



Purchase Order

Order No. P100787 For enquiries please contact: XXXXXXXX Tel: 0870 9000100

A. To Supplier

SOFTWARE BOX LIMITED
EAST MOOR HOUSE
GREEN PARK BUSINESS CENTRE
GOOSE LANE
SUTTON ON THE FOREST, YORK
YO61 1ET

B. From Purchaser

Met Office
Procurement Branch
FitzRoy Road
Exeter
Devon EX1 3PB United Kingdom
Tel:0870 9000100

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 17th November 2015

C.

Item No.	Description of Goods/Services Required	Quantity <small>each unless otherwise stated</small>	Unit Price <small>per each carriage paid</small> £	Firm Price <small>carriage paid</small> £
	As per quote: 301 1511 142 and devices must be pre-enrolled on DEP, Terms and conditions as per Government Framework agreement RM1054.			
1	Phone	XXXXXXXX	XXXXXXXX	XXXXXXXX
2	Phone	XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on +44 (0)1392 885994 Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	24669.16
Standard Rate VAT (If Applicable)	4933.83
Total Value of Order	29602.99

D. Deliver To:

XXXXXXXX
MET OFFICE EXETER
FITZROY ROAD
EXETER
DEVON
EX1 3PB

E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:
accounts payable@metoffice.gov.uk
Met Office
Accounts Payable
FitzRoy Road
Exeter
Devon EX1 3PB United Kingdom
Tel: +44 (0)1392 886966

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
30th November 2015	XXXXXXXX	*****	P002670

