



## Department for Transport

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Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Ref: VCA0005

20 December 2020

Dear xx,

### **Re: VCA0005 ADAS and ADS Targets and Test Environment - CONTRACT AWARD**

On behalf of the Secretary of State for transport and the Vehicle Certification Agency (VCA) I am pleased to confirm award of the above contract.

1. The documents listed below form a binding contract between you and this Department.
  - (i) The publication of our Statement of Requirements, forming the request for proposal sent to you on 18 December 2021.
  - (ii) Department for Transport general contract terms and conditions for services below £5m, copy of which is embedded in this document
  - (iii) Your proposal and documents submitted in response to our Invitation to Tender dated 20<sup>th</sup> December 2021.
2. The contract will commence on 20<sup>th</sup> December 2021, ending on 30<sup>th</sup> June 2022.
3. The firm contract price will be £880,975 ex VAT. This amount is not to be exceeded without the Department's prior permission in writing.
4. Invoices shall be submitted via email:

Via email: [finance@vca.gov.uk](mailto:finance@vca.gov.uk)

VCA Headquarters  
1 The Eastgate Office Centre  
Eastgate Road Bristol  
BS5 6XX  
United Kingdom

5. Please sign a copy of this letter to confirm your acceptance of the contents and return to [x.x@dft.gov.uk](mailto:x.x@dft.gov.uk).

You may contact the Contract Manager, xx, [xx@vca.gov.uk](mailto:xx@vca.gov.uk) to discuss any matters relating to the commencement of the Contract.

Yours sincerely

Signature

Xx xx, Commercial Relationship Management Lead  
**by authority of the Secretary of State for Transport**

Signed:.....

Name.....

Position .....

Date:.....



General-conditions-of  
f-contract-for-services