

Clarification Questions and Responses

Appointment of Museum & Exhibition Designers for the Re-imagining of Boathouse 6 Project

1	<p>Could we also inquire about the following- Annex A states: "The Exhibition Designer will then assist in procuring a Design and Build Contractor to take the scheme through detailed design and delivery. Alternatively, the Works Contract will be let as a traditional contract with Contractor Design Portions. The Exhibition Design Team will remain through the remaining RIBA Stages to act as either designers or Employer Representative."</p> <p>However, in Annex B, Criteria 5 and Criteria 6 both refer to a Design and Build approach. Could you clarify whether this means that there is an opportunity for the Exhibition Designer to offer to deliver the project on a Turnkey (Design and Build) basis, i.e., taking on the responsibility for the exhibition fit-out as well?</p> <p>At the end of RIBA Stage 3 NMRN will use the Employers Requirements developed by the Exhibition Designer to procure, via an open procedure, to appoint a Design and Build Contractor to deliver the exhibition. If the Stage 1 (upto RIBA 3) designer is able to provide a design and build service, then they could tender for the Stage 4 onwards.</p>
2	<p>3) Regarding Appendix 1 - BH6 - Pro Team Tender Fees- Exhibition Designer MDT, could you confirm if we are only required to populate the tab titled Exhibition Designer and leave the remaining tabs empty?</p> <p>Yes, that is correct.</p>
3	<p>4) Could you kindly share the architectural drawings package for the building?</p> <p>Please see attached document Appendix-5 RMEM Floor Plans.</p>
4	<p>5) Please provide a breakdown of the stated £13.9m investment so that we understand how much of this is allocated towards the fit-out of the exhibitions, allowing us to design to the appropriate budget.</p> <p>Circa £3million, not including the fees for this stage.</p>
5	<p>6) Various elements of the scheme are mentioned in the tender:</p> <ul style="list-style-type: none"> a. The Royal Marines Experience Museum b. Special Exhibition Gallery c. Family-focused Marines-themed Laser Quest d. Dual-use Public Programming and Conference Facility <p>Could you kindly confirm whether the scope of this tender encompasses all elements (a-d), or are we solely responsible for designing The Royal Marines Experience Museum? If designing all elements, please confirm the square meters (sqm) for each component of the scheme to assist us in planning and budgeting accordingly.</p> <p>The Exhibition Designer will be responsible for item a and b The Royal Marines Experience Museum and the Special Exhibition Gallery respectively. Laser quest is a franchised model and will be developed by the specialist company.</p> <p>The dual-use public programming and conference facility refers to the auditorium and supporting infrastructure. Coordination between all interested parties/stakeholders will be required.</p>
6	<p>Additionally, please clarify expectations for the Special Exhibition Gallery – are we expected to design the inaugural exhibition for this space as part of this appointment?</p> <p>7) Could you kindly confirm the design firm behind Appendix 2 - Concept Design Document?</p> <p>Real Studios are behind the Concept Design.</p>

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7	<p>Could you confirm if the anticipated fit out budget for the delivery has been fixed yet, and if so, could you please indicate the anticipated value?</p> <p>See response to Question 4</p>
8	<p>We understand the capital budget is £13.9m. Please could you provide an estimated breakdown of this sum? What is the anticipated budget for the exhibition fit-out?</p> <p>See response to Question 4</p>
9	<p>For Quality Criteria's 1-6, are there any page limits, page formats, word limits or font size limits that we should adhere to?</p> <p>There are no page limits, the word limits are clearly labelled within the Quality Criteria. Please note these are limits, not targets. The font size should be minimum 10 or maximum 11 for response text.</p>
10	<p>Has Concept Design already been undertaken by another firm? If so, are you looking to re-do Concept Design, or to take it forward as it is?</p> <p>See response to Section 6. It will be discussed further with the appointed contractor alongside the project team.</p>
11	<p>Please could we receive a copy of the Concept Design as referenced in the brief?</p> <p>See attached Appendix 5.</p>
12	<p>Could you confirm if the anticipated fit out budget for the delivery has been fixed yet, and if so, could you please indicate the anticipated value?</p> <p>See response to Question 4</p>
13	<p>With reference to this Tender, we would like to confirm that this is for the Design & Supervision scope only. We believe that the Build aspect of this project is a separate scope/tender?</p> <p>This appointment (Exhibition Designer) is to bring the tenderers concept (RIBA 2) and coordinated design (RIBA 3) to completion so that the Employers Requirements can be related to Design and Build Tenderers for the Detailed Design Stage (RIBA 4) and Build/delivery (RIBA 5 & 6) stages. This appointment (Exhibition Designer) will also be the Employers Representative for RIBA Stages 4, 5 and 6 and 12month defects period.</p>
14	<p>Given that the market engagement session is happening on the 30th, would it be possible to extend the deadline by a week or two?</p> <p>The NMRN are unable to grant this request. The timeline we appreciate is expecting a quick turnaround, however we're working towards the RMEM opening in Summer 2026, as well as the potential NLHF Delivery round application in mid-November 2024</p>
15	<p>Please could you clarify what the given value of £480,000 covers - does this include fit-out or is this design fees only?</p> <p>If this relates to the figure shown in the Scope of Services Document page 1 para 1.1 then this is a figure that the NMRN is funding ahead of possible third-party funding. It is there to facilitate an expedient commencement of the project ahead of third-party funding. The £480k will fund for example surveys, and all initial fees which includes the base build professional team and exhibition designers fees for the initial stages.</p> <p>This contract is for design only. There will be a separate design and build procurement process.</p>

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16	<p>Are there any special listed elements within the Boathouse that we need to design around? i.e artefacts that cannot be moved or replaced?</p> <p>Primarily the structure of the building including the ground floor which has a part wooden block floor and new base build interventions. We would anticipate that this would be explored in conjunction with the multi-disciplinary professional team post award.</p>
17	<p>Do the materials we are selecting during the design process need to meet any certain or specific regulations? i.e fire retardancy regulations etc</p> <p>This is a public building so yes unless there is an agreed derogation the exhibition will be subject to extant building regulations etc.</p>
18	<p>Are there any restrictions in fixing objects to the Building? i.e wall, floor, ceiling fixation restrictions due to the building's Grade II listed status.</p> <p>This is a Scheduled Ancient Monument and listed building so of course there will be restriction as with all such significant buildings. We would anticipate that this would be explored in conjunction with the multi-disciplinary professional team post award.</p>
19	<p>Do you have a CAD model or drawing of the existing building space that you are able to provide?</p> <p>Please see attached as Appendix 6</p>
20	<p>Can you confirm that as part of this tender, the scope will exclude the tenderer providing media content? i.e graphics, video, music etc</p> <p>The RIBA Stage 3 is to include the Employers Requirements for such things to fulfil the client and designers aspirations for the exhibition but the physical content will be developed by the RIBA 4 onward Design and Build Contractor. So, at RIBA 3 the appointed Exhibition Designer will be required to provide a performance specification for the entire exhibition.</p>
21	<p>May we include images with the three project examples (Section 6 of the questionnaire)? If so, is there a limit on the number of pages of images?</p> <p>Yes, you're welcome to do so, as you're welcome to separate Response to Quality Evaluation Criteria onto a separate document if it is easier to present images in relation to the criterion questions, as we appreciate our responses boxes are quite restrictive.</p>
22	<p>Section 7.6 is not applicable to our field of business. May we leave this blank?</p> <p>-Please state N/A in the response box.</p>

Clarification Deadline 4th June 2024- 1200 Midday

Submission Deadline: 14th June 2024- 1200 Midday

Clarifications and Tender Responses should be submitted in an electronic format addressed to:

tenders@nmrn.org.uk