

Mr M Rukweza
3069

env@broxtowe.gov.uk

CW16/008/MR 25.11.16

25th November 2016

To Whom it may Concern

Dear Sir/Madam,

RE: Richmond Court Refurbishment

Further to your company's interest in submitting a tender for the above works, please find attached the relevant Preliminaries and Schedule of Works for your attention.

One copy of the Priced Schedule of Works should be fully completed and returned with the signed Form of Tender as per the Conditions of Tender.

Completed tenders are to be returned in an envelope as described in the Preliminaries by no later than:

12:00 noon on 20th December 2016.

Should you have any queries, please do not hesitate to contact us.

Yours faithfully

Mr M Rukweza

for Director of Housing Health & leisure