**Sanderson Government and Defence Ltd**

Clifton Down House,

54a Whiteladies Road,

Bristol, BS82NH

Attn: REDACTED - Account Director

 REDACTED@sandersonplc.com

Date: ***22nd December 2020***

Contract ref: ***CCHR20A47***

Dear Sir/Madam,

**Award of contract for the supply of DWP Digital Recruitment Aggregated Call off for the Department of Work and Pensions**

Further to your submission of a bid for the above Procurement, on behalf of The Department of Work and Pensions (the “Authority”), I am pleased to inform you that you ranked first in our evaluation and therefore we would like to award the contract to you.

The attached appendix provides detailed feedback on your submission.

The call-off contract shall commence 4th day of January 2020 and the Expiry Date will be 30th day of June 2021. The Contracting Authority reserves the option to extend the call-off contract by a period of 3 months. The total contract value shall be REDACTED including all extension options.

This procurement activity was a Call Off under Commercial Agreement RM 6002 Permanent Recruitment Solutions Lot 2 and the Commercial Agreement Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those terms and conditions.

Please print and sign a copy of this letter and forward to the Procurement Lead electronically via the e-Sourcing Suites’ messaging service by Thursday 31st December 2020. The customer has indicated that they wish to start planning discussions with Sanderson, however you are reminded that any initial engagement with the Contracting Authority is at your own risk until a copy of the signed contract is received.

 A copy signed on behalf of the Contracting Authority will be returned for your records.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours faithfully,

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| Signed for and on behalf of ***Department for Work and Pensions*** |
| Name:  |  |
| Signature:  |  |