Commercial Relationship Manager
Department for Transport
Group Commercial Directorate
Great Minster House
Horseferry Road
London SW1P 4DR

Contract Agreement Number: **P4043026**

11 January 2019

Sir/Madam at Cambridge Econometrics

via email

Dear Sir/ Madam

Updating Agglomeration Elasticities – P4043026: CONTRACT AWARD

1. On behalf of the Secretary of State for Transport, I accept your tender dated 12 October 2018 for the above-mentioned Contract. This letter and the documents listed below form a binding contract between you and this Department.

   I. Form of Tender
   II. General Conditions of Contract **for Services 26th November 2012 as found on** https://www.gov.uk/government/publications/general-conditions-of-contract-for-services
   III. Statement of Requirements
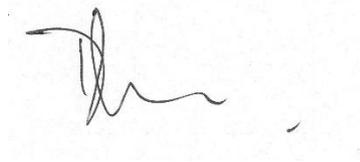   IV. Your tender dated 12 October 2018

and for the avoidance of doubt

   V. Invitation to tender letter
   VI. Instructions for Tenderers

2. The operative period of the Contract will commence on **18 December 2018** to **02 August 2019.**

3. The **Firm Price** for the Contract is **£78,920** exclusive of Value Added Tax.

4. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:

   Accounts Payable,
   Shared Services arvato,
   5 Sandringham Park,
   Swansea Vale,
   Swansea
   SA7 0EA
   Or via email to

5. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

6. Please acknowledge receipt by signing and return a duplicate of this letter. The business area will be in contact to discuss arrangements for commencement of the Contract.

Yours sincerely

by authority of the Secretary of State for Transport

I hereby confirm receipt of the above letter for: P4043026

Signed: Date:

Name: Status: