

Invitation to Tender

West End Parish Council – Multi Use Games Area Project

1. Background:

- 1.1. West End Parish Council are in receipt of CIL funding for new community facilities. Following wide consultation, extensive support amongst the community was shown for the building of a multi-use games area (MUGA). Survey results are on the following link:

http://www.westendparishcouncil.org.uk/images/front_page/Survey_Results_Overview.pdf

- 1.2. Hence a MUGA is planned to be built on Benner Lane Recreation Ground, West End. The Parish Council has the funding in place.

It should be noted that Planning Permission will be required, and any tender is subject to Permission being obtained. It is expected that the successful tenderer will provide any suitable scale drawings as required to enable final Planning Permission to be applied for.

2. Specification:

- 2.1. The Parish Council require a hard surfaced MUGA to be built, fenced, floodlit and able to be secured.

- 2.2. A facility of approximately 38 metres by 18 metres is sought. This will be a hard area, constructed to BS Standards and suitably surfaced.

2.2.1 Details of construction should be provided, including sub base material type and depth.

2.2.2 Surfacing options are being sought for either a:

a) Tarmacadam high grip Type 2 MUGA surface in compliance with SAPCA Code of Practice for the Construction and Maintenance of Tennis Courts (macadam courts)or

b) Polymeric high grip Type 3 MUGA surface to the standards of BS EN 14877: Surfaces for Sports Areas – Specification for Synthetic Surfaces (multi-use)(Polymeric)

Please provide a price for both options.

2.2.3 Overmarking will be for basketball, netball and 5 aside football. Tenderers should provide options for colour marking of surfaces and lines. Background colour should be predominantly green.

2.2.4. The MUGA should be fenced with suitable ball-rebound fencing, which may contain permanent goals or hoops depending on the layout. Details should be provided, and

quotes should include the purchase of any hoops or goals that may be required.

- 2.2.5. The facility should be floodlit, and tenderers should provide a lighting solution which adequately illuminates the MUGA but with minimum light spill.
- The cost of linking the facility to an existing mains outlet box on the edge of the recreation ground by Church Road should be included.
 - Tenderers should satisfy themselves that this outlet is of sufficient capacity for their proposed lighting scheme.
 - The lighting should be able to be switched via an external switchbox (secure, lockable) located at the MUGA unit.
 - Tenderers should provide an estimate of the annual energy consumption of the proposed lighting scheme, based on it being lit for an average of 3 hours per evening x 5 nights per week x 6 months per year.
- 2.3. The main contract should be managed and delivered by the tendering company. Subcontracts will only be allowed for specialist works and should be approved by the Council prior to commencement of work on site.
- 2.5. A full design and build contract is being sought.
- 2.6. This will be a Minor Works Design and Build Contract under JCT regulations.
- 2.5. Tenderers may be invited to attend a meeting of the Parish Council to discuss their proposals.
- 2.7.. Tenderers will be expected to comply with all regulations and industry best practise in force at the time including all current CDM, British Standards and Health and Safety at Work regulations.

3. Tender:

It is expected that the tender will include:

- 3.1. Full set of scale plans and elevations suitable for applying for planning permission
- 3.3. A full working method statement to include:
- 3.3.1. Proposed working hours
 - 3.3.2. Access routes on to site
 - 3.3.3. On site security during construction
 - 3.3.4. Project timetable and milestones

- 3.3.5. Construction method and working practise, including all plant, machinery etc. to be used
- 3.3.6. Examples of previous projects and two references who can be contacted
- 3.3.7. Evidence of public liability insurance, health and safety policy
- 3.3.8. Evidence of how compliance with all relevant industry standards, regulations and best practise will be adhered to.

4. Budget:

- 4.1. All costs for site investigation and survey, design and construction, including contingencies, should be included in the overall cost figure. The Parish Council will pay for obtaining planning permission.
- 4.2. The quoted price will be treated as a fixed price to complete the works.

5. Site:

- 5.1. The MUGA is to be situated on Benner Lane Recreation Ground, Benner Lane GU24 9JP as shown on the attached plan. For a more accurate identification of the exact position, a site meeting with the Parish Clerk can be arranged via the contact details below.

6. Selection Criteria:

- 6.1. The winning tender will be selected based on what the Parish considers to be best value for money and taking in to account:
 - Price,
 - construction time,
 - previous record of similar projects,
 - long term maintenance costs and
 - overall apparent finished quality of construction.

Tenderers are welcome to explain their choice of design and highlight any particular advantages it may have.

7. Tender Returns

All Tenders should be marked "Tender MU 2018" and returned by Monday 3rd September in a sealed package to:



Suzanne Price,
Clerk to the Council,
West End Parish Council,
The Pavilion, Benner Lane,
West End,
Surrey GU24 9JP

8. Further Information

For an informal discussion on the project, please contact the Parish Council's consultant,

Leigh Thornton T: 07811 588420 e: leighthornton2@gmail.com

ANNEXES: Site Location Plan 1