

PA Consulting Services Ltd  
10 Bressenden Place  
London  
SW1E 5DN

Attn: REDACTED

Date: 24<sup>th</sup> March 2020

Procurement reference: CCCC20A20

Dear REDACTED,

**Award of contract for the Provision of Consultancy Services for Indirect Channels**

Further to your submission of a Proposal for the above Procurement, on behalf of Crown Commercial Service (the "Authority"), I am pleased to inform you that your submission was successful and therefore we would like to award the contract to you.

The call-off contract shall commence on 27<sup>th</sup> March 2020 and the Expiry Date will be 9<sup>th</sup> April 2020. The Contracting Authority reserves the right to extend this call-off contract for up to 3 working days. The total contract value shall be up to £30,000 (excluding VAT) including all extension options.

This procurement activity was a direct award under RM6008 Management Consultancy Framework Two, Lot 4 - Strategic Consultancy Services, and the framework Terms and Conditions shall apply. A copy of the contract is provided with this Award Letter and includes those framework terms and conditions.

Please print and sign a copy of the Contract 5a Call-Off Order Form and forward to the Procurement Lead electronically via the e-Sourcing Suite's messaging service. They in turn will manage its ratification and return a copy for your records.

Please ensure that the signed copy of the contract is submitted via the e-sourcing suite by close of play on 26<sup>th</sup> March 2020. You are reminded that no engagement with the Contracting Authority is permitted until a copy of the signed contract is received.

Should you have any queries regarding this or any other matter please do not hesitate to contact me.

Yours sincerely,

REDACTED