

VARIATION TO CONTRACT FORM

CONTRACT TITLE: The Provision of CSHR Learning 2020 Call Off Lot 3 [from RM6145]

CONTRACT REF: CCZP20A02 (hereinafter referred to as “the Contract”)

VARIATION No: 07 **DATE:** 14 May 2024

BETWEEN:

The **Cabinet Office** (on behalf of **Government People Group**, formerly Civil Service HR) (hereinafter referred to as “the Client”) & **KPMG LLP** (hereinafter referred to as “the Supplier”)

The Contract is varied as follows:

1 – Contract value increase

The Contract value is increased from £158,000,000 to £237,000,000 (hereinafter referred to as “the Revised Contract Value”)

2 - Contract expiry date

The contract expiry date remains as 5th October 2024.

3 – Pipeline planning, forecasting and monitoring spend against the Revised Contract Value

The Supplier must not accept or deliver learning or bookings that would take spend over the Revised Contract Value.

The Supplier must cover any inadvertent spend above the Revised Contract Value. The Client authorises the Supplier to decline, cancel, or change status of bookings above the Revised Contract Value. The supplier will present bookings that may potentially be declined and cancelled to the Client, so that the Client may consider potential alternative delivery options.

The Supplier must ensure that robust monitoring arrangements are in place to maintain spend within the Revised Contract Value and to inform expiry scheduling planning.

Once the Revised Contract Value minus £8,000,000 is achieved, the Supplier shall hold twice weekly meeting with the Client to review booking/commission requests and any proposed cancellations, to agree what can/cannot be progressed.

4 – Termination Assistance

The Client shall be entitled to require the provision of Termination Assistance upon the provision of 1 month’s advance written notice at any time during the Contract Period as detailed in Call Off Schedule 10 (Exit Management), Section 5. The Termination Assistance Period exists to facilitate the orderly transfer of responsibility for training requirements to a replacement provider, or cessation of the service. Consequently, the Client will consider each commission and determine whether completion of the requirement should be by the existing, replacement supplier or via another route.

The Termination Assistance exists primarily to facilitate service transition and exit, with all delivery required to be completed [transitioned &/or exited] by the end of the Termination Assistance Period at the very latest.

5 – Monitoring spend against the Revised Contract Value

The Supplier will have in place monitoring and control arrangements to ensure no learning delivery will take Client spend over the Revised Contract Value.

The Supplier must provide pipeline and forecast of spend against the Contract as part of the monthly finance contract management review reporting pack. The forecast will incorporate previous spending and emerging trends pertinent to learning delivery under the Contract.

6 - Management information

The Supplier will supplement existing monthly reports to include the following.

- All pipeline and forecast spend [including commissioned and work in progress], including the names of Client departments
- [Redacted]
- Courses/learning/programmes/training that is scheduled to be delivered beyond the Contract expiry date, including the names of Client departments

7– [Redacted]

8 – The variation will become effective upon both parties signing.

9 – Words and expressions in this variation shall have the meanings given to them in the Contract.

10 – The Contract, including any previous variations, shall remain effective and unaltered except as amended by this variation.

Signed for and on behalf of the Client	Signed for and on behalf of the Supplier
Name: [Redacted]	Name: [Redacted]
Title/Role: [Redacted]	Title/Role: [Redacted]
Signature: [Redacted]	Signature: [Redacted]
Date of Signature: 15 May 2024	Date of Signature: 14 May 2024