

**THE SUPPLY OF NON MEDICAL NON CLINICAL (NMNC) TEMPORARY AND FIXED TERM
STAFF FRAMEWORK AGREEMENT: RM971**

TEMPLATE ORDER FORM

FROM: Defra

REFERENCE	(Project_25376)
SERVICE ADDRESS	Nobel House 17 Smith Square London SW1P 3JR
INVOICE ADDRESS(if different)	SSC, Department for Environment, Food & Rural Affairs PO Box 790, Newport, NP10 8FZ
CONTACT REFERENCE	
ORDER NUMBER	PO to be submitted once contract has been written up and agreed by both parties as per our No Contract No PO terms/ This can take up 7 working days
ORDER DATE	07/03/2019

TO: Supplier

SERVICE PROVIDER	LA International Computer Consultants Limited
SERVICE PROVIDER'S ADDRESS	
ACCOUNT MANAGER	
PART 1: SERVICE REQUIREMENT	
PART 1.1: SERVICE AND DELIVERABLES REQUIRED: Temporary Worker Requirements:	
RM971 LOT:	5
NUMBER OF ROLES REQUIRED:	1
JOB ROLE/TITLE:	Programme Communications Officer
AGENDA FOR CHANGE PAY BAND:	Band 9
AGENDA FOR CHANGE PAY POINT: (LOWEST WITHIN AFC PAY BAND UNLESS STATED)	N/A
HOURS/DAYS REQUIRED:	37 / 5
ANY UNSOCIAL HOURS REQUIRED? (GIVE DETAIL) [OUTSIDE 8AM TO 6PM MON TO FRIDAY]	NA
FEE TYPE:	2. Non-Patient Facing (Disclosure)

IMMUNISATION REQUIREMENTS (FEE TYPE 1 ONLY)	N/A	
DBS REQUIRED (FEE TYPE 1 AND 2 ONLY)	1. Basic	
HIGH COST AREA SUPPLEMENT?	1. Inner London	
REGULATED OR CONTROLLED ACTIVITY (ISA)?	N/A	
SKILLS, TRAINING AND QUALIFICATIONS NECESSARY TO PERFORMANCE OF THE ROLE:	As per Job Description supplied	
PERSON AND DEPT TO WHOM WORK-SEEKER SHOULD REPORT AT START:	[REDACTED]	
POST CODE OF LOCATION WITH REQUIREMENT:	[REDACTED]	
ADDITIONAL REQUIREMENTS:	As per Job Description supplied	
PART 1.2: ANTICIPATED DURATION OF CONTRACT		
COMMENCEMENT DATE:	12/11/2018	
ANTICIPATED END DATE:	10/05/2019 29/3/2019 [REDACTED]	
TEMPORARY / FIXED TERM ASSIGNMENT:	Temporary Assignment	
PART 1.3: MILESTONES AND KEY DELIVERABLES		
As agreed with Assignment Manager		
PART 1.4: CHARGES PAYABLE BY CUSTOMER (INCLUDING ANY APPLICABLE DISCOUNT AND METHOD OF PAYMENT E.G. GOVERNMENT PROCUREMENT CARD OR BACS):		
It has been deemed that this role is outside of IR35 legislation.		
	Pre-AWR	Post-AWR
Basic Rate (PAYE Only)	[REDACTED]	
Pay to Worker (Basic Rate + WTR if PAYE/ Day Rate if PSC)	[REDACTED]	
Estimated ENIC (PAYE Only)	[REDACTED]	
Pension Auto-enrolment Payments (PAYE Only)	[REDACTED]	
Apprenticeship Levy (PAYE Only)	[REDACTED]	
Total Worker Rate (Same as Pay to Worker if PSC)	[REDACTED]	
Supplier Fee	[REDACTED]	
Total Charge	[REDACTED]	
DISCOUNTS APPLICABLE:	[REDACTED]	
PART 1.5: ACCEPTANCE PRIOR TO PAYMENT		
BPSS confirmed		
PART 2: CUSTOMER CONTRACTUAL REQUIREMENTS		
<ol style="list-style-type: none"> 1. BPSS must be completed for the temporary worker (in place of NHS checks described in the Framework Agreement). 2. Defra will not be liable to pay Temporary to Permanent Fees if, and only if, the temporary worker secures permanent employment (including Fixed Term contracts) through Fair and Open Competition as defined by the Civil Service Commission. 		

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PART 4: PERFORMANCE OF THE SERVICES AND DELIVERABLES	
PART 4.1: KEY PERSONNEL OF THE SERVICE PROVIDER TO BE INVOLVED IN THE SERVICES AND DELIVERABLES:	N/A
PART 4.2: SUB-CONTRACTORS TO BE INVOLVED IN THE SERVICES AND DELIVERABLES:	
PART 5: CONFIDENTIAL INFORMATION	
PART 5.1: THE FOLLOWING INFORMATION SHALL BE DEEMED COMMERCIALY SENSITIVE INFORMATION OR CONFIDENTIAL INFORMATION:	

BY SIGNING AND RETURNING THIS ORDER FORM THE SERVICE PROVIDER AGREES to enter a legally binding contract with the Customer to provide to the Customer the Services specified in the Service Order Requirements set out in this Order Form [(together with where completed and applicable, the further-competition order (additional requirements)] incorporating the rights and obligations in the Call-Off Terms and Conditions set out in the Framework Agreement between the Service Provider and the Minister for the Cabinet Office.

FOR AND ON BEHALF OF THE SERVICE PROVIDER:

NAME:	
TITLE:	
SIGNATURE:	
DATE:	

FOR AND ON BEHALF OF THE CUSTOMER:

NAME:	
TITLE:	
SIGNATURE:	
DATE:	

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