



ASBESTOS MANAGEMENT PLAN

FOR

Lodge Park Sports Centre

Reference Number	Version Number	Date Issued	Review Date	Summary of Amendments	Policy Author
ASB001	1	09/01/2020	09/01/2020	Initial Issue	D.Payne

Printed-paper copies of this procedure are **uncontrolled**

Document formatted for double sided printing

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Appendix 2 - Working near Asbestos Flow Chart
Appendix 3 - Register of Inspections, Works, Removals etc.

Name of Premises	Lodge Park Sports Centre
Name, date and signature of duty holder / premises manager responsible for managing asbestos in the premises	Name: Date: 9th January 2020 Signature:

Introduction

This Asbestos Management Plan Document has been produced as a user friendly version for all Corby Borough Council Staff and anyone who enters a Corby Borough Council property to carry out work.

There is a Master Asbestos Management Policy Document that can be referenced. If the information required is not found in this document, the master Asbestos Management Policy Document is held at the Fleming Road Depot.

If anyone requires a copy of the document or advice because they are unclear of anything set out in either of these documents please contact either: Jacob Foglia, Asbestos Repairs officer 01536 740050, mobile 07815925773 or by email jacob.foglia@corby.gov.uk or Dan Payne Asbestos Works Co-ordinator on 01536 740060, mobile 07814301750 or by email dan.payne@corby.gov.uk.

Managing Asbestos Within A Corby Borough Council Property:

Information for Duty Holders, Project Managers and anyone Working in a Corby Borough Council property

The Duty Holder for the premises is responsible for ensuring that the Asbestos Register and Report are consulted and understood prior to any work being carried out in the premises, either by Corby Borough Council staff or external contractors and anyone else who is to carry out work at the premises. As well as ensuring that the Worker / Contractor sheet for "Entering Premises that Contain Asbestos" in Appendix 1 of this document is signed by the person entering the premises, which is proof they have understood the document. This document and the asbestos report should be held at the property if it is one of Corby Borough Council's commercial/leisure properties.

For work on Council Housing Stock the Project Manager for the works is the Duty Holder who must ensure that those who are entering a property have read and understood the asbestos report for that property. The asbestos reports for housing stock will not be held at the property but at Fleming Road Depot, and can be issued by contacting Dan Payne the Asbestos Works Co-ordinator on 01536 740060 or email dan.payne@corby.gov.uk. The Worker / Contractor Sheet for "Entering Premises That Contain Asbestos" in Appendix 1 should be signed and attached to the Method Statement and Risk Assessment for the works.

If asbestos has been identified in the area where work is proposed to take place the Working near Asbestos Flow Chart in Appendix 2 should be consulted. If the work is deemed to disturb or has the potential to disturb the asbestos containing material in the area, **the work should not go ahead**. The person should inform the relevant Duty Holder / Project Manager who in turn should contact Dan Payne the Asbestos Works Co-ordinator on 01536 740060, mobile 07814301750 or by email dan.payne@corby.gov.uk. The person if necessary can by-pass the relevant Duty Holder / Project Manager and contact the Asbestos Works Co-ordinator directly, but they should make it known that the Duty Holder / Project Manager has not been informed. It is then the Asbestos Works Co-ordinators responsibility to inform the Duty Holder / Project Manager.

Work in that area can only restart once the material has been removed and the relevant paper work such as a Self Clearance Certificate or the 4 Stage Clearance and air monitoring certificate have been issued. This can only be organised by the Asbestos Works Co-ordinator, not even non-licensable non-notifiable asbestos containing materials can be removed, even if the person has the suitable training, because the Asbestos Team would first need to be contacted to ensure there is a suitable Method Statement and Risk Assessment in place to deal with the asbestos containing material.

If the asbestos containing material in the area in which the person will be working is deemed not to be disturbed or potentially disturbed the work can go ahead as planned. However, if upon entering the area the asbestos containing material is damaged, or becomes damaged by the works the person or

persons should leave the area immediately and inform anyone else in the area to leave the area immediately. The area should not be entered until the Asbestos Team have deemed it safe to do so, this will be done by an email confirming it is safe to re-enter the area, which will be sent to the Duty Manager / Project Manager and anyone else who requests it and needs to enter the area.

When an asbestos containing material is discovered damaged or there is a suspected asbestos containing material in the work area. The Corby Borough Council Asbestos Team will either send one of its own qualified surveyors to assess and sample the material, or a qualified surveyor from one of the approved Asbestos Consultancy's on the Corby Borough Council's Approved Contractors list.

It is only after this has been done and the material confirmed as not containing asbestos can the area be re-occupied.

Or in the case where the material is confirmed as asbestos it will be after the asbestos containing material has been removed or made safe, and the paperwork and certification confirm the area is safe to be re-occupied.

Recording Work Carried Out In A Corby Borough Council Property

Appendix 3 of this document contains a register that should be filled out every time someone attends the site to specifically carry out work in relation to the asbestos containing materials at the site. For example the annual asbestos condition monitoring visit should be record on the sheet in Appendix 3.

As should work carried out on the asbestos containing materials, such as if an asbestos containing material is removed or repaired. The Duty Holder / Project Manager should ensure that the person carrying out the work has filled in the form and recorded what they have done. When it comes to removal or repair of an asbestos containing material the person doing the work should record the room and material that has been repaired / removed.

Corby Borough Council Asbestos Surveying and Condition Monitoring Plan

Corby Borough Council is currently in the process of getting 100% of its property portfolio surveyed, and will have by the end of February 2015 100% of its commercial/leisure properties surveyed. We already have over 50% of the housing stock surveyed across the architectural range. This allows us to compare properties that do have current asbestos surveys against similar type properties that do not, and assess the potential for these houses to contain asbestos.

Where the proprieties without asbestos surveys require work carrying out in them the Project Manager / Duty Holder will assess the likelihood for there to be any asbestos containing materials in that area, and where required a qualified surveyor will carry out a sampling exercise on the materials suspected to contain asbestos, as identified in properties of similar style and construction, and any additional materials they identify on site in the area to be worked.

The Asbestos Team have already started a programme of re-inspections for those properties which contain asbestos, to ensure the asbestos containing materials remain in a safe condition, and where deemed necessary remove or repair any material whose condition is starting to deteriorate.

The Asbestos Team has begun a programme of Asbestos Awareness Training for all maintenance staff that has been deemed likely to come into contact with asbestos as part of their role. This programme will be rolled out across the council.

This training will continue on an ongoing basis with staff undergoing refresher training every 12 months as required by the "Control of Asbestos Regulations 2012".

APPENDIX 1

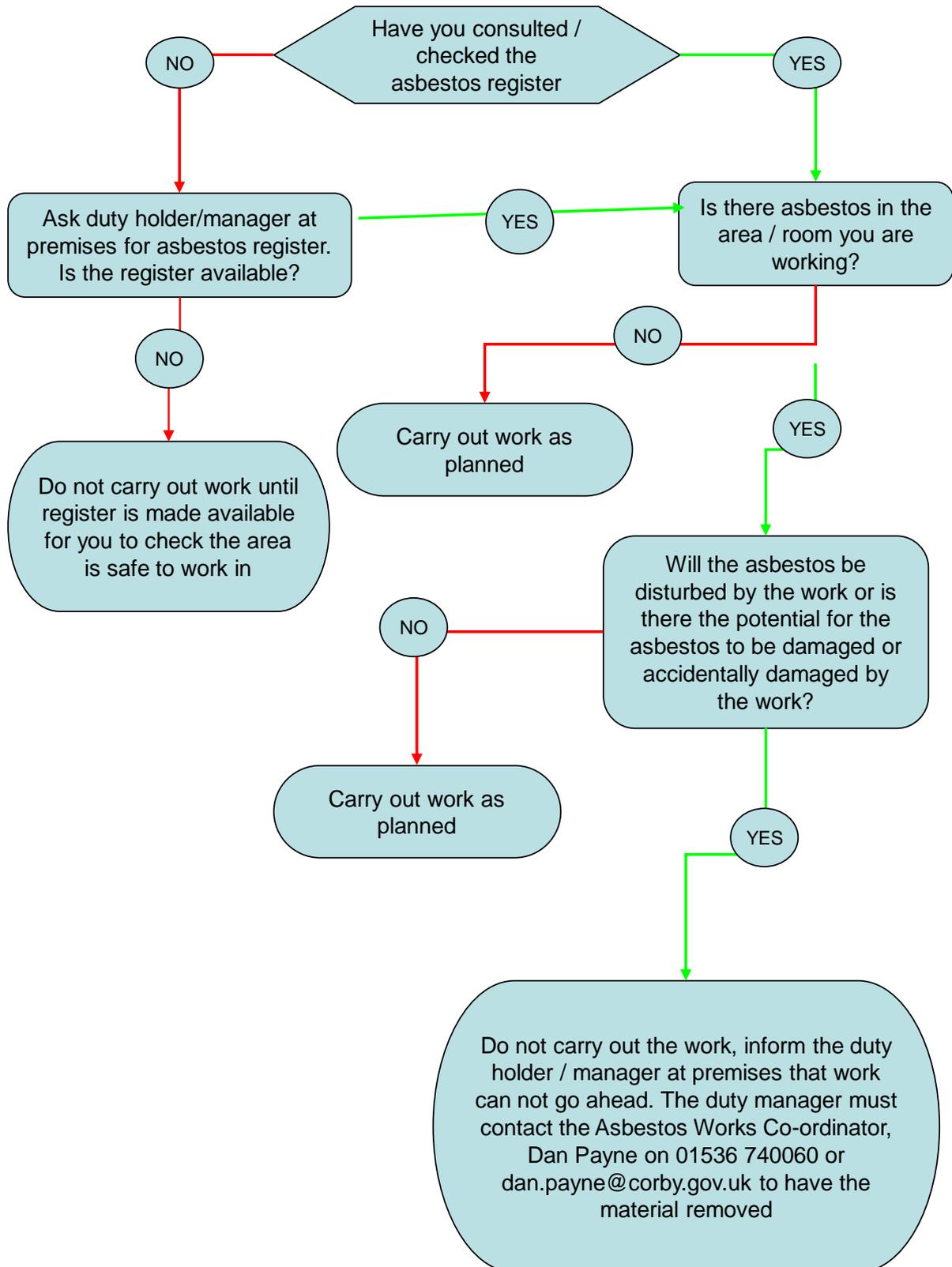
Worker / Contractor Sheet for Entering Premises That Contain Asbestos

Asbestos Register & Floor Plans

APPENDIX 2

Working Near Asbestos Flow Chart

Working near asbestos flow chart



APPENDIX 3

Register of Inspections, Works, Removals etc.

Appendix 4
Asbestos Survey Report

**CBC Asbestos Re-Inspection Report
Lodge Park Sports Centre, Corby
8th January 2020**



CBC Asbestos Re-Inspection Report Lodge Park Sports Centre, Corby 8th January 2020

Reference:				
Issue			Prepared by	Verified by
V1	Jan 20	DP		
			Daniel Payne	Daniel Payne
			Asbestos Works Co-Ordinator	Asbestos Works Co-Ordinator
			08/01/20	09/01/19
File Ref: P:\3. Asbestos Management System Folder\1 Property Registers Surveys Sampling\Culture and Leisure\Lodge Park Sports Centre\CBC Report\2020\Lodge Park Sports Centre - reinspection 2020.doc				
Corby Borough Council, 10 Fleming Road, Corby, Northants, NN17 4SW Telephone: 01536 464646				

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- 1 Re-inspection Inspection Sheet
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0 Re-Inspection Register

Register of previously found positive materials and additional items found at the time of the re-inspection

0.0 Asbestos Register

Project Name	Corby Borough Council
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Date of Survey	8th January 2020
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Area	Feature	Material Type - (Friability)	Photo No.	Asbestos Fibre	Condition / Surface Treatment	Extent	Access / Position	Reference Number / (Identification)	Risk Band	Recommendations
Lodge Park Sports Centre, Ground, G.12 Switch Room	Brown floor tiles and adhesive (beneath screed)	Floor Tile / Covering - (Low)	1	Presumed Chrysotile (White Asbestos)	Good / Composite materials, reinforced plastics, resin, vinyl materials	8 sq. m.	High / Internal	080120RI01 (Visual Identification)	Risk Band D Very Low Risk	Manage in-situ via periodic re-inspection
Lodge Park Sports Centre, Ground, G.14 Equipment Store	Floor tiles	Floor Tile / Covering - (Low)	2	Presumed Chrysotile (White Asbestos)	Good / Composite materials, reinforced plastics, resin, vinyl materials	4.5 sq. m.	High / Internal	080120RI02 (Visual Identification)	Risk Band D Very Low Risk	Manage in-situ via periodic re-inspection
Lodge Park Sports Centre, Ground, G.19 Equipment Store	Bitumen adhesive to floor	Bitumen - (Low)	3	Presumed Chrysotile (White Asbestos)	Good / Composite materials, reinforced plastics, resin, vinyl materials	4.5 sq. m.	High / Internal	080120RI03 (Visual Identification)	Risk Band D Very Low Risk	Manage in-situ via periodic re-inspection
Lodge Park Sports Centre, Ground, G.22 Equipment Store	Bitumen adhesive to floor	Bitumen - (Low)	4	Presumed Chrysotile (White Asbestos)	Good / Composite materials, reinforced plastics, resin, vinyl materials	4.5 sq. m.	High / Internal	080120RI04 (Visual Identification)	Risk Band D Very Low Risk	Manage in-situ via periodic re-inspection
Lodge Park Sports centre, Lift,	Woven Textiles	Textile - (Medium)	5	Strongly Presumed Chrysotile (White Asbestos)	Good / Composite materials, reinforced plastics, resin, vinyl materials	4 No.	Low / Internal	080120RI05 (Same as Sample Reference to sample 280319DP07)	Risk Band D Very Low Risk	Manage in-situ via periodic re-inspection

1 Re-Inspection Inspection Sheet

Register of previously found positive materials and additional items found at the time of the re-inspection

Photo Number	1	Reference number	080120RI01
Inspection / Sample	Inspection	Inspection Cross Reference / Visual I.D.	Visual Identification
			
Notes	Reference to sample: 190215MW01		

Building	Lodge Park Sports Centre	Condition	Good	0
Floor Level	Ground	Surface Treatment	Composite materials, reinforced plastics, resin, vinyl materials	0
Location	G.12 Switch Room	Material Friability	Low	1
Feature	Brown floor tiles and ashesive (beneath screed)	Asbestos Type	Presumed Chrysotile (White)	1
Material Type	Floor Tile / Covering			
Extent	8 sq. m.			
Recommendation	Manage in-situ via periodic re-inspection	Assessment Score		2
		Assessment Band		D

Site Address Lodge Park Sports Centre Corby	Client Details Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW
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Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW	Contact Details: Tel: 01536 740060 Fax: 01536 740068 Email: asbestos.team@corby.gov.uk	
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Photo Number	2	Reference number	080120RI02
Inspection / Sample	Inspection	Inspection Cross Reference / Visual I.D.	Visual Identification
			
Notes	Reference to sample: 14/5/B/12/SG26		

Building	Lodge Park Sports Centre	Condition	Good	0
Floor Level	Ground	Surface Treatment	Composite materials, reinforced plastics, resin, vinyl materials	0
Location	G.14 Equipment Store	Material Friability	Low	1
Feature	Floor tiles	Asbestos Type	Presumed Chrysotile (White)	1
Material Type	Floor Tile / Covering			
Extent	4.5 sq. m.			
Recommendation	Manage in-situ via periodic re-inspection	Assessment Score		2
		Assessment Band		D

Site Address Lodge Park Sports Centre Corby	Client Details Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW
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Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW	Contact Details: Tel: 01536 740060 Fax: 01536 740068 Email: asbestos.team@corby.gov.uk	
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Photo Number	3	Reference number	080120RI03
Inspection / Sample	Inspection	Inspection Cross Reference / Visual I.D.	Visual Identification
			
Notes	Reference to sample: 14/5/B/12/SG27		

Building	Lodge Park Sports Centre	Condition	Good	0
Floor Level	Ground	Surface Treatment	Composite materials, reinforced plastics, resin, vinyl materials	0
Location	G.19 Equipment Store	Material Friability	Low	1
Feature	Bitumen adhesive to floor	Asbestos Type	Presumed Chrysotile (White)	1
Material Type	Bitumen			
Extent	4.5 sq. m.			
Recommendation	Manage in-situ via periodic re-inspection	Assessment Score		2
		Assessment Band		D

Site Address Lodge Park Sports Centre Corby	Client Details Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW
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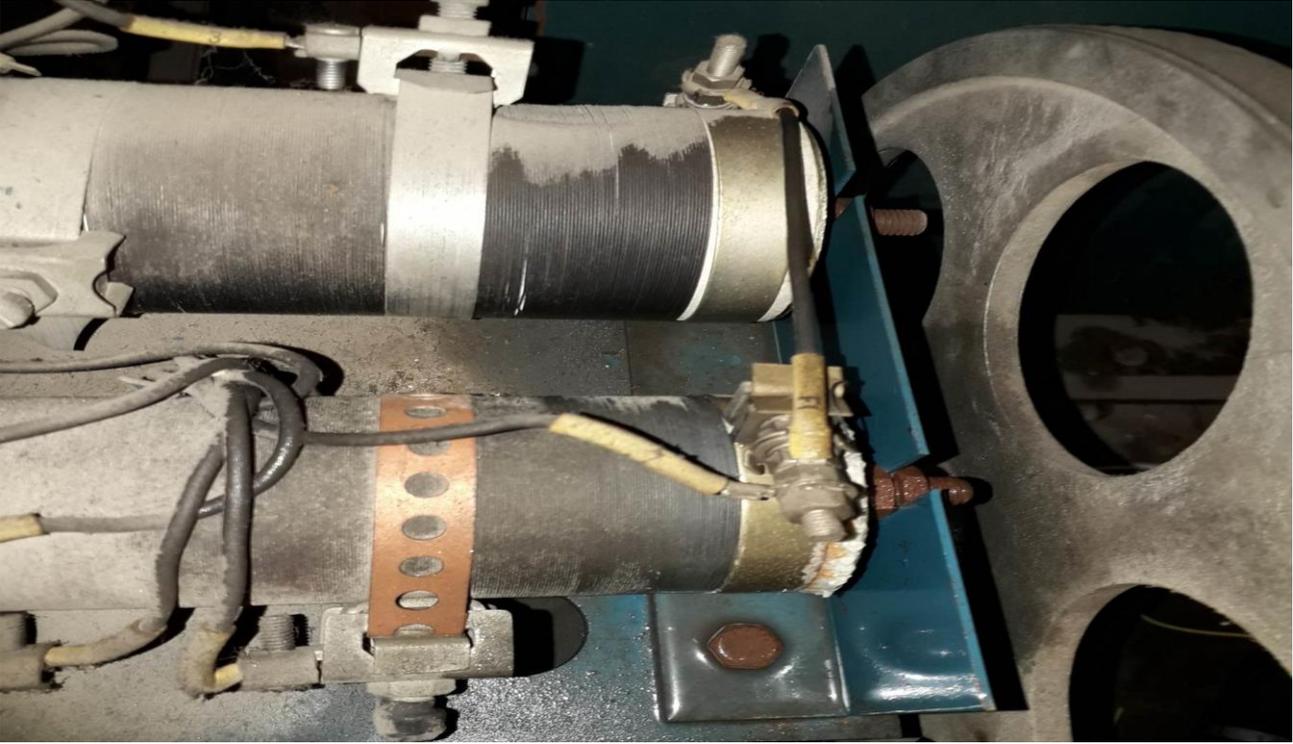
Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW	Contact Details: Tel: 01536 740060 Fax: 01536 740068 Email: asbestos.team@corby.gov.uk	
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Photo Number	4	Reference number	080120RI04
Inspection / Sample	Inspection	Inspection Cross Reference / Visual I.D.	Visual Identification
			
Notes	Reference to sample: 14/5/B/12/SG27		

Building	Lodge Park Sports Centre	Condition	Good	0
Floor Level	Ground	Surface Treatment	Composite materials, reinforced plastics, resin, vinyl materials	0
Location	G.22 Equipment Store	Material Friability	Low	1
Feature	Bitumen adhesive to floor	Asbestos Type	Presumed Chrysotile (White)	1
Material Type	Bitumen			
Extent	4.5 sq. m.			
Recommendation	Manage in-situ via periodic re-inspection	Assessment Score		2
		Assessment Band		D

Site Address Lodge Park Sports Centre Corby	Client Details Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW
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Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW	Contact Details: Tel: 01536 740060 Fax: 01536 740068 Email: asbestos.team@corby.gov.uk	
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Photo Number	5	Reference number	080120RI05
Inspection / Sample	Inspection	Inspection Cross Reference / Visual I.D.	Reference to sample 280319DP07
			
Notes	Reference to sample 280319DP07		

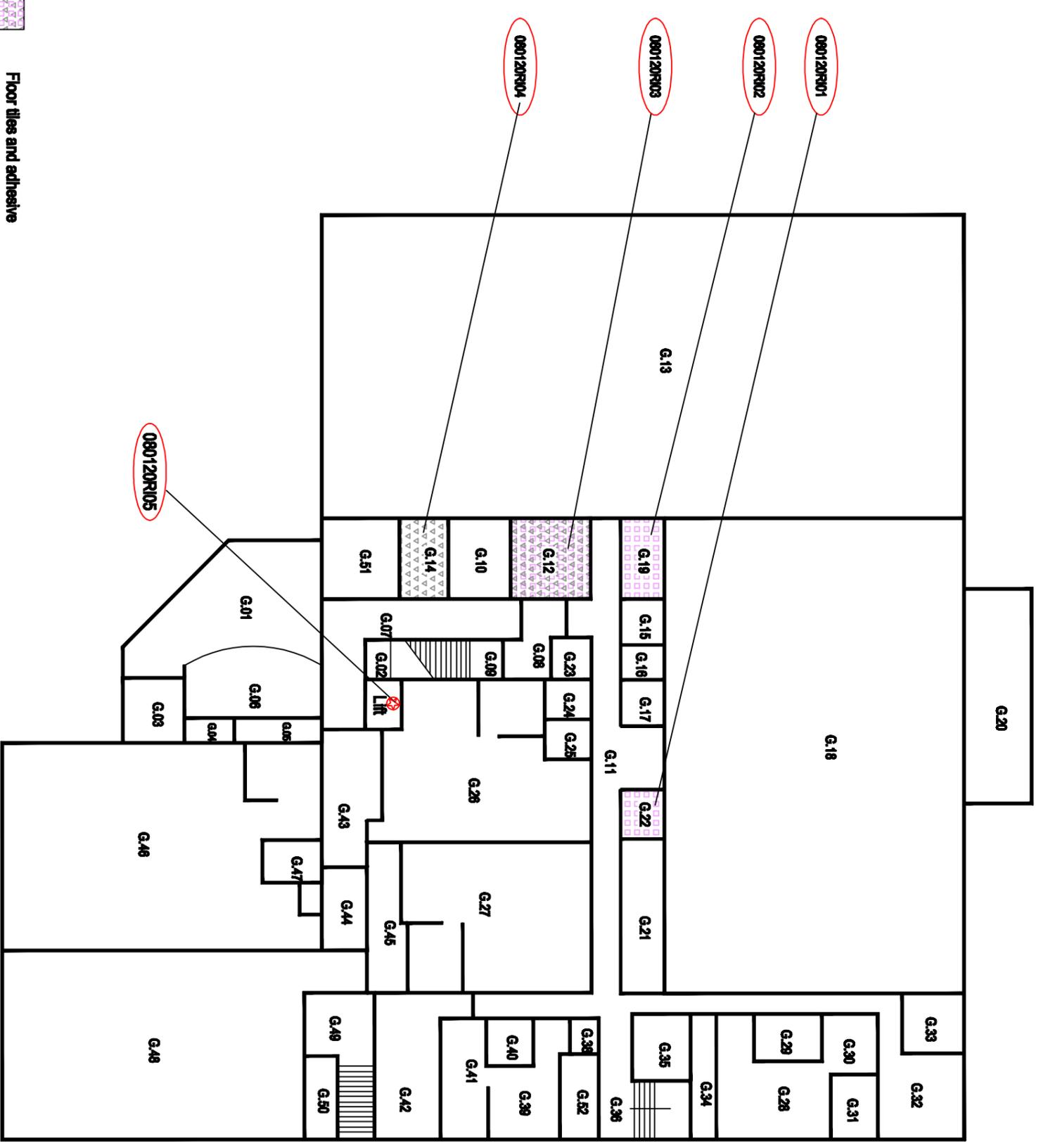
Building	Lodge Park Sports Centre	Condition	Good	0
Floor Level	Ground	Surface Treatment	Composite materials, reinforced plastics, resin, vinyl materials	0
Location	Lift	Material Friability	Medium	2
Feature	Woven Textiles	Asbestos Type	Strongly Presumed Chrysotile (White)	1
Material Type	Textile			
Extent	4 No.			
Recommendation	Manage in-situ via periodic re-inspection	Assessment Score		3
		Assessment Band		D

Site Address Lodge Park Sports Centre Corby	Client Details Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW
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Corby Borough Council 10 Fleming Road Corby Northants NN17 4SW	Contact Details: Tel: 01536 740060 Fax: 01536 740068 Email: asbestos.team@corby.gov.uk	
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2 Re-Inspection Site Plan

Register of previously found positive materials and additional items found at the time of the re-inspection

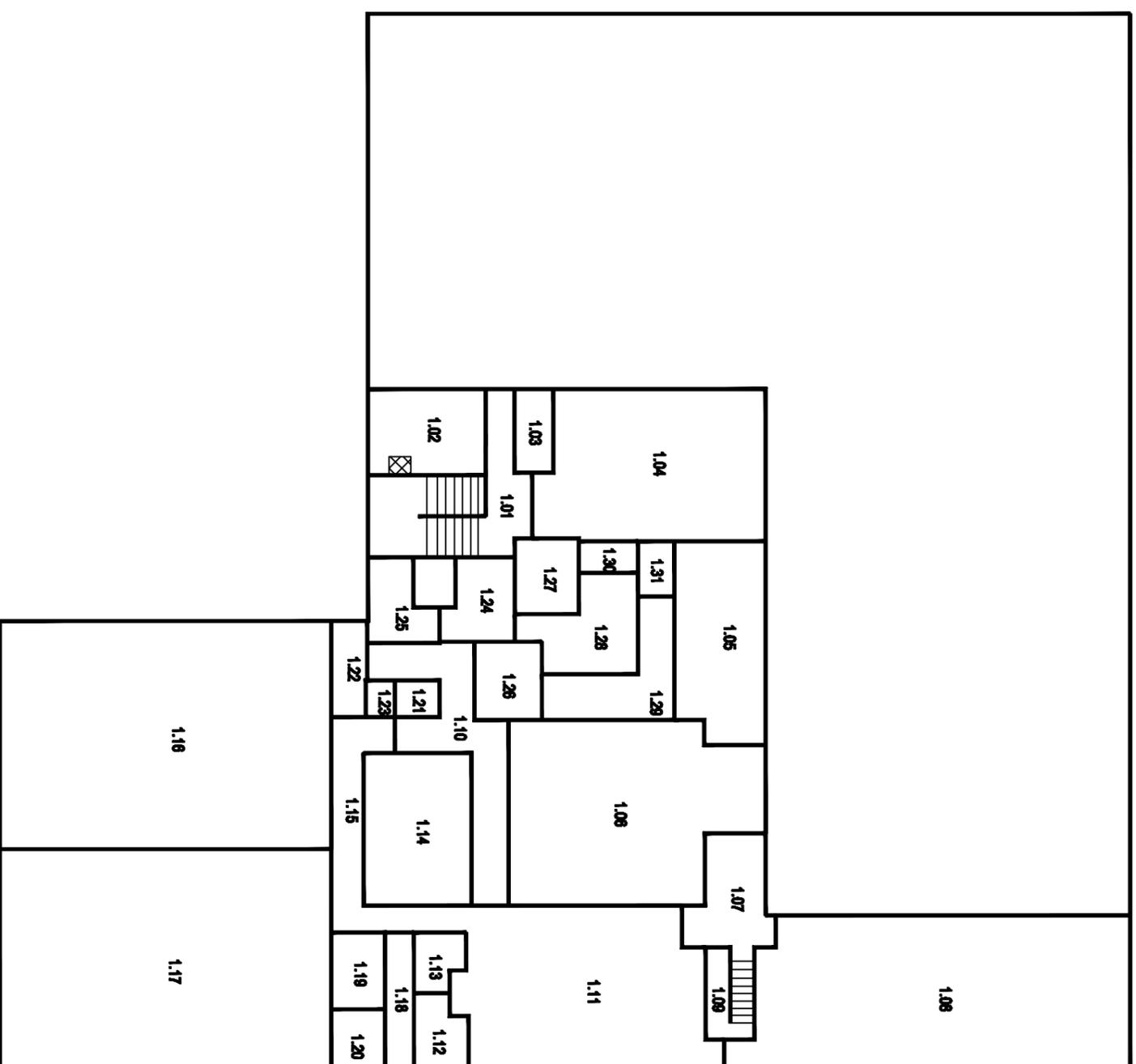


- Reference**
- XXXXXXXXXX01 Positive inspection
 - XXXXXXXXXX01 Negative inspection
 - XXXXXX No access
- Floor tiles and adhesive**
- Floor tiles
 - Floor tiles
 - Floor tiles
 - Bitumen adhesive
 - ⊗ Asbestos textile material



<p>Address</p> <p>Lodge Park Sports Centre Corby</p> <p>Site Address</p> <p>Deport Fleeting Road Earlston Industrial Estate, Corby</p>	<p>Issued To:</p> <p>Corby Borough Council Asbestos Survey Plan</p> <p>Scale:</p> <p>1:500</p> <p>Drawn By:</p> <p>GP</p> <p>Checked By:</p> <p>GP</p> <p>Date:</p> <p>2</p>
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Ground Floor Plan



- REFERENCE
- XXXXXXXXXX01 POSITIVE INSPECTION
- XXXXXXXXXX01 NEGATIVE INSPECTION
- NO ACCESS

 <p>Corby Borough Council</p>	<p>Corby Borough Council Asbestos Survey Plan</p>
<p>Lodge Park Sports Centre Corby</p>	<p>Corby</p>
<p>Dept Fleeting Road Earlston Industrial Estate, Corby</p>	<p>Asbestos</p>
<p>First Floor</p>	<p>Page 2</p>

3 No Access Areas

Try to gain access to all areas within the original report that were down as 'No Access / Restricted Access'

Corby Borough Council – Asbestos Report



All areas accessed at the time of the re-inspection.

Corby Borough Council

Corby Borough Council – Asbestos Report



Additional Sample Reports

Additional samples if required

Corby Borough Council

Corby Borough Council – Asbestos Report



No additional samples were taken at the time of the re-inspection.

Corby Borough Council

Corby Borough Council – Asbestos Report



Original Report

Original report for the re-inspection data

Corby Borough Council