

Invitation to Quote

Invitation to Quote (ITQ) on behalf of UK Space Agency
Subject UK SBS - *Space Surveillance and Tracking Study*
Sourcing Reference Number: UKSBS PR18154



UK Shared Business Services Ltd (UK SBS)
www.uksbs.co.uk

Registered in England and Wales as a limited company. Company Number 6330639.
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Section 1 – About UK Shared Business Services

Putting the business into shared services

UK Shared Business Services Ltd (UK SBS) brings a commercial attitude to the public sector; helping our Contracting Authorities improve efficiency, generate savings and modernise.

It is our vision to become the leading service provider for the Contracting Authorities of shared business services in the UK public sector, continuously reducing cost and improving quality of business services for Government and the public sector.

Our broad range of expert services is shared by our Contracting Authorities. This allows Contracting Authorities the freedom to focus resources on core activities; innovating and transforming their own organisations.

Core services include Procurement, Finance, Grants Admissions, Human Resources, Payroll, ISS, and Property Asset Management all underpinned by our Service Delivery and Contact Centre teams.

UK SBS is a people rather than task focused business. It's what makes us different to the traditional transactional shared services centre. What is more, being a not-for-profit organisation owned by the Department for Business, Energy & Industrial Strategy (BEIS), UK SBS' goals are aligned with the public sector and delivering best value for the UK taxpayer.

UK Shared Business Services Ltd changed its name from RCUK Shared Services Centre Ltd in March 2013.

Our Customers

Growing from a foundation of supporting the Research Councils, 2012/13 saw Business, Energy and Industrial Strategy (BEIS) transition their procurement to UK SBS and Crown Commercial Services (CCS – previously Government Procurement Service) agree a Memorandum of Understanding with UK SBS to deliver two major procurement categories (construction and research) across Government.

UK SBS currently manages £700m expenditure for its Contracting Authorities.

Our Contracting Authorities who have access to our services and Contracts are detailed [here](#).

Section 2 – About the Contracting Authority

UK Space Agency (UKSA)

The Agency is responsible for all strategic decisions on the UK civil space programme and we provide a clear, single voice for UK space ambitions. The UK Space Agency is at the heart of UK efforts to explore and benefit from space. The UK's thriving space sector contributes £9.1 billion a year to the UK economy and directly employs 28,900 with an average growth rate of almost 7.5%.

Collaboration lies at the core of the UK Space Agency ethos and applies across Government as well as to external organisations including European and global partners such as the European Space Agency (ESA), the European Union, national space agencies and the United Nations.

The Agency provides funding for a range of programmes via programmes such as the National Space Technology Programme and FP7 and works closely with national and international academic, education and community partners.

Space Surveillance and Tracking:

Space surveillance is inherently a global endeavour. It involves the tracking and cataloguing of space objects, the monitoring of fragmentation events in space and mitigating the risk of objects re-entering Earth atmosphere to avoid damage to aircraft or people or objects on the ground.

Collaboration is at the very heart of this activity, both because the view from each nation is necessarily limited by geography and because the investment necessary for a globally effective SST capability exceeds the capacity of even the most wealthy space faring nations. As near earth orbits become increasingly congested, contested and commercially competitive, the risk of events which carry long term implications for the space operating environment is also increasing.

SST services are therefore an essential national requirement to ensure that the UK's increasing reliance on space-based infrastructure in the civil economy and society is maintained. Furthermore, Under UN Treaty obligations, the UK carries unlimited financial liability for any damages caused by the activities of UK licenced vehicles in space.

In order to better understand how the UK Government should build on its currently limited SST capability, the UKSA is funding a number of topics to expand its knowledge base in a number of related areas. The first phase of these studies is part of this ITQ. The intention is to release further opportunities to extend this growing capability during Q2 2019.

<https://www.gov.uk/government/organisations/uk-space-agency>

Section 3 - Working with the Contracting Authority.

In this section you will find details of your Procurement contact point and the timescales relating to this opportunity.

Section 3 – Contact details		
3.1	Contracting Authority Name and address	UK Space Agency Polaris House, North Star Avenue, Swindon SN2 1SZ
3.2	Buyer name	Katarzyna Nawrotek, Senior Procurement Specialist, UKSBS.
3.3	Buyer contact details	Email: MajorProjects@uksbs.co.uk
3.4	Estimated value of the Opportunity	£100,000 - £170,000 ex VAT Any bids over the maximum budget of £170,000 ex VAT will be deemed non-compliant and will subsequently not be evaluated.
3.5	Process for the submission of clarifications and Bids	All correspondence shall be submitted within the Emptoris e-sourcing tool. Guidance Notes to support the use of Emptoris is available here. Please note submission of a Bid to any email address including the Buyer <u>will</u> result in the Bid <u>not</u> being considered.

Section 3 - Timescales		
3.6	Date of Issue of Contract Advert and location of original Advert	02/11/2018
3.7	Latest date/time ITQ clarification questions shall be received through Emptoris messaging system	19/11/2018 11.00
3.8	Latest date/time ITQ clarification answers should be sent to all Bidders by the Buyer through Emptoris	23/11/2018 11:00
3.9	Latest date/time ITQ Bid shall be submitted through Emptoris	27/11/2018 11:00
3.10	Date/time Bidders should be available if face to face clarifications are required	N/A

3.11	Anticipated notification date of successful and unsuccessful Bids *	11/12/2018
3.12	Anticipated Award date*	21/12/2018
3.13	Anticipated Contract Start date*	02/01/2019
3.14	Anticipated Contract End date*	31/03/2019
3.15	Bid Validity Period	90 days

*Dates are anticipated times only and may change during the tender process.

Section 4 – Specification

Introduction:

The UK Space Agency (UKSA) is an agency of the Department for Business, Energy and Industrial Strategy (BEIS) and is responsible for co-ordinating the UK's civil space priorities across Government and Industry. It is also Government's regulator for satellite operations under the Outer Space Act 1986 and will be responsible for the regulation of certain aspects of launch under the Space Industry Act 2018, including all launches to orbit. To support these activities the UKSA is funding a series of studies to develop the corporate knowledge on a variety of topics to enhance its ability to assess and manage the risks related to these activities.

This requirement is for the Space Surveillance and Tracking Study which is split across 3 core themes; planned and current capability, options assessment and detailed cost analysis. The output of this study will feed into the development of national policy and strategy as well as supporting the development of future funding bids within Government. This study has been divided into three Work Packages (WP) as follows:

- WP1: Global Capability Analysis
- WP2: Gap & options Analysis
- WP3: Detailed cost analysis & supporting rationale of potential options

Aims: The aim of this study is to improve the UKSA's understanding of how Government should approach strategic partnerships and position itself to maximise its contribution to the global task of managing an increasingly complex space environment.

WP1: Global Capability Analysis

WP1 is to detail the extent of global sensor coverage across all orbital regimes. The analysis needs to identify extant and planned SST capability in the UK, European Nations (incl EU Institutions and Non EU Member States), European Space Agency (ESA) US, Five Eyes partners, South America, Japan and South Korea. Outputs from this work should include;

- Capability assessment of sensors available and planned in the near future, to support space surveillance from commercial, civil, academic and military providers, incl:
 - Listing sensors by type (i.e., Laser, Radar, Telescope, Orbital etc)
 - Listing sensors by function (i.e. Tracking, Surveillance etc)
 - detailed information of architecture where possible (RADAR band/frequency, Optical aperture etc)
 - min / max altitudes (range)
 - Field of View (longitude thresholds for DS, latitude for LEO etc)
 - Tracking accuracy, latency, max number of trackable objects, minimum size
 - Probability of intercept
 - Sensor availability and security sensitivity
 - Spectrum use

- Capability assessment of the current and maximum processing and analytical capability available from the Space Operations Centres (SpOC's) of existing and potential, future partners, incl
 - UK SpOC (incl limitations & potential for upgrade)
 - existing national / commercial partners (incl limitations & potential for upgrade)
 - Potential future partners
- An overview of existing, collaborative partnerships between, nations, commercial partners and academic institutions.
- Graphic models to illustrate how SST capability is delivered through sensors and SpOC's across different orbital regimes (LEO, MEO, GEO, HEO) to incl;
 - Geographical coverage by orbital regime
 - Tracking accuracy and granularity for each contributing sensor (i.e. known error margins and smallest trackable object size)

Objectives: To achieve the outputs above the bidder must satisfy the following objectives below:

1. Provide written report detailing current sensor locations and capability as described above for strategic partners
2. Provide written report detailing current SpOC locations and capability for strategic partners
3. Provide graphical representations of global coverage across all orbital regimes, including high level summary of objects which can and can't be observed and temporal impacts such as weather effects at specific locations.
4. Provide GUI visualisation, using freely available tools that do not require the development of novel intellectual property, similar to example of "Space for Development" <https://www.spacefordevelopment.org/map/> and showing geographical and altitude and capability coverage for individual sensors
5. Recommendations for further work: Identify areas for further work such as further tool development, refining assumptions, reducing uncertainties.

Deliverables:

- Technical notes detailing the outputs of the objectives,
- Final presentation
- GUI tool required at (4) above

WP 2: Gap and Options Analysis

WP2 draws on analysis in WP1 and should identify potential options for the UK to build it's national SST capability. The options should take into account the current global coverage and capability established in WP1 to identify areas where increased UK capability would add maximum value to the global endeavour of mitigating future, space related risk.

In delivering this, WP2 should take account of current UK expertise in Government, industry and academia as well as emerging technologies, (eg space based systems) and the geographical location of the UK, its overseas territories and crown dependencies. The bidder's ability to demonstrate insight to UK industrial and academic strengths beyond the immediate skills of sensor deployment and operations and SST analytical capability will be key to successfully completing the analysis required in this WP. i.e. UK industrial know

how in the fields of cyber security and / or Big Data management and how such strengths could be leveraged in support of potential options.

Objectives:

1. Utilising the outcome of WP1, identify gaps in global coverage or sensor accuracy regarding strategic partners SST capability and UK options to contribute.
2. Identify where there are uncertainties
3. Recommend possible placements of SST sensors to provide coverage or improved accuracy of identified gaps – including through space based technologies and / or the use of UK overseas territories.
4. Utilising the outcome of WP1, identify gaps in SpOC capability regarding strategic partners where the UK could provide long term value.
5. Recommend possible improvements in SpOC capability to provide desirable support to strategic partners
6. Develop a roadmap for UK capability building
7. Recommendations for further work: Identify areas for further work such as refining assumptions, reducing uncertainties and for further R&D etc.

Deliverables:

- Final Report setting out the conclusions from this analysis and including explanatory narrative and visual aids explaining the methodology applied in identifying potential gaps and prospective options to address them
- Provide written documentation providing example SST placement scenarios in line with objective 2 and explain how these scenarios meet the identified coverage gaps.
- Final Presentation

WP 3: Detailed Cost & Benefit Analysis and Supporting Rationale

WP3 builds on work delivered through WP1&2. WP3 should provide detailed cost analysis of capital and operational costs and related development timescales. Options should be grouped according to time and cost and provide a supporting rationale explaining the benefits and disadvantages related to each of the proposed options.

The supporting rationale for each option should, as a minimum, include a quantitative and qualitative assessment of direct and indirect UK economic, and reputational benefits to government, industry, academia and others.

Analysis should take account of specific opportunities and existing UK strengths – eg big data processing skills within academia and industry. It should also take account of likely threats and opportunities that derive from the UK's changing position in the world. (i.e. the likely reputational benefit resulting from Government's choice to pursue any of the assessed options)

Objectives:

1. Recommendations for further work: Identify areas for further work such as refining assumptions, reducing uncertainties etc.

- Deliverables:

- Explanatory narrative detailing the outputs of the objectives
- Quantitative analysis of the costs and benefits of each option identified
- Final presentation

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Meetings:

- Kick-off (t0)
- Mid-term review (t+1.5 months)
- Final review (~t+3 months)

Timetable: The whole study is must to be completed in 3 months. The deliverables must be completed for review for the final presentation and completion of the whole project by 31st March 2019.

Payments

Payment for the services will be made in arrears upon satisfactory achievement and acceptance of the identified key project milestones under Work Packages 1, 2 and 3.

Terms and Conditions

Bidders are to note that any requested modifications to the Contracting Authority Terms and Conditions on the grounds of statutory and legal matters only, shall be raised as a formal clarification during the permitted clarification period.

Section 5 – Evaluation model

The evaluation model below shall be used for this ITQ, which will be determined to two decimal places.

Where a question is 'for information only' it will not be scored.

The evaluation team may comprise staff from UK SBS and the Contracting Authority and any specific external stakeholders the Contracting Authority deems required. After evaluation the scores will be finalised by performing a calculation to identify (at question level) the mean average of all evaluators (Example – a question is scored by three evaluators and judged as scoring 5, 5 and 6. These scores will be added together and divided by the number of evaluators to produce the final score of 5.33 ($5+5+6 = 16 \div 3 = 5.33$))

Pass/fail criteria		
Questionnaire	Q No.	Question subject
Commercial	SEL1.2	Employment breaches/ Equality
Commercial	FOI1.1	Freedom of Information Exemptions
Commercial	AW1.1	Form of Bid
Commercial	AW1.3	Certificate of Bona Fide Bid
Commercial	AW3.1	Validation check
Commercial	SEL3.11	Compliance to Section 54 of the Modern Slavery Act
Commercial	SEL3.13	General Data Protection Regulations (GDPR)
Commercial	SEL3.14	Previous experience
Commercial	SEL4.4	Insurance
Commercial	AW4.1	Contract Terms Part 1
Commercial	AW4.2	Contract Terms Part 2
Price	AW5.6	Implementation of E-Invoicing
Quality	AW6.1	Compliance to the Specification
Quality	AW6.2	Variable Bids
Quality	AW6.3	Capacity
-	-	Invitation to Quote – received on time within e-sourcing tool

Scoring criteria			
Evaluation Justification Statement			
In consideration of this particular requirement the Contracting Authority has decided to evaluate Potential Providers by adopting the weightings/scoring mechanism detailed within this ITQ. The Contracting Authority considers these weightings to be in line with existing best practice for a requirement of this type.			
Questionnaire	Q No.	Question subject	Maximum Marks

Price	AW5.2	Price	30%
Quality	PROJ1.1	Understanding the Project Topic	20%
Quality	PROJ1.2	Approach/ Methodology	20%
Quality	PROJ1.3	Staff to Deliver	15%
Quality	PROJ1.4	Project Plan and Timescales	10%
Quality	PROJ1.5	Risk Management	5%

Evaluation of criteria

Non-Price elements

Each question will be judged on a score from 0 to 100, which shall be subjected to a multiplier to reflect the percentage of the evaluation criteria allocated to that question.

Where an evaluation criterion is worth 20% then the 0-100 score achieved will be multiplied by 20%.

Example if a Bidder scores 60 from the available 100 points this will equate to 12% by using the following calculation:

$$\text{Score} = \{\text{weighting percentage}\} \times \{\text{bidder's score}\} = 20\% \times 60 = 12$$

The same logic will be applied to groups of questions which equate to a single evaluation criterion.

The 0-100 score shall be based on (unless otherwise stated within the question):

0	The Question is not answered, or the response is completely unacceptable.
10	Extremely poor response – they have completely missed the point of the question.
20	Very poor response and not wholly acceptable. Requires major revision to the response to make it acceptable. Only partially answers the requirement, with major deficiencies and little relevant detail proposed.
40	Poor response only partially satisfying the question requirements with deficiencies apparent. Some useful evidence provided but response falls well short of expectations. Low probability of being a capable supplier.
60	Response is acceptable but remains basic and could have been expanded upon. Response is sufficient but does not inspire.
80	Good response which describes their capabilities in detail which provides high levels of assurance consistent with a quality provider. The response includes a full description of techniques and measurements currently employed.
100	Response is exceptional and clearly demonstrates they are capable of meeting the requirement. No significant weaknesses noted. The response is compelling in its description of techniques and measurements currently employed, providing full assurance consistent with a quality provider.

All questions will be scored based on the above mechanism unless expressly stated in the question. Where there is a difference in scoring between evaluators for an individual question, a moderation meeting will be held to discuss the response and agree a consensus score. Where an agreement cannot be reached on a consensus score of an individual question, the question will be scored using the average (mean) of all the evaluators' scores. Please be aware that there may be multiple evaluators. If so, their individual scores will be averaged (mean) to determine your final score as follows:

Example

Evaluator 1 scored your bid as 60

Evaluator 2 scored your bid as 60

Evaluator 3 scored your bid as 40

Evaluator 4 scored your bid as 40

Your final score will $(60+60+40+40) \div 4 = 50$

Price elements will be judged on the following criteria.

The lowest price for a response which meets the pass criteria shall score 100. All other bids shall be scored on a pro rata basis in relation to the lowest price. The score is then subject to a multiplier to reflect the percentage value of the price criterion.

For example - Bid 1 £100,000 scores 100.

Bid 2 £120,000 differential of £20,000 or 20% remove 20% from price scores 80

Bid 3 £150,000 differential £50,000 remove 50% from price scores 50.

Bid 4 £175,000 differential £75,000 remove 75% from price scores 25.

Bid 5 £200,000 differential £100,000 remove 100% from price scores 0.

Bid 6 £300,000 differential £200,000 remove 100% from price scores 0.

Where the scoring criterion is worth 50% then the 0-100 score achieved will be multiplied by 50.

In the example if a supplier scores 80 from the available 100 points this will equate to 40% by using the following calculation: Score/Total Points multiplied by 50 ($80/100 \times 50 = 40$)

The lowest score possible is 0 even if the price submitted is more than 100% greater than the lowest price.

Section 6 – Evaluation questionnaire

Bidders should note that the evaluation questionnaire is located within the **e-sourcing questionnaire**.

Guidance on completion of the questionnaire is available at <http://www.uksbs.co.uk/services/procure/Pages/supplier.aspx>

PLEASE NOTE THE QUESTIONS ARE NOT NUMBERED SEQUENTIALLY

Section 7 – General Information

What makes a good bid – some simple do's 😊

DO:

- 7.1 Do comply with Procurement document instructions. Failure to do so may lead to disqualification.
- 7.2 Do provide the Bid on time, and in the required format. Remember that the date/time given for a response is the last date that it can be accepted; we are legally bound to disqualify late submissions. Responses received after the date indicated in the ITQ shall not be considered by the Contracting Authority, unless the Bidder can justify that the reason for the delay, is solely attributable to the Contracting Authority
- 7.3 Do ensure you have read all the training materials to utilise e-sourcing tool prior to responding to this Bid. If you send your Bid by email or post it will be rejected.
- 7.4 Do use Microsoft Word, PowerPoint Excel 97-03 or compatible formats, or PDF unless agreed in writing by the Buyer. If you use another file format without our written permission we may reject your Bid.
- 7.5 Do ensure you utilise the Emptoris messaging system to raise any clarifications to our ITQ. You should note that we will release the answer to the question to all Bidders and where we suspect the question contains confidential information we may modify the content of the question to protect the anonymity of the Bidder or their proposed solution
- 7.6 Do answer the question, it is not enough simply to cross-reference to a 'policy', web page or another part of your Bid, the evaluation team have limited time to assess bids and if they can't find the answer, they can't score it.
- 7.7 Do consider who the Contracting Authority is and what they want – a generic answer does not necessarily meet every Contracting Authority's needs.
- 7.8 Do reference your documents correctly, specifically where supporting documentation is requested e.g. referencing the question/s they apply to.
- 7.9 Do provide clear, concise and ideally generic contact details; telephone numbers, e-mails and fax details.
- 7.10 Do complete all questions in the questionnaire or we may reject your Bid.
- 7.11 Do ensure that the Response and any documents accompanying it are in the English Language, the Contracting Authority reserve the right to disqualify any full or part responses that are not in English.
- 7.12 Do check and recheck your Bid before dispatch.

What makes a good bid – some simple do not's

DO NOT

- 7.13 Do not cut and paste from a previous document and forget to change the previous details such as the previous buyer's name.
- 7.14 Do not attach 'glossy' brochures that have not been requested, they will not be read unless we have asked for them. Only send what has been requested and only send supplementary information if we have offered the opportunity so to do.
- 7.15 Do not share the Procurement documents, they are confidential and should not be shared with anyone without the Buyers written permission.
- 7.16 Do not seek to influence the procurement process by requesting meetings or contacting UK SBS or the Contracting Authority to discuss your Bid. If your Bid requires clarification the Buyer will contact you. All information secured outside of formal Buyer communications shall have no Legal standing or worth and should not be relied upon.
- 7.17 Do not contact any UK SBS staff or the Contracting Authority staff without the Buyers written permission or we may reject your Bid.
- 7.18 Do not collude to fix or adjust the price or withdraw your Bid with another Party as we will reject your Bid.
- 7.19 Do not offer UK SBS or the Contracting Authority staff any inducement or we will reject your Bid.
- 7.20 Do not seek changes to the Bid after responses have been submitted and the deadline for Bids to be submitted has passed.
- 7.21 Do not cross reference answers to external websites or other parts of your Bid, the cross references and website links will not be considered.
- 7.22 Do not exceed word counts, the additional words will not be considered.
- 7.23 Do not make your Bid conditional on acceptance of your own Terms of Contract, as your Bid will be rejected.
- 7.24 Do not unless explicitly requested by the Contracting Authority either in the procurement documents or via a formal clarification from the Contracting Authority send your response by any way other than via e-sourcing tool. Responses received by any other method than requested will not be considered for the opportunity.

Some additional guidance notes

- 7.25 All enquiries with respect to access to the e-sourcing tool and problems with functionality within the tool must be submitted to Crown Commercial Service (previously Government Procurement Service), Telephone 0345 010 3503.
- 7.26 Bidders will be specifically advised where attachments are permissible to support a question response within the e-sourcing tool. Where they are not permissible any attachments submitted will not be considered as part of the evaluation process.
- 7.27 Question numbering is not sequential and all questions which require submission are included in the Section 6 Evaluation Questionnaire.
- 7.28 Any Contract offered may not guarantee any volume of work or any exclusivity of supply.
- 7.29 We do not guarantee to award any Contract as a result of this procurement
- 7.30 All documents issued or received in relation to this procurement shall be the property of the Contracting Authority. / UKSBS.
- 7.31 We can amend any part of the procurement documents at any time prior to the latest date / time Bids shall be submitted through Emptoris.
- 7.32 If you are a Consortium you must provide details of the Consortiums structure.
- 7.33 Bidders will be expected to comply with the Freedom of Information Act 2000 or your Bid will be rejected.
- 7.34 Bidders should note the Government's transparency agenda requires your Bid and any Contract entered into to be published on a designated, publicly searchable web site. By submitting a response to this ITQ Bidders are agreeing that their Bid and Contract may be made public
- 7.35 Your bid will be valid for 90 days or your Bid will be rejected.
- 7.36 Bidders may only amend the contract terms during the clarification period only, only if you can demonstrate there is a legal or statutory reason why you cannot accept them. If you request changes to the Contract terms without such grounds and the Contracting Authority fail to accept your legal or statutory reason is reasonably justified we may reject your Bid.
- 7.37 We will let you know the outcome of your Bid evaluation and where requested will provide a written debrief of the relative strengths and weaknesses of your Bid.
- 7.38 If you fail mandatory pass / fail criteria we will reject your Bid.
- 7.39 Bidders are required to use IE8, IE9, Chrome or Firefox in order to access the functionality of the Emptoris e-sourcing tool.
- 7.40 Bidders should note that if they are successful with their proposal the Contracting Authority reserves the right to ask additional compliancy checks prior to the award of any Contract. In the event of a Bidder failing to meet one of the compliancy checks

the Contracting Authority may decline to proceed with the award of the Contract to the successful Bidder.

- 7.41 All timescales are set using a 24 hour clock and are based on British Summer Time or Greenwich Mean Time, depending on which applies at the point when Date and Time Bids shall be submitted through Emptoris.
- 7.42 All Central Government Departments and their Executive Agencies and Non Departmental Public Bodies are subject to control and reporting within Government. In particular, they report to the Cabinet Office and HM Treasury for all expenditure. Further, the Cabinet Office has a cross-Government role delivering overall Government policy on public procurement - including ensuring value for money and related aspects of good procurement practice.

For these purposes, the Contracting Authority may disclose within Government any of the Bidders documentation/information (including any that the Bidder considers to be confidential and/or commercially sensitive such as specific bid information) submitted by the Bidder to the Contracting Authority during this Procurement. The information will not be disclosed outside Government. Bidders taking part in this ITQ consent to these terms as part of the competition process.

- 7.43 The Government introduced its new Government Security Classifications (GSC) classification scheme on the 2nd April 2014 to replace the current Government Protective Marking System (GPMS). A key aspect of this is the reduction in the number of security classifications used. All Bidders are encouraged to make themselves aware of the changes and identify any potential impacts in their Bid, as the protective marking and applicable protection of any material passed to, or generated by, you during the procurement process or pursuant to any Contract awarded to you as a result of this tender process will be subject to the new GSC. The link below to the Gov.uk website provides information on the new GSC:

<https://www.gov.uk/government/publications/government-security-classifications>

The Contracting Authority reserves the right to amend any security related term or condition of the draft contract accompanying this ITQ to reflect any changes introduced by the GSC. In particular where this ITQ is accompanied by any instructions on safeguarding classified information (e.g. a Security Aspects Letter) as a result of any changes stemming from the new GSC, whether in respect of the applicable protective marking scheme, specific protective markings given, the aspects to which any protective marking applies or otherwise. This may relate to the instructions on safeguarding classified information (e.g. a Security Aspects Letter) as they apply to the procurement as they apply to the procurement process and/or any contracts awarded to you as a result of the procurement process.

USEFUL INFORMATION LINKS

- [Emptoris Training Guide](#)
- [Emptoris e-sourcing tool](#)
- [Contracts Finder](#)
- [Equalities Act introduction](#)
- [Bribery Act introduction](#)
- [Freedom of information Act](#)