

SCHEDULE 9

Standards

1. General

- 1.1. Throughout the Contract Term, the Parties shall monitor and notify each other of any new or emergent standards and any changes to the Standards referenced in this Schedule 9 (Standards) which could affect the Contractor's provision, or the Authority's receipt, of the Services. Any changes to the Standards, including the adoption of any such new or emergent standard, shall be agreed in accordance with the Change Control Procedure.
- 1.2. Where a new or emergent standard is to be developed or introduced by the Authority, the Contractor shall be responsible for ensuring that the potential impact on the Contractor's provision, or the Authority's receipt, of the Services is explained in writing to the Authority as part of its Change Proposal (prepared in accordance with the Change Control Procedure), prior to the implementation of the new or emergent standard.
- 1.3. Where Standards referenced in this Schedule 9 (Standards) conflict with each other or with Good Industry Practice, then the later Standard or best practice shall be adopted by the Contractor. Any such alteration to any Standard(s) shall require the prior written agreement of the Authority and shall be implemented within an agreed timescale.
- 1.4. The Contractor shall comply with the Standards listed in this Schedule 9 (Standards), as well as any other standards referenced in the Contract including in Schedule 2 (Statement of Requirement)).

2. Sustainability

The Contractor shall comply with the sustainability requirements set out in the Annex to this Schedule 9 (Standards).

3. Quality Assurance

REFERENCE	DESCRIPTION	ISSUE NO.	ISSUE DATE
BS EN ISO 9001 Including Certificate of Conformity	Quality Management Systems	Edition 5	Sep-15
DEFSTAN 05-61	Quality Assurance Procedural Requirements Concessions	Part 1, Issue 7; Part 4, Issue 4; Part 9, Issue 6;	Nov-21; Nov-21; Feb-22;

4. Security

REFERENCE	DESCRIPTION	ISSUE NO.	ISSUE DATE
JSP 440	Defence Manual of Security	NA	NA
NCSRs (BR4005)	Navy Command Security Regulations	NA	NA
DEFSTAN 05-138	Cyber Security for Defence Suppliers	Issue 4	May-24
BS7799	Standard for Information Security Management	NA	Sep-23

5. Health Safety and Environment

REFERENCE	DESCRIPTION	ISSUE NO.	ISSUE DATE
BRd 167	Safety, Health & Environment Manual for HM Ships and Submarines	Version 1.0	Jul-24
JSP 375	The Management of Health and Safety in Defence	Version 1.7	Feb-25
ISO 45001	Occupational Health and Safety	Edition 1	Mar-18
ISO 14001	Environmental Management	Edition 3	Sep-15
DSA01	Defence Safety Authority (DSA) Operating Model documents	NA	Jan-24
DSA.02 DMR Regulations	DMR Regulation suite	Updated annually	2025
DEF STAN 00-56 (Part 1 & Part 2)	Safety Management Requirements for Defence Systems	Issue 8, Issue 6	Oct-23
Local Port NSSJ <i>To be provided to Contractor on a case-by-case basis.</i>	Nuclear Site Safety Justification Regulations	NA	NA
HMNB Clyde POMSR	Port Operational Management Safety Report	NA	NA
MCA Workboat Code	The Workboat Code	Edition 3	Jan-25
JSP 800	Defence Movements and Transport Policy	Volume 2 V8.24; Volume 3 V4.18; Dangerous Goods Manual V2.5; Volume 5 V10.8; Volume 6 V4.3; Volume 7 V4.2	Feb-25; Dec-24; Jan-25; Oct-24; Dec-24; Nov-23

REFERENCE	DESCRIPTION	ISSUE NO.	ISSUE DATE
DEFSTAN 00-51	Environmental Management Requirements for Defence Systems	Part 1 - Issue 2; Part 2 - Issue 2	Nov-21; Nov-21

6. General

IALA Standards	International Association of Marine Aids to Navigation and Lighthouse Authorities		
Port Marine Safety Code	Port Marine Safety Code Safety code for harbour authorities with statutory powers and duties in the UK.	NA	Nov-16
BS EN 1765	Rubber hose assemblies for oil suction and discharge services. Specification for the assemblies	NA	Aug-16
JSP 418	Management of Environmental Protection in Defence	Version 1.0	Dec-14
MOU between the MOD and the MCA	Memorandum of Understanding on Operation and Coordination of the Safety Management of Ministry of Defence shipping on non-commercial service and, cooperation regarding the management of the Defence Shipping Register and Maritime Autonomy and, cooperation regarding MOD application of the Port Marine Safety Code (PMSC) & Vessel Traffic Services.	Issue 6	Nov-24
MoD Mooring Manual BR 9957	MoD Mooring Manual	1	Sep-23
DEFSTAN 02-174	Requirements for ship and mooring anchors.	NA	NA

ANNEX Sustainability

1. Definitions

In this Annex, the following definitions shall apply:

“Permitted Item” means those items which are permissible under this Contract to the extent set out in Table B of this Annex;

“Prohibited Items” means those items which are not permissible under this Contract as set out at Table A of this Annex;

“Waste Hierarchy” means prioritization of waste management in the following order of preference as set out in the Waste (England and Wales) Regulation 2011:

- (a) Prevention;
- (b) Preparing for re-use;
- (c) Recycling;
- (d) Other recovery; and
- (e) Disposal.

2. Public Sector Equality Duty

2.1. In addition to legal obligations, where the Contractor is providing a Service to which the Public Sector Equality duty applies, the Contractor shall support the Authority in fulfilling its Public Sector Equality duty under S149 of the Equality Act 2010 by ensuring that it fulfils its obligations under the Contract in a way that seeks to:

2.1.1. eliminate discrimination, harassment or victimization and any other conduct prohibited by the Equality Act 2010; and

2.1.2. advance:

2.1.2.1. equality of opportunity; and

2.1.2.2. good relations,

between those with a protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex, sexual orientation, and marriage and civil partnership) and those who do not share it.

3. Environmental Requirements

3.1. The Contractor must perform its obligations meeting in all material respects the requirements of all applicable Laws Contract regarding the environment.

3.2. The Contractor warrants that it has obtained relevant Environment Management System (EMS) certified to ISO 14001 or an equivalent certification from a UKAS accredited body and shall comply with and maintain certification requirements throughout the Contract Term.

- 3.3. In performing its obligations under the Contract the Contractor shall, where applicable to the Contract, to the reasonable satisfaction of the Authority:
- 3.3.1. demonstrate low carbon resource efficiency, including minimising the use of resources and responding promptly to the Authority's reasonable questions;
 - 3.3.2. prioritise waste management in accordance with the Waste Hierarchy as set out in Law;
 - 3.3.3. be responsible for ensuring that any waste generated by the Contractor and sent for recycling, disposal or other recovery as a consequence of this Contract is taken by a licensed waste carrier to an authorised site for treatment or disposal and that the disposal or treatment of waste complies with the law;
 - 3.3.4. ensure that it and any third parties used to undertake recycling disposal or other recovery as a consequence of this Contract do so in a legally compliant way, and can demonstrate that reasonable checks are undertaken to ensure this on a regular basis and provide relevant data and evidence of recycling, recovery and disposal;
 - 3.3.5. in circumstances that a permit, licence or exemption to carry or send waste generated under this Contract is revoked, the Contractor shall cease to carry or send waste or allow waste to be carried by any Sub-Contractor until authorisation is obtained from the Environment Agency; minimise the release of greenhouse gases (including carbon dioxide emissions), air pollutants, volatile organic compounds and other substances damaging to health and the environment; and
 - 3.3.6. reduce and minimise carbon emissions by taking into account factors including, but not limited to, the locations from which materials are sourced, the transport of materials, the locations from which the work force are recruited and emissions from offices and on-site equipment.
- 3.4. In performing its obligations under the Contract, the Contractor shall to the reasonable satisfaction of the Authority (where the anticipated Charges in any Contract Year are above £5 million per annum (excluding VAT)), where related to and proportionate to the contract in accordance with PPN 06/21), publish and maintain a credible Carbon Reduction Plan in accordance with PPN 06/21.
- 3.5. The Contractor shall not provide to the Authority Goods or Deliverables which comprise wholly or partly of Prohibited Items unless such item is a Permitted Item.
- 3.6. The Contractor shall not use anything which comprises wholly or partly of the Prohibited Items to provide the Services under this Contract unless:
- 3.6.1. it is a Permitted Item; or
 - 3.6.2. the use is primarily related to the management of the Contractor's own facilities or internal operations as opposed to the provision of Services.
- 3.7. The Contractor shall meet the applicable Government Buying Standards applicable to Services which can be found online at:

<https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs>

4. Supplier Code of Conduct

- 4.1. In February 2019, HM Government published a Supplier Code of Conduct setting out the standards and behaviours expected of contractors who work with government which can be found online at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/779660/20190220-Supplier_Code_of_Conduct.pdf.

4.2. The Authority expects to meet, and expects its Contractors and Sub-Contractors to meet, the standards set out in that Code.

5. Reporting Requirements

The Contractor shall comply with reasonable requests by the Authority for information evidencing compliance with its sustainability obligations within fourteen (14) days of such request, provided that such requests are limited to two (2) per Contract Year.

Table A: Prohibited Items

The following consumer single use plastics are Prohibited Items:	<p>Catering</p> <ul style="list-style-type: none"> a. Single use sachets e.g. coffee pods, sauce sachets, milk sachets b. Take away cutlery c. Take away boxes and plates d. Cups made wholly or partially of plastic e. Straws f. Stirrers
	<p>Facilities</p> <ul style="list-style-type: none"> a. Single use containers e.g. hand soap, cleaning products b. Wipes containing plastic
	<p>Packaging</p> <ul style="list-style-type: none"> a. Single use plastic packaging from deliveries where avoidable e.g. shrink wrapped packaging from office supplier or facilities products. b. Single use carrier bags c. Single use plastic water bottles

Table B: Permitted Items

Project specific permitted items	There are no project specific permitted items
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