

FORM OF TENDER

**Extension and Refurbishment of Community Centre at
Jubilee Hall Staddon Road Anstey
for Anstey Parish Council**



To: Mrs Liz Hawkes
Clerk to the Council
Anstey Parish Council
clerk@ansteypc.org

Dear Mrs Hawkes

**Extension and Refurbishment of Community Centre at
Jubilee Hall Staddon Road Anstey
for Anstey Parish Council**

I/We the undersigned, having fully examined the Site of the Works, Work Schedule document and Appendices, drawings and TQQ hereby Tender and undertake to execute and complete all work required for the sum of:-

£..... (excluding VAT)

(.....)
(Please insert amount in words)

We confirm that we can commence the work on for completion within

..... weeks.

Unless and until a formal agreement is prepared and executed, this tender, together with the Employer's acceptance thereof, shall constitute a binding contract between us.

We understand that the Employer does not bind themselves to accept the lowest or any Tender and that they do not hold themselves liable for any cost or expense incurred by the Tenderer in preparation of such Tender.

I/We further agree that this tender remains open for consideration for sixteen weeks.

Signed

in the capacity of

duly authorised to sign tenders for and on

behalf of

Date

This **Form of Tender** and a copy of the completed **Tender Qualification Questionnaire and supporting information** and **Contract Sum Analysis** should be sent via email to Mrs Liz Hawkes, Clerk to the Council, clerk@ansteypc.org, by no later than 12 noon on Wednesday 7 June 2023.