com](http://www.freightcollection.com)

### 11. The Invoice Paying Authority (see Note 1)

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Fax: 0151-242-2809

2809

Liverpool, L2 3YL

Website is:

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

### 12. Forms and Documentation are available through\*:

Ministry of Defence, Forms and Pubs Commodity Management

PO Box 2, Building C16, C Site

Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

Applications via fax or email: [DESLCSLS-](mailto:DESLCSLS-)

[OpsFormsandPubs@mod.uk](mailto:OpsFormsandPubs@mod.uk)

### NOTES

1. **Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

2.\* Many DEFCONs and DEFFORMs can be obtained from the MOD Internet Site:

<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

For Official Use Only Recoverable YES  NO

Issue of Government Property YES  NO

VAT Contractor - Country of Origin (delete those not

Finance Branch

RAC / LPC No / Project No

Requisition No

applicable)

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**Project Management/  
Production branch reference**

If EC specify country:

**Place of manufacture**

Outside the scope  
Exempt

Item Nos

Taxable Zero Rate

Item Nos

Taxable - Standard Rate

Item Nos

**Place of packaging**

**Contractor's Tel No**

(where a contract is with an overseas contractor JSP 916 should be consulted)