



# Ward Williams Associates Main Car Park Toilet Block, Port Issac Pre-Construction Information

At: Main Car Park  
For: St Endellion Parish Council  
Date: 12th December 2017  
Project Ref: 17-4628 BS

03/2018-D09

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<b>Author</b>	<b>Daryl Hill</b> Principal Designer	<i>Signed</i>
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<b>Job No.</b>	17-4628BS
<b>Date</b>	April 2018
<b>Revision</b>	

<b>Reviewer</b>	<b>Robert Portman</b> Principal Designer	<i>Signed</i>
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Revision	Reason for Issue	Section Updated	Author
A	Initial issue	All	Richard Warren-Nicholls

# PREAMBLES

## Pre-Construction Information

The Pre-Construction Information has been prepared in accordance with the requirements of the Construction (Design and Management) Regulations 2015 (the CDM Regulations). It has been compiled on the basis of the information available about the project at the time of this revision.

This document is intended to collate information provided into a useful document that can be taken forward and used to plan the project in terms of general cooperation and consideration as well as detailing known health and safety issues.

This document does not attempt to list the responsibilities of the Principal Contractor; of which he should already be fully aware. Further details of such can be viewed in guidance document L153 for the CDM Regulations 2015. This document does however give a guide as to the issues that have been identified already and inform of any site peculiarities or Client restrictions.

This document should not be used in isolation for planning health and safety matters as reference should always be made to other information detailed as well as tender information. Site inspections should always be carried out by the Principal Contractor prior to works commencing to ensure all relevant issues have been identified as far as reasonably possible.

## Construction Stage

The successful contractor should note that the appointment will not be confirmed unless or until the Client is satisfied as to the competence of the contractor to fulfil these duties and as to the adequacy of resources to be allocated to the health and safety aspects of the project.

## Construction Phase Plan

It is a requirement under the CDM Regulations 2015 that the Principal Contractor produces a comprehensive Construction Phase Plan (herein referred to as the Plan). This plan must be submitted to the Principal Designer in sufficient time for the review to take place before works commence on site.

The information provided within this document and other documents referenced herein should be referred to when the Principal Contractor is preparing the Plan. Details of how the hazards will be managed should be included.

The Plan must not be a generic health & safety policy style document but must detail actual information that will be implemented. Irrelevant and out of date information (including reference to the 1994 and 2007 Regulations) must be removed or amended.

The Principal Contractor shall assume full responsibility for the maintenance of this information and for the development of the Construction Phase Plan which shall be up-dated as necessary during the course of the project.

No construction shall be allowed to commence without receipt of written confirmation that the Client is

satisfied that the plan is satisfactorily developed and appropriate to the work at hand and the welfare facilities are suitable and sufficient.

## HSE Notification

Due to the duration of the proposed works, it is unlikely that the works will meet the notification criteria. If any changes become apparent which could affect the requirement for a Form F10 then this information should be passed to the Client and Principal Designer as soon as practicable.

# 1.0 DESCRIPTION OF PROJECT

## 1.1 Location

Section of land at  
Main Car Park  
Port Issac  
Cornwall  
PL29 3TR

## 1.2 Project Description

The project consists of the following:

Installation of modular building to provide 2no. Unisex toilets, 1no. Disabled toilet, serving area for functions and a maintenance area to the rear. Project will require the connection into existing services, installation of disabled access ramp, slab for modular building and resurfacing of existing footpath parallel to children's play area.

## 1.3 Programme

Planned commencement:	TBC
Contract period:	8 weeks
Mobilisation period (minimum):	2 weeks (after instruction of Principal Contractor before commencement of works on site)

The Principal Contactor is required to provide a detailed programme of the works which will be used and updated on a regular basis. Any significant changes to the programme should be notified to the Client in good time

## 1.4 Contact Details for Duty Holders

<b>Client</b>	St Endellion Parish Council (Mrs Gillian Thompson) Parish Clerk 12 Bonython Drive, Grampound Cornwall TR2 4RL
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<b>Principal Designer</b>	Ward Williams Associates Compass House Truro Business Park Truro Cornwall TR4 9LD Daryl Hill 01872 272906
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<b>Lead Designer</b>	Knevitt Consulting The Old Sunday School Sladesbridge Wadebridge Cornwall PL27 6JB Ernie Stanton 01208 815400
<b>Principal Contractor</b>	TBC
<b>Contract Administrator</b>	Ward Williams Associates Compass House Truro Business Park Threemilestone Truro Cornwall TR4 9LD Robert Portman 01872 272906

## 1.5 Extent and Location of Existing Plans and Records

A number of surveys, reports and plans relating to the land and relevant to the works are, included within this document.

## 2.0 CLIENT'S CONSIDERATIONS & MANAGEMENT REQUIREMENTS

### 2.1 Planning & Managing Construction Work

The Client attaches particular importance to the promotion of a positive Health & Safety Culture on all their construction sites, and as a result requires that the following Safety Goals are targeted:

- Project to be managed to achieve 'Zero' accidents
- If this target is not met all accidents are to be fully investigated and details reported as necessary and published to the Client
- The project shall not receive any HSE enforcement action
- The scheme shall comply with any current HSE initiatives; current initiatives include; the 'Asbestos Hidden Danger' Campaign and the 'Shatter Lives' slips and trips campaign

The Principal Contractor will need to identify in the Plan exactly how the project will be planned and managed detailing, but not limited to, the sections provided in this document. This will include the need for a full and detailed programme of works.

### 2.2 Communication & Liaison between the client and others

It should be ensured that the lines of communication throughout the project are maintained to a high degree. Therefore any significant information produced or received should be passed to the relevant people in good time.

The Principal Contractor is to include within his construction phase plan; details of how clear communication lines will be maintained between all key parties. Including how relevant information from this document and his construction phase plan will be passed to the subcontractors.

The Principal Contractor is to identify how and when communication and liaison will take place in the form of schedules of meetings etc. The method for passing information to all parties should also be detailed.

### 2.3 Arrangements for Security of the Site

The Principal Contractor must ensure that adequate security measures are implemented to prevent unauthorised access to the site. All necessary site hoarding and/or enclosures are to be provided by the Principal Contractor to isolate the site works and protect the public and adjacent activities. The Principal Contractor is to ensure that the site is fully secured at the end of the working day, with all materials and equipment stored away.

The client has identified the site boundaries on plans located in the site location section of this document which needs to be kept secure throughout the course of the contract.

The Principal Contractor must note they have a duty of care to trespassers under the Occupiers Liability Act 1984 and reasonably practicable security measures must be undertaken.



The site compound has been outlined on Appendix C. This can be utilised for storage and compound for the duration of the works and is subject to other elements detailed within the PCI.

Details of how the Principal Contractor will comply with these provision must be included within the Construction Phase Plan.

## 2.4 Arrangements for Welfare Provision and First Aid

Adequate provision will need to be made by the Principal Contractor for all required welfare facilities in accordance with Schedule Two of the CDM Regulations 2015.

The Principal Contractor must include within his Construction Phase Plan; details of the following:

- Details of any facilities being provided by the Client
- Details of any phasing requirements for the welfare facilities

The Principal Contractor is required to make suitable provision for first aid facilities in accordance with the Health and Safety (First Aid) Regulations 1981. Details of equipment provided and trained first aiders must be included within the Construction Phase Plan.

## 2.5 Fire Precautions and Emergency Procedures

There are no specific fire precautions other than those that would normally relate to working on such a site. Any specific fire risks brought about by the construction works will need to be raised in the Plan and detailed as required to reduce risks wherever possible.

The details relating to emergency procedures will need to be detailed in the Plan to include items such as those detailed in the list below:

- Means of warning and escape
- Significant accidents(s)
- Utilities strike
- Bomb threat
- UXO strike

## 2.6 No-go Areas

The works are restricted to the site area only and no deviation from this is permitted. It is particularly important that the adjacent private land users are protected and no access into or disturbance of those areas will be permitted.

## 2.7 Site Rules

The Plan is to detail all site rules used by the Principal Contractor and the method of relating these to the workforce, such as in the site induction procedure. Inductions will be required for all visitors where the site rules will be related. The rules are to be explained to all persons working and visiting the site at the induction stage. A copy is to be displayed on site in an accessible location and individual points reinforced as required as part of the Principal Contractors discipline policy.

## 2.8 Permit to Work Systems

The Principal Contractor is to set out within the Construction Phase Plan the work activities that will trigger the need for a permit to work system. The Permit to work system is to be rigorously enforced.

## 2.9 Personal Protective Equipment (PPE)

Strict details will need to be provided in relation to PPE to ensure the safety of all construction staff, project team members and visitors. The Principal Contractor will need to detail what PPE requirements are the minimum standard and make suitable PPE available for workers and visitors. All risk assessments and method statements will need to identify what task specific PPE is required.

# 3.0 ENVIRONMENTAL RESTRICTIONS AND EXISTING ON-SITE RISKS

## SAFETY HAZARDS

### 3.1 Access and Egress

Access to and from the site is via local town roads for the duration of the project. The Principal Contractor is to note that there are one-way traffic systems in the town center, narrow roads and pedestrians walk along the roads in Port Isaac. The Principal Contractor is to note that Trewetha Lane leading to New Road is the main access road into Port Isaac, which can become busy during public and school holidays.

A detailed traffic management plan will need to be produced by the Principal Contractor to show information in relation, but not limited to, all items noted below:

- Access routes and one-way systems
- Delivery drop off / working times
- Parking (contractors & visitors)
- Banksman
- Materials storage
- Waste storage and collection
- Wheel wash / road cleaning / inspection
- Pedestrian and vehicle routes

A clean area will need to be provided for deliveries / waste removal to ensure that no mud or debris will be transferred onto the road. Arrangements are also to be detailed in the event that any cleaning is required.

The occupiers of the adjacent properties to the above site are sensitive to traffic movements and this must be planned to reduce disturbance and inconvenience to them. Therefore, the numbers of vehicles must be kept to a minimum and deliveries and waste collections must be planned to occur at off peak periods.

### 3.2 Deliveries, Storage and Waste Collection

All deliveries are to be made to the site compound at main car park, Trewetha Lane. Contractor to ensure that sufficient storage is available for materials; however, the sites must be secured after works to reduce the risk of theft and arson. The Principal Contractor is to include in his Construction Phase Plan a plan showing the positioning of all skips and material storage area.

Loading and unloading of materials and equipment must be undertaken in early in the morning to avoid disruption to the traffic in the town.

### 3.3 Adjacent Land Uses

The site lies within the recently created main car park located off Trewetha Lane. The neighbourhood shows a mix of property types including, residential, leisure and a children's play area. Good forward planning will be required, particularly when planning noisy or vibratory works or for the delivery of materials, so that

noise is kept to a minimum during busy times and deliveries do not block roads.

### 3.4 Existing Storage of Hazardous Substances

Not Applicable

### 3.5 Location of Existing services

The Principal Contractor must allow for further visual inspection of exposed services and use of cable avoidance scanning tools. Construction work should not be carried out unless or until the Principal Contractor is satisfied that all services near the works have been identified. Further investigation may be required subject to the extent of the works.

Should any previously unidentified services be found then these should be protected, isolated if appropriate and reported to all parties as soon as possible and marked on a services plan for future reference.

### 3.6 Existing Structural Information

Not Applicable

### 3.7 Previous Structural Modifications

Not Applicable

### 3.8 Fragile Materials

Not Applicable

### 3.9 Other safety Risks

The Principal Contractor is to consider the hazards detailed below and include within his Construction Phase Plan methods as to how each matter will be dealt with to ensure the health, safety and welfare for his employees, subcontractors and third parties; when carrying out these activities:

- Lifting operations – the Principal Contractor is to use a competent lifting contractor, with a recognized lifting method, the contractor is to use suitable lifting equipment and trained personnel.
- Work in excavations – there are a number of utility diversion trenches to be dug as well as trenches for a section of the foundations. All open trenches are to be fenced off when no work is being conducted in them, safe access is to be provided to the trenches, no lone working is to be permitted in open trenches.

## HEALTH HAZARDS

### 3.10 Asbestos

None identified to the Principal Designer.

### 3.11 Noise and Vibration

The Principal Contractor is to note that the sites are directly adjacent to neighbouring occupied buildings

and a children's play area. The Principal Contractor is to implement a management regime for ensuring noisy works do not represent a health hazards to his employees or a nuisance to neighbouring parties.

### 3.12 Hazardous Materials within the Site

Should the Principal Contractor discover any hazardous or suspected hazardous materials within the site; he is to cease work immediately and inform the Principal Designer and Client's Representative immediately.

### 3.13 Other significant health risks

None identified to the Principal Designer.

# 4.0 Significant Design and Construction Hazards

## 4.1 Design Assumptions and Suggested Work Methods

There are no assumed aspects of design or suggested construction methods, that have been identified to the Principal Designer.

## 4.2 Coordination of Ongoing Design and Handling Design Changes

Any ongoing design changes are to be distributed to all relevant parties in good time in order to improve coordination and to ensure that all relevant health, safety and other issues have been identified. The Principal Contractor is to detail how such changes will be managed and who will retain responsibility for distributing and following up on such changes.

The following items have been designated as contractor design portions:

- Foundation design
- Drainage levels
- Trench design
- Modular building design

The Principal Contractor and designers will be required to ensure that any changes are notified to the Principal Designer as soon as reasonably practicable and before work on that element commences on site

## 4.3 Significant Risks identified during design

The Principal Contractor should refer to the Hazard Identification Schedule in Appendix D for information on significant risks that the designers could not design out.

The sanction of the suitability of the Construction Phase Plan in compliance with regulations 12(1), 12(2) and 13 (4) (c) is dependent on the inclusion of satisfactory method statements in respect the items noted above.

## 4.4 Materials Requiring Precautions

No materials are known to have been specified which will require specific precautions other than those in normal use in the construction industry, which will require COSHH assessments in any case.

## 5.0 HEALTH AND SAFETY FILE

It is a requirement of the Regulations that the Principal Contractor implements an effective management system by which the requisite information is provided for inclusion in the Health and Safety File which should include:

- Brief description on the work carried out
- Residual hazards and how they have been dealt with (for example surveys or other information concerning contaminated land, water bearing strata, buried services etc.)
- Key structural principles incorporated in the design of the structure (e.g. bracing, sources of substantially stored energy including pre or post tensioned members) and safe working loads for floors and roofs, particularly where these may preclude placing scaffolding or heavy machinery there
- Any hazards associated with the materials used (for example hazardous substances, lead paint, special coatings which should not be burned off)
- Health and safety information about equipment provided for cleaning or maintaining the structures
- The nature, location and markings of significant services, including firefighting services as appropriate
- As-built drawings of the structure, its plant and equipment
- Operation and Maintenance information in relation to all building aspects including services and plant installed.
- Any other information relevant to the construction and future of the building, including demolition which should be passed to future users of the building.

# APPENDIX A – CONSTRUCTION PHASE PLAN REQUIREMENTS

## 1. Description of Project

- a. Project description and programme details including any key dates;
- b. Details of Client, Principal Designer, designers, Principal Contractor and other consultants
- c. Extent and location of existing records and plans that are relevant to health and safety on site, including information about existing structures when appropriate.

## 2. Management of the work

- a. Management structure and responsibilities
- b. Health and safety goals for the project and arrangements for monitoring and review of health and safety performance
- c. Arrangements for
  - i. Regular liaison between parties on site
  - ii. Consultation with the workforce
  - iii. Exchange of design information between the Client, designers, Principal Designer and contractors on site
  - iv. Handling design changes during the project
  - v. The selection and control of contractors
  - vi. Exchange of health and safety information between contractors
  - vii. Site security
  - viii. Site induction
  - ix. On-site training
  - x. Welfare facilities and first aid
  - xi. Reporting and investigation of accidents and incidents, including near misses
  - xii. Production and approval of risk assessments and written systems of works
- d. Site rules (including drug and alcohol policy)
- e. Fire and emergency procedures

## 3. Arrangements for controlling significant risks

- a. **Safety risks, including**
  - i. Delivery and removal of materials (including waste) and work equipment taking account of any risk to the public, for example during access or egress from the site
  - ii. Dealing with services
  - iii. Accommodating adjacent land uses
  - iv. Stability of structures
  - v. Preventing falls
  - vi. Work with or near fragile materials
  - vii. Control of lifting operations
  - viii. Maintenance of plant and equipment
  - ix. Work on excavations or work where there are poor ground conditions
  - x. Work on wells, underground earthworks or tunnels
  - xi. Work on or near water where there is a risk of drowning



- xii. Work involving diving
- xiii. Work in a caisson or compressed air working
- xiv. Work involving explosives
- xv. Traffic routes and segregation of vehicles and pedestrians
- xvi. Storage of materials and work equipment
- xvii. Any other safety risks

**b. Health risks, including:**

- i. Removal of asbestos
- ii. Dealing with contaminated land
- iii. Manual handling
- iv. Use of hazardous substances
- v. Reducing noise and vibration
- vi. Work with ionising radiation
- vii. Exposure to UV radiation
- viii. Any other significant health risks

#### 4. Health and Safety File

- a. Layout and format
- b. Arrangements for the collection and gathering of information
- c. Storage of information

# APPENDIX B – HEALTH AND SAFETY FILE

## Section 1 General Information

- 1.1 Important Notice
  - 1.1.1 Statutory Requirements
  - 1.1.2 Purpose of the Health & Safety File
- 1.2 File Maintenance
  - 1.2.1 Keeping and Maintaining the File
  - 1.2.2 Amendments to the File

## Section 2 Project Particulars

- 2.1 Brief Description of Project
- 2.2 Address of the Project
- 2.3 Project Dates
- 2.4 Project Directory

## Section 3 Design Criteria

- 3.1 Lead Designer - key design principles
- 3.2 Architectural - design philosophy statement
- 3.3 Structural
  - 3.3.1 Design philosophy statement
  - 3.3.2 Safe working loads/limits (floors & roofs)
  - 3.3.3 Details of stored energy
  - 3.3.4 Special arrangements for lifting
- 3.4 Building Services
  - 3.4.1 Design philosophy statement
  - 3.4.2 Safe access to plant & equipment
- 3.5 Design Solution Statements
  - 3.5.1 Access Strategy statement
  - 3.5.2 Firefighting strategy

## Section 4 Residual Hazards & Risks

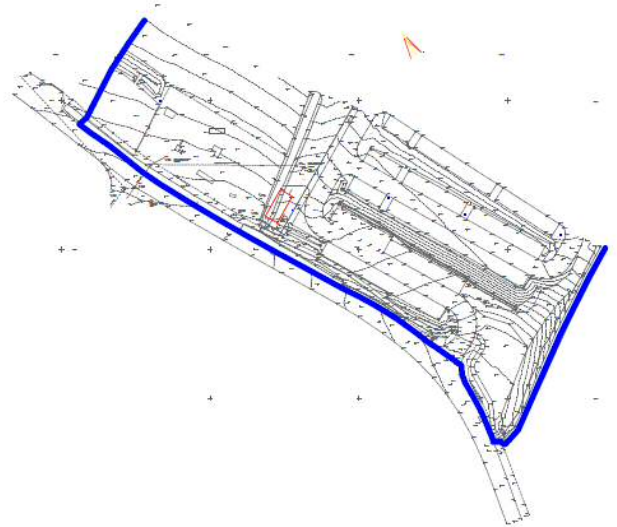
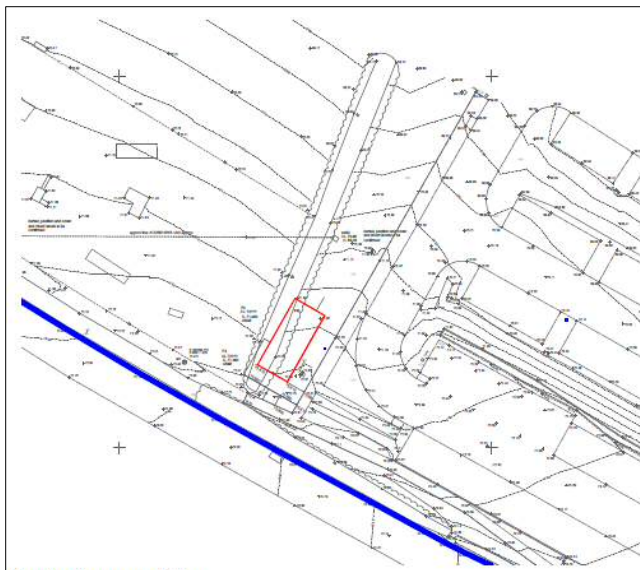
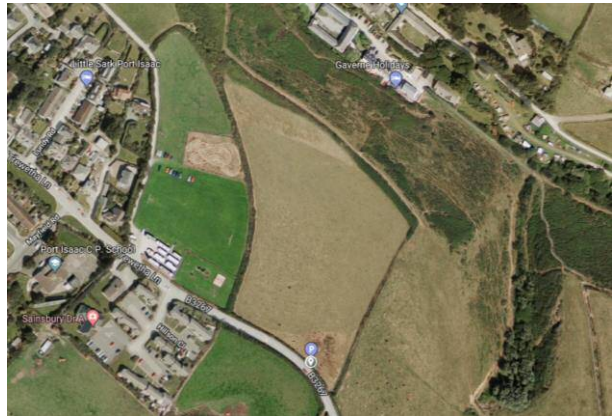
- 4.1 Residual Hazards
- 4.2 Residual Hazardous Materials

## Section 5 Maintenance & General Details

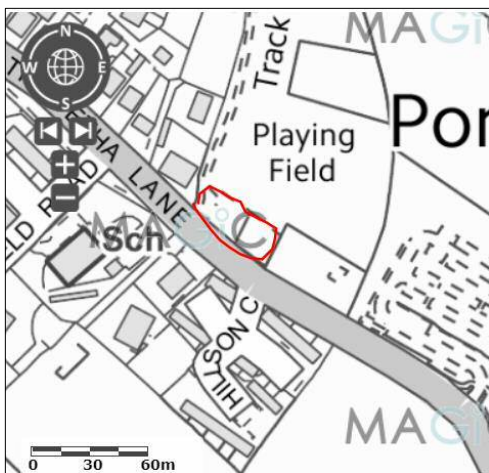
- 5.1 Cleaning and Maintenance Strategy/ Statement
- 5.2 Contractor's advice and suggested method statements
- 5.3 Cleaning and Maintenance Provisions - Special Requirements
- 5.4 Future Demolition or Dismantling
  - 5.4.1 Prior Arrangements
- 5.5 Environment and disposal of waste materials and products

- 5.6 Commissioning reports and test certificates
- 5.7 Warranties & Guaranties
- 5.8 Surveys and Investigation Reports
- 5.9 Planning and Building Regulations Approval Documents

# APPENDIX C – SITE LOCATION



Contractors compound area highlighted on plan



# APPENDIX D – HAZARD IDENTIFICATION SCHEDULE

## Hazard Identification Schedule - Port Isaac Main Car Park Toilets

Reference No	Updated	Activity/ Location	Initial Owner	Identified Hazard or Risk. <i>Focus on hazard / activity leading to unusual, significant or unacceptable Risk (be specific) Please state what the specific hazard/risk is, and where / when it may occur.</i>	Persons at Risk				Design Measure for <u>Hazard Elimination</u> or <u>Risk Reduction</u> include alternatives considered/ruled out (please give reasons)	Hazard Eliminated	Residual Risk <i>to be controlled * <u>during construction</u> (information for Health &amp; Safety Plan) and/or * <u>throughout life of building</u> (Health &amp; Safety File)</i>	Residual Risk <i>Owner Client, Designer, Contractor</i>	Construction Phase Plan	H&S File
					Construction	Maintenance	Client	Gen. Public						
1. <u>Site Wide Elements</u>														
1.1		Excavation of service / foundation trenches	PC	Collapse of trench (death or injury)	✓				Shoring up of trenching to prevent collapse. Contractor method statement.	No				
1.2		Conflict with other users of the access road into site	PC	The access road into the site is the main access to the village and is opposite the junction to a housing estate and doctors surgery.	✓		✓	✓	Ensure deliveries made outside of peak times. Detail delivery plan within Construction Phase Plan to show methods of minimising risk.	No				
1.3		Site security	PC	Risk that the site and compound can be accessed by school children or trespassers.	✓		✓	✓	PC to ensure site is suitably secured 24 hours a day.	No				
2. <u>Construction Stage - Groundworks</u>														
2.1		Existing buried services	PC	Risk that buried services have not been detected on survey	✓			✓	A buried service survey shows the location of identified services and unknown services. There are numerous unknown traces within the site, that are difficult to accurately describe in writing, the survey plan must be consulted in depth to find the services Ensure allservices are identified.	No				
2.2		Working with live services	PC	Risk with working with live services.					Ensure all services are located prior to works. All service connections to be off during works. Contractor to detail specific mitigation measures within Construction Phase Plan.	No				
3. <u>Construction Stage - Modular Building</u>														
3.1		Modular building installation	PC	Modular building elements will be lifted into place, specific elements depend on final design strategy.	✓			✓	Contractor to detail lifting operations and risk mitigation within Construction Phase Plan. Confirm loadbearing requirements of lifting equipment and if spreader boards are required. Factor in the sloping site.	No				
3.2		Modular building installation	PC	Modular building installation will not be known until deign is finalised.	✓			✓	Discuss methods of how the modular building will be constructed relating to H&S risk mitigation within Construction Phase Plan.	No				

# APPENDIX E – PRINCIPAL CONTRACTOR ASSESSMENT QUESTIONNAIRE

## Principal Contractor's Questionnaire

Project:	No:	Name:
Company Name:		
Address:		
Tel & Fax No:	T:	F:
Contact:	Email:	Name:

### Notes:

- Please answer all relevant questions and include any additional or supporting information. Mark with a 'tick' or 'Not Applicable' where appropriate.
- If tendering for this project please complete all questions on this questionnaire (Parts A & B).
- If this is a Pre-Qualification only complete Part A.
- Any questions not completed or completed elsewhere in a submission or tender return will be deemed as unanswered and your score will be affected. This does not apply to supporting evidence; however location reference must be supplied.

### Part A

**THE PRINCIPAL CONTRACTOR IS TO NOTE THAT CURRENT EVIDENCE OF MEMBERSHIP TO A SUITABLE SAFETY SCHEMES IN PROCUREMENT (SSIP such as CHAS or SMAS) WILL BE SUFFICIENT TO SATISFY PART A OF THIS QUESTIONNAIRE. IF SUITABLE EVIDENCE CANNOT BE PROVIDED THEN PLEASE ANSWER ALL QUESTIONS CONTAINED WITHIN.**

Provide the following documents to support your submission:	Included ✓
○ Health and Safety Policy Statement	
○ Training Policy/Plan & Records; Site Induction procedures; Toolbox talk manuals	
○ Actual Examples of: Health and Safety Plans, Method Statements and Risk Assessments including procedures	

1. Name of your Health and Safety Adviser. Please indicate whether they are:

INTERNAL      EXTERNAL      Company Name: \_\_\_\_\_

Name and Position: \_\_\_\_\_

Qualifications: \_\_\_\_\_

Address if external: \_\_\_\_\_

2. How do you monitor Health and Safety on site? Provide monitoring procedures and an actual report where advice has been given.

\_\_\_\_\_

3. How do you assess the competence of your subcontractors and sub consultants?

\_\_\_\_\_

4. Do you impose requirements for your sub-contractors to hold or gain CSCS etc if so what percentage are accredited to this scheme?

\_\_\_\_\_

5. Provide your accident reporting procedures.

6. Please complete the following information from your RIDDOR records for the last 5 years giving details of the numbers of accidents to employees or persons working under your control during the past five years as defined and required by the Reporting of Injuries, Diseases and Dangerous Occurrences Regulations 2013.

Both tables are to be fully completed, do not provide or refer to other documents within the submission

Employee Record	Year 4	Year 3	Year 2	Year 1	Current
No of employees					
Non-reportable Accidents					
Near Misses					
Fatalities (RIDDOR)					
Major Injuries (RIDDOR)					
Over 7 day injury (RIDDOR)					
Dangerous Occurrence (RIDDOR)					
Incidences involving Public					
Incident Accident Rate. (A.I.R)					
Company A.I.R= (Reportable Accident X 100,000) / Number of Employees					



Please attach supporting statements for RIDDOR Incidents/Accidents

7. Has your company or any part thereof, been prosecuted/pending or received enforcement notices within the past five years? Provide detail accounts. YES NO

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8. Has your company received any Safety Awards in the past five years? YES NO

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**THE PRINCIPAL CONTRACTOR IS TO NOTE THAT CURRENT EVIDENCE OF MEMBERSHIP TO A SUITABLE SAFETY SCHEMES IN PROCUREMENT (SSIP such as CHAS or SMAS) WILL BE SUFFICIENT TO SATISFY PART A OF THIS QUESTIONNAIRE. IF SUITABLE EVIDENCE CANNOT BE PROVIDED THEN PLEASE ANSWER ALL QUESTIONS CONTINUED WITHIN.**

## Part B Additional Questions

9. Provide 3 Projects of a similar nature/value, including Client and Principal Designer contact details. References will be requested.

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10. Provide CV's for the team you are proposing for this project, to include safety training and evidence of experience in similar projects of the type you are tendering. (Site Manager(s), M&E Manager(s), Safety Manager and Contracts Manager)

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11. Provide evidence of workforce involvement and consultation.

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12. Exact description (including location) of welfare provision from day one and how this might change and be maintained as the project progresses.

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# Declaration

I hereby declare on behalf of the company that the information given in response to the completed parts of this questionnaire is true to the best of my knowledge and belief. I understand that if false information has been given this may be deemed as grounds to determine any contract, which may subsequently be entered into.

Print and Signed: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Date: \_\_\_\_\_

For (Company): \_\_\_\_\_