Add NE Logo

**Standard Contract for Goods and/or Services - Order Form**

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| 1. **Purchase Order Number** | [**Insert** Customer's purchase order number – **To be confirmed** | |
| 1. **Customer** | Natural England | |
| 1. **Contractor(s)** | Insert Contractor’s name, registered address (if registered), and registration number (if registered), - To be confirmed | |
| 1. **Defra Group Members** | The following Defra Group members will receive the benefit of the Deliverables:  **Natural England** | |
| 1. **The Agreement** | This Order is part of the Agreement and is subject to the terms and conditions referenced at Appendix 1 and shall come into effect on the Start Date.  Unless the context otherwise requires, capitalised expressions used in this Order have the same meanings as in the terms and conditions.  The following documents are incorporated into the Agreement. If there is any conflict, the following order of precedence applies (in descending order):   1. this Order; 2. the terms and conditions at Appendix 1; and 3. the remaining Appendices (if any) in equal order of precedence. | |
| 1. **Deliverables** | **Applicable Deliverables** | **Goods Only:**  **Services Only:**  **Good and Services:** |
| **Goods** | Description: as set out in Appendix 2 – Specification / Description  The Goods are to be Delivered in accordance with the following instructions:  Delivery Address:  **Gwenton Farm,**  **Cury Cross Lanes,**  **Helston,**  **Cornwall. TR12 7AZ**  Date of Delivery: **To be confirmed**  Additional Delivery Instructions: Out of hours delivery of materials is permitted with supervision |
| **Services** | Description: as set out in Appendix 2 – Specification / Description  *To be performed at:*  **Gwenton Farm,**  **Cury Cross Lanes,**  **Helston,**  **Cornwall. TR12 7AZ**  Date(s) of Delivery: To be confirmed  To be performed on Monday to Friday 08:00 to 17:00 unless agreed with NNR staff. |
| 1. **Start Date** | ***25th November 2024*** | |
| 1. **Expiry Date** | **26th March 2025** | |
| 1. **Charges** | The Charges for the Goods and/or Services shall be as set out below – **Not applicable** | |
| 1. **Payment** | Payments will be made to: To be agreed to – Payments will be made in pounds sterling via invoiced amounts.  **The Lizard NNR**  **Bochym Industrial Estate**  **Cury Cross Lanes**  **Helston**  **Cornwall TR12 7AZ** | |
| 1. **Contractor’s Liability Cap (Clause 13.2.1)** | **A sum equal to £5,000,000.** | |
| 1. **Customer’s Authorised Representative(s)** | For general liaison your contact will continue to be  Richard Glasson – richard.glasson@naturalengland.org.co.uk  Tel: 07789745657 | |
| 1. **Contractor’s Authorised Representative** | For general liaison your contact will continue to be  To be confirmed  or, in their absence,  To be confirmed. | |
| 1. **Optional Intellectual Property Rights (“IPR”) Clauses** | The Customer has chosen Option **B(Default Option)** in respect of intellectual property rights provisions for the Agreement as set out in the terms and conditions. | |
| 1. **Progress Meetings and Progress Reports** | **Not applicable** | |
| 1. **Address for notices** | |  |  | | --- | --- | | **Customer:** | **Contractor:** | | Mr Richard Glasson  Attention: SENIOR ADVISER  Email: richard.glasson@naturalengland.org.uk | [**insert *name and address of Contractor*]**  Attention: **[insert *title***]  Email: [**insert *email address***] to be confirmed | |  | | |
| 1. **Key Personnel of the Contractor** | |  |  |  | | --- | --- | --- | | **Key Personnel Role:** | **Key Personnel Name:** | **Contact Details:** | |  |  |  | |  | | | | **To be confirmed** |  |  | | |
| 1. **Procedures and Policies** | For the purposes of the Agreement: The Customer’s Staff Vetting Procedures are*The Customer requires the Contractor to ensure that any person employed in the Delivery of the Goods and/or Services has undertaken a disclosure and barring service check.* [The Customer’s security / data security requirements are: **N/A – no personal information is being shared.**  [The Customer’s additional sustainability requirements are: **Not applicable.**  [The Customer’s equality and diversity policy/requirements and instructions related to equality Law [and] environmental policy [is/are] **Not applicable**  [The Customer’s health and safety policy is: [**Insert *details/contained in [*Insert *link to relevant policy***]. | |
| 1. **Special Terms** | Special Term 1 – NOT REQUIRED | |
| **20. Additional Insurance** | Additional Insurance: N/A | |
| **21. Further Data Protection Provisions** | The further data protection provisions contained within Annex 3 of the terms and conditions are applicable to this Agreement where indicated below:  Yes:  No: | |

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| --- | --- |
| Signed for and on behalf of the **Customer** | Signed for and on behalf of the **Contractor** |
| Name:  RICHARD GLASSON  Job title  SENIOR ADVISER | Name:  Job title |
| Date: | Date: |
| Signature: | Signature: |

**Appendix 1: Terms and Conditions**

The Customer’s Standard Good & Services Terms and Conditions which can be located on the [Natural England Website](https://eur05.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.gov.uk%2Fgovernment%2Forganisations%2Fnatural-england%2Fabout%2Fprocurement&data=05%7C01%7Cdaniel.lavender%40dlapiper.com%7Ce61b389c5e15470f278e08dbcc060e37%7Ce855e7acc54640d299f7a100522010f9%7C1%7C0%7C638328098969691096%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C3000%7C%7C%7C&sdata=ymInFtzabvMF3T9or361i03D%2B4kyuzgt8T5CzJeS7Gc%3D&reserved=0) and which are called ‘Standard Goods & Services Terms and Conditions’

**Appendix 2: Specification/Description**

**Supply and fit suitable Borehole Supply**

Drill borehole, top case, line hole from top to bottom and to manhole. Install borehole pump including 32mm pipe, cable and control box at top of hole. Test water quality. Remove any spoil from around the borehole and dispose of at an agreed location on site including grading spoil to suit the landscape.

To provide and install an electrical supply from the existing consumer unit in the block built shed by the barns to a borehole enclosure housing the borehole pump equipment.

To Supply and install a pressure vessel suitable for the supply of water. Make pipework connections to the borehole pump, pressure vessel for continued supply. Make electrical connections to the borehole pump, control box, pressure switch and connect to power supply. Provide and install a purpose built GRP weatherproof enclosure to house the above equipment.

**Installation of Water pipe supply. (1027 metres approx)**

Install a 32mm blue mpde water pipe at a depth of approximately 600mm depending upon ground conditions. The pipe will be bedded and surrounded with sand to a depth of 150mm and a marker tape laid on top of the sand.

**Install Water Troughs (Total Number 7).**

Concrete water troughs of 150 gallons capacity at given locations (See image below – Blue circle with yellow outline). The trough will be placed on a levelled and compacted base of hardcore.

**Appendix 4: Processing Personal Data**

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| **[XXXX]** |
| **Contract:** |
| **Date:** | **[XXXX]** |
| **Description of authorised processing** | **Details** |
| Identity of Controller and Processor for each category of Personal Data |  |
| Subject matter of the processing |  |
| Duration of the processing |  |
| Nature and purposes of the processing |  |
| Type of Personal Data |  |
| Categories of Data Subject |  |
| Plan for return and destruction of the data once the processing is complete UNLESS requirement under law to preserve that type of data |  |
| Locations at which the Contractor and/or its subcontractors process Personal Data under this Agreement |  |
| Protective Measures that the Contractor and, where applicable, its subcontractors have implemented to protect Personal Data processed under this Agreement against a breach of security (insofar as that breach of security relates to data) or a Personal Data Breach |  |