

Framework Details

Title: **Construction Consultancy Services 2**
 Reference: **SBS/17/NH/PZR/9256**
 Framework Duration: **4 years**
 Framework End Date: **31 March 2022**
 NHS SBS Contact: [Redacted]

Service Level Agreement Details

This Service Level Agreement (SLA) is between the following parties

Period of the Service Level Agreement (SLA)	Effective Date	20 December 2021	Expiry Date	30 st December 2022
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Unless otherwise agreed by both parties, this SLA will remain in force until the expiry date agreed above. If no extension/renewal is agreed and the customer continues to access the supplier's services, the terms of this agreement shall apply on a rolling basis until the overarching Framework expiry date.

Supplier SLA Signature panel

The "Supplier"	
Name of Supplier	WSP UK LTD
NHS SBS Supplier Reference #	SBS/17/NH/PZR/9256/215
Name of Supplier Authorised Signatory	[Redacted]
Job Title of Supplier Authorised Signatory	[Redacted]
Address of Supplier	The Mailbox, Level 2, 100 Wharfside Street, Birmingham, B1 1RT
Signature of Authorised Signatory	
Date of Signature	

Customer SLA Signature panel

The "Customer"	
Name of Customer	Department Environment, Food and Rural Affairs
Name of Customer Authorised Signatory	[Redacted]
Contact Details email	[Redacted]
Contact Details phone	[Redacted]
Address of Customer	Department for Environment, Food & Rural Affairs Nobel House Area 1 17 Smith Square London SW1P 3JR
Signature of Customer Authorised Signatory	
Date of Signature	

This service level agreement shall remain in force regardless of any change of organisational structure to the above named authority and shall be applicable to any successor organisations as agreed by both parties.

PLEASE RETURN THE FINAL SIGNED COPY OF THIS DOCUMENT TO:

nsbs.construction@nhs.net

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1. Agreement Overview

This Agreement represents a Service Level Agreement ("SLA" or "Agreement") between **WSP UK LTD** and **THE DEPARTMENT FOR ENVIRONMENT, FOOD AND RURAL AFFAIRS** for the provision of Site Surveys. This Agreement remains valid until superseded by a revised agreement mutually endorsed by both parties. This Agreement outlines the parameters for all Construction Consultancy Services covered as they are mutually understood by the primary stakeholders.

The Call off terms and conditions (including the specification of service) will apply in all instances, unless specifically agreed otherwise by both parties within this document.

2. Goals & Objectives

The **purpose** of this Agreement is to ensure that the proper elements and commitments are in place to provide consistent Construction Consultancy Services to the Customer by the Supplier. The **goal** of this Agreement is to obtain mutual agreement for Construction Consultancy Services provision between the Supplier and Customer.

The **objectives** of this Agreement are to:

- Provide clear reference to service ownership, accountability, roles and/or responsibilities.
- Present a clear, concise and measurable description of service provision to the customer.

3. Stakeholders

The primary stakeholders from the Supplier and the Customer will be responsible for the day-to-date management of the Agreement and the delivery of the service. If different from the Authorised Signatory details listed on page 1 of this Agreement, please provide the names of the **primary stakeholders** associated with this SLA.

Construction Consultancy Supplier Contact: [REDACTED]

Construction Consultancy Customer Contact: [REDACTED]

4. Estimated Duration of Contract

This Agreement is valid from the **Effective Date** outlined herein and is valid until the **Expiry Date** as agreed.

5. Service Requirements

A. Services Provided

Please detail the service(s) that will be provided by the Supplier to the Customer

The Weybridge Campus Strategy Working Group (WCSWG) is determining what to do with what buildings and when to assure optimal science availability and value for money. It also needs to validate as part of the SCAH Tranche 1A activities the site of the main science hubs assumed within the scheme, and the transition moves that enable it.

The quality of information available today is insufficient to inform the decision making process and a number of complimentary surveys are required to deliver better quality information

Project description

To survey 37 Buildings on the Weybridge site based on two scope of work:

- 1) Building Fabric & Structural Condition Survey
- 2) Building Engineering Condition Survey

The output of these surveys will be one of the key inputs to the WCSWG

B. Business Hours

Suppliers are required to provide and operate a single point of contact through which the Customer can contact the Supplier

The [REDACTED] Level 2, 100 Wharfside Street, Birmingham, B1 1RT

C. DBS

The Customer should detail the level of DBS check requirement

Security level on site is Counter Terrorist Check (CTC) National Security Vetting clearance as a minimum including all suppliers and contractors who are based at Weybridge, or visit the site at least once a fortnight. Staff without this clearance will not be allowed on site unless escorted.

D. Price/Rates inc. estimated total value

Estimated total value of the contract : £709,400.00

E. Sub-contracting

Subcontracting of services by Suppliers is allowed, both to Framework suppliers and to non-Framework suppliers. Any Supplier sub-contracting will be fully responsible for liability and ensuring standards are maintained in line with the framework and this SLA.

F. Management Information (MI)

Suppliers should provide Management Information as standard on a monthly basis. Customers should detail any additional management information required and the frequency of provision here.

WSP to provide management information as required by Defra's programme management team.

G. Invoicing

Please detail any specific invoicing requirements here

Payment 30 days from invoicing.

H. Complaints/Escalation Procedure

The standard procedure is detailed below

Any complaints and escalations should be resolved between DEFRA and WSP. Issues which cannot be resolved should be escalated to the NHS SBS department.

I. Audit Process

Please detail any Customer audit requirements

Defra reserve the right to conduct an audit of the supplier to ensure compliance with the agreed terms and conditions.

J. Termination

The standard procedure is detailed below

Defra reserve the right to terminate in accordance with the termination clauses in the framework contract-clauses 15, 16 and 17.

K. KPIs and Other Requirements

Please list and agree the key requirements of the service

Not applicable

L. Variation to Standard Specification

Please list any agreed variations to the specification of requirements

Not applicable.

M. Other Specific Requirements

Please list any agreed other agreed requirements

Not applicable.

N. Supplementary Conditions of Contract

The terms of the NHS SBS Construction Consultancy Services Framework Agreement will supplement and complement the terms of any Supplementary Conditions of Contract. However, in the event of any conflict or discrepancy between the terms of a Supplementary Conditions of Contract and the terms of the Call off Agreement the terms of the relevant Supplementary Conditions of Contract will prevail, in the order it is listed below:



Shared Business Services

NHS Shared Business Services Limited

Registered in England, No. 5280446

Registered address:

Three Cherry Trees Lane, Hemel Hempstead, Hertfordshire, HP2 7AH

www.sbs.nhs.uk

Shared vision. **Better together**