**Joint Schedule 2 (Variation Form)**

This form is to be used in order to change a contract in accordance with Clause 24 (Changing the Contract)

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| **Contract Details**  |
| This variation is between: | "**CCS”** And **[insert** name of Supplier**]** (**"the Supplier"**) |
| Contract name: | **RM6219 DPS Agreement** **(“the Contract”)** |
| Contract reference number: |  |
| **Details of Proposed Variation** |
| Variation initiated by: | CCS |
| Variation number: | **001** |
| Date variation is raised: | **9th September 2022** |
| Proposed variation | To remove the current restriction and allow Suppliers to utilise Sub-Contractors when providing Standard Off The Shelf Training. |
| Reason for the variation: | During our preliminary market consultations for the Learning & Training Services DPS, the general consensus received from SMEs indicated a preference to provide Standard Off The Shelf Training directly without having to be part of a Prime Vendor’s Supply Chain, so the use of subcontractors was not permitted for this service type. However, following recent engagement with newly appointed suppliers since the launch of the DPS, it has become apparent that the use of Subcontractors is standard within the training market, even amongst SMEs who subcontract with each other and this restriction is also precluding other SMEs applying to join the DPS. |
| An Impact Assessment shall be provided within: | **5** days |
| **Impact of Variation** |
| Likely impact of the proposed variation: | **[Supplier to insert** assessment of impact]  |
| **Outcome of Variation** |
| Contract variation: | This Contract detailed above is varied as follows:The Specification currently reads as follows:Standard Off-The-Shelf Training *○ Off-the-shelf training courses and professional qualifications, that are only provided by the training provider (no aggregators / sub-contractors).*The Specification to be altered as follows:Standard Off-The-Shelf Training * *Off-the-shelf training courses and professional qualifications” as part of the proposed variation.*
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| Financial variation: | Original Contract Value: | £ **0** |
| Additional cost due to variation: | £ **0** |
| New Contract value: | £0 |

1. This Variation must be agreed and signed by both Parties to the Contract and shall only be effective from the date it is signed by CCS
2. Words and expressions in this Variation shall have the meanings given to them in the Contract.
3. The Contract, including any previous Variations, shall remain effective and unaltered except as amended by this Variation.

Signed by an authorised signatory for and on behalf of the CCS

|  |  |
| --- | --- |
| Signature |  |
| Date |  |
| Name (in Capitals) |  |
| Address |  |
|  |  |

Signed by an authorised signatory to sign for and on behalf of the Supplier

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| --- | --- |
| Signature |  |
| Date |  |
| Name (in Capitals) |  |
| Address |  |