



Ministry of Housing,
Communities &
Local Government

Variation Form

Contract Details		
This variation is between:	Ministry of Housing, Communities & Local Government ("the Buyer") And Freshworks Inc. ("the Supplier")	
Contract name:	MHCLG (formerly DLUHC) Freshservice Pro Ticketing Software for RED and Freshservice Enterprise for HR ("the Contract")	
Contract reference number:	CPD4128002 Variation 01	
Details of Proposed Variation		
Variation initiated by:	Buyer	
Variation number:	01	
Date variation is raised:	20 March 2025	
Proposed variation	Additional Licenses x 5 for HR	
Outcome of Variation		
Contract variation:	<p>This Contract detailed above is varied as follows:</p> <ul style="list-style-type: none"> 5 additional enterprise licences for Freshservice for the HR Team (contact REDACTED) making a total of 60 for the remainder of the contract term to 31/08/25. All other commercial terms will be as per the existing Terms. 	
Financial variation:	Original Contract Value:	£107,160.00
	Additional cost due to variation:	£1,432.32
	New Contract value:	£108,592.32

- 1 This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by the Buyer.
- 2 Words and expressions in this Variation shall have the meanings given to them in the Contract.
- 3 The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.



Ministry of Housing,
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Signed by an authorised signatory for and on behalf of the **Buyer (MHCLG)**

Signature: REDACTED

Date: 08 April 2025

Name (in capitals): REDACTED

Job Title: REDACTED

Address: MHCLG, Priory Sq, Hastings, East Sussex TN34 1EA

Signed by an authorised signatory to sign for and on behalf of the **Supplier (Freshworks Inc.)**

Signature: REDACTED

Date: March 26, 2025 | 9:10 PM IST

Name (in capitals): REDACTED

Job Title: REDACTED

Address: 2950 S. Delaware Street, Suite 201, San Mateo, CA, US 94403