

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: SR1090083206

THE BUYER: **HM Revenue & Customs**

BUYER ADDRESS **100 Parliament Street
Westminster
London SW1A 2BQ**

THE SUPPLIER: Kantar Public UK Limited (trading as Verian)

SUPPLIER ADDRESS: 4 Millbank, London, SW1P 3JA

REGISTRATION NUMBER: 13663077

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 23/01/2024.

It's issued under the DPS Contract with the reference number RM6126 for the provision of Making Tax Digital for Income Tax Self-Assessment (ITSA) Evaluation Research.

DPS FILTER CATEGORY(IES):

Business, Finance and the Economy – Taxation – business; Taxation - personal

Government and International – Central Government

Data Collection (general) – Mixed method (qualitative and quantitative)

Evaluation and Evidence Synthesis – Impact evaluation

Research Specialism – Longitudinal research

Research Location: UK – England, Wales, Scotland, Northern Ireland

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6126
3. DPS Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6126
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Joint Schedule 12 (Supply Chain Visibility)
 - Order Schedules for RM6126
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 2 (Staff Transfer)
 - Order Schedule 3 (Continuous Improvement)
 - Order Schedule 5 (Pricing Details)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 9 (Security)
 - Order Schedule 10 (Exit Management)
 - Order Schedule 20 (Order Specification)
 - Order Schedule 23 (HMRC Terms)
5. CCS Core Terms (DPS version) v1.0.3
6. Joint Schedule 5 (Corporate Social Responsibility) RM6126
7. Order Schedule 4 (Order Tender)

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

None

ORDER START DATE: 29th January 2024

ORDER EXPIRY DATE: 29th January 2028

ORDER INITIAL PERIOD: 4 Years

DELIVERABLES

REDACTED

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£200,000**

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

The Charges will not be impacted by any change to the DPS Pricing. The Charges can only be changed by agreement in writing between the Buyer and the Supplier because of:

- N/A

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

HMRC is now operating SAP Ariba Buying and Invoicing platform (internally badged as myBUY). All suppliers are obligated to receive Purchase Orders from, and transact Invoices back to, HMRC over the Ariba Network. The Supplier shall be required to register with HMRC on the Ariba Network with an Enterprise Account.

BUYER'S INVOICE ADDRESS:

Payments will be directed via HMRC SAP Ariba Network.

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED

BUYER'S ENVIRONMENTAL POLICY

Available online at:

https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/310632/HMRC_Sustainable_Procurement_Strategy.pdf

BUYER'S SECURITY POLICY

Appended at DPS Order Schedule 9 – Part B – Annex 2 – Security Management Plan

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED

SUPPLIER'S CONTRACT MANAGER
REDACTED

PROGRESS REPORT FREQUENCY
On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY
Weekly, on a day agreed with the supplier after the project set up meeting.

KEY STAFF
See DPS Order Schedule 7 – Key Supplier Staff

KEY SUBCONTRACTOR(S)
REDACTED

E-AUCTIONS
Not applicable

COMMERCIALLY SENSITIVE INFORMATION
See DPS Joint Schedule 4 – Commercially Sensitive Information

SERVICE CREDITS
Not applicable

ADDITIONAL INSURANCES
Not applicable

GUARANTEE
Not applicable

SOCIAL VALUE COMMITMENT
The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:		Date:	