

Market Engagement – Non-Emergency Patient Transport Services for NHS Herts Valleys (HVCCG), NHS East and North Hertfordshire (ENHCCG) and NHS West Essex (WECCG) Clinical Commissioning Groups

NHS Arden & Greater East Midlands Commissioning Support Unit (AGCSU) on behalf of the Commissioners, NHS Herts Valleys Clinical Commissioning Group (HVCCG) (Lead Commissioner), NHS East and North Hertfordshire Clinical Commissioning Group (ENHCCG) and NHS West Essex Clinical Commissioning Group (WECCG) would like to invite interested Providers, to take part in a market engagement process to further inform an anticipated contract offer and associated procurement process, using expert Provider-led information.

This engagement is taking place via semi-structured interviews, between Commissioners and Providers who register their interest. The interviews will be done on an individual Provider basis and kept confidential where possible. However, if information is gained that results in changes made to the draft service specification, performance metrics, other contract documentation or any of the associated tender documentation, then an audit trail that may detail the Provider could be deemed releasable under the Freedom of Information (FOI) Act or any other applicable request mechanisms for the NHS.

The interview slots will be for 90 minutes and will take place using Microsoft Teams (delegates will be sent an email / calendar invite). The interviews are anticipated to take place on 19th, 20th, or 21st October 2021. You can register to take part in this interview process on the form linked below.

If you have a request for a specific date, we will try to accommodate this but please note it cannot be guaranteed. Thank you for your understanding.

If you would like to informally register your interest in the procurement process and be added to a delegate list whom courtesy emails will be sent with updates on the procurement, then please complete the relevant questions on the form linked below.

The Microsoft Form to submit your interest in attending an interview or anticipated procurement process can be found at the following link:

<https://forms.office.com/r/BTJZREspvY>

The deadline to submit your registration form is **5pm 11th October 2021**. You can submit more than one form, but you are not able to edit what you may have already submitted. If you change your mind or delegate details etc., please just submit a new form.

Please note any financial or service information contained within this advert are not final and you must take proper care to read the final tender when published.

Responding to this advert, registering to take part in this engagement or registering your interest does not commit any Provider to taking part in any anticipated procurement process

or count as formal expression of interest. This advert also does not commit the Commissioners to continuing this project and process.

You are also advised to register on the procurement portal (EU Supply / Mercell) that will be used if you have not done so already, instructions for this are:

To register on the portal:

- » <https://uk.eu-supply.com/login.asp?B=UK>
- » From the portal Home Page, click the “New Supplier Registration” link on the left if you have not registered before, or log in on the right if your organisation is already registered **(please note the portal will not allow multiple registrations for the same organisation so if your company already has log in details, these must be utilised)**
- » By registering, or logging in you are accepting the terms & conditions for using the portal.

If you require technical support with logging on to EU Supply (Mercell), please contact:

- uksupport@eu-supply.com
- 0800 840 2050 during office hours ONLY (08.00 to 17.00)