

CHANGE ORDER

VERSION: v3
CO DATE: 12/13/2024
JOB # / IO #: 53409001-122

PROJECT NAME: Natl Retail Fedrn Annual Conv Jan 2025
CITY: New York City, New York
VENUE: Jacob K Javits Convention Center
PROJECT DATES: 1/12/25 - 1/14/25

BOOTH #: [REDACTED]
SIZE: 20x20
TYPE: ISLAND
PO / REF #: [REDACTED]

COMPANY: British Consulate General – Dept of Business and Trade
TFC#: TBD
NAME: [REDACTED]
EMAIL: [REDACTED]
ADDRESS: Old Admiralty Building
ADDRESS: London, SW1A2AY, United Kingdom
PHONE: [REDACTED]
CELL: [REDACTED]

ACCOUNT LEAD: [REDACTED]
ACCOUNT LEAD EMAIL: [REDACTED]
PROJECT LEAD: [REDACTED]
PROJECT LEAD EMAIL: [REDACTED]
ADDRESS: 14221 N. Dallas Parkway, Suite 200
ADDRESS: Dallas, Texas 75254 USA
PHONE: [REDACTED]
CELL: [REDACTED]

PROJECT TIMELINE OVERVIEW
Due date for signed copy of this change order . . . (up . to . . 30% charge . . . after . . . this date) . .
Due date for production ready artwork
Tentative ship date

11/28/24
Friday 12/27/24
T . . . hursday 1/2/25 . .

PROJECT DELIVERABLES | PRODUCTION COSTS

SERVICE	DESCRIPTION	QTY	UNIT PRICE	PRICE	TOTAL PRICE
LABOR	Hanging Sign Assembly Labor - Install - 2 men 1 hour	2	[REDACTED]	[REDACTED]	[REDACTED]
LABOR	Hanging Sign Assembly Labor - Dismantle - 1 men 1 hour	1	[REDACTED]	[REDACTED]	[REDACTED]
RIGGING AND EQUIPMENT	Condor with Crew - Install ST	2	[REDACTED]	[REDACTED]	[REDACTED]
RIGGING AND EQUIPMENT	Condor with Crew - Dismantle ST	2	[REDACTED]	[REDACTED]	[REDACTED]
RIGGING AND EQUIPMENT	Material Estimate - Cables, clamps, shackles, etc.	1	[REDACTED]	[REDACTED]	[REDACTED]
STRUCTURES	1M x 8' H Double Sided Kiosk	-1	[REDACTED]	[REDACTED]	[REDACTED]
STRUCTURES	10' x 3' H Circular Sign - Single Sided Fabric	-1	[REDACTED]	[REDACTED]	[REDACTED]
STRUCTURES	10' x 2' H Custom Circular Sign - Single Sided Fabric	1	[REDACTED]	[REDACTED]	[REDACTED]
estimated	CHANGE ORDER SUB-TOTAL				[REDACTED]
estimated	TAX* 8.88%				[REDACTED]
estimated	UPDATED TOTAL ESTIMATE				\$49,054.19

This change order has been issued in an effort to keep you informed of all current changes and price updates. Please file with all prior SOW's regarding this project.
*Tax is an estimate only. All applicable city & state sales taxes will be applied to all taxable items and will be reflected on final invoice.

ACCEPTANCE

READ, APPROVED, ACCEPTED BY:

[REDACTED]

British Consulate General – Dept of Business and Trade
[REDACTED]

DATE 18/12/2024

Signature

SUBMITTED BY:

[REDACTED]

Freeman Expositions, LLC
[REDACTED]

DATE 18/12/2024

Signature

[REDACTED]