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| --- | --- |
| Our ref: RM919 L6-CO2 28  Your ref:  Berwin Leighton Paisner  (Via e-tendering portal) | Redacted  Procurement Delivery Lead  4th Floor  Lateral  8 City Walk  Leeds LS11 9AT  Direct Line: Redacted  08 February 2018 |

**OFFICIAL - SENSITIVE**

Dear Sir/Madam

**RM919 L6-CO2 28: LEGAL SUPPORT FOR ASSET DELIVERY (AD) PROJECTS**

On behalf of Highways England I am authorised to accept your quotation for the above-mentioned requirement under the terms and conditions of the above Framework. This letter and the documents listed below form a binding contract between you and Highways England:

* The Terms and Conditions of the framework RM919 Legal Services and the 2 Year Highways England Call-off arrangement placed in March 2016.
* The Form of Tender
* The Task Brief
* Collaborative Performance Framework
* The Invitation to Quote sent via the e-Sourcing portal on 12 January 2018.
* Your proposal received 18 January 2018.

This contract is for the period from 08 February 2018 to 08 December 2018.

Redacted is the Project Sponsor and he can be contacted direct on Redacted. Any contractual issues should be directed to me at the above address or sent by email.

The limit of expenditure for this contract will be up to the total value of £240,000 exclusive of VAT

Invoices should be forwarded to Highways England, FBS Payments, The Cube, 199 Wharfside Street, Birmingham, West Midlands, B1 1RN. (Please note that the Project Sponsor will be contacting you shortly with the Blanket Purchase Agreement and release numbers to quote on your invoices)

Please acknowledge receipt of this letter by return and ensure that you quote the above agreement reference RM919 L6–C02 28 on all correspondence.

Yours faithfully

Redacted

Procurement Delivery Lead

Email: Redacted@highwaysengland.co.uk

I acknowledge receipt of your letter dated 08 February 2018, and accept the contract offered (RM919 L6–C02 28 - Legal Support for Asset Delivery (AD) Projects)

Name: …………………………………….

Position: …………………………………….

Signature: …………………………………….

Date: …………………………………….

Company Address/Stamp:

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