

SCHEDULE 2 – ABBREVIATIONS AND DEFINITIONS

Abbreviation	
32 (TR) Sqn	32 (The Royal) Squadron
ACAS	Airborne Collision Avoidance System
AD	Airworthiness Directive
ADH	Aviation Duty Holder
ADR	Alternative Dispute Resolution
ADS	Aircraft Document Set
AEW	Aircraft Electrical Wiring
AFT	Annual Flying Task
AIDU	Aeronautical Information Documents Unit
ALARP	As Low As is Reasonably Practicable (JSP 403)
AMC	Acceptable Means of Compliance
AM(MF)	Accountable Manager (Military Flying)
AMO	Approved Maintenance Organisation
AOB	Any Other Business
AoR	Area of Responsibility
APCM	Aircraft Post-Crash Management
APM	Authority's Project Manager
AQAP	Allied Quality Air Publication
ARB	Airworthiness Review Board
ASIMS	Air Safety Information Management System
ASMS	Air Safety Management System
ATC	Air Traffic Control
ATM	Air Traffic Management Regulations (MAA)
ATO	Air Training Organisation
BAFO	Best & Final Offer
C2I	Competent to Instruct
CAA	Civil Aviation Authority
CAE	Continuing Airworthiness Engineering Regulations (MAA)
CAME	Continuing Airworthiness Management Exposition
CAMO	Continuing Airworthiness Management Organisation
CAP	Civil Aviation Publication
CD	Compact Disc
CDM	Chief of Defence Materiel
CDRL	Contractors Data Requirement List
CED	Contract Effective Date
CLE	Clearance with Limited Evidence
CM	Configuration Management
CoAST	Centre of Air Safety Training
CofG	Centre of Gravity
CP&F	Contract Purchasing and Finance

CR	Control Restriction
CTT	Conversion to Type Training
CVR	Cockpit Voice Recorder
DAOS	Design Approved Organisation Scheme
DASOR	Defence Aviation Safety Occurrence Report
DDH	Delivery Duty Holder
DE&S	Defence Equipment and Support
DECS	Defence Electronic Commerce Service
Def Stan	Defence Standard
DEFCON	Defence Condition
DEFFORM	Defence Form
DH	Duty Holder
DME	Design & Modification Engineering Regulations (MAA)
DML	Draft Modification Leaflet
DO	Design Organisation
DO	Designated Officer
DSPCR	Defence Security Public Contracts Regulations
DT	Delivery Team (DE&S)
EA	Engineering Authority
EASA	European Aviation Safety Agency
EHFA	Early Human Factors Analysis
ELT	Emergency Location Transponder
EMP	Environmental Management Plan
EMS	Environmental Management System
ESMP	Exit Strategy Management Process
ETSO	European Technical Standards Order
EU	European Union
FDR	Flight Data Recorder
FLY	Flying Regulations (MAA)
FOD	Foreign Object Damage/Debris
FOIA	Freedom of Information Act 2000
FRC	Flight Reference Cards
GEN	General Requirements (MAA)
GFE	Government Furnished Equipment
GovS	Government Function Standards
GQA	Government Quality Assurance
GSE	Ground Support Equipment
HF	Human Factors
Hrs	Hours
HSRM	Hazardous Substances and Restricted Materials
iaw	In Accordance With
IFR	Instrument Flight Rules
IM	Integrity Management

IPR	Intellectual Property Rights
ISA	Independent Safety Auditor
ISO	International Standards Organisation
ISN	Industry Security Notices
ISTA	Instructions for Sustaining Type Airworthiness
ITAR	International Trafficking in Arms Regulations
ITN	Invitation To Negotiate
ITT	Invitation To Tender
JSP	Joint Service Publication
kgs	Kilograms
kHz	Kilohertz
KPI	Key Performance Indicator
kts	knots
MAA	Military Aviation Authority
MAC	Model Award Criteria
MAOS	Maintenance Approved Organisation Scheme
MAR	Military Aircraft Register
MAS	Manual of Air Safety
MEAT	Most Economically Advantageous Tender
MEL	Minimum Equipment List
MFOC	Manual of Flying Orders for Contractors
Mgr	Manager
MHP DT	Multi-Air Platforms Delivery Team
MHz	Megahertz
MMEL	Master Minimum Equipment List
MOB	Main Operating Base
MOD	Ministry of Defence
MOE	Maintenance Organisation Exposition
MOR	Mandatory Occurrence Reports
MRCO	Military Registered Civil Owned
MRP	MAA Regulatory Publication
MS	Microsoft (R)
MTC	Military Type Certificate
NAA	Notice of Authorized Amendment
NATO	North Atlantic Treaty Organisation
NDA	Non-Disclosure Agreement
NM	Nautical Miles
OC	Officer Commanding
ODH	Operating Duty Hours
OEC	Operational Emergency Clearance
OEI	One Engine Inoperative
OEM	Original Equipment Manufacturer

OJEU	Official Journal of the European Union
OM	Operations Manager
OMP	Obsolescence Management Plan
OR	Occurrence Report
OSD	Out of Service Date
PJHQ	Permanent Joint Headquarters
PBN	Performance Based Navigation
PLISWG	Platform Integrity Strategy Working Group
PMP	Project Management Plan
PMR	Performance Management Report
PP1	Pricing Period 1
PP2	Pricing Period 2
PQQ	Pre-Qualification Questionnaire
PSEWG	Project Safety & Environmental Working Group
PSP	Project Safety Panel
PSyP	Project Security Plan
PTL	Project Team Leader (DE&S)
QA	Quality Assurance
QAA	Quality Assurance Authority
QAR	Quality Assurance Representative
QHI	Qualified Helicopter Instructor
RA	Regulatory Article
RAF	Royal Air Force
RAIDO	Risk, Assumptions, Issues, Opportunities
RAFCAM	Royal Airforce Continuous Airworthiness Manager
RFM	Rotorcraft Flight Manual
ROCO	Revise Or Confirm Offer
ROMP	Risk and Opportunity Management Plan
RTS	Release to Service
RTSA	Release To service Authority
RTSR	Release to Service Recommendation
RW	Rotary Wing
RWCSAT	Rotary Wing Command Support Air Transport
SAL	Security Aspects Letter
SB	Service Bulletin
SbD	Secure by Design
SC	Security Check
SCD	Service Commencement Date
SFI	Special Flying Instruction

SME	Small & Medium-sized Enterprise
SMP	Safety Management Plan
SMS	Safety Management System
SNITs	Special Notices and Instructions to Tenderers
SOI	Statement of Operating Intent
SOIU	Statement of Operating Intent and Usage
SOR	Statement of Requirement
SPS	Support Policy Statement
SRO	Senior Responsible Officer
SSR	Secondary Surveillance Radar
SSUN	Single Statement of User Need
STANAG	NATO Standardisation Agreement
STC	Supplementary Type-Certificate
SQEP	Suitably Qualified and Experienced Personnel
TAA	Type Airworthiness Authority (DE&S)
TAF	Task Authorisation Form
TAS	Traffic Advisory System
TASA	Type Airworthiness Safety Assessment
TCAS	Traffic Collision Avoidance System
TCB	Type-Certification Basis
TCH	Type-Certificate Holder
TMP	Transition Management Plan
TUPE	Transfer of Undertakings Protection of Employment
Taw	Type Airworthiness
UFCM	Un-commanded Flying Control Movement
UHF	Ultra-High Frequency
UK	United Kingdom
UO	Unusual Occurrence
VAT	Value Added Tax
VFR	Visual Flight Rules
VHF	Very High Frequency

Term	Definition
Acceptable Means of Compliance (AMC)	Illustrate a means, but not the only means, by which regulations can be met; the Regulated Entity may decide to show compliance by other means. However, AMC are strongly recommended practices and a justification to the Authority/MAA will be required if they are not to be followed.
Additional Task	An activity that falls under Item 5 of the Schedule of Requirements.
Aircraft	Any aircraft provided by the Contractor to deliver the Service in accordance with Schedule 1

Airworthiness	The ability of an aircraft or other airborne equipment or system to be operated in flight or on the ground without significant hazard to aircrew, ground crew, passengers or to third parties; it is a technical attribute of material throughout its lifecycle.
As Low As Reasonably Practical (ALARP)	Derived from sections 2 and 3 of the Health and Safety at Work Act 1974. A risk is ALARP when it has been demonstrated that the cost of any further risk reduction, where the cost includes the loss of defence capability as well as financial or other resource costs, is grossly disproportionate to the benefit obtained from that risk reduction.
Attributable Fault	The failure and/or defect of any part of the aircraft during its operation or maintenance as result of incorrect manufacture, repair, reconditioning, preparation, testing, use of incorrect spares or processes, installation or preservation by the Contractor.
Authority (The)	The UK Secretary of State for Defence or any person(s) duly authorised to act on his behalf or as otherwise defined in the Contract. For the purposes of the Contract any reference to MoD should be taken to refer to the Authority.
Availability / Available	The helicopter is present and ready for use and therefore be assigned to a tasking in accordance with Schedule 1
Category A	A multi-engine helicopter designed with engine and system isolation features specified in [CS]-27/29 (or equivalent acceptable to the Authority) and Helicopter Flight Manual performance information based on a critical engine failure concept which assures adequate designated surface area and adequate performance capability for continued safe flight in the event of an engine failure.
CAA/EASA Part-145	Refers to a subset of European Commission Regulation (EC) No. 2042/2003 2021/1963 and concerns the maintenance of EASA aircraft and components.
CAA/EASA Part-21	Refers to European Commission Regulation (EC) No. 2022/1361 determining the rules for the certification of design and production organisations.
CAA/EASA Part-CAMO	Refers to a subset of European Commission Regulation EC No. 1321/2014- and concerns the rules for Continuous Airworthiness Management Organisations.
Configuration Management Plan (CMP)	A document detailing the configurations of a project, product or deliverable in accordance with Defence Standards 00-057.
Contract / Contract Year	The agreement between the Authority and the Contractor reference 710595450. Note: The Contract Year is defined as TBC based on Contract award date.
Contract Support Item	This describes an item of materiel, capital spare, provided to support work on a CWI in accordance with a MOD contract. It is an item of materiel provided to a contractor for a particular purpose and specified period, with or without charge, which is subject to return in the same condition as issued, fair wear and tear excepted or is replaced with an identical item as new. CSI was formerly referred to as an ordinary loan.

Contract Work Item	This describes an item of materiel being worked on in accordance with a MOD contract. It is an item of materiel temporarily issued to a contractor, without charge and for a specified period, typically for the purpose of undergoing repair, refurbishment, maintenance, servicing, modification, enhancement or conversion, or for the purposes of undergoing inspection or packing, and which is subject to physical return in a specified condition. CWI was formerly referred to as a contract loan item.
Contractor	Refers to the organisation and/or individuals awarded this contract.
Core Hours	Redacted
Designated Officer (DO)	Any nominated representative of the Authority who is acting on its behalf in a specific context or role.
Duty Holder (DH)	Aviation DHs have a personal level duty of care for the personnel under their command; those who, by virtue of their temporary involvement in aviation activities, come within a DH's area of responsibility (AoR); and the wider public who may be affected by their operations. They are thus legally accountable for the safe operation of systems in their AoR and for ensuring that risks to life are reduced to at least tolerable and ALARP.
Engineering Authority (EA)	The engineering staff responsible (usually to the DE&S Project Team Leader) for exercising engineering judgement in managing those support functions that have a bearing on the safety of a range of aircraft or other technical equipment.
Environmental Management System (EMS)	An Environmental Management System (EMS) is a formal, structured approach to managing the aspects of a sites activities, products or services that have, or could have an impact upon the environment
Existing Task	Shall be a Task that the Contractor has accepted and is obliged to perform following the issue of a request for use of an aircraft by the Authority.
Exit Management Plan	Plan to be delivered and executed in accordance with Clause 7 of the Contract
Flying Hours	Are to be calculated from the time of take-off to the time of landing. Where aircraft undertake circuits and landings, the flying hours are to be reckoned from time of initial take-off to final landing.
Government Furnished Facilities (GFF)	Facilities, including (but not limited to) buildings, furniture and utilities, that is available for the Contractor to use in support of the Contract.
Grounding	The complete and continuous withdrawal from all flight operations at or about the same time of one or more Aircraft due to a mandatory order of the CAA, or any other applicable airworthiness authority, because of an existing, alleged or suspected defect, fault or condition affecting the safe operation of two or more like Aircraft;
Independent Safety Auditor (ISA)	A person or team independent of the contract activity who carries out process audits of the Contractor's work for adherence to the Safety Plan, reviews the safety documentation including the safety assessment, and carries out independent safety audit were commissioned by the DE&S Project Team Leader.
Issued Property	Property belonging to the Authority in the temporary custody of the Contractor (see GFF).

Licence to Occupy	An agreement made between the Authority and the Contractor on the terms provided to all tenders in the Invitation to Tender leading to the Contract
Military Aviation Authority Regulatory Publications (MRP)	The document suite containing (but not limited to) the following: overarching policy on the regulation of military aviation activity; underpinning regulation, acceptable means of compliance and guidance material; supporting manuals and the regulatory principles; relevant points of contacts.
Military Type certificate (MTC)	The award of a Military Type Certificate (MTC) demonstrates that the military Air System Type Design has been shown to meet appropriate Airworthiness Requirements through satisfactory completion of the Military Air Systems Certification Process (MACP).
Monthly Payment	Such payment that may be due to the Contractor, in the relevant month and subject to the acceptance criteria at Clause 25, for successful delivery of the services required under Schedule of Requirements Item Nos. 2 or 3
Monthly Progress Report	A report which is to be provided to the Authority, by the Contractor, in accordance with Schedule 15 and Serial 2.52 of Schedule 1
Non-Core Hours	Redacted
Obsolescence Concern	means an identified future Obsolescence Issue.
Obsolescence Issue	means an item within a project which has been declared obsolescent.
Obsolescence Resolution	means a resolution type (as defined in the Defence Logistics Framework) which is required to be implemented.
Overfly	Flying Hours required in addition to the that stated in Schedule 1 (Statement of Requirement)
Parties	means the Contractor and the Authority, and Party shall be construed accordingly;
Performance Class 1	Helicopter operations with performance such that in the event of failure of the critical power unit, the helicopter is able to land within the rejected take-off distance available or, safely continue the flight to an appropriate landing area, depending on when the failure occurs.
Platform	Aircraft type
Point-to-Point	A service which transports passengers from as close as possible from the origin of their journey, to as close as possible to their destination in order to prevent undue delay in departure and arrival.
Preferred Bidder	The Tenderer providing the Most Economically Advantageous Tender in accordance with the award criteria at that time
Pricing Period 1	The initial pricing period in which the prices are Firm as agreed in Schedule 4 (Payment Plan) and Schedule 5 (Rates). Pricing Period 1 occurs from Contract Award until end of Contract Year 3.
Pricing Period 2	The second pricing period in which the prices are Fixed at Contract Year 1 levels and will be calculated using Variation of Price (in accordance with Clause 19). Pricing Period 2 occurs from the outset of Contract Year 4 to expiry of the Contract including the Option Year if taken.
Primary Aircraft	The Aircraft which is operated and maintained on the Military Register and regulated by the Military Aviation Authority

Progress Meeting	A meeting held between the Parties in accordance with Clause 30 of the Contract
Project Management Plan (PMP)	A document encapsulating an agreed programme of activities from Service Commencement to the Out-of-Service Date.
Project Security Plan	A document to describe and gain approval for the security management approaches and processes specific to this project. The Project Security Plan is initiated during the definition phase of a project, developed and reviewed continuously, and amended when there is a significant change to the project; such as change to the customer's requirement, transition of project phase and/or change to project management or funding.
Quality Management Plan (QMP)	A document to encapsulating the necessary information required to effectively manage project quality from project planning to delivery.
Quarter	Each three-month period from the commencement of the RWCSAT service. Where the final month(s) of the RWCSAT service delivery period (under Schedule of Requirements Item Nos. 2 and 3) are fewer than three then the final month(s) shall be considered a Quarter for the purposes of performance reporting under Schedule 15. "Quarterly" shall be interpreted in the same manner.
Regulatory Articles (RA)	A subset of the MRP and the means by which the MAA regulates military aviation which contains regulations, acceptable means of compliance and guidance material.
Release To Service (RTS)	The release document that authorises In Service flying on behalf of the Service Chief of Staff. The RTS refers to the safety assessment documentation for the aircraft or equipment, including the limitations and aircraft description, and defines the as-flown standard of the aircraft.
Reliability	A feature of the service that defines the helicopter's ability to be relied on or dependable; it is the characteristic that permits the helicopter to complete an assigned tasking.
Replacement Aircraft	Any Aircraft, of the same type with no difference in configuration from the Primary Aircraft that would necessitate additional aircrew training (instant substitution), provided by the Contractor in the event of planned or unscheduled unavailability of the Primary Aircraft, which shall have a UK CAA 'G' Registration and must be authorised for Regulatory Article (RA) 1166: UK Civil-Registered Aircraft Utilized by the Ministry of Defence. When flown by Military Pilots the replacement aircraft will be operated in accordance with Military Flying Rules (MAA 2000 (FLY) Series).
Reserve Preferred Bidder	The Tenderer providing the second Most Economically Advantageous Tender in accordance with the evaluation criteria and to whom the Authority may award the Contract if the Authority is unable to reach Contract award with the Preferred Bidder.
Retained Default	An amount that is permanently retained by the Authority in the event that Contractor performance against the KPI(s) does not meet the required level.
Safety/Safe	The freedom from unacceptable risks of physical injury or of damage to the health of people, either directly or indirectly as a result of damage to property or to the environment.

Safety Assessment	A structured argument, supported by a body of evidence that provides a compelling, comprehensible and valid case that a system is safe for a given application in a given environment.
Safety Management Plan (SMP)	Details the specific actions and arrangements required to operate a Safety Management System and define safety milestones for the project. It provides the link between safety requirements and general management processes for the project, to ensure that Safety is achieved and maintained in a planned way.
Safety Management System (SMS)	The organizational structure, processes, procedures and methodologies that enable the direction and control of the activities necessary to meet Safety requirements and Safety policy objectives.
Scheduled Maintenance	The preventive maintenance undertaken at regular premeditated intervals to keep an aircraft or other item of equipment in a sound overall condition and to minimize the amount of corrective maintenance and other day-to-day attention required.
Secure by Design (SbD)	Secure by Design is the new approach being introduced into Ministry of Defence (MOD) to ensure that cyber security protections and secure ways of working are built into our capability programmes from the outset ie "by design".
Service (The)	Items 1, 2, 3, 4 and 5 of the Schedule of Requirements and meeting the requirements of the Contract.
Service Commencement Date (SCD)	The date on which the Aircraft is delivered to RAF Northolt following Acceptance of Item 1 of the Schedule of Requirements.
Service Credit(s)	A scoring system that tracks failures of performance in accordance with the process set out for KPI 1 under Schedule 15
Sortie	For the purposes of Schedule 15 (Performance Measurement and Incentivisation) and Schedule 7 (Tas a Sortie begins when the Aircraft becomes airborne and completes when the Aircraft is handed back into the control of the Contractor
Spatial Data Management Plan	A document providing standards and specifications for spatial data management formalising practices.
Statement of Operating Intent [and Usage] (SOI/SOIU)	The SOI is the means by which the UK Services operating intent for a particular aircraft type and major mark are conveyed formally to the Design Organisation. The SOIU replaces the SOI when the aircraft has accumulated sufficient in-service usage data. Its production is mandated for all UK military aircraft.
Subcontractor	means any subcontractor engaged by the Contractor or by any other subcontractor of the Contractor at any level of subcontracting to provide Contractor Deliverables wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Contract and 'Subcontract' shall be interpreted accordingly;
Support Policy Statement (SPS)	The executive document specifying all the support arrangements for a platform or equipment throughout its life. It contains details of the responsible Authorities, maintenance and logistic policies, support equipment and facilities, personnel training requirements and security issues.
Task/Tasking	Refers to a single defined mission activity required to transport an individual (or group of individuals) from a specific departure point to a specific arrival point. The mission may be routed via additional pick-up/set-down points and may involve the exchange of passengers. A task/tasking will always be restricted to one 'daily-servicing' cycle of the helicopter.

Tasking Cell	The Authority organisation responsible for issuing Task requirements to the Contractor. At time of Contract placement this is AMFHQ CSAT Tasking Cell
Tasking Period	A contiguous unbroken time segment that encompasses the entire Core Hours interval Redacted.
Tender	The Tenderers response to the Authority's ITT 710595450)
Tenderer	The company or commercial entity who is submitting a bid to undertake the requirement.
Transition/Transition Period	The period from Contract signature to the Service Commencement Date.
Transition into Service Milestones	Milestones proposed by the Contractor in their Transition Management Plan to achieve Service Commencement.
Transition Management Plan (TMP)	An agreed programme of activities from Contract Effective Date to the Service Commencement Date.
UK Class A Airspace	The airspace within which VFR flight is not permitted; all aircraft are subject to air traffic control clearance.
Unavailability / Unavailable	An Aircraft is unable to be assigned to a tasking in accordance with Schedule 1.
Underfly	Flying Hours as stated in Schedule 1 (Statement of Requirements) that are not used in any Contract year.
Unscheduled Maintenance	Maintenance performed that was not planned or foreseen and arose as a result of defects discovered in the course of normal operation.