

London Borough of Southwark

Residential Conveyancing
Services Tender

Section 11

**Checklist of documents to be
returned**

Tender Documents to be completed and returned		
1.	Pricing schedule	Section 5
2.	Method Statements in response to Quality Submission Schedule (included in the Evaluation Information)	Section 6
3.	Form of tender	Section 8a
4.	Certificate of non-collusion, non-canvassing certificate and conflict of interest certificate	Section 8b
5.	Offences certificate	Section 8c
6.	Parent Company Guarantee Undertaking - duly executed and witnessed in accordance with the Articles of Association or other constitution of the Tenderer's ultimate holding company	Section 8e
7.	TUPE information and a Pensions statement	Schedule One – TUPE and Pensions
8.	Checklist of documents to be returned	Section 11

Signed: _____

Name of Tenderer: _____

Date: _____