



Appendix 5 – Pricing

1. Documents for completion

Tenderers should complete the commercial Envelope in the DfT Jaggaer portal.

2. Pricing Evaluation Process

Percentage Scoring Methodology

The Percentage Scoring Methodology will be used to evaluate the completed Pricing Questionnaire required to be submitted in accordance with this ITT. This methodology is based on the following principles:

Firstly, the lowest tendered price will be scored 100, and each subsequent bid will be baselined to this score. So, a bid which is 20% more expensive on price than the lowest tendered price will be allocated a score of 80.

The Tenderer with the lowest price shall be awarded the Maximum Score Available. The remaining Tenderers shall be awarded a percentage of the Maximum Score Available equal to their price, relative to the lowest price submitted.

The calculation used is the following:

Lowest Price Tendered x Maximum Score Available (i.e. weighting)

Tender price

Example Calculation:

Potential Supplier	Potential Supplier A	Potential Supplier B	Potential Supplier C
Price submitted			
Score Calculation [(Your score / highest scoring bidder) x 100]			
Score Awarded			



**Maritime &
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Contract for HQ Spring Place Meeting Room Conversion
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Weighted Score Calculation (Score Awarded x Price Weighting)			
Weighted Price Score			