



Home Office

AUTHORITY: The Secretary of State for the Home Department

Schedule J – Named Representatives & Key Personnel

Colnbrook & Harmondsworth IRCs

DOCUMENT LIST

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1. NAMED REPRESENTATIVES OF THE AUTHORITY

- 1.1 For the purposes of Clause 67 (*Authority to Commit and Variation*) of the Contract, the following Named Representatives of the Authority have the authority to vary the terms and conditions of the Contract, to commit the Authority to additional expenditure and/or to sign a Notice of Change:

Name: <redacted>
Title: <redacted>

Name: <redacted>
Title: <redacted>

Name: <redacted>
Title: <redacted>

- 1.2 Where the Service Provider is required to seek the Authority's approval in order to carry out a Service in relation to the Contract, this shall mean the approval must be obtained from a Named Representative of the Authority before any such Service is carried out.
- 1.3 The Named Representatives of the Authority may delegate their ability to approve. The Service Provider shall be advised in writing of those Authority staff who have delegated approval authority by the relevant Named Representatives, as listed above. In the event that the Service Provider carries out a Service without an instruction from either the Named Representative of the Authority or an individual with delegated authority, the Authority may withhold payment for those Services.

2. NAMED REPRESENTATIVE OF THE SERVICE PROVIDER

- 2.1 For the purposes of Clause 67 (*Authority to Commit and Variation*) of the Contract, the following Named Representatives of the Service Provider have the authority to propose variation to the terms and conditions of the Contract by way of a request of Notice of Change:

Name: <redacted>
Title: <redacted>

Name: <redacted>
Title: <redacted>

3. KEY SERVICE PROVIDER PERSONNEL

- 3.1 These persons detailed below are subject to the provisions of Clause 25 (*Staff*). During the Contract Term, the Service Provider shall not change any Key Personnel nor appointments of those directly involved with the day to day running of the Contract without the prior agreement in writing of the Authority with agreement not to be unreasonably withheld:

Name: <redacted>
Title: <redacted>

Name: <redacted>
Title: <redacted>

Name: <redacted>
Title: <redacted>

Name: <redacted>
Title: <redacted>