**Youth Engagement EoI Document Check List and Deadlines**

**All documents to be emailed to** **procurement@cswgroup.co.uk**

**1.a Mandatory Pass / Fail Documents – deadline 23:59 Friday 16 June 2023**

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| **\*Public Liability Insurance**  |
| **\* Employers Liability Insurance**  |
| **\* Professional Indemnity Insurance**  |
| **\*Health & Safety**  |
| **\*Equality and Diversity**  |
| **\*Safeguarding Children, Young People and Vulnerable Adults**  |
| **\*Environmental and Sustainability**  |
| **\*Data and Privacy**  |
| **\* ICO Registration**  |

*Further documents required if successful to pass due diligence process.*

**1.b Documents to support scoring section (not mandatory) – deadline 23:59 Friday 16 June 2023**

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| **\*Net Zero Carbon Emissions Commitment Statement / Policy or Carbon Reduction Policy** |
| **\*ISO27001**  |
| **\*Cyber Essentials**  |
| **\*Cyber Essentials Plus**  |

**2. Expression of Interest Response Form fully completed and signed in line with instructions – deadline 23:59 Wednesday 21 June 2023**