

Questions and Answers

No.	Question	Answer
1.	Are we able to discuss the requirements of this tender with UKCES prior to submitting our proposal?	UKCES will not discuss forthcoming or live tenders with individual suppliers as this could result in unintentionally giving them an unfair advantage. We would be pleased to receive, in writing, any questions which you may have.
2.	Can we be placed on a list to be notified of future opportunities of this type?	<p>To be notified of new tenders posted please register on Contracts Finder and subscribe to the RSS / data feed.</p> <p>All suppliers are welcome to bid for our work but we do not operate any kind of preferred supplier list.</p> <p>Each tender is open to all who can fulfil the requirements; simply read the tender documents for any opportunity and respond with the information requested, details of the evaluation criteria and scoring systems are included with each Invitation to Tender.</p>
3.	What is the e-mail size limit for submissions?	<p>E-mails should be no greater than 10MB in size.</p> <p>Any emails which are bordering on the 10MB size limit MAY NOT reach tenders@ukces.org.uk and therefore cannot be considered. All submissions which reach the Tenders inbox will trigger an automated email response confirming receipt. If you do not receive this automated email response your submission has NOT been received and you should contact tenders immediately.</p> <p>Late submissions will not be considered whatever the cause of the delay.</p>
4.	Will UKCES pay for the preparation of our proposal and for expenses for attending an interview?	No – UKCES will not reimburse any costs of preparing any application or for attending an interview.
5.	Does the specified budget (£15-60k) incorporate both Phases 1 and 2?	The specified budget is for all Phases of the project and is presented purely as a guide for contractors. As noted in the ITT, an initial award of contract would not guarantee work at Phases 2 or 3. Contractors should present costs as requested in the ITT.
6.	If it is intended to cover both phases, could you please clarify how many summary reports are expected in Phase 2?	This would be confirmed with successful contractors but (if required) is likely to include in the region of 20-30 additional summary reports.
7.	What is the deadline for questions about this	The deadline for questions has now passed

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	tender?	and therefore no further questions will be answered.
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