



Defence
Infrastructure
Organisation



PROJECT HESTIA

REGIONAL INFORMATION BOOKLET

SOUTH WEST REGION

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1. Project HESTIA Introduction

Project HESTIA has been formed to replace the majority of existing soft Facilities Management (FM) contracts within the UK defence estate excluding Public Private Partnerships (PPPs), Private Finance Initiatives (PFIs), Sites already migrated to total FM (eg Abbey Wood), Defence Training Estate and United States Visiting Forces Sites.

Project HESTIA aims to harmonise the provision of soft FM across the UK defence estate. The project will promote the well being of people within UK defence through the delivery of quality soft FM services that meet individual and defence needs, are adaptable to local circumstances, and agile enough to meet the changing needs of the defence community.

HESTIA will refocus current soft FM services provided by industry partners, to deliver a common experience for all those living and working on the UK estate through a delivery model that represents best value for defence.

In support of force generation, military training and recuperation, Project HESTIA will provide a consistent quality of soft FM services for everyone living and working on the UK defence estate through a suite of seven standardised Regional Multi Activity Contracts (RMACs).

2. Regional Information Booklet (RIB) - Purpose

The purpose of this RIB is to provide Potential Providers (PPs) with an overview of how the MoD intends to deliver soft FM services, outline the scope of the South West Regional MACs, provide additional information for the Pre-Qualification Questionnaire and details of the Invitation to Negotiate process.

3. Ministry of Defence (MoD)

Defence in a Changing World'



This vision sets out our goal of battle-winning Armed Forces, a smaller, professional Ministry of Defence, and a hard-headed approach to what we can afford, all underpinned by strong leadership at every level; everyone working together to make Defence as a whole stronger, modern, and innovative in ways of doing business.

The MOD is one of the largest landowners in the United Kingdom, with an estate of some 230,000 hectares, about 1% of the UK mainland. Some 73,000 hectares of this comprise a varied built estate (circa 45,000 buildings) including naval bases, airfields, living accommodation for military personnel, scientific facilities, storage and distribution centres, communications facilities and offices.

The task for Project HESTIA is to support the generation of military capability including support to current, and preparations for future operations. It is important for PPs to understand the pressures of military operations, and the impact this has on everyone who work and live on the defence estate.

4. Defence Infrastructure Organisation (DIO)

The Defence Infrastructure Organisation (DIO) plays a vital role in supporting our Armed Forces by building, maintaining and servicing what the men and women, who serve our country need to live, work, train and deploy on operations.

Supporting the Armed Forces is our top priority. We are responsible for all acquisition, disposal, allocation of assets, construction, and maintenance of estate infrastructure, catering, cleaning and other services in the UK and abroad. This includes military bases, accommodation for service personnel and their families, and training facilities.

The DIO works as a single team to deliver five strategic goals:

- Fit for purpose estate – a legally compliant and safe estate, fit for operational use.
- Efficient business – standardised operating and procurement processes as the basis of an efficient, low cost DIO.
- Satisfied users – as measured by being in the top quartile of independent market research of comparable organisations.
- Best people – well managed staff who are skilled for the job, led by the best leaders.
- Continuous improvement – Always seeking to be the best.

5. HESTIA Pre Qualification Questionnaire (PQQ) Commercial Process

The Project will use the dynamic PQQ evaluation tool to assess all submissions.

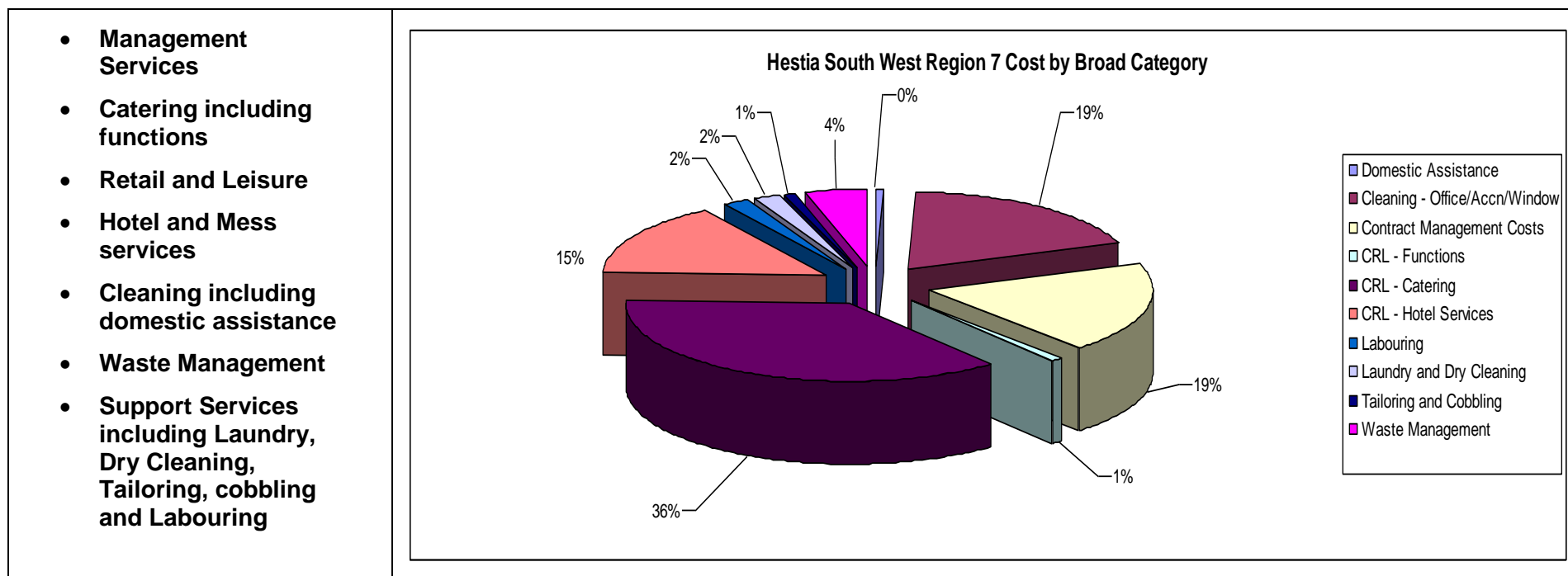
For purposes of clarification the following definitions will be used throughout the commercial process:

- Estate User - Person who receives any part of the service.
- Senior Estate User - Front Line Command, Head of Establishment or Commanding Officer, someone who is interested in Quality of Service
- Commercial Authority - DIO or contract management team. The organisation that interfaces with senior stakeholders from the Demanders' organisations.

The PQQ commercial process will reduce the list of PPs to four who will then receive an ITN.

6. Scope of Services

The chart below provides indicative percentages for the required services within the South West Region:



The specific services required for each establishment will vary from one to another and specific information will be provided at ITN stage.

The South West area includes a large number of Navy sites that will receive additional services such as Administration, provision of Personal Assistants, Medical Receptionists etc. Full details will be provided at ITN stage. The cost element has been captured within the Contract Management Cost segment of the above chart.

7. Geography and contract footprint

South West Region consists of military sites within Cornwall, Devon, Dorset, Somerset, Bristol, Wiltshire, Gloucestershire and part of Hampshire. The in-scope Defence Estate within the South West Region supports a wide range of Military outputs and Defence capabilities. These include operational air bases, army barracks, storage facilities and office facilities which are collectively called “Establishments”. There are several exclusions to MOD sites in scope however; the MOD footprint may change over the life of the contract.

8. Establishments

There are approximately ninety three Establishments within the scope of the South West Region. Some are comprised of one or more operational locations (the Main Establishment) with additional satellite locations as listed at Annex A. The map at Annex B shows the spread of Establishments across the region.

9. Project HESTIA Team Location

The Project HESTIA team is based in Marlborough Lines, Monxton Road, Andover, Hampshire, SP11 8HJ. All queries should be directed in the first instance to: DIO-HESTIASWRgn@mod.uk

10. Invitation to Negotiate (ITN) Information

As part of the ITN, PPs will be given access to a Virtual Data Room (VDR) which will help them compile their ITN submission. As part of the ITN stage, the Project Team will conduct a number of clarification meetings on the content of the ITN and, once an initial ITN submission from Potential Providers has been submitted, at least one round of Negotiation sessions with each Potential Provider will be held.

11. Key Dates

Project HESTIA South West Region - Key Dates

Activity Description	Date
Issue OJEU/PQQ	8 March 2016
Invitation to Negotiate (ITN) Issue	July 2016
Contract Award	July 2018
In Service Date	January 2019

Note: The dates above should be considered as indicative for planning purposes only. Greater clarity on dates will be provided within the ITN documentation.

12. Service Information Packs (SIPs)

These will contain detailed and extensive information on the establishments and the services that will need to be provided and will be made available to those short-listed PPs invited to the ITN stage.

These packs will include an establishment overview, catering, retail and leisure information, quantity tables, miscellaneous services to be provided and any relevant additional site information together with maps and drawings.

They will be made available, along with relevant MOD standards, policy documents and other publications, via the Virtual Data Room.

13. Payment mechanisms

The MOD operates an electronic payment system known as P2P (Purchase 2 Payment). The contractor will be expected to operate in accordance with the stated conditions for P2P.

14. Contract type

The contract will adopt the NEC3 Term Service Contract with adaptations where necessary to meet MoD's unique requirements. This will be explained further at the ITN phase.

15. Transfer of Undertaking Protection of Employment (TUPE)

Transfer of Undertaking Protection of Employment (TUPE) Regulations 2006 as amended by the "Collective Redundancies and Transfer of Undertakings (Protection of Employment) (Amendment) Regulations 2014", deriving from EU law and exists primarily to protect an "assigned" individual's employment and terms and conditions by automatically transferring them to a new employer where there is a relevant transfer. For HESTIA South West, these circumstances will occur through an initial outsourcing of soft FM services or as a re-let; the former concerning a TUPE transfer and the latter a Contractor to Contractor TUPE. Potential Providers and Contractors will be required to adhere to current Government policies and MOD processes during the procurement phase, post contract award and implementation, including transition and throughout the contract life-cycle including exit. Your attention is drawn to:

- Cabinet Office Statement of Practice – Staff Transfers in the Public Sector January 2000 (Revised December 2013).
- Fair Deal for Staff Pensions: Staff transfers from central Government October 2013.

Further Information will be provided in the Special Notices and Instructions to Tenderers, (SNITS), as part of the ITN for HESTIA South West.

16. Partnering and Collaborative Working

HESTIA South West will utilise partnering and collaborative working principles during the procurement phase, with a commitment to jointly mature these principles, and to develop and maintain a Relationship Management Plan post Contract Award. Collaborative Working is seen as a way to improve both delivery and value throughout the supply chain, giving a better chance of delivering on target against Performance, Time and Cost. Soft FM services are ideal candidates to benefit from collaborative relationships since they are closely linked to entitlements and service personnel welfare, where a responsive and flexible service is crucial. Working collaboratively is not an easy option, requiring a rigorous, structured and focused approach with strong support and mandate from both MOD and Industry senior managers (“Partnering Champions”) and governance structures, underpinned with an investment by both initial procurement and contract management staff to train in collaborative working skills and principles so that it becomes an embedded culture change and way of working, with aligned goals and objectives.

17. Sustainable Development in Government (SDiG)

The MOD is fully committed to pursuing the Government's sustainable development agenda (SDiG). It seeks to work with industry partners experienced in delivering environmental, social and economic benefits, whilst minimising harmful effects.

In line with MOD's Sustainable Development (SD) strategy HESTIA plans to mainstream SD and Sustainable Procurement (SP) principles to help meet current and future Department and Government SD targets.

Potential Providers will need to be in a position to contribute to MOD's achievement of SD commitments, ensuring that Soft FM services can be delivered in a sustainable, compliant and affordable manner, as well as complying with Government Buying Standards.

Project HESTIA presents an opportunity to have a step change in the sustainability of soft FM services. The MOD has developed a SD Management Plan, which sets out the MoD's commitment to embedding SD into services. In line with the MoD's SD strategy, we plan to mainstream SD and SP principles to help meet current and future Department and Government SD targets, including the long term objective to become a zero waste to landfill organisation. This aspiration can drive clear benefits and the Soft FM programme provides the vehicle to build on previous achievements. Soft FM will be a key contributor towards improving the Department's SD performance and obtaining robust data from our suppliers will be a key requirement. SD in defence is a priority and as a waste producer and consumer of natural resources, any improvements we make will contribute considerably to SD within the UK as a whole. SD will benefit Defence by making it more resilient to current and future threats and have a positive impact on the environment, the public and the economy.

18. Resource Efficiency Aspirations and Targets

It is the MoD's long term aspiration to become a zero waste to landfill organisation and to manage waste in a more sustainable manner in order to achieve all Government and Departmental waste reduction targets. As part of our commitment to reducing resource use in all of our operations and cutting the associated costs, we require the facilities management of our estate to pursue resource efficiency with respect to operational energy, water, carbon emissions and waste.

19. Information protection requirements

There is a requirement for Baseline Personnel Security Standard (BPSS) checks of Potential Providers personnel during the bidding process and security clearances of contractors' personnel after contract award. Failure to submit the necessary forms on time may restrict Bidders' ability to view data and gain access to sites and facilities to inform their tenders. Further details and the full requirements of the BPSS can be found at the Cabinet Office website at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/365602/HMG_Baseline_Personnel_Security_Standard.pdf

Potential Providers are expected to acquaint themselves with and comply with the application of the BPSS process to enable them to check their own personnel and those of their supply chains. Since DIO intends to use software to support the procurement process, security vetting will be required to obtain access to the MoD data room, and therefore accounts and passwords will be a critical activity.

Any requirement for higher levels of security clearance will be clarified at appropriate stages in the procurement cycle, including during mobilisation and steady state after Contract Award.

20. Contractor Security Accreditation

Specific sites may require PPs to comply with the Security Aspects Letter and the guidance therein for matters relating to protective security policy. Further details of obligations and the contractor accreditation process will be released as appropriate for each phase of procurement.

21. Confidentiality

Attention is drawn to the provisions of the Official Secrets Acts (OSA) 1911 to 1989 and, in particular, to the provisions of Section 2 of the OSA 1911 (as amended by the Act of 1989). PP organisations will be required to take all reasonable steps to ensure that all individuals employed on any work in connection with this procurement activity are aware of their obligations.

22. Disclaimer

Notice to Potential Providers

The PQQ, associated guidance, this Information Booklet and any related documents have been prepared by the MOD for the purpose of providing an application procedure for individuals or organisations interested in tendering for the proposed HESTIA South West contract and to assist PPs in making their own evaluation of the potential opportunity.

Whilst prepared in good faith, the PQQ Documents are intended only as a preliminary background explanation of the MOD's activities and plans and are not intended to form the basis of any decision on whether to enter into any contractual relationship with the MOD. The PQQ Documents do not purport to be all inclusive or to contain all of the information that a PP may require.

Any persons considering making a decision to enter into contractual relationships with the MOD following receipt of the PQQ Documents should make their own investigations and their own independent assessment of the MOD and the requirements for the proposed HESTIA South West contract and should seek their own professional financial and legal advice.

None of the MOD, its advisors, or the directors, officers, members, partners, employees, other staff, agents or advisers of any such body or person:

- (a) makes any representation or warranty (express or implied) as to the accuracy, reasonableness or completeness of the PQQ Documents;*
- (b) accepts any responsibility for the information contained in the PQQ Documents or for its fairness, accuracy or completeness; or*
- (c) shall be liable for any loss or damage (other than in respect of fraudulent misrepresentation) arising as a result of reliance on such information or any subsequent communication.*

Only the express terms of any written contract relating to the subject matter of the PQQ Documents as and when it is executed shall have any contractual effect in connection with the matters to which it relates. Any such contract will be governed by English law. Nothing in the PQQ Documents is, or should be, relied upon as a promissory or a representation as to the MOD's ultimate decisions in relation to the proposed HESTIA South West contract. The publication of the PQQ Documents in no way commits the MOD to award any contract or pursue any tender process for the proposed HESTIA South West contract.

Establishment Details

Establishments – South West			
Serial	Establishment	County	Overview
1	South Cerney – Duke of Gloucester Barracks	Gloucestershire GL7 5RD	Duke of Gloucester Barracks is an Army site occupied primarily by 29 Regt Royal Logistics Corps. A smaller occupant is a parachute display team. The site has approximately 92 buildings and covers about 130 hectares.
2	Innsworth – Imjin Barracks	Gloucestershire GL3 HW	Imjin Barracks is an Army site, its principal role is to accommodate HQ ARRC and its Support Battalion who relocated from Germany in 2010. The site has approximately 154 buildings and covers 72 hectares.
3	Gloucester – ARC Gloucester	Gloucestershire GL4 3BD	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
4	Cirencester – ARC Cirencester	Gloucestershire GL7 1TT	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.

5	Gloucester – ATC Bristol & Glos Wing	Gloucestershire GL2 4QN	ATC Bristol & Glos Wing is an Air Training Corps for Air Cadets. The Wing supports 1100 cadets aged 13 – 20. The headquarters are at Quedgeley, Gloucestershire.
6	Cheltenham – Station Barrow	Gloucestershire GL51 0TL	Station Barrow (RAF Boddington) Formerly RAF Boddington, closed as an RAF Station in 2007.
7	Gloucester – AFCO Gloucester	Gloucestershire GL1 2EH	Armed Forces Careers Offices are usually close to town centres or local retail areas and are occupied by Royal Navy, Army, and Royal Air Force personnel in order to interview and process applicants for the Regular and Reserve forces.
8	Tewkesbury - Ashchurch	Gloucestershire GL20 8LZ	Ashchurch is a MoD vehicle storage and workshop facility, currently the major occupier are the Defence Support Group. It is possible that Ashchurch will be closed at some time in the short to medium term.
9	Gloucester – Soldiers of Gloucester Museum	Gloucestershire GL1 2HE	Soldiers of Gloucester Museum is located within the old Custom House in Gloucester Docks and records the history of the Gloucestershire Regiment. It is open to the public.
10	Upper Rissington - Little Rissington	Gloucestershire GL54 2LR	RAF Little Rissington is a small airfield used for training purposes only. Some of its management is provided from RAF Brize Norton.
11	Swindon – Minerva House	Wiltshire SN5 7XQ	Minerva House is a small office complex on a business park in Swindon, services received are limited to waste and cleaning.
12	Winterborne Gunner – Defence NBC Centre	Wiltshire SP4 0ES	Defence Nuclear, Biological and Chemical Centre is a tri-service training facility. The site includes a purpose built training complex containing a headquarters, administration and lecture rooms. The site has approximately 105 buildings and covers 130 hectares.

13	Chippenham – Azimghur Barracks	Wiltshire SN14 8QY	Azimghur Barracks is an Army site housing 21 Signals Regiment. The site was built in the 1930s and used as an airfield during the Second World War. The site has approximately 88 buildings and covers 110 hectares. This site also houses Bristol University Air Sqn who use the airfield on a regular basis. In addition, Azimghur Barracks is home to an Air Cadet detachment and the regional Air Cadet Training Centre.
14	Hullavington – Buckley Barracks	Wiltshire SN14 6BT	Buckley Barracks is an Army site occupied by the Royal Logistic Corps. The site was built as a model RAF Station in the 1930s and was previously known as RAF Hullavington. The site has approximately 193 buildings and covers about 243 hectares.
15	Upavon – Trenchard Lines	Wiltshire SN9 6BE	Trenchard Lines , Upavon is an Army site that includes an active airfield set on the edge of Salisbury Plain. The 168 hectare site has approximately 124 buildings. It also contains and supports numerous other lodger units and associated facilities. In the future, Trenchard Lines may be used to house various Units from around the UK and Germany under the re-structuring arising from SDSR.
16	Devizes – Le Marchant Barracks	Wiltshire SN10 2FE	Le Marchant Barracks has mostly been disposed of. Part of the site has been retained by the MoD and is used by the TA (Wessex Regt). Services received are composed of cleaning and waste.
17	Chippenham – RAF Lyneham	Wiltshire SN15 4 PZ	RAF Lyneham has become an Army site with the Royal Engineers as the main occupier. The airfield closed in 2011 and the site closed as an RAF Station at the end of 2012. Lyneham has approximately 288 buildings and covers 456 hectares. The buildings include hangars associated with its previous RAF use.
18	Westbury – Leighton House	Wiltshire BA13 3PX	Leighton House is used by the Army Officer Selection Board as a venue. The various Boards vary in length with the Main Board being a four day test of physical, mental and academic aptitude.

19	Salisbury – The Wardrobe	Wiltshire SP1 2EX	The Wardrobe is a museum located in Cathedral Close, Salisbury. It is open to the public and covers the history of the infantry regiments of Wiltshire and Berkshire. Services received are composed of cleaning and waste.
20	Salisbury – ACC Salisbury	Wiltshire SP1 1TY	Army Careers Centres are usually close to town centres or local retail areas and are occupied by Army personnel in order to interview and process applicants for the Regular and Reserve forces.
21	Salisbury – ARC Old Sarum	Wiltshire SP4 6BY	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
22	Swindon – ARC Swindon	Wiltshire SN1 5EN	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
23	Amesbury – MOD Boscombe Down	Wiltshire SP4 OJF	MOD Boscombe Down is a group of Mess, Accommodation and Administration buildings used by the RAF at Boscombe Down. The major part of Boscombe Down is occupied by QINETIQ and is not in scope for Project HESTIA. The buildings occupied by the RAF are in scope.

24	Corsham – Services Cotswold Centre	Wiltshire SN13 9TU	Services Cotswold Centre is a tri-service facility that provides temporary accommodation for Service personnel and their families. It is composed of approximately sixty chalet type homes. Services received are composed of cleaning and waste.
25	Bristol – ARC Bristol	Bristol BS7 0XL	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
26	Bristol - UOTC	Bristol BS8 2LG	University Officers' Training Corps (UOTC) is part of the British Army Reserve which provides military leadership training to students at British universities. Each service is represented by its own university organisation, with membership open to undergraduates who meet certain admission criteria. Utilised buildings are part of the university campus.
27	Bristol – ARC Speedwell	Bristol BS5 7TJ	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.

28	Bristol – RMR Bristol	Bristol BS8 3NA	RMR Bristol is the headquarters for the Royal Marines Reserve and is located in Clifton, Bristol. The accommodation is principally offices. Services received are composed of cleaning, laundry and waste.
29	Bristol – HMS Flying Fox	Bristol BS3 2NS	HMS Flying Fox provides a shore base principally for the training of approximately 100 Royal Navy Reservists. Services received are composed of cleaning only.
30	Bristol – AFCO Bristol	Bristol BS1 4TZ	Armed Forces Careers Offices are usually close to town centres or local retail areas and are occupied by Royal Navy, Army, and Royal Air Force personnel in order to interview and process applicants for the Regular and Reserve forces.
31	Keynsham – ARC Keynsham	Bristol BS31 1SX	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
32	Fareham – Southwick Park	Hampshire PO17 6EJ	Southwick Park. Now an Army site, formerly HMS Dryad, Southwick Park is the Defence College of Policing. Southwick Park has accommodation and facilities for the delivery of training. There are approximately 139 buildings and it covers 112 hectares. Lodger units include; RMP Museum, RAF School of Administration; Service Police Crime Bureau; the Maritime Warfare School; Hampshire Constabulary. A number of possibilities are being considered for future consolidation of other activities into Southwick Park.

33	Gosport – DM Gosport	Hampshire PO13 0AH	DM Gosport. The principle role of the DE&S Defence Munitions establishment at Gosport is store, process and issue munitions. The site has approximately 281 buildings, covers 215 hectares and is formed of three areas; Frater, mainly offices and workshops; Elson, the production area and woodland surrounding Fort Elson; Bedenham, predominately used for the storage of munitions.
34	Gosport – Fort Blockhouse	Hampshire PO12 2AS	Fort Blockhouse is a Tri-Service site providing accommodation and messing facilities for 850 members of the Armed Forces. There are approximately 180 buildings and the site covers 18 hectares. The historic area within Fort Blockhouse is a Scheduled Ancient Monument, there are also a number of 'Buildings of Historical Interest'.
35	Gosport – OFD Gosport	Hampshire PO12 4TH	OFD Gosport is an Oil and Fuel Depot located in Gosport. Services received are composed of cleaning only.
36	Gosport – INM Alverstoke	Hampshire PO12 2DL	Institute of Naval Medicine specialises in maritime health and related training courses. Approximately half of the buildings at the site have been leased to a non-MoD occupier.
37	Portsmouth – HMS Nelson	Hampshire PO1 3HH	HMS Nelson is an establishment that primarily provides accommodation facilities within HMNB Portsmouth. It should be noted that HMNB Portsmouth is not in scope for Project HESTIA.
38	Portsmouth – HMS Excellent	Hampshire PO2 8ER	HMS Excellent is the home of the Navy Command Headquarters as well as elements of the Maritime Warfare School. The establishment has approximately 261 buildings and covers 67 hectares spread across two sites, Whale Island and Horsea Island.

39	Marchwood – Marchwood Military Port and McMullen Barracks	Hampshire SO40 4ZG	Marchwood Military Port and McMullen Barracks. Marchwood is an Army military port located adjacent to McMullen Barracks. It has approximately 62 buildings and covers about 86 hectares. Marchwood is subject to market testing with a possible view to disposal of the site or an arrangement were MOD lease back the site from a commercial operator. (The Port may therefore not fall within the scope of Project HESTIA.) The adjacent McMullen Barracks provides the accommodation for 17 Port and Maritime Regiment, Royal Logistic Corps, who operate the Port. The Barracks has approximately 58 buildings and covers 17 hectares.
40	Fareham – HMS Collingwood	Hampshire PO14 1AS	HMS Collingwood is a Royal Navy establishment used primarily for Warfare specialisation training. It accommodates the majority of the Maritime Warfare School as well as number of lodger units. There are approximately 268 buildings and it covers about 74 hectares.
41	Gosport – HMS Sultan	Hampshire PO12 3BY	HMS Sultan is a Royal Navy establishment used for Marine Engineering training. The site has a range of teaching, welfare and administration buildings. It is also home to the Defence College of Electro-Mechanical Engineering. There are approximately 169 buildings spread over 82 hectares.
42	Portsmouth – DDS Horsea Island	Hampshire PO6 4TT	DDS Horsea Island is the Defence Diving School. The DDS is part of the Maritime Warfare School and is parented by HMS Excellent (Serial 78). A specialist clothing service is delivered at this site.
43	Portsmouth – HMS Bristol	Hampshire PO6 3SX	HMS Bristol is a Type 82 Destroyer permanently berthed alongside Whale Island, HMS Excellent. The vessel is primarily used for accommodation as well as the training of Regular, Reserve and Cadet personnel. Services received are composed of Accommodation Management and cleaning.

44	Southampton – ARC Southampton	Hampshire SO15 0AJ	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
45	Portsmouth – AFCO Portsmouth	Hampshire PO1 2EN	Armed Forces Careers Offices are usually close to town centres or local retail areas and are occupied by Royal Navy, Army, and Royal Air Force personnel in order to interview and process applicants for the Regular and Reserve forces.
46	Portsmouth – ARC Portsmouth (Peronne Close)	Hampshire PO3 5LG	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
47	Portsmouth – ARC Portsmouth (Peronne Road)	Hampshire PO3 5LE	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.

48	Portsmouth – ARC Portsmouth (Tudor Crescent)	Hampshire PO6 2SR	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
49	Southampton – UOTC Southampton	Hampshire SO15 2DX	University Officers' Training Corps (UOTC) is part of the British Army Reserve which provides military leadership training to students at British universities. Each service is represented by its own university organisation, with membership open to undergraduates who meet certain admission criteria. Utilised buildings are part of the university campus.
50	Portsmouth – MCSU Portsdown Hill	Hampshire PO6 3RU	MCSU Portsdown Hill is predominately occupied by QINETIQ however the Royal Navy maintain some facilities at the site. Services received are composed of administration, cleaning and waste.
51	Lulworth – AFV Gunnery School	Dorset BH20 5QF	AFV Gunnery School is an Army site providing gunnery training for recruits based at nearby Bovington Camp. The site has approximately 149 buildings and covers 447 hectares however the Ranges will not be part of Project HESTIA.
52	Poole – Hamworthy Barracks	Dorset BH15 4NQ	Hamworthy Barracks is a Royal Navy site used by amphibious forces. The site includes jetties and other waterfront facilities. The site has approximately 160 buildings and covers about 35 hectares.

53	Poole – ARC Poole	Dorset BH12 5AD	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
54	Dorchester – ARC Dorchester	Dorset DT1 1TA	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
55	Blandford – Blandford Camp	Dorset DT11 8RH	Blandford Camp is currently the home of the Royal Signals housing both their Headquarters and the Headquarters of the Defence College of Communications and Information Systems, the Royal School of Signals and the Royal Signals Museum. The site has approximately 217 buildings and covers about 350 hectares.
56	Wimborne – Defence Petroleum Centre	Dorset BH21 6QS	Defence Petroleum Centre was previously know as West Moors Fuel Depot. Services received are composed of cleaning only.
57	Bournemouth – AFCO Bournemouth	Dorset BH8 8AZ	Armed Forces Careers Offices are usually close to town centres or local retail areas and are occupied by Royal Navy, Army, and Royal Air Force personnel in order to interview and process applicants for the Regular and Reserve forces.

58	Dorchester – The Keep, Military Museum	Dorset DT1 1RN	The Keep is the museum for Devon and Dorset based regiments. It is open to the public. Services received are composed of cleaning, laundry and waste.
59	Bovington – Allenby Barracks	Dorset BH20 6JA	Allenby Barracks/Stanley Barracks/Tank Museum/ATDU is a site providing Armoured Training and a museum that is open to the public. Bovington is also home to a number of lodger units, most are predominantly associated with Armour although they also include a Sub-Aqua Diving Centre and the Army School of Recruiting. The site has approximately 252 buildings and covers 163 hectares.
60	Taunton – Norton Manor Camp	Somerset TA2 6PF	Norton Manor Camp is a Royal Navy establishment and is the home of 40 Commando Royal Marines. The site is composed of approximately 116 buildings and covers 63 hectares.
61	Yeovil – RNAS Yeovilton	Somerset BA22 8HT	RNAS Yeovilton is an operational air station for the Fleet Air Arm. It is the home of the Lynx Wildcat Maritime Force and the Commando Helicopter Force. The site is composed of approximately 533 buildings and covers 303 hectares. The Fleet Air Arm Museum is managed separately and will not be part of Project HESTIA.
62	Ilton – Merryfield Airfield	Somerset TA19 9HN	Merryfield Airfield is a satellite airfield to nearby RNAS Yeovilton, it is used for training and occupies 192 hectares with 15 buildings.
63	Bath – ARC Bath	Somerset BA1 3AE	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.

64	Taunton – ACC Taunton	Somerset TA1 3LS	Army Careers Centres are usually close to town centres or local retail areas and are occupied by Army personnel in order to interview and process applicants for the Regular and Reserve forces.
65	Yeovil – ARC Yeovil	Somerset BA21 4JA	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
66	Taunton – ARC Taunton (Jellalabad House)	Somerset TA1 3QB	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
67	Taunton – ARC Taunton (Bishops Hull)	Somerset TA1 5LJ	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.

68	Barnstaple – ARC Barnstaple	Devon EX32 8JT	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
69	Bideford - Arromanches	Devon EX39 4JH	Arromanches (RM Instow) (See RMB Chivenor, Serial 70.)
70	Chivenor – RMB Chivenor	Devon EX31 4AZ	RMB Chivenor is now a Royal Navy site and is home to the Commando Logistic Regiment (an amphibious logistic unit) and 24 Commando Engineer Regiment RE. The site is composed of approximately 267 buildings and covers 220 hectares. There are satellite facilities at nearby Instow (32 buildings, 8 hectares).
71	Plymouth – JSSADC Bovisand	Devon PL9 0AB	JSSADC Bovisand is the home of the Joint Service Sub Aqua Dive Centre and is used to run related training courses.
72	Plymouth – RM Bickleigh	Devon PL6 7AJ	RM Bickleigh is a Royal Navy site occupied by 42 Commando Royal Marines. The site provides accommodation, workshop and class room facilities. There are approximately 74 buildings and it covers 22 Hectares.
73	Plymouth – Stonehouse Barracks	Devon PL1 3QS	Stonehouse Barracks is a Royal Navy establishment that accommodates the Headquarters of Commander Amphibious Task Group (COMATG) and 3 Commando Brigade Royal Marines. The site is composed of approximately 73 buildings and covers 10 hectares. RM Stonehouse is unique because it is the last of the 18 th century barracks built specifically for the Royal Marines that remains in operational use.

74	Plymouth – Royal Citadel	Devon PL1 2PD	Royal Citadel is an Army site located in Plymouth. It is the barracks for 29 Commando Royal Artillery and also includes REME workshop facilities and some playing fields. The site is composed of approximately 97 buildings and covers 7 hectares.
75	Lympstone – Commando Training Centre Royal Marines	Devon EX8 5AR	CTCRM Lympstone is the principal training establishment for the Royal Marines. The site is very active and includes accommodation, offices, workshops and classrooms. There are approximately 136 buildings and it covers 30 hectares. Ranges at Straight Point and Woodbury Common will not be part of Project HESTIA.
76	Plymouth – ARC Plymouth	Devon PL6 5EW	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
77	Exeter – Wyvern Barracks	Devon EX2 6AR	Wyvern Barracks is occupied by a number of small units however it is predominantly used by the Reserve Forces.
78	Paignton – ARC Paignton	Devon TQ4 5NJ	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.

79	Dartmouth – Britannia Royal Naval College	Devon TQ6 0HU	Britannia Royal Naval College is a Royal Navy site used for initial officer training and continuation leadership training. The site incorporates teaching and accommodation buildings with some facilities located on the nearby River Dart. It is composed of approximately 153 buildings and covers 50 hectares.
80	Plymouth – DM Plymouth	Devon PL5 2TX	DM Plymouth is a Defence Munitions site, it was previously known as Ernesettle and is often still referred to by that name. It is primarily composed of storage and administration buildings. Please note that DM Plymouth may be taken out of scope.
81	Plymouth – AFCO Plymouth	Devon PL1 2SW	Armed Forces Careers Offices are usually close to town centres or local retail areas and are occupied by Royal Navy, Army, and Royal Air Force personnel in order to interview and process applicants for the Regular and Reserve forces.
82	Plymouth – TA Centre	Devon PL1 3BQ	Millbay Park Pavilion is a facility located in Plymouth used for meetings and training by local TA units.
83	Plymouth – Wembury Point Radar Station	Devon PL0 0AX	Wembury Point Radar Station is an MoD air traffic radar station located within National Trust land.
84	Helston – RNAS Culdrose	Cornwall TR12 7RH	RNAS Culdrose is an operational air station. It's primary role is serving the Fleet Air Arm's front line helicopter squadrons, providing Search and Rescue for 365 days of the year and training across various aviation disciplines. The site is composed of approximately 391 buildings and covers 303 hectares.
85	Torpoint – OFD Thanckes	Cornwall PL11 2JP	OFD Thanckes is an Oil and Fuel Depot located on the west bank of the River Tamar. Services received are composed of cleaning only.

86	Redruth – RAF Portreath	Cornwall TR16 4RA	RAF Portreath provides military radar coverage for the South West UK. It also houses a number of lodger units. The site is composed of approximately 51 buildings and covers 351 hectares. Part of the site has been designated as a SSSI and English Nature has an interest in the site with regards to the former mine workings. It also acts as a diversionary airfield for Culdrose.
87	Helston – Predannack Airfield	Cornwall TR12 7AU	Predannack Airfield is a satellite airfield to nearby RNAS Culdrose.
88	Bodmin – ARC Bodmin	Cornwall PL31 1DX	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
89	Newquay – RAF St Mawgan	Cornwall TR8 4HP	RAF St Mawgan is now occupied by a variety of users including Royal Marines and the Defence Survival, Evasion, Resistance, Extraction Training Organisation. The military airfield was transferred to civilian control in 2008 and became Newquay Airport. Elements of the site are being disposed of. The site has approximately 333 buildings and covers about 211 hectares.
90	Redruth – AFCO Redruth	Cornwall TR15 1NA	Armed Forces Careers Offices are usually close to town centres or local retail areas and are occupied by Royal Navy, Army, and Royal Air Force personnel in order to interview and process applicants for the Regular and Reserve forces.

91	Truro – ARC Truro	Cornwall TR1 1DF	Army Reserve Centres (ARC) are where Reservist personnel work and train. ARC also recruit volunteers who wish to become Army Reservists in their spare time and also undertake infantry or trade specialisations. An ARC could be home to a detachment of approximately 30 soldiers as part of a company, squadron or battery. Alternatively it may be used by a regiment of over 500 soldiers. Soft FM services delivered to these sites are split between DIO and the Reserve Forces Cadet Association.
92	Bodmin – The Keep	Cornwall PL31 1EG	The Keep is the military museum for regiments located in Cornwall. It is open to the public. Services received are composed of cleaning and waste.
93	Torpoint – HMS Raleigh	Cornwall PL11 2PD	HMS Raleigh is the largest Royal Navy training establishment in the South West. The establishment is composed of a main site (approximately 100 Ha) and satellites sites on the River Lynher, Rame peninsular and Dartmoor. On a typical day the site will be occupied by 2200 personnel.

Annex B
Regional Map of South West Major Establishments

