

# Annex C: Security Aspects Letter for Contracts to UK Contractors with Provisional MOD Security Clearance granted by Des PSyA - SAC

**OFFICIAL SENSITIVE - COMMERCIAL**

Messrs .....

For the personal attention of: [REDACTED]

Dated 01/12/2019

**Dear Sirs**

700008576 - Underwater Acoustic Test and Calibration Services

1st December 2019 - 30 November 2020

1. On behalf of the Secretary of State for Defence, I hereby give you notice that the following aspects are designated 'SECRET Matter' for the purpose of the Condition 7 of the Contract (Security) and also other aspects that are classified as OFFICIAL-SENSITIVE for the purpose of Condition 7:

SECURITY ASPECTS	CLASSIFICATION
<b>1. Operational</b>	
1.1 Existence of project	O
1.2 Principle of operation	O
1.3 Aim and role	O
<b>2. Design &amp; Development</b>	
2.1 Design	O
2.2 Hardware	O
2.3 Software	O
2.4 Equipment applicability	O
2.5 Physical Dimensions	O
2.6 Acceptance documentation	O
<b>3. Performance &amp; Limitations</b>	
3.1 Capabilities & limitations	S
3.2 Performance	S
3.3 Trials results	O

2. A copy of a Memorandum on Security for Contractors, which outlines the main measures required to safeguard classified information, is enclosed. Your particular attention is drawn to the paragraphs in the Memorandum concerning personnel access to classified information, and should you need to disclose information marked SECRET or above to other members of your firm you should seek advice from the Contracting Authority (MoD Project Officer). The number of such other individuals should however be restricted to the fewest possible, and they should not in any case be allowed access to information marked SECRET or above until they have been approved by the Ministry.

Will you please confirm that:

- a. The above definition of the SECRET Matter of the contract is understood.
  - b. Measures can, and will, be taken to safeguard the SECRET Matter.
  - c. All employees of the company who will have access to classified information have either signed the Official Secrets Acts 1911-1989 Declaration Form in duplicate and one copy is retained by the company Security Officer or that they have otherwise been informed that the provisions of the OSA applies to all classified information associated with this contract.
3. If you have any difficulty either in interpreting the definition of the SECRET Matter or in safeguarding it, or in any other respect, will you please let me know immediately.
4. Any access to information on MoD premises that may be needed will be in accordance with MoD security regulations under the direction of the MoD Project Officer.

Yours faithfully

[Redacted signature]

Copy via DII email to:

[Redacted email address]

[Redacted email address]

[Redacted email address]

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