**Framework Schedule 6 (Direct Award short order form template and Call-Off Schedules)**

**Order Form**

CALL-OFF REFERENCE: 711072451

Recruitment of Non-Executive Board Member to ECAB & Chair AARAC

THE BUYER: Army Commercial

BUYER ADDRESS: Army Headquarters, Marlborough Lines, Andover, SP11 8HJ.

THE SUPPLIER: GATENBYSANDERSON LIMITED

SUPPLIER ADDRESS:REDACTED

REGISTRATION NUMBER:REDACTED

DUNS NUMBER: REDACTED

SID4GOV ID:REDACTED

This Order Form, when completed and executed by both Parties, forms a Call-Off Contract. A Call-Off Contract can be completed and executed using an equivalent document or electronic purchase order system.

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 12/03/2024.

It’s issued under the Framework Contract with the reference number RM6290 for the provision of Executive & Non Executive Recruitment Services.

CALL-OFF LOT(S):

* Non-Executive and Public Appointments

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form
2. Joint Schedule 1(Definitions and Interpretation) **RM6290**
3. The following Schedules in equal order of precedence:

* Joint Schedules for **RM6290**
  + Joint Schedule 2 (Variation Form)
  + Joint Schedule 3 (Insurance Requirements)
  + Joint Schedule 4 (Commercially Sensitive Information)
  + Joint Schedule 6 (Key Subcontractors) – N/A
  + Joint Schedule 7 (Financial Difficulties) – N/A
  + Joint Schedule 8 (Guarantee) – N/A
  + Joint Schedule 9 (Minimum Standards of Reliability) – N/A
  + Joint Schedule 10 (Rectification Plan)
  + Joint Schedule 11 (Processing Data)
  + Joint Schedule 12 (Supply Chain Visibility)
* Call-Off Schedules for **RM6290** 
  + Call-Off Schedule 1 (Transparency Reports) – N/A
  + Call-Off Schedule 2 (Staff Transfer) – N/A
  + Call-Off Schedule 3 (Continuous Improvement) – N/A
  + Call-Off Schedule 5 (Pricing Details) – N/A
  + Call-Off Schedule 6 (ICT Services) – N/A
  + Call-Off Schedule 7 (Key Supplier Staff) – N/A
  + Call-Off Schedule 8 (Business Continuity and Disaster Recovery) – N/A
  + Call-Off Schedule 9 (Security) – N/A
  + Call-Off Schedule 10 (Exit Management) – N/A
  + Call-Off Schedule 12 (Clustering) – N/A
  + Call-Off Schedule 13 (Implementation Plan and Testing) – N/A
  + Call-Off Schedule 14 (Service Levels) – N/A
  + Call-Off Schedule 15 (Call-Off Contract Management)
  + Call-Off Schedule 16 (Benchmarking) – N/A
  + Call-Off Schedule 17 (MOD Terms)
  + Call-Off Schedule 18 (Background Checks) – N/A
  + Call-Off Schedule 19 (Scottish Law) – N/A
  + Call-Off Schedule 20 (Call-Off Specification)
  + Call-off Schedule 21 (Northern Ireland Law) – N/A
  + Call-Off Schedule 23 (HMRC Terms) – N/A

1. CCS Core Terms (version 3.0.11)
2. Joint Schedule 5 (Corporate Social Responsibility) **RM6290**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 25/03/2024

CALL-OFF EXPIRY DATE: 31/12/2024

GDPR POSITION

Independent Controller (default unless specified); or Controller to Processor; or Joint Controller.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

CALL-OFF DELIVERABLES

Refer to Call-Off Schedule 20 (Call-Off Specification).

CALL-OFF CHARGES

£23,500 ex VAT

REDACTED

PAYMENT METHOD

Payment will made in arrears, no later than 30 days of an undisputed invoice being uploaded to EXOSTAR by the supplier.

BUYER’S INVOICE ADDRESS

REDACTED

BUYER’S AUTHORISED REPRESENTATIVE

REDACTED

BUYER’S CONTRACT MANAGER

REDACTED

SUPPLIER’S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER’S CONTRACT MANAGER

REDACTED

|  |  |  |  |
| --- | --- | --- | --- |
| **For and on behalf of the Supplier:** | | **For and on behalf of the Buyer:** | |
| Signature: | REDACTED | Signature: | REDACTED |
| Name: |  | Name: |  |
| Role: |  | Role: |  |
| Date: |  | Date: |  |