Highways England Company Limited

Concrete Roads Framework – Reconstruction

Scope

Reference Documents

Annex 02

CONTENTS AMENDMENT SHEET

Amend. No.	Revision No.	Amendments	Initials	Date
0	0	Tender Issue	SOS	04/08/2020

Ref	Document Name	Published by / Available from
1.	3D Responsibility Matrix – Reconstruction	See folder in E-TENDERING SYSTEM
2.	3D Scheme Passport	See folder in E-TENDERING SYSTEM
3.	3D User Guide for Scheme Management	See folder in E-TENDERING SYSTEM
4.	A guide to apprenticeships – March 2019	https://www.gov.uk/government/publications/a-guide-to-apprenticeships
5.	American Society for Testing and Materials	https://www.astm.org/
6.	Annual communications plan	See folder in E-TENDERING SYSTEM
7.	Apprenticeship data collection form	See folder in E-TENDERING SYSTEM
8.	Apprenticeship standard	https://www.instituteforapprenticeships.org/apprenticeship-standards/
9.	Asset Data Management Manual	http://www.standardsforhighways.co.uk/ha/standards/admm/index.htm
10.	Behavioural maturity framework	See folder in E-TENDERING SYSTEM
11.	Benefits Realisation Capture Forms	https://kol.withbc.com/HA-Lean/
12.	BPSS Form and guidance	See folder in E-TENDERING SYSTEM
13.	Cabinet Office Government Construction Strategy papers dated May 2011 and 2016	https://assets.publishing.service.gov.uk/government/uploads/system/uploads

		/attachment_data/file/61152/Government-Construction-Strategy_0.pdf https://www.gov.uk/government/publications/government-construction-strategy-2016-2020
14.	Cabinet Office Website	https://www.gov.uk/government/organisations/cabinet-office
15.	CEN/TS 16880	https://standardsdevelopment.bsigroup.com/projects/2015-00837
16.	Certified pavement engineer requirements	https://www.instituteofasphalt.org/index.php?id=pavement_engineer_certificate
17.	Chief Information Officer Memo 01/09	See folder in E-TENDERING SYSTEM
18.	Chief Information Officer Memo 04/08	See folder in E-TENDERING SYSTEM
19.	Chief Information Officer Memo 05/08	See folder in E-TENDERING SYSTEM
20.	*Client*'s air quality strategy	Air Quality Strategy
21.	*Client's* biodiversity plan	Biodiversity Plan
22.	*Client*'s Corporate Complaints Process	See folder in E-TENDERING SYSTEM
23.	*Client's* Customer Service Strategic Plan	See folder in E-TENDERING SYSTEM
24.	*Client's* environmental strategy	Environmental Strategy
25.	*Client's* Information Security Data Security Standard	See folder in E-TENDERING SYSTEM
26.	*Client's* risk policy and strategy for the management of risk	See folder in E-TENDERING SYSTEM
27.	*Client*'s Road to Good Design	See folder in E-TENDERING SYSTEM

28.	*Client*'s Sustainable Development Strategy	[Sustainable Development Strategy](#)
29.	*Client's* annual business continuity self-assessment assurance document	See folder in E-TENDERING SYSTEM
30.	Collaborative Performance Framework (CPF)	To follow
31.	Commercial reporting and monitoring system	https://highways.sharepoint.com/sites/SupplyChainPortal/commperf/SitePages/Home.aspx To request an account, contact: Digital.Communications@highwaysengland.co.uk
32.	Connecting our customers	See folder in E-TENDERING SYSTEM
33.	Considerate Constructor Scheme's Code of Considerate Practice	[Considerate Customer Codes of Practice](#)
34.	Control of Asbestos at Work Regulations 2012	https://www.legislation.gov.uk/uksi/2012/632/contents/made
35.	Construction Design and Management (CDM) Regulations 2015	http://www.legislation.gov.uk/uksi/2015/51/contents/made
36.	Construction Industry Training Board (CITB) guidance	https://www.citb.co.uk/about-citb/partnerships-and-initiatives/construction-design-and-management-cdm-regulations/cdm-regulations/
37.	Customer maturity matrix	See folder in E-TENDERING SYSTEM
38.	Customer maturity matrix guidance	See folder in E-TENDERING SYSTEM
39.	Data Protection Legislation (Data Protection Act 2018)	http://www.legislation.gov.uk/ukpga/2018/12/contents/enacted

40.	Decision Register	See folder in E-TENDERING SYSTEM
41.	Departures Manual	https://das-help.highwaysengland.co.uk/departures-manual/
42.	Design Manual for Roads and Bridges	http://www.standardsforhighways.co.uk/ha/standards/dmrb/index.htm
43.	Dignity at Work Guidance	See folder in E-TENDERING SYSTEM
44.	Directive 2012/27/EU on Energy Efficiency	2012/27/EU directive
45.	Disclosure and Barring Service	Disclosure and Barring Service
46.	Driving for Better Business (DfBB) Leadership Statement	https://www.drivingforbetterbusiness.com/
47.	Environmental Permitting (England and Wales) Regulations 2018	Environmental Permitting Regulations (England and Wales)
48.	Equality Impact Assessment – Action Plan	See folder in E-TENDERING SYSTEM
49.	Equality Impact Assessment – Full Assessment	See folder in E-TENDERING SYSTEM
50.	Equality Impact Assessment – Initial Assessment	See folder in E-TENDERING SYSTEM
51.	Essentials of Managing Construction Health Risks	https://www.hse.gov.uk/construction/healthrisks/managing-essentials/essentials.pdf
52.	GG 103 "Introduction and general requirements for sustainable development and design"	https://www.standardsforhighways.co.uk/dmrb/search/89d10ef2-7833-44df-9140-df85cd6382b9
53.	GG 105 Asbestos Management	https://www.standardsforhighways.co.uk/dmrb/search/9f7803ca-26aa-49bd-98f8-c514ab051040

54.	GG 128 Requirements for reporting incidents, events and undesirable circumstances: health, safety, wellbeing, structural and environmental	https://www.standardsforhighways.co.uk/dmrb/search/2995a4fe-8faf-4e65-8ce8-b6b8bf416e74
55.	GG 182 Major schemes: Enabling handover into operation and maintenance	https://www.standardsforhighways.co.uk/dmrb/search/8027744b-971d-4ca7-ba6d-cf8fd03201af
56.	GM 702 Operational requirement for network occupancy	https://www.standardsforhighways.co.uk/dmrb/search/5b4b3ba2-b16e-411c-9879-d9af7c41a61f
57.	Government Buying Standards	https://www.gov.uk/government/collections/sustainable-procurement-the-government-buying-standards-gbs
58.	Government Buying Standards Transport 2017	Government Buying Standards for Transport 2017
59.	Government's Strategy for Building Information Modelling (BIM)	https://www.gov.uk/government/publications/government-construction-strategy-2016-2020
60.	HE Lean Tracker	https://kol.withbc.com/HA-Lean/
61.	Health and Safety Executive (HSE) F10.	https://www.hse.gov.uk/forms/notification/f10.htm
62.	Health and Safety Management System and the associated policies and procedures.	http://www.highwayssafetyhub.com/
63.	Health and Safety Maturity Matrix	See folder in E-TENDERING SYSTEM
64.	Her Majesty's Passport Office guidance	Her Majesty's Passport Office guidance
65.	Highway's England: Our Visual Identity	See folder in E-TENDERING SYSTEM
66.	Highways England Efficiency Register	See folder in E-TENDERING SYSTEM
67.	Highways England BPSS Privacy Notice	See folder in E-TENDERING SYSTEM

68.	Highways England Equal Opportunities Policy	See folder in E-TENDERING SYSTEM
69.	Highways England Lean Maturity Assessment	https://www.gov.uk/guidance/highways-england-lean-maturity-assessment-helma
70.	Highways England Lean Maturity Assessment (HELMA) tool	See folder in E-TENDERING SYSTEM
71.	Highways England Lean Publications	https://www.gov.uk/government/collections/use-of-lean-in-highways-england
72.	Highways England Public Sector Equality Objectives (2016-2020)	https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/510726/Highways_England_PSED_objectives_2016-20_and_annual_review.pdf
73.	HMG Baseline Personnel Security Standard v6.0 - May 2018	HMG Baseline Personnel Security Standard v6.0 - May 2018
74.	HMG Government Security Classifications	Government Security Standards
75.	HMG Security Policy Framework (SPF)	Security Policy Framework
76.	Home Safe and Well initiative	See folder in E-TENDERING SYSTEM
77.	Information Security Incident Management Requirements	See folder in E-TENDERING SYSTEM
78.	Information Security Secure Data Handling Requirements	See folder in E-TENDERING SYSTEM
79.	Insurance Act 2015	https://www.legislation.gov.uk/ukpga/2015/4/contents/enacted
80.	Interim Advice Notes (IANs)	https://www.standardsforhighways.co.uk/ha/standards/ians/index.htm
81.	ISO 14001	https://www.iso.org/standard/60857.html

82.	ISO 22301	https://www.iso.org/standard/75106.html
83.	ISO 31000	https://www.iso.org/iso-31000-risk-management.html
84.	ISO 44000	https://www.iso.org/standard/72800.html
85.	ISO 45001	https://www.iso.org/iso-45001-occupational-health-and-safety.html
86.	ISO 9001	https://www.iso.org/standard/62085.html
87.	ISO 9004	https://www.iso.org/standard/41014.html
88.	IT Security Advice Team	ITSecurityAdvice@highwaysengland.co.uk
89.	Key Personnel Contact List	See folder in E-TENDERING SYSTEM
90.	LA 110 Material, assets and waste	https://www.standardsforhighways.co.uk/dmrb/search/6a19a7d4-2596-490d-b17b-4c9e570339e9
91.	LD 117 Landscape Design	https://www.standardsforhighways.co.uk/dmrb/search/82073bde-ec0c-4d4f-8eeb-afe0ace3c639
92.	LD 118 Biodiversity Design	https://www.standardsforhighways.co.uk/dmrb/search/9317652b-4cb8-4aaf-be57-b96d324c8965
93.	LA 120 Environmental Management Plans	https://www.standardsforhighways.co.uk/dmrb/search/a3a99422-41d4-4ca1-bd9e-eb89063c7134
94.	Lean Benefits Realisation Guide	https://kol.withbc.com/HA-Lean/
95.	Lean Benefits Realisation Guide – guidance on BRCFs	See folder in E-TENDERING SYSTEM
96.	Lean Improvement Action Plan	See folder in E-TENDERING SYSTEM

97.	Lean Knowledge Transfer Packs	https://kol.withbc.com/HA-Lean/
98.	Lean Performance Report	https://www.gov.uk/guidance/highways-england-lean-maturity-assessment-helma
99.	Lessons Learned Log	See folder in E-TENDERING SYSTEM
100.	List X	Government Security Requirements for List X
101.	Major Incident Management	See folder in E-TENDERING SYSTEM
102.	Manual of Contract Documents for Highway Works (MCHW)	http://www.standardsforhighways.co.uk/ha/standards/mchw/index.htm
103.	Modern Slavery Act 2015	http://www.legislation.gov.uk/ukpga/2015/30/contents/enacted
104.	National Audit Act 1983	https://www.legislation.gov.uk/ukpga/1983/44/contents
105.	National Cyber Security Centre End user devices (EUD) platform security guidance	National Cyber Security Centre - end user device security
106.	National Examination Board in Occupational Safety and Health (NEBOSH) Construction Certificate	https://www.nebosh.org.uk/home/
107.	National Skills Academy for Construction	National Skills Academy for Construction
108.	Normal not formal - a guide to our corporate narrative, tone of voice and writing style	See folder in E-TENDERING SYSTEM
109.	Occupational descriptors	See folder in E-TENDERING SYSTEM
110.	Part II – The Verification Process of the HMG Baseline Personnel Security Standard (BPSS)	Part II – The Verification Process of the HMG Baseline Personnel Security Standard (BPSS)

111.	Part IV – Post Verification Process of the HMG BPSS	[Part IV – Post Verification Process of the HMG BPSS](#)
112.	PBA tracker system	For registration and guidance contact [CommercialCostIntelligenceInbox@highwaysengland.co.uk](#)
113.	PPN 01/19 Applying Exclusions in Public Procurement, Managing Conflicts of Interest & Whistle Blowing or later revision or replacement.	[PPN 01/19 Applying Exclusions in Public Procurement, Managing Conflicts of Interest & Whistle Blowing](#)
114.	PPN 02/17 Promoting Greater Transparency 13 December 2017 or later revision or replacement.	[PPN 02/17 Promoting Greater Transparency 13 December 2017](#)
115.	PPN 02/18 Changes to the Data Protection Legislation and General Data Protection Regulation.	[Procurement Policy Note 02/18: Changes to Data Protection Legislation & General Data Protection Regulation](#)
116.	Procurement Policy Note (PPN) 01/18 "Supply Chain Visibility"	[PPN 01/18 Supply Chain Visibility](#)
117.	Procurement Policy Note 7/14 entitled "Implementing Article 6 of the Energy Efficiency Directive" (including supplementary guidance PPN 01/15: implementing energy efficiency directive article 6: further information)	[PPN 07/14 Implementing Article 6 of the Energy Efficiency Directive](#)
118.	Raising the Bar initiative	[Raising the bar initiative](#)
119.	Recruiting for Success	See folder in E-TENDERING SYSTEM
120.	Rehabilitation of Offender Act 1974	[Rehabilitation of Offender Act 1974](#)
121.	Risk and issue management principles document	See folder in E-TENDERING SYSTEM

122.	Risk and issues management manual	See folder in E-TENDERING SYSTEM
123.	Risk Management (Xactium) user guide	See folder in E-TENDERING SYSTEM
124.	Risk Register	See folder in E-TENDERING SYSTEM
125.	Roadworks a Customer View	See folder in E-TENDERING SYSTEM
126.	Scotland or Northern Ireland criminal record check process	Scotland or Northern Ireland criminal record check process
127.	Security Policy 3	Security Policy 3
128.	Security Team email	securityteam@highwaysengland.co.uk
129.	Shared apprenticeship schemes	https://sharedapprentice.org/index.php/apprentice-resources/
130.	Social media policy	Social media policy
131.	Specification	See folder in E-TENDERING SYSTEM
132.	Specification for Highway Works	http://www.standardsforhighways.co.uk/ha/standards/mchw/vol1/
133.	Standard Occupation Classification (SOC) 2020	https://www.ons.gov.uk/methodology/classificationsandstandards/standardoccupationalclassificationsoc
134.	StART development plan guidelines	See folder in E-TENDERING SYSTEM
135.	Statement of Highways England's IT Security Policy	See folder in E-TENDERING SYSTEM
136.	Supply Chain Portal	Supply Chain Portal

		To request an account, contact: Digital.Communications@highwaysengland.co.uk
137.	Taking over certificate	See folder in E-TENDERING SYSTEM
138.	The Discrimination Acts (Equality Act 2010)	Equality Act 2010
139.	The Institution of Occupational Safety and Health	https://www.iosh.com/
140.	Town and Country Planning Act (2008)	Town and Country Planning 2008
141.	Traffic Signs Manuals (Chapter 8)	Traffic Signs Manual
142.	Traffic Systems and Signing Plans Registry	https://tssplansregistry.highwaysengland.co.uk/login.asp
143.	Transport Infrastructure Skills Strategy: building sustainable skills Transport Infrastructure Skills Strategy Transport Infrastructure Efficiency Strategy	Transport Infrastructure Efficiency Strategy
144.	UK Visas and Immigration guidance on right to work and record retention	UK Visas and Immigration guidance on right to work and record retention
145.	UK Visas and Immigration's "Right to Work" acceptable documents and guidance	Acceptable documents: Right to Work Checklist Guidance: Right to Work - Employers Guide