White Cells with Yellow Headers Data Input Cells
The required and agreed data shall be inserted into these cells, as described below.

Blue Cells are Calculation Cells
No data is required to be input into these cells; they will produce the required outputs

To add a new row to any table, right-click anywhere inside the table above, and select Insert -> Table Rows Above. All formulae and formatting will be carried into the new row.

Input Sheets

Lines - Acquisition / Inservice/ Spec Writing & RFA

TAF Number	The reference number associated to the Tasking Authorisation Form
Version Number	The version number of the Tasking Authorisation Form
Appointed Overseer	The name of the Overseer who will be completing the Task
MoD Authorised Demander	The name MoD authorised demander who authortising the Tasking Authorisation Form
TAF Status	The status of the Tasking Authorisation Form (Open / Closed)
Date Raised (TAF)	The date the Tasking Authorisation Form was raised
Date Returned (TAF)	The date the Tasking Authorisation Form was returned
Boat/Ship Name	The name of the Boat / Ship that an Overseer will be working on (if applicable)
Location	The location where the work will take place of the task being authorised
Task Description	A description of the work to be carried out within Tasking Authoirsation Form
Start Date	The agreed start date of the task that is being authorised
Completion Date	The agreed completion date of the task that is being authorised
Approved TAF Quote £	The agreed price for the Tasking Authorisation Form
TAF Limit of Liability (LoL) Amount - If required	Where a Task Authorisation Form (TAF) authorised by the Authority includes a Limit of Liability (LoL) the Contractor shall include the amount here
TAF LoL Spend to date (£) - If required	The total Limit of Liability spend across all TAFs to date

KPI - Acquisition

TAF Number	The reference number associated with the Tasking Authorisation Form.
Version Number	The version number of the Tasking Authorisation Form
Date Raised	The date the Tasking Authorisation Form was raised
Date Returned	The date the Tasking Authorisation Form was raised
RAG Status	The RAG status, based upon the raised and returned dates for each Tasking Authorisation Form

KPI - Inservice

TAF N
Version
Date F
Date Re
RAG S

umber	The reference number associated to the Tasking Authorisation Form
Number	The version number of the Tasking Authorisation Form
Raised	The date the Tasking Authorisation Form was raised
eturned	The date the Tasking Authorisation Form was raised
Status	The RAG status, based upon the raised and returned dates for each Tasking Authorisation Form

KPI - RFA

TAF Number	The reference number associated to the Tasking Authorisation Form
Version Number	The version number of the Tasking Authorisation Form
Date Raised	The date the Tasking Authorisation Form was raised
Date Returned	The date the Tasking Authorisation Form was raised
RAG Status	The RAG status, based upon the raised and returned dates for each Tasking Authorisation Form

KPI - Spec Writing

TAF Number
Version Number
Date Raised
Date Returned
RAG Status

The reference number associated to the Tasking Authorisation Form
The version number of the Tasking Authorisation Form
The date the Tasking Authorisation Form was raised
The date the Tasking Authorisation Form was raised
The RAG status, based upon the raised and returned dates for each Tasking Authorisation Form

Contract 701549432 - Line 1 of Schedule 2 (SoR) - Maritime Overseer Support to Boat Acquisition Projects

TAF Number (PART 1 of TAF)	Version Number (PART 1 of TAF)	Appointed Overseer (PART 2 of TAF)	MoD Authorised Demander (PART 1 of TAF)	TAF Status	Date Raised (TAF) (PART 1 of TAF)	Date Returned (TAF) (PART 2 of TAF)	Boat/Ship Name	Contractor/ Location (PART 1 of TAF)	Task Description (PART 1 of TAF)	Start Date (PART 1 of TAF)	Completion Date (PART 4 of TAF)	Approved TAF Quote £ (PART 3 of TAF)	TAF Limit of Liabiltly (LoL) Amount (if required part 2 of TAF)	TAF LoL Spend to date (£) (If required)	Final TAF Price (£) (PART 4 of TAF)	CP&F SPO number (PART 5 of TAF)	Invoice No	Invoice date	Reporting Month	Comments

Schedule 14 - Information Reporting
[redacted]

Contract 701549432 - Line 2 of Schedule 2 (SoR) - Maritime Overseer Support to Boat Inservice Support

TAF Number (PART 1 of TAF)	Version Number (PART 1 of TAF)	Appointed Overseer (PART 2 of TAF)	MoD Authorised Demander (PART 1 of TAF)	TAF Status	Date Raised (TAF) (PART 1 of TAF)	Date Returned (TAF) (PART 2 of TAF)	Boat/Ship Name	Contractor/ Location (PART 1 of TAF)	Task Description (PART 1 of TAF)	Start Date (PART 1 of TAF)	Completion Date (PART 4 of TAF)	Approved TAF Quote £ (PART 3 of TAF)	TAF Limit of Liabiltiy (LoL) Amount (if required part 2 of TAF)	TAF LoL Spend to date (£) (If required)	Final TAF Price (£) (PART 4 of TAF)	CP&F SPO number (PART 5 of TAF)	Invoice No	Invoice date	Reporting Month	Comments

Schedule 14 - Information Reporting
[redacted]

Contract 701549432 - Line 3 of Schedule 2 (SoR) - to Boat Specification Writing

TAF Number (PART 1 of TAF)	Version Number (PART 1 of TAF)	Appointed Overseer (PART 2 of TAF)	MoD Authorised Demander (PART 1 of TAF)	TAF Status	Date Raised (TAF) (PART 1 of TAF)	Date Returned (TAF) (PART 2 of TAF)	Boat/Ship Name	Contractor/ Location (PART 1 of TAF)	Task Description (PART 1 of TAF)	Start Date (PART 1 of TAF)	Completion Date (PART 4 of TAF)	Approved TAF Quote £ (PART 3 of TAF)	TAF Limit of Liabiltly (LoL) Amount (if required part 2 of TAF)	TAF LoL Spend to date (£) (If required)	Final TAF Price (£) (PART 4 of TAF)	CP&F SPO number (PART 5 of TAF)	Invoice No	Invoice date	Reporting Month	Comments

Contract 701549432 - Line 4 of Schedule 2 (SoR) - Maritime Overseer Support to Royal Fleet Auxiliary

TAF Number (PART 1 of TAF)	Version Number (PART 1 of TAF)	Appointed Overseer (PART 2 of TAF)	MoD Authorised Demander (PART 1 of TAF)	TAF Status	Date Raised (TAF) (PART 1 of TAF)	Date Returned (TAF) (PART 2 of TAF)	Boat/Ship Name	Contractor/ Location (PART 1 of TAF)	Task Description (PART 1 of TAF)	Start Date (PART 1 of TAF)	Completion Date (PART 4 of TAF)	Approved TAF Quote £ (PART 3 of TAF)	TAF Limit of Liabiltiy (LoL) Amount (if required part 2 of TAF)	TAF LoL Spend to date (£) (If required)	Final TAF Price (£) (PART 4 of TAF)	CP&F SPO number (PART 5 of TAF)	Invoice No	Invoice date	Reporting Month	Comments

KPI Criteria	KPI Assessment	No of Occurrences	Multiplier	Score	Overall KPI Score
TAF completed within 5 Business Days	Green	0	1.00	0	
TAF completed over 5 Business Days but within 7 Business Days	Amber	0	0.78	0	
TAF completed over 7 Business Days	Red	0	0.60	0	
Total No. of TAFS		0		0	No TAFS

Overall KPI Status	Good

The Contractor shall input into these boxes the relevant TAF Reference Numbers for TAFs when the Date returned date is in the KPI period being reported on.

TAF Number	Version Number	Date Raised	Date Returned	RAG Status
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A

To add a new row, right-click anywhere inside the table above, and select Insert -> Table Rows Above. All formulae and formatting will be carried into the new row.

Schedule 14 - Information Reporting

[redacted]

KPI Criteria	KPI Assessment	No of Occurrences	Multiplier	Score	Overall KPI Score
TAF completed within 5 Business Days	Green	0	1.00	0	
TAF completed over 5 Business Days but within 7 Business Days	Amber	0	0.78	0	
TAF completed over 7 Business Days	Red	0	0.60	0	
Total No. of TAFS		0		0	No Tasks

Overall KPI Status	Good

The Contractor shall input into these boxes the relevant TAF Reference Numbers for TAFs that have been raised within the reporting period.

TAF Number	Version Number	Date Raised	Date Returned	RAG Status
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A

To add a new row, right-click anywhere inside the table above, and select Insert -> Table Rows Above. All formulae and formatting will be carried into the new row

Schedule 14 - Information Reporting

[redacted]

KPI Criteria	KPI Assessment	No of Occurrences	Multiplier	Score	Overall KPI Score
TAF completed within 3 working days	Green	0	1.00	0	
TAF completed with 5 working days	Amber	0	0.78	0	
TAF completed in more than 5 working days	Red	0	0.60	0	
Total No. of TAFS		0		0	No Tasks

Overall KPI Status	Good

The Contractor shall input into these boxes the relevant TAF Reference Numbers for TAFs with a Date returned date in the KPI period being reported on only.

TAF Number	Version Number	Date Raised	Date Returned	RAG Status
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A

To add a new row, right-click anywhere inside the table above, and select Insert -> Table Rows Above. All formulae and formatting will be carried into the new row.

KPI Criteria	KPI Assessment	No of Occurrences	Multiplier	Score	Overall KPI Score
TAF completed within 5 Business Days	Green	0	1.00	0	
TAF completed over 5 Business Days but within 7 Business Days	Amber	0	0.78	0	
TAF completed over 7 Business Days	Red	0	0.60	0	
Total No. of TAFS		0		0	No TAFS

Overall KPI Status	Good

The Contractor shall input into these boxes the relevant TAF Reference Numbers for TAFs with a Date returned date in the KPI period being reported on only.

TAF Number	Version Number	Date Raised	Date Returned	RAG Status
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A
		#N/A	#N/A	#N/A

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