



Insight Direct (UK) Ltd  
REDACTED  
REDACTED  
REDACTED  
REDACTED  
REDACTED

Attn: REDACTED

Email: REDACTED

Date: 16<sup>th</sup> March 2018

Procurement ref: CCIH18A05

Dear REDACTED,

**Award of contract for the Provision & Installation of Digital Screens for Home Office**

Further to your submission of a Tender/Proposal for the above Procurement, on behalf of the Home Office (HO), (the "Authority"), I am writing to advise that the procurement is now complete.

I am pleased to inform you that your company ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submitted proposal.

The call-off contract shall commence the 19<sup>th</sup> day of March 2018 and the Expiry Date will be 19<sup>th</sup> day of March 2021. The Authority reserves the option to extend the call-off contract by two (2) twelve-month periods (3 +1+1).

The total contract value for the initial three (3) year period shall be £148,066.68 (excluding VAT).

The value of the annual Support & Maintenance extension options (excluding software renewals) shall be as follows (excluding VAT):

- 1<sup>st</sup> Year Extension: REDACTED
- 2<sup>nd</sup> Year Extension: REDACTED

This procurement activity was a further competition under CCS Framework RM3733 Technology Products 2, Lot 1 Hardware and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy and forward to the Procurement Lead electronically via the e-Sourcing Suites' messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite **by 1200hrs, Monday 19<sup>th</sup> March 2018**. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.



Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

Signed for and on behalf of Home Office (HO)

Name: REDACTED  
REDACTED

REDACTED

Date: 16/03/2018