

## Richmond and Wandsworth Borough Councils

### Provision of Direct Payment Support Services Market Engagement Event

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**Date:** 13 September 2017

**Time:** 13:30 – 16:00

**Venue:** Committee room 123, First Floor, Wandsworth Town Hall, SW18 2PU

#### Introduction

The Adult Social Services Directorate, part of the Shared Staffing Arrangement (SSA) is holding a Market Engagement Event for providers interested in delivering Direct Payment Support Services to residents across the London Boroughs of Richmond-upon-Thames and Wandsworth. On the 1 October 2016 Wandsworth and Richmond Councils formed the SSA focussing on merging management structures to deliver savings for local tax payers. The provision of Direct Payment Support as a joint service is one of a number of services to be procured jointly that will take forward the aims of the SSA to facilitate collaborative approaches, provide opportunities for rationalisation and promote best practice.

#### Context

The Adult Social Services Directorate is preparing to commission a multi-provider Framework Contract covering both boroughs, and would like to invite interested parties with an excellent track record of delivering Direct Payment support services to a consultation workshop to give them the opportunity to hear our plans and influence the final design of the service requirements. It is expected that the successful provider will deliver all three elements of the service.

- 1) DP Information and Support Service Initial and General Information and advice  
Employer support and advice including recruitment
- 2) Payroll
- 3) Third Party Managed Accounts

The framework Contract will be issued for a 4 (four) year period with a possible extension (to be confirmed in the tender). The overall value of this opportunity is within the region of **£500,000** pa with the delivery of services commencing on **1 July 2018**.

#### Who can attend?

This event is open to any suitable organisations, including those that have expressed interest in, or previously/currently, are involved in delivering Direct Payment Support Services in either Richmond or Wandsworth.

#### What will it involve?

The event will include a presentation on the future intentions and outcomes that the Councils aspire to achieve over the coming years for the delivery of Direct Payment Support Services, followed by an interactive discussion to hear from providers' experiences, to review the commissioning intentions and consider how these will inform the final specification.

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#### **Draft Agenda**

13:30	<ul style="list-style-type: none"><li>• Arrivals and refreshments</li></ul>
13:45	<ul style="list-style-type: none"><li>• Welcomes and introductions</li><li>• Details on service provision, requirements, intentions, feedback, timeframes</li></ul>
16:00	<ul style="list-style-type: none"><li>• Close</li></ul>

#### **Registration**

To reserve a place at our Event, or for further information, providers must express an interest in attendance by submitting the name of their organisation and the names, with e mail addresses, of those who will be attending via [www.deltasourcing.com](http://www.deltasourcing.com)

To register attendance providers must register via Delta Sourcing providers must use the Access Code **2897346563**

Providers must register via the portal no later than 2pm on 12 September 2017

Please note that space is limited, so would ask that you limit your party to a maximum two (2) delegates.