

1. The Contract shall only be amended by the written agreement of the duly authorised representatives of the parties.
2. The written agreement shall consist of the:
 - a. Authority Notice of Change under DEFCON 620 (where used);
 - b. issue of a serially numbered amendment letter, by the Authority; and
 - c. unqualified acceptance of the offer from the Contractor.

The amendment shall come into force only when the Contractor has returned the DEFFORM 10B as an unqualified acceptance of the Authority's offer.

3. No Contract amendment shall come into effect unless it satisfies clauses 1 and 2.
4. Where an amendment to Specification results in a Contract Price change, that price shall be agreed prior to any formal amendments to the contract.
5. In exceptional circumstances where the Authority wishes to add work to the Contract requirement that is unpriced at the time of the amendment, the Authority shall have the right to negotiate prices under the terms of DEFCON 643 (Price Fixing (Non-qualifying contracts)) or DEFCON 127 (Price Fixing Condition for Contracts of Lesser Value). Where DEFCON 643 is used the Contractor shall make arrangements with their sub-contractors in accordance with clause 5 of DEFCON 643.
6. Where necessary the Contractor shall either confirm the existing Parent Company Guarantee is relevant or provide a revised Parent Company Guarantee, with the DEFFORM 10B.