**NHS FRAMEWORK AGREEMENT FOR THE SUPPLY OF GOODS AND THE PROVISION OF SERVICES**

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| --- | --- |
| **The Authority** | **North East & Yorkshire NHS Pharmaceutical Purchasing Consortium, c/o Leeds Teaching Hospitals NHS Trust**  |
| **The Supplier** | **[*Insert name, address and, where applicable, the company number of the Supplier*]** |

|  |  |
| --- | --- |
| **Date** | **[*Insert date when signed by both parties*]** |
| **Type of Goods and Services****FOR INFORMATION ONLY:** **DO NOT COMPLETE** | **Framework Agreement for the Supply of Unlicensed Imported Medicines Services and Products to Trusts within the North of England with the inclusion of mini competitions and/or direct awards.****Period of Framework: 1st January 2026 to 31st December 2028 with an option to extend for up to a further 12-month extension.****Atamis Tender Ref: C334969** |

This Framework Agreement is made on the date set out above subject to the terms set out in the schedules and appendix listed below (“**Schedules**”). The Authority and the Supplier undertake to comply with the provisions of the Schedules in the performance of this Framework Agreement.

The Definitions in Schedule 4 apply to the use of all capitalised terms in this Framework Agreement.

**Schedules**

|  |  |
| --- | --- |
| **Schedule 1** | Key Provisions  |
| **Schedule 2** | General Terms and Conditions |
| **Schedule 3** | Information and Data Provisions |
| **Schedule 4** | Definitions and Interpretations |
| **Schedule 5** | Specification and Tender Response Document |
| **Schedule 6** | Commercial Schedule |
| **Schedule 7** | Ordering Procedure, Award Criteria and Order Form |
| **Appendix A** | Call-off Terms and Conditions for the Supply of Goods and the Provision of Services |

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| **Signed & dated by the authorised representative of THE AUTHORITY** |

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| --- |
| **Signed & dated by the authorised representative of THE SUPPLIER** |

1.

**Key Provisions**

*Guidance: These Key Provisions enable the Authority to complete details specific to each framework agreement and to add any optional and/or extra provisions applicable to the relevant framework agreement.*

**Standard Key Provisions**

1. **Application of the Key Provisions**
	1. The standard Key Provisions at Clauses 1 to 8 of this Schedule 1 shall apply to this Framework Agreement.
	2. The optional Key Provisions at Clauses 9 to 11 of this Schedule 1 shall only apply to this Framework Agreement where they have been checked and information completed as applicable.
	3. Extra Key Provisions shall only apply to this Framework Agreement where such provisions are set out at the end of this Schedule 1.
2. **Term**
	1. The Term of this Framework Agreement shall be **3** years from the Commencement Date and may be extended in accordance with Clause 15.2 of Schedule 2 provided that the duration of this Framework Agreement shall be no longer than **4** years in total.

*Guidance: Insert the initial term in the first line and the maximum term including all extensions in the fourth line. Do remember that the initial term and maximum term must be consistent with the Find a Tender contract notice and that framework agreements should not generally exceed four years.*

1. **Contract Managers**
	1. The Contract Managers at the commencement of this Framework Agreement are:
		1. for the Authority:

**Lisa Clarke, Lead Category Manager for Unlicensed Medicines**

* + 1. for the Supplier:

**[*insert name and role*].**

*Guidance: This Clause sets out the name of the contract manager for each party. Insert the name and role of the Authority’s contract manager. At the tender stage you will not know who the Supplier is so Clause 3.1.2 cannot be completed until preparation of the framework agreement for signature.*

1. **Names and addresses for notices**
	1. Notices served under this Framework Agreement are to be delivered to:
		1. for the Authority:

## Lisa Clarke Lead Category Manager for Unlicensed Medicines, NEYPPC, c/o Leeds Teaching Hospitals NHS Trust, Moor House, 125 Moor Road, Hunslet, Leeds, LS10 2JQ

* + 1. for the Supplier:

**[*complete name and/or role and address*]**.

*Guidance: This Clause sets out the name of each party’s recipient of notices from the other party and is relevant to the issuing of formal communications under the framework agreement. Insert the name and address of the Authority’s recipient of notices. At the tender stage you will not know who the Supplier is so Clause 4.1.2 cannot be completed until preparation of the framework agreement for signature. You may prefer to insert the role of the recipient (e.g. Finance Director) rather than an actual name.*

1. **Management levels for escalation and dispute resolution**
	1. The management levels at which a Dispute will be dealt with are as follows:

|  |  |  |
| --- | --- | --- |
| **Level** | **Authority representative** | **Supplier representative** |
| 1 | Ateeq Hussain - Category Procurement Specialist | **[*Contract Manager*]** |
| **2** | Lisa Clarke - Lead Category Manager for Unlicensed Medicines | **[*insert role*]** |
| **3** | Andrew Wilson - Associate Director of Procurement Regional Pharmacy Services  | **[*insert role*]** |

*Guidance: Clause 22.3 of Schedule 2 sets out an internal process for dealing with Disputes. In Clause 5.1 above you must insert the number of internal levels and the name and/or role of the person who will deal with a Dispute at each level. You may include as many levels as appropriate to the framework agreement. Once internal processes are exhausted then either party may refer a Dispute to mediation for resolution. The purpose of having a number of levels is to ensure all internal avenues of resolution have been exhausted before a Dispute is dealt with by an external body.*

*Under Authority representative insert the appropriate details. Also consider how many levels are appropriate to the individual framework agreement. At the tender stage you will not know who the Supplier is so the Supplier representatives cannot be completed until preparation of the framework agreement for signature.*

1. **Order of precedence**
	1. Subject always to Clause 1.10 of Schedule 4, should there be a conflict between any other parts of this Framework Agreement the order of priority for construction purposes shall be:
		1. the provisions on the front page of this NHS Framework Agreement for the Supply of Goods and the Provision of Services;

* + 1. Schedule 1: Key Provisions;

* + 1. Schedule 5: Specification and Tender Response Document (but only in respect of the Authority’s requirements);

* + 1. Schedule 2: General Terms and Conditions;

* + 1. Schedule 6: Commercial Schedule;

* + 1. Schedule 3: Information Governance Provisions;

* + 1. Schedule 4: Definitions and Interpretations;
		2. the order in which all subsequent schedules, if any, appear; and
		3. any other documentation forming part of the Framework Agreement in the date order in which such documentation was created with the more recent documentation taking precedence over older documentation to the extent only of any conflict.
	1. For the avoidance of doubt, the Specification and Tender Response Document shall include, without limitation, the Authority’s requirements in the form of its specification and other statements and requirements, the Supplier’s responses, proposals and/or method statements to meet those requirements, and any clarifications to the Supplier’s responses, proposals and/or method statements as included as part of Schedule 5. Should there be a conflict between these parts of the Specification and Tender Response Document, the order of priority for construction purposes shall be (1) the Authority’s requirements; (2) any clarification to the Supplier’s responses, proposals and/or method statements, and (3) the Supplier’s responses, proposals and/or method statements.

*Guidance: Key Provision 6 addresses the order of precedence of various parts of the Framework Agreement for construction purposes. This should be carefully checked to confirm that it is appropriate for the particular Framework Agreement with any changes made accordingly.*

1. **Participating Authorities**
	1. The following Contracting Authorities are entitled to place Orders:

| **Region** | **Purchasing Authority Name** | **Purchasing Authority Code** |
| --- | --- | --- |
| **North East and North Cumbria (Member)** | COUNTY DURHAM AND DARLINGTON NHS FOUNDATION TRUST | RXP |
| CUMBRIA, NORTHUMBERLAND, TYNE AND WEAR NHS FOUNDATION TRUST | RX4 |
| GATESHEAD HEALTH NHS FOUNDATION TRUST | RR7 |
| NORTH CUMBRIA INTEGRATED CARE NHS FOUNDATION TRUST | RNN |
| RNL |
| NORTH TEES AND HARTLEPOOL NHS FOUNDATION TRUST | RVW |
| NORTHUMBRIA HEALTHCARE NHS FOUNDATION TRUST | RTF |
| SOUTH TEES HOSPITALS NHS FOUNDATION TRUST | RTR |
| SOUTH TYNESIDE AND SUNDERLAND NHS FOUNDATION TRUST | R0B |
| RLN |
| TEES, ESK AND WEAR VALLEYS NHS FT | RX3 |
| THE NEWCASTLE UPON TYNE HOSPITALS NHS FOUNDATION TRUST | RTD |
| **Yorkshire & Humber (Member)**  | AIREDALE NHS FOUNDATION TRUST | RCF |
| BARNSLEY HOSPITAL NHS FOUNDATION TRUST | RFF |
| BRADFORD DISTRICT CARE NHS FOUNDATION TRUST | TAD |
| BRADFORD TEACHING HOSPITALS NHS FOUNDATION TRUST | RAE |
| CALDERDALE AND HUDDERSFIELD NHS FOUNDATION TRUST | RWY |
| DONCASTER AND BASSETLAW TEACHING HOSPITALS NHS FOUNDATION TRUST | RP5 |
| HARROGATE AND DISTRICT NHS FOUNDATION TRUST | RCD |
| HULL UNIVERSITY TEACHING HOSPITALS NHS TRUST | RWA |
| HUMBER TEACHING NHS FOUNDATION TRUST | RV9 |
| LEEDS AND YORK PARTNERSHIP NHS FOUNDATION TRUST | RGD |
| LEEDS TEACHING HOSPITALS NHS TRUST | RR8 |
| MID YORKSHIRE TEACHING NHS TRUST | RXF |
| NORTHERN LINCOLNSHIRE AND GOOLE NHS FOUNDATION TRUST | RJL |
| SHEFFIELD CHILDREN'S NHS FOUNDATION TRUST | RCU |
| SHEFFIELD HEALTH AND SOCIAL CARE NHS FOUNDATION TRUST | TAH |
| SHEFFIELD TEACHING HOSPITALS NHS FOUNDATION TRUST | RHQ |
| SOUTH WEST YORKSHIRE PARTNERSHIP NHS FOUNDATION TRUST | RXG |
| THE ROTHERHAM NHS FOUNDATION TRUST | RFR |
| YORK AND SCARBOROUGH TEACHING HOSPITALS NHS FOUNDATION TRUST | RCB |

| **Region** | **Purchasing Authority Name** | **Purchasing Authority Code** |
| --- | --- | --- |
| **North West (Non- Member)** | ALDER HEY CHILDREN'S NHS FOUNDATION TRUST | RBS |
| BLACKPOOL TEACHING HOSPITALS NHS FOUNDATION TRUST | RXL |
| BOLTON NHS FOUNDATION TRUST | RMC |
| CHESHIRE AND WIRRAL PARTNERSHIP NHS FOUNDATION TRUST | RXA |
| COUNTESS OF CHESTER HOSPITAL NHS FOUNDATION TRUST | RJR |
| EAST CHESHIRE NHS TRUST | RJN |
| EAST LANCASHIRE HOSPITALS NHS TRUST | RXR |
| GREATER MANCHESTER MENTAL HEALTH NHS FOUNDATION TRUST | RXV |
| LANCASHIRE AND SOUTH CUMBRIA NHS FOUNDATION TRUST | RW5 |
| LANCASHIRE TEACHING HOSPITALS NHS FOUNDATION TRUST | RXN |
| LIVERPOOL HEART AND CHEST HOSPITAL NHS FOUNDATION TRUST | RBQ |
| LIVERPOOL UNIVERSITY HOSPITALS NHS FOUNDATION TRUST | REM |
| LIVERPOOL WOMEN'S NHS FOUNDATION TRUST | REP |
| MANCHESTER UNIVERSITY NHS FOUNDATION TRUST | R0A |
| MERSEY CARE NHS FOUNDATION TRUST | RW4 |
| MERSEY AND WEST LANCASHIRE TEACHING HOSPITALS NHS TRUST | RVY |
| MID CHESHIRE HOSPITALS NHS FOUNDATION TRUST | RBT |
| NOBLE'S HOSPITAL | IOM |
| NORTH WEST AMBULANCE SERVICE NHS TRUST | QOP |
| NORTHERN CARE ALLIANCE NHS FOUNDATION TRUST | RW6 |
| RM3 |
| PENNINE CARE NHS FOUNDATION TRUST | RT |
| STOCKPORT NHS FOUNDATION TRUST | RWJ |
| TAMESIDE AND GLOSSOP INTEGRATED CARE NHS FOUNDATION TRUST | RMP |
| THE CHRISTIE NHS FOUNDATION TRUST | RBV |
| THE CLATTERBRIDGE CANCER CENTRE NHS FOUNDATION TRUST | REN |
| UNIVERSITY HOSPITALS OF MORECAMBE BAY NHS FOUNDATION TRUST | RTX |
| THE WALTON CENTRE NHS FOUNDATION TRUST |  |
| WARRINGTON AND HALTON HOSPITALS NHS FOUNDATION TRUST | RWW |
| WIRRAL UNIVERSITY TEACHING HOSPITAL NHS FOUNDATION TRUST | RBL |
| WIRRAL COMMUNITY NHS FOUNDATION TRUST |  |
| WRIGHTINGTON, WIGAN AND LEIGH NHS FOUNDATION TRUST | RRF |

This framework will primarily cover Participating Authorities in the North of England (North East & North Cumbria region, Yorkshire & Humber (member) and North West (non-member) region (as included in the link below) and are eligible to access this framework agreement from the commencement of the contract:

[NHS England » NHS provider directory](https://www.england.nhs.uk/publication/nhs-provider-directory/)

Other authorities outside the **North of England** may request to access this framework, but only upon application to NEYPPC.

**LIST OF ELIGIBILE PARTCIPITATING ORGANISATIONS (subject to approval via NEYPPC)**

This Framework Agreement will include and be for the benefit of publicly funded (both wholly and partially funded) entities in the United Kingdom, including Northern Ireland, Scotland, Wales, and England. This will include but is not limited to: Acute; (**including their third-party providers**); Ambulance; Mental Health; Hospices, Integrated Care Boards (ICB’s) Health and Care Trusts; Area Teams; Local Authorities and Special Health Authorities; HSC in Northern Ireland; NHS Scotland and NHS Wales, including any successor or emerging organisations, which will include but is not limited to the emerging landscape of combined health and social care commissioners and providers.

Please follow the links below to identify specific organisations:

NHS trusts: [Find a hospital - NHS (www.nhs.uk)](https://www.nhs.uk/service-search/hospital)

Integrated Care Board: <https://www.nhs.uk/nhs-services/find-your-local-integrated-care-board>

Local Authorities: [Find your local council - GOV.UK (www.gov.uk)](https://www.gov.uk/find-local-council)

HSC in Northern Ireland: [Homepage - HSC (hscni.net)](https://online.hscni.net/)

NHS Scotland: <http://www.scot.nhs.uk/organisations/>

NHS Wales: <http://www.wales.nhs.uk/ourservices/directory>

For the avoidance of doubt, any successor bodies of any of the above entities shall be entitled to place Orders and shall be deemed Participating Authorities for the purposes of this Framework Agreement.

*Guidance: Insert the names of those contracting authorities entitled to use the framework agreement, as referred to in the relevant Find a Tender contract notice for the framework agreement. This may be by including a link to a relevant list of such bodies.*

1. **Net Zero and Social Value Commitments**

 Supplier carbon reduction plans and reporting

* 1. The Supplier shall put in place, maintain and implement a board approved, publicly available, carbon reduction plan in accordance with the requirements and timescales set out in the NHS Net Zero Supplier Roadmap (see [Greener NHS »Suppliers (england.nhs.uk)](https://www.england.nhs.uk/greenernhs/get-involved/suppliers/) (https://www.england.nhs.uk/greenernhs/get-involved/suppliers/)), as may be updated from time to time.
	2. A supplier assessment for benchmarking and reporting progress against the requirements detailed in the Net Zero Supplier Roadmap will be available in 2023 (“**Evergreen Supplier Assessment**”). The Supplier shall report its progress through published progress reports and continued carbon emissions reporting through the Evergreen Supplier Assessment once this becomes available and as may be updated from time to time.

*Guidance: The Evergreen Supplier Assessment will be piloted in 2022 with a formal launch for suppliers in early 2023. The carbon reduction reporting requirements under the Evergreen Supplier Assessment will be consistent with the requirements in the Net Zero Supplier Roadmap and NHSE will liaise with the Sustainable Supplier Forum on the development of the Evergreen Supplier Assessment prior to launch. The Evergreen Supplier Assessment will be an online self-assessment process. This assessment is intended to serve as a single location for suppliers to the NHS to report progress against emissions reduction, modern slavery and other sustainability criteria. It will be integrated with other carbon transparency reporting that NHS suppliers may be asked to complete.*

* 1. The Supplier has appointed [insert Supplier CEO, relevant Supplier board member or senior director] (“**Supplier Net Zero Corporate Champion”**) who shall be responsible for overseeing the Supplier’s compliance with Clauses 8.1 and 8.2 of this Schedule 1 and any net zero requirements forming part of any Contracts. Without prejudice to the Authority’s other rights and remedies under this Framework Agreement, if the Supplier fails to comply with Clauses 8.1 and 8.2 of this Schedule 1, the Authority may escalate such failure to the Supplier Net Zero Corporate Champion who shall within ten (10) Business Days of such escalation confirm in writing to the Authority the steps (with associated timescales) that the Supplier will be taking to remedy such failure. The Supplier shall then remedy such failure by taking such confirmed steps by such timescales (and by taking any other reasonable additional steps that may become necessary) to ensure that such failure is remedied by the earliest date reasonably possible.

Net zero and social value in the delivery of the contract

* 1. The Supplier shall deliver its net zero and social value contract commitments in accordance with the requirements and timescales set out in the Specification and Tender Response Document forming part of this Framework Agreement and any Contracts (“**Net Zero and** **Social Value Contract Commitments**”).
	2. The Supplier shall report its progress on delivering its Net Zero and Social Value Contract Commitments through progress reports, as set out in the Specification and Tender Response Document forming part of this Framework Agreement and any Contracts.

*Guidance: Reporting timeframes for Contract specific net zero and social value requirements should be specified by the Authority in the Specification and Tender Response Document and should be reasonable and proportionate. With this in mind, reporting for such requirements should be annual unless there are exceptional Contract specific reasons why more frequent reporting is justified and proportionate. As a general principle, reporting timeframes for such requirements should never be more frequent than 6-monthly.*

* 1. The Supplier has appointed [insert Supplier CEO, relevant Supplier board member or senior director] (“**Supplier Net Zero and Social Value Contract Champion”**) who shall be responsible for overseeing the Supplier’s compliance with Clauses 8.4 and 8.5 of this Schedule 1 and any net zero and social value requirements forming part of any Contracts. Without prejudice to the Authority’s other rights and remedies under this Framework Agreement , if the Supplier fails to comply with Clauses 8.4 and 8.5 of this Schedule 1, the Authority may escalate such failure to the Supplier Net Zero and Social Value Contract Champion who shall within ten (10) Business Days of such escalation confirm in writing to the Authority the steps (with associated timescales) that the Supplier will be taking to remedy such failure. The Supplier shall then remedy such failure by taking such confirmed steps by such timescales (and by taking any other reasonable additional steps that may become necessary) to ensure that such failure is remedied by the earliest date reasonably possible.

*Guidance: Key Provision 8 should be completed to reflect the Net Zero and Social Value Contract Commitments made by the Supplier.*

**Optional Key Provisions**

*Guidance: These optional Key Provisions enable the Authority to:*

*(a) vary some of the default provisions in Schedule 2 as appropriate to the particular framework agreement (e.g. Key Provision 10 allows for the insurance levels and/or types to be varied from the default position set out in Clause 14 of Schedule 2 of both the Framework Agreement and the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services that apply to Contracts entered into under the Framework Agreement); and*

*(b) add provisions relevant to a particular framework agreement that are not part of the default provisions in Schedule 2 (e.g. there is an option to specify particular quality assurance standards).*

*If any of the optional Key Provisions apply, this must be indicated in the draft framework agreement issued at the tender stage by checking the boxes, completing the text in square brackets as appropriate and adding any required* *schedules. If a Clause does not apply, leave the relevant box blank.*

*Where any optional Key Provisions are checked they must be communicated to all Participating Authorities, as they will be relevant under the terms of the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services at* *Appendix A of this Framework Agreement.*

1. **Quality assurance standards** **[x]  (only applicable to the Framework Agreement if this box is checked and the standards are listed)**
	1. The following quality assurance standards shall apply, as appropriate, to the manufacture, supply and/or installation of the Goods and/or provision of the Services:
	2. Good Distribution Practice (cGDP) of medicinal products for human use. Packaging and labelling for Safety.
	3. Suppliers will hold relevant licenses / certificates and must have MHRA approval for importation within the European Economic Area (EEA),
	4. Suppliers will hold relevant licenses / certificates and must have MHRA approval for importation from outside of the EEA, and an additional Manufacturer's 'Specials' (MS) License valid for import.
	5. Suppliers will have a Wholesale Distribution Authorisation - Human (WDA) (H) valid for import and handling unlicensed relevant medicinal products.
	6. Packaging and labeling for safety: Unlicensed imported medicines - Guidance for the overlabelling and provision of translated information (Edition 2 December 2018)
	7. Quality Assurance Policy to support the National Contract Procurement of Licensed medicines - Edition 4 August 2017, NHS Pharmaceutical Quality Assurance Committee.
	8. Quality Assessment of Unlicensed Medicines (1st Edition - November 2016)
	9. Manufacturers will be MHRA registered Licensed Manufacturing Sites and hold current and valid MS - Manufacture Specials (Human) Licence(s) with the relevant scope where overlabelling is offered.
	10. Manufacturers/suppliers will be MHRA registered Licensed Wholesale Distribution Sites and hold current and valid WDA(H) - Wholesale Distribution Authorisation (Human) Licence(s) and Home Offices Licences for the Storage and Supply of Controlled Drugs (all Schedules) where applicable.

*Guidance: If you have quality assurance requirements specific to a particular framework agreement, such as compliance with and maintenance of ISO 9001, check the box above and insert the requirements in the second line.*

1. **Different levels and/or types of insurance [x]  (only applicable to the Framework Agreement if this box is checked and the table sets out the requirements)**
	1. The Supplier shall put in place and maintain in force the following insurances with the following minimum cover per claim:

|  |  |
| --- | --- |
| **Type of insurance required** | **Minimum cover** |
| Employer’s liability insurance | £5,000,000  |
| Public liability insurance | £2,000,000  |
| Product liability | £2,000,000  |
| Professional indemnity insurance | £5,000,000  |

*Guidance: This Clause relates to Clause 14 of Schedule 2 of this Framework Agreement. Clause 14.1 of Schedule 2 of this Framework Agreement requires the Supplier to have in place a minimum level of cover per claim of the greater of five million pounds (£5,000,000) or any sum as required by law in respect of employer’s liability, public liability, product liability and professional indemnity insurance. If this default position is not appropriate in relation to the nature and risks of the particular framework agreement, you need to check the box above and insert in the table what different types and/or levels of insurance the Supplier must have in place.*

1. **Guarantee [ ]  (only applicable to the Framework Agreement if this box is checked)**
	1. Promptly following the execution of this Framework Agreement, the Supplier shall, if it has not already delivered an executed deed of guarantee to the Authority, deliver the executed deed of guarantee to the Authority as required by the procurement process followed by the Authority. Failure to comply with this Key Provision shall be an irremediable breach of this Framework Agreement.

*Guidance: If you require that a third party guarantees the Supplier’s performance, this must be in the tender documentation and you should check the box above. This Clause then protects your NHS body should signature of the guarantee be delayed. Note that this is a framework agreement and that any guarantee must be drafted in such a way as to allow Participating Authorities to rely on it when entering into Contracts under the framework agreement.*

**Extra Key Provisions**

1. **Supplementary and/or Substitute Goods and Services “Change Control” [x]  (only applicable to the Framework Agreement if this box is checked)**
	1. The Authority has the right, at any point during the Term, to request a proposal from the supplier to add supplementary and or substitute goods and or services required by the Authority and or Participating Authorities to Schedule 5 (Specification and Tender Response and Schedule 6 Commercial Schedule of this Framework Agreement.
	2. All supplementary and or substitute goods and or services shall follow change control process detailed in: Document 2 Terms of Offer, Document 8 Specification Tender Response (Component 1 & Component 2), Document 9a Contract Management and may undergo further mini competition as detailed in Document 2 Terms of Offer.
	3. All supplementary and or substitute goods proposed by the Supplier shall be an offer capable of acceptance by the Authority and shall be signed by an authorised representative of the Supplier accordingly. This may result in the re-opening of competition as detailed in Document 2 Terms of Offer and as per Document 6 Award Criteria Methodology.
	4. Without limitations, each supplementary and or substitute goods proposal shall detail:
		1. The price of such supplementary and or substitute goods
		2. Any amendments required to Schedule 5 (specification and Tender Response) and or Schedule 6 (Commercial Schedule) of this Framework Agreement shall be by way of proposed new versions of such Schedules.
	5. Each such Supplementary and/or Substitute Services Change Proposal shall be considered by the Authority. Following such consideration, the Authority (acting reasonably) may, if considered necessary, request by written notice that the Supplier shall resubmit any Supplementary and/or Substitute Services Change Proposal with any additional details, clarifications and/or confirming compliance with any applicable assessment processes requested by the Authority and the Supplier shall comply with such requests within five (5) Business Days from the date of such requests (or, where this is not possible, by such other time as may be agreed by the Parties in writing acting reasonably) by submitting a new Supplementary and/or Substitute Services Change Proposal in compliance with the requirements of Clause 12.2 of this Schedule 1 of this Framework Agreement above. For the avoidance of doubt, there shall be no obligation on the Authority to accept any Supplementary and/or Substitute Services Change Proposal (to include, without limitation, in circumstances where the Authority considers (at its sole discretion) that adding such goods and/or services to the Framework Agreement without further competition would breach any Laws applicable to public procurement.
	6. The Authority may accept any Supplementary and/or Substitute Goods and Services Change Proposal signed by an authorised representative of the Supplier at any point in time during its Period of Validity by arranging for the Supplementary and/or Substitute Goods and Services Change Proposal to be signed by an authorised representative of the Authority. From the date the Supplementary and/or Substitute Goods and Services Change Proposal is signed by such authorised representative of the Authority, the Supplementary and/or Substitute Goods and Services Change Proposal shall be deemed accepted and agreed by the Authority and a binding change to this Framework Agreement agreed in writing by both Parties in accordance with Clause 21.2 of Schedule 2 of this Framework Agreement. Once signed by an authorised representative of the Authority, the Authority shall return a copy the Supplementary and/or Substitute Goods and Services Change Proposal (as signed by both Parties) to the Supplier for the Supplier’s records. For the avoidance of doubt, any Supplementary and/or Substitute Goods and Services Change Proposal not signed by an authorised representative of the Authority in accordance with this Clause 12.5 of this Schedule 1 of this Framework Agreement within its Period of Validity shall be deemed not agreed and rejected by the Authority.
2. **Activity Based Income (ABI) Management Reporting [x]  (only applicable to the Framework Agreement if this box is checked**
	1. Activity Based Income Management Charge (ABI Management Charge) of 1% (one percent) is payable against this Framework Agreement. In consideration of the award of this Framework Agreement for Non NEYPPC Participating Authorities (and any subsequent Call-Off Contracts resulting from this Framework Agreement) and the management and administration by the Authority of the overall contractual structure and associated documentation, the Supplier shall pay to the Authority the ABI Management Charge in accordance with clause 13.6. Each payment shall be made to a nominated bank account of the Authority as notified to the Supplier (Offeror) from time to time.
	2. Access to the Agreement is subject to approval via The North East & Yorkshire NHS Pharmaceutical Purchasing Consortium (NEYPPC) (Authority), no organisation outside of current NEYPPC members should be provided access to the resulting pricing without the prior agreement of NEYPPC. Please refer to Document 7 - NEYPPC Member & Eligible Participating Organisations for a list of all organisations.
	3. Following a request from non-member organisation to access the framework, the NEYPPC (Authority) team will review the request and issue the organisation with a Framework Access Form which advises next steps and access to information within the NEYPPC regional website (confidential area). Suppliers will be notified of the non-member organisations request for access once NEYPPC have approved access.
	4. The ABI Management Charge is not to be listed as a separate charge or value on customer’s invoices.
	5. The ABI will be calculated against total spend on product as listed in Document 9 Commercial Schedule and maintained throughout the framework duration as detailed in the Framework Agreement.
	6. The ABI Management Charge invoiced by the Supplier to Non NEYPPC Members Participating Authorities under the Call-Off Contracts is excluding VAT will be reported under Management Information to be supplied against the Framework. Requirements for Management Information Reporting are detailed in Document 9a Contract Management Information. Collection of Management Information below.
	7. The Management information reporting will be used for:
		* 1. Spend & savings reporting
			2. ABI Management Charge calculation
			3. Demand management & feedback to customers
	8. Based on the Management Information Report provided by the Supplier to the Authority in accordance with Clause 13.6 and Clause 14.1 to 14.16 and receipt of an invoice from the Authority in accordance with Clause 13.8, the Supplier shall pay the ABI Management Charge to the Authority within 14 days of receipt of the invoice. Invoices will typically be issued at a three-monthly interval and no more frequently than monthly or less frequently than annually.
	9. The Supplier will pay the ABI Management charge as a consolidated payment with the frequency detailed in Clause 13.8 above. Charges invoiced in this regard will be the Reconciled ABI Management Charge, and payment is to be made within 14 days as detailed in Clause 13.8 above.
	10. If a Participating Authority does not pay the invoice referred to in Clause 13.6, either in whole or in part, Clause 13.1 shall continue to apply.
	11. With respect to 13.5, the ABI Management Charge shall apply to the full charges specified in each and every Call Off Contract and the Supplier agrees and acknowledges that the Authority may in addition to any other remedy they may have to treat any failure to pay the ABI Management Charge as a fundamental breach of the terms of this Framework Agreement.
	12. The ABI Management Charge is deemed to be exclusive of Value Added Tax (VAT). Where VAT is payable on the ABI Management Charge it shall be paid by the Supplier on production of a valid VAT invoice.
	13. Interest shall be payable by the Supplier to the Authority on any late payments of the ABI Management Charge under this Framework in accordance with the Late Payment of Commercial Debts (Interest) Act 1998 and as detailed on the invoice.
	14. The Authority will incur no costs whatsoever or howsoever incurred in relation to the Supplier's compliance with Clauses 13
	15. In the event of any dispute on the amount of ABI Management Charge payable by, and or owing by, and or due to the Supplier, the following provisions shall apply:
		1. If following an audit by the Authority of the Supplier pursuant to Clause above or if in the reasonable opinion of the Authority, the Reconciled ABI Balance is at odds with values obtained from Contract Management Reporting information collated from users of the Framework and/or the Supplier has failed to pay the Authority the correct payment, the Authority shall provide a written notice to the Supplier detailing:
3. the discrepancies between the amount of the Reconciled ABI Payment identified in the invoicing and/or paid by the Supplier and such sums calculated by the Authority as being due and payable by the Supplier, together with calculations and supporting evidence.
4. the reasonable time period by which any Reconciled ABI Balance due to the Authority, if any, shall be paid by the Supplier.
	* 1. The Supplier shall have 5 Working Days from receipt to respond in writing, confirm and detail its reasons for the miscalculation or underpayment, together with supporting calculations.  If the Supplier has not responded within the requirements of this Clause 13.15.2 it shall be deemed to have accepted the identified discrepancy and shall pay the Authority any additional charges/monies identified.
		2. If the Parties are unable to agree any amount of the ABI Management Charge payable by the Supplier to the Authority the dispute shall be resolved in accordance with NHS Standard Terms and Conditions for Dispute Resolution
5. **Contract Management Information [x]  (only applicable to the Framework Agreement if this box is checked)**
	1. Management Information Reports are required from the Supplier monthly in arrears, supplied in the format specified in the Document 9a Contract Management Information Templates
	2. Contract Management Information Reports shall be submitted using the data template spreadsheets and emailed to NEYPPC Regional Team leedsthtr.neyregionalcontracting@nhs.net (or any successor system with adequate advance notification provided to suppliers) The Supplier must provide the requested data on or before the requested dates (Document 9a Contract Management Information), failure to comply with this could be treated as a fundamental breach of the terms of this Framework Agreement.
	3. The Supplier must nominate a Data Provider; a person who is responsible for submitting Contract Management Information data on behalf of the Supplier. Please refer to Document 9 Commercial Schedule, Tab Terms of Business
		1. The Supplier must inform the Authority if a new Data Provider is appointed, or their contact details change
	4. The Data Provider will be required to submit the Contract Management Information detailing all sales of Goods and/or Service under this Framework Agreement. Please see
		1. Document 8 Specification Tender Response (Component 1, Component 2)
		2. Document 9 Commercial Schedule
		3. Document 9a Contract Management Information.
	5. The Data Provider will receive an automated notification email when submissions are due or late. The Supplier is responsible for timely submission of the Contract Management Information prior to the stated deadline whether in receipt of this notification or not.
	6. Submitted data is validated by the data analyst within the Authority; The Data Provider must correct the errors and resubmit the amended Contract Management Information. The Supplier is responsible for ensuring successful upload of the Contract Management Information prior to the stated deadline.
	7. If there is no activity during a term, the Data Provider must still advise by email a “NIL Return”.
	8. The Supplier must use the supplied Contract Management Information Template which can be found in Document 9a Contract Management Information.
	9. From time to time the Contract Management Information Template may be updated to make improvements; the Authority will notify the Data Provider of such changes with and will be supplied with the latest template before the next submission is due.
	10. The Supplier shall supply the Participating Authorities with data which they may reasonably request to monitor contract performance and stock management.
	11. The Authority will hold quarterly contract review meetings or at a more frequent interval if required will be arranged to support ongoing contract management
	12. The purpose of the contract review meetings will be to discuss service performance including but not limited to operational performance, key performance indicators, product issues/defects, trends, incidents, and corrective measures with a focus on continuous improvement and a partnership approach. Incidents or medicinal defects may also be shared with NEY QA and/or Specialists Pharmacy Services (SPS QA)
	13. The Authority may request additional meetings to resolve any service issues or to discuss declining KPI trends or any other areas of concern as required.
	14. The Authority reserves the right to terminate the Contract if the service and/or product performance consistently falls below the specification or consistently does not meet the Key Performance Indicators.
	15. The Authority reserves the right to conduct an NHS QA Audit as required in the future at a time that is practically possible for both parties. This must include additional site(s) or sub-contractor(s) to be used under this agreement.
	16. If a UK licensed product becomes available during the life of the contract, the Participating Authorities will purchase that product in place of the unlicensed product which will be terminated from this framework agreement.
6. **Price Variations** **[x]  (only applicable to the Framework Agreement if this box is checked)**

**Authority’s primary price review mechanism**

* 1. For each product lot awarded to each Supplier specified in the Award Schedule, on the expiry of the Price Firm Period for such Product Lot the Authority may review the Contract Price payable for the Product Lot:
		1. at its own instigation; or
		2. following a request from the Supplier no later than thirty (30) Business Days before the expiry of the Price Firm Period (as defined in Clause 15.8 of this Schedule 1), provided that the Supplier can demonstrate to the satisfaction of the Authority that there have been changes to the Supplier's manufacturing, distribution, and supply costs in connection with the provision of the product lot since the previous Review (if any)

(each such review being a “Review” for the purposes of this Clause 15 of this Schedule 1).

* 1. The Authority shall be entitled to increase or decrease the price of the Product lot in the event that the Contract Price does not in the sole opinion of the Authority (acting reasonably) reflect the principal underlying costs (including, but not limited to, wage costs, fuel costs and energy costs) necessarily and properly incurred by the Supplier in connection with the manufacture and distribution of such Product lot(s). For the avoidance of doubt the Parties accept and acknowledge that any changes to the Contract Price shall not have the effect of altering the overall nature of this Framework Agreement.
	2. In reviewing the Contract Price pursuant to Clause 15.1 of this Schedule 1, and subject always to Clause 15.4 of this Schedule 1, the Authority may have regard to the following factors:
		1. any changes to the Supplier's manufacturing, distribution and supply costs, to the extent that such costs are necessary and properly incurred by the Supplier in the provision of the Product lot;
		2. the prices at which product lot(s) which are reasonably equivalent to the Product lot that are supplied by other suppliers in the open market.
		3. prices payable by other health authorities and NHS Trusts for products which are reasonably equivalent to the Product lot; and/or
		4. the volumes of the Product lot ordered by, and supplied to, the Participating Authorities.
	3. The Supplier shall provide all such evidence to the Authority as the Authority may reasonably request. Such evidence shall be provided by the Supplier to the Authority on a transparent basis, reference publicly available sources of evidence where appropriate, and shall be sufficient to enable the Authority to verify and substantiate any changes to the costs of the Supplier in connection with the provision of the Product. In addition, the Supplier shall, on request, allow the Authority to inspect and take copies of (or extracts from) all relevant records and materials of the Supplier relating to the supply of the Product as may be reasonably required.
	4. The Authority shall endeavour (but shall not be obliged to) to complete the Review within thirty (30) days from the commencement of the Review. Upon completion of the Review by the Authority, the Authority may elect to:
		1. increase the price of the Product by giving the Supplier not less than three (3) months’ written notice of such increase; or
		2. decrease the price of the Product by giving the Supplier not less than one (1) month's written notice of such decrease.

(in both cases the relevant notice being "the Review Notice") and the Review Notice shall stipulate the new prices as varied pursuant to the Review ("the Revised Contract Price") and the reasons for this. The Supplier shall be entitled to supply the Good at the Revised Contract Price upon expiry of the Review Notice (unless the Supplier serves notice to terminate under Clause 15.6 of this Schedule 1 in which case Clause 15.7 of this Schedule 1 shall apply).

* 1. The Supplier may terminate this Framework Agreement by giving to the Authority not less than four (4) months’ notice in writing, such notice to be given within fourteen (14) days of its receipt of a Review Notice under Clause 15.5 of this Schedule 1.
	2. For the avoidance of doubt, if the Supplier serves notice to terminate under Clause 15.6 of this Schedule 1:
		1. until such notice expires, the prices shall remain fixed at the price payable Immediately preceding the Review; and
		2. the Supplier shall be obliged to supply the Goods in accordance with the terms of this Framework Agreement and any order that may be placed prior to the date of termination.
	3. For the purpose of this Clause 15 of this Schedule 1, for each product lot in each of the Suppliers specified in the Award Schedule, the "Price Firm Period" means:
		1. in the case of the first Review to be carried out by the Authority, the period commencing on the Commencement Date and ending on the Mid-Point Date for that Product; or
		2. in the case of the second or any subsequent Review to be carried out by the Authority, a consecutive period of no less than twelve (12) months following the last Review and at twelve (12) monthly intervals thereafter. See also Clause 15.10 for fixed pricing obligations
	4. For the avoidance of doubt, the second and any subsequent Review thereafter may be conducted (in accordance with this Clause 15 of this Schedule 1) irrespective of whether the first Review was conducted.
	5. The contract pricing structure must be fixed for twelve (12) months (i.e. not subject to variation) from and after the date of the letter of award issued by the Authority to the Offeror (“Award Date”).

**Supplier-Initiated Price Reviews**

* 1. Offerors may request a change in the Contract Pricing on an annual basis throughout the duration of the Framework Agreement. Any price changes may be put forward for consideration to the Authority provided always that the Authority shall in no circumstances be obliged to accept any price increases; Any such proposals will only be reviewed if accompanied by full and detailed supporting documentation (including the goods acquisition cost) evidencing claimed reasons and justification for any such proposed price increases.
	2. Any such requests should be submitted to the Authority no later than three (3) months prior to the applicable review date.
	3. Agreed changes to the Contract Pricing will be implemented at the annual anniversary of the Framework Agreement start date and held firm for the following twelve (12) months, the Authority may, at its discretion, at such intervals as the Authority may determine, during the period of the Framework Agreement, invite suppliers to propose reductions in the contract pricing. If such proposals are accepted by the Authority the Contract Pricing shall be adjusted accordingly. (See Clause 15 Extra Key Provisions of Document 5 Framework Agreement for supply and Goods and Services)
	4. Notification of a proposed price change of an unlicensed medicine will be evaluated by the Authority following the change control process detailed Schedule 1, Section 12 and Document 9a Contract Management Information, this may result in a mini competition being issued.
	5. Where a price review is requested by the Authority as part of a mini competition, suppliers awarded to the framework will receive written invitation to submit a bid (completed Document 6b Product Specification Response (Form B) and Document 9 Commercial Schedule) against the product. Award will be made against the award criteria. This may result in product termination from original awarded supplier and award to different supplier. Revised award letter(s) and schedule(s) will be issued accordingly to confirm award or termination.
1. **Sub-Contracting [x]  (only applicable to the Framework Agreement if this box is checked)**
	1. If any part of the service is sub-contracted by the Supplier (Offeror) to a third party, all requirements of the specification will be extended to the sub-contractor. It is the Suppliers (Offerors) responsibility to inform the Authority of any intention to sub-contract any parts of the Service and to ensure that sub-contractors meet the requirements. If the supplier (Offeror) makes the decision to bring a sub-contracting service back in house, then it is also the Suppliers (Offerors) responsibility to inform the Authority of this change. The Supplier (Offeror) will give adequate prior notification to the Authority before any changes to sub-contracting arrangements affecting the Service.
2. **Framework Agreement [x]  (only applicable to the Framework Agreement if this box is checked)**
	1. On conclusion of the award decision the Authority will prepare the Framework Agreement for signature between the Participating Authority and the Supplier
	2. The Framework Agreement will be between the Supplier and the Participating Authority.
	3. The call-off contracts (Appendix A) will be between the Participating Authorities placing the orders and the Supplier receiving the order. Participating Authorities and awarded Suppliers are both required to comply with the Call Off Terms and Conditions for the Supply of Goods and Provision of Services (Appendix A).
	4. Schedule 7 shall detail the order procedure for Participating Authorities to utilise including the template Order Form for completion.

*Guidance: Insert extra Key Provisions (if any) as required by the particular framework agreement. Where the detail of the issue will be dealt with in a Schedule, remember to cross reference the Schedule in the Key Provisions and refer to it in the Table of* *Schedules on the front page of this Framework Agreement. Also remember to draft and add to* *Schedule 4 any new definitions as required for any extra Key Provisions added.*

*Where any extra Key Provisions are inserted and it is intended that they apply to call-off contracts they must be communicated to all Participating Authorities, as they will be relevant under the terms of the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services at* *Appendix A of this Framework Agreement. If any extra Key Provisions are inserted and it is not intended that they apply to call-off contracts this must be stated in the extra Key Provisions.*

1.

**General Terms and Conditions**

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1. **Supplier’s appointment**
	1. The Authority appoints the Supplier as a potential supplier of the Goods and Services and the Supplier shall be eligible to be considered for the award of Orders during the Term.
	2. In consideration of the Authority agreeing to appoint the Supplier to this Framework Agreement in accordance with Clause 1.1 of this Schedule 2 and the mutual exchange of promises and obligations under this Framework Agreement, the Supplier undertakes to supply the Goods and to provide the Services under Orders placed with the Supplier:
		1. of the exact quality, type and as otherwise specified in the Specification and Tender Response Document;
		2. at the Contract Price calculated in accordance with the Commercial Schedule; and
		3. in such quantities and to such extent and at such times and at such locations as may be specified in an Order.
	3. The Supplier agrees that the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services shall apply to all Goods and Services provided by the Supplier to a Participating Authority pursuant to this Framework Agreement. The Supplier agrees that it will not in its dealings with a Participating Authority seek to impose or rely on any other contractual terms which in any way vary or contradict the relevant Contract.
	4. The Supplier shall comply fully with its obligations set out in this Framework Agreement, the Specification and Tender Response Document, the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services and any other provisions of Contracts entered into under and in accordance with this Framework Agreement (to include, without limitation, the KPIs and all obligations in relation to the quality, performance characteristics, supply, delivery and installation and training in relation to use of the Goods).
	5. If there are any quality, performance and/or safety related reports, notices, alerts or other communications issued by the Supplier or any regulatory or other body in relation to the Goods or the Services, the Supplier shall promptly provide the Authority with a copy of any such reports, notices, alerts or other communications.
	6. Upon receipt of any such reports, notices, alerts or other communications pursuant to Clause 1.5 of this Schedule 2, the Authority shall be entitled to request further information from the Supplier and/or a meeting with the Supplier, and the Supplier shall cooperate fully with any such request.
	7. In complying with its obligations under this Framework Agreement, the Supplier shall, and shall procure that all Staff shall, act in accordance with the NHS values as set out in the NHS Constitution from time to time.
2. Authority commitments
	1. Unless otherwise set out in the Commercial Schedule, the Supplier acknowledges that:
		1. there is no obligation on the Authority or on any other Participating Authority to purchase any Goods or Services from the Supplier during the Term;
		2. no undertaking or any form of statement, promise, representation or obligation has been made by the Authority and/or any other Participating Authority in respect of the total quantities or volumes or value of the Goods or Services to be ordered by them pursuant to this Framework Agreement and the Supplier acknowledges and agrees that it has not entered into this Framework Agreement on the basis of any such undertaking, statement, promise or representation;
		3. in entering this Framework Agreement, no form of exclusivity has been granted by the Authority and/or other Participating Authority; and
		4. the Authority and/or other Participating Authorities are at all times entitled to enter into other contracts and agreements with other suppliers for the provision of any or all goods or services which are the same as or similar to the Goods or Services.
3. Ordering procedure
	1. Any Participating Authority may enter into Contracts by placing an Order in accordance with the Ordering Procedure.
4. Reasonable assistance
	1. Upon the written request of any Participating Authority, the Supplier shall provide such Participating Authority with any reasonable and proportionate information that it holds about the Goods and/or Services it supplies under this Framework Agreement including, without limitation, the compatibility and interoperability of such Goods and/or Services with other products alongside other related services, to enable the Participating Authority to complete any necessary due diligence before purchasing such Goods and/or Services, or any connected or replacement Goods and/or Services.
5. Supplier Performance and Lifescience Industry Accredited Credentialing Register
	1. The Supplier shall perform all Contracts entered into under this Framework Agreement by the Authority or any other Participating Authority in accordance with:
		1. the requirements of this Framework Agreement; and
		2. the provisions of the respective Contracts.
	2. Unless otherwise confirmed by the Authority in writing, the Supplier shall ensure full compliance (to include with any implementation timelines) with any Guidance issued by the Department of Health and Social Care and/or any requirements and/or Policies issued by the Authority (to include as may be set out as part of any procurement documents leading to the award of this Framework Agreement) in relation to the adoption of, and compliance with, any scheme or schemes to verify the credentials of Supplier representatives that visit NHS premises (to include use of the Lifescience Industry Accredited Credentialing Register). Once compliance with any notified implementation timelines has been achieved by the Supplier, the Supplier shall, during the Term, maintain the required level of compliance in accordance with any such Guidance, requirements and Policies.
6. Business continuity
	1. Throughout the Term, the Supplier will ensure its Business Continuity Plan provides for continuity during a Business Continuity Event. The Supplier confirms and agrees such Business Continuity Plan details and will continue to detail robust arrangements that are reasonable and proportionate to:
		1. the criticality of this Framework Agreement to the Participating Authorities; and
		2. the size and scope of the Supplier’s business operations,

regarding continuity of the supply of Goods and/or the provision of the Services during and following a Business Continuity Event.

* 1. The Supplier shall test its Business Continuity Plan at reasonable intervals, and in any event no less than once every twelve (12) months or such other period as may be agreed between the Parties taking into account the criticality of this Framework Agreement to Participating Authorities and the size and scope of the Supplier’s business operations. The Supplier shall promptly provide to the Authority, at the Authority’s written request, copies of its Business Continuity Plan, reasonable and proportionate documentary evidence that the Supplier tests its Business Continuity Plan in accordance with the requirements of this Clause 6.2 of this Schedule 2 and reasonable and proportionate information regarding the outcome of such tests. The Supplier shall provide to the Authority a copy of any updated or revised Business Continuity Plan within fourteen (14) Business Days of any material update or revision to the Business Continuity Plan.
	2. The Authority may suggest reasonable and proportionate amendments to the Supplier regarding the Business Continuity Plan at any time. Where the Supplier, acting reasonably, deems such suggestions made by the Authority to be relevant and appropriate, the Supplier will incorporate into the Business Continuity Plan all such suggestions made by the Authority in respect of such Business Continuity Plan. Should the Supplier not incorporate any suggestion made by the Authority into such Business Continuity Plan it will explain the reasons for not doing so to the Authority.
	3. Should a Business Continuity Event occur at any time, the Supplier shall implement and comply with its Business Continuity Plan and provide regular written reports to the Authority on such implementation.
	4. During and following a Business Continuity Event, the Supplier shall use reasonable endeavours to continue to fulfil its obligations in accordance with this Framework Agreement.
1. The Authority’s obligations
	1. The Authority shall provide reasonable cooperation to the Supplier and shall, as appropriate, provide copies of or give the Supplier access to such of the Policies that are relevant to the Supplier complying with its obligations under this Framework Agreement.
	2. The Authority shall comply with the Authority’s Obligations, if any.
2. Contract management
	1. Each Party shall appoint and retain a Contract Manager who shall be the primary point of contact for the other Party in relation to matters arising from this Framework Agreement. Should the Contract Manager be replaced, the Party replacing the Contract Manager shall promptly inform the other Party in writing of the name and contact details for the new Contract Manager. Any Contract Manager appointed shall be of sufficient seniority and experience to be able to make decisions on the day to day operation of the Framework Agreement. The Supplier confirms and agrees that it will be expected to work closely and cooperate fully with the Authority’s Contract Manager.
	2. Each Party shall ensure that its representatives (to include, without limitation, its Contract Manager) shall attend review meetings on a regular basis to review the performance of the Supplier under this Framework Agreement and to discuss matters arising generally under this Framework Agreement. Each Party shall ensure that those attending such meetings have the authority to make decisions regarding the day to day operation of the Framework Agreement. Review meetings shall take place at the frequency specified in the Specification and Tender Response Document. Should the Specification and Tender Response Document not state the frequency, then the first such meeting shall take place on a date to be agreed on or around the end of the first month after the Commencement Date. Subsequent meetings shall take place at quarterly intervals or as may otherwise be agreed in writing between the Parties.
	3. Two weeks prior to each review meeting (or at such time and frequency as may be specified in the Specification and Tender Response Document) the Supplier shall provide a written contract management report to the Authority regarding the supply of Goods, the provision of the Services and the operation of this Framework Agreement. Unless otherwise agreed by the Parties in writing, such contract management report shall contain:
		1. details of the performance of the Supplier under this Framework Agreement and any Contracts when assessed in accordance with the KPIs, as relevant to the Framework Agreement and any Contracts, since the last such performance report;
		2. details of any complaints by Participating Authorities in relation to the supply of Goods or the provision of the Services, their nature and the way in which the Supplier has responded to such complaints since the last review meeting written report;
		3. the information specified in the Specification and Tender Response Document as being relevant to the operation of this Framework Agreement;
		4. a status report in relation to the implementation of any current Remedial Proposals by either Party; and
		5. such other information as reasonably required by the Authority.
	4. Unless specified otherwise in the Specification and Tender Response Document, the Authority shall take minutes of each review meeting and shall circulate draft minutes to the Supplier within a reasonable time following such review meeting. The Supplier shall inform the Authority in writing of any suggested amendments to the minutes within five (5) Business Days of receipt of the draft minutes. If the Supplier does not respond to the Authority within such five (5) Business Days the minutes will be deemed to be approved. Where there are any differences in interpretation of the minutes, the Parties will use their reasonable endeavours to reach agreement. If agreement cannot be reached the matter shall be referred to, and resolved in accordance with, the dispute resolution process set out in Clause 5 of the Key Provisions and Clause 22.3 of this Schedule 2.
	5. The Supplier shall provide such management information as the Authority may request from time to time within seven (7) Business Days of the date of the request. The Supplier shall supply the management information to the Authority in such form as may be specified by the Authority and, where requested to do so, the Supplier shall also provide such management information to another Contracting Authority, whose role it is to analyse such management information in accordance with UK government policy (to include, without limitation, for the purposes of analysing public sector expenditure and planning future procurement activities) (“**Third Party Body”**). The Supplier confirms and agrees that the Authority may itself provide the Third Party Body with management information relating to the Goods and/or the Services ordered and any payments made under this Framework Agreement or any Contracts and any other information relevant to the operation of this Framework Agreement.
	6. Upon receipt of management information supplied by the Supplier to the Authority and/or the Third Party Body, or by the Authority to the Third Party Body, the Parties hereby consent to the Third Party Body and the Authority:
		1. storing and analysing the management information and producing statistics; and
		2. sharing the management information, or any statistics produced using the management information with any other Contracting Authority.
	7. If the Third Party Body and/or the Authority shares the management information or any other information provided under Clause 8.6 of this Schedule 2, any Contracting Authority receiving the management information shall, where such management information is subject to obligations of confidence under this Framework Agreement and such management information is provided direct by the Authority to such Contracting Authority, be informed of the confidential nature of that information by the Authority and shall be requested by the Authority not to disclose it to any body that is not a Contracting Authority (unless required to do so by Law).
	8. The Authority may make changes to the type of management information which the Supplier is required to supply and shall give the Supplier at least one (1) month’s written notice of any changes.
3. Price and payment
	1. The Contract Price for all Contracts shall be calculated as set out in the Commercial Schedule and the payment provisions for all Contracts shall be as set out in the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services.
	2. Where any payments are to be made under this Framework Agreement by either Party in addition to any payments to be made by Participating Authorities under any Contracts, the details of such payments and the invoicing arrangements shall be set out in the Commercial Schedule.
	3. Where the Authority is entitled to receive any sums (including, without limitation, any costs, charges or expenses) from the Supplier under this Framework Agreement, the Authority may invoice the Supplier for such sums. Such invoices shall be paid by the Supplier within 30 days of the date of such invoice.
	4. If a Party fails to pay any undisputed sum properly due to the other Party under this Framework Agreement, the Party due such sum shall have the right to charge interest on the overdue amount at the applicable rate under the Late Payment of Commercial Debts (Interest) Act 1998, accruing on a daily basis from the due date up to the date of actual payment, whether before or after judgment.
4. Warranties
	1. The Supplier warrants and undertakes that:
		1. it will comply with the terms of all Contracts entered into by Participating Authorities under this Framework Agreement;
		2. it will fully and promptly respond to all requests for information and/or requests for answers to questions regarding this Framework Agreement, any Contracts, the Goods, the provision of the Services, any complaints and any Disputes at the frequency, in the timeframes and in the format as requested by the Authority from time to time (acting reasonably);
		3. all information included within the Supplier’s responses to any documents issued by the Authority as part of the procurement relating to the award of this Framework Agreement (to include, without limitation, as referred to in Specification and Tender Response Document and Commercial Schedule) and all accompanying materials is accurate;
		4. it has and shall as relevant maintain all rights, consents, authorisations, licences and accreditations required to enter into and comply with its obligations under this Framework Agreement;
		5. it has the right and authority to enter into this Framework Agreement and that it has the capability and capacity to fulfil its obligations under this Framework Agreement;
		6. it is a properly constituted entity and it is fully empowered by the terms of its constitutional documents to enter into and to carry out its obligations under this Framework Agreement and the documents referred to in this Framework Agreement;
		7. all necessary actions to authorise the execution of and performance of its obligations under this Framework Agreement have been taken before such execution;
		8. there are no pending or threatened actions or proceedings before any court or administrative agency which would materially adversely affect the financial condition, business or operations of the Supplier;
		9. there are no material agreements existing to which the Supplier is a party which prevent the Supplier from entering into or complying with this Framework Agreement;
		10. it has and will continue to have the capacity, funding and cash flow to meet all its obligations under this Framework Agreement;
		11. it has satisfied itself as to the nature and extent of the risks assumed by it under this Framework Agreement and has gathered all information necessary to perform its obligations under this Framework Agreement and all other obligations assumed by it;
		12. it shall comply with its Net Zero and Social Value Commitments; and
		13. it shall provide to the Authority any information that the Authority may request as evidence of the Supplier’s compliance with Clause 10.1.12 of this Schedule 2.
	2. The Supplier warrants that all information, data and other records and documents required by the Authority as set out in the Specification and Tender Response Document shall be submitted to the Authority in the format and in accordance with any timescales set out in the Specification and Tender Response Document.
	3. The Supplier warrants and undertakes to the Authority that it shall comply with any eProcurement Guidance as it may apply to the Supplier and shall carry out all reasonable acts required of the Supplier to enable the Authority to comply with such eProcurement Guidance.
	4. The Supplier warrants and undertakes to the Authority that, as at the Commencement Date, it has notified the Authority in writing of any Occasions of Tax Non-Compliance or any litigation that it is involved in that is in connection with any Occasions of Tax Non-Compliance. If, at any point during the Term, an Occasion of Tax Non-Compliance occurs, the Supplier shall:
		1. notify the Authority in writing of such fact within five (5) Business Days of its occurrence; and
		2. promptly provide to the Authority:
			1. details of the steps which the Supplier is taking to address the Occasion of Tax Non-Compliance and to prevent the same from recurring, together with any mitigating factors that it considers relevant; and
			2. such other information in relation to the Occasion of Tax Non-Compliance as the Authority may reasonably require.
	5. The Supplier further warrants and undertakes to the Authority that it will inform the Authority in writing immediately upon becoming aware that any of the warranties set out in Clause 10 of this Schedule 2 have been breached or there is a risk that any warranties may be breached.
	6. Any warranties provided under this Framework Agreement are both independent and cumulative and may be enforced independently or collectively at the sole discretion of the enforcing Party.
5. Statutory compliance
	1. The Supplier shall comply with all Law and Guidance relevant to its obligations under this Framework Agreement and any Contracts.
	2. Without limitation to Clause 11.1 of this Schedule 2, the Supplier shall be responsible for obtaining any statutory licences, authorisations, consents or permits required in connection with its performance of its obligations under this Framework Agreement and any Contracts.
6. Independence of Participating Authorities
	1. The Supplier acknowledges that each Participating Authority is independently responsible for the conduct of its award of Contracts under this Framework Agreement and that the Authority is not responsible or accountable for and shall have no liability whatsoever in relation to:
		1. the conduct of Participating Authorities other than the Authority in relation to the operation of this Framework Agreement; or
		2. the performance or non-performance of any Participating Authorities other than the Authority under any Contracts between the Supplier and such other Participating Authorities entered into under this Framework Agreement.
7. Limitation of liability
	1. Nothing in this Framework Agreement shall exclude or restrict the liability of either Party:
		1. for death or personal injury resulting from its negligence;
		2. for fraud or fraudulent misrepresentation;
		3. in any other circumstances where liability may not be limited or excluded under any applicable law;
		4. to make any payments agreed in accordance with Clause 9.2 of this Schedule 2; or
		5. pursuant to Clause 2.5 of Schedule 3.
	2. Subject to Clause 13.1, 13.3 and 13.5 of this Schedule 2, the total liability of each Party to the other under or in connection with this Framework Agreement whether arising in contract, tort, negligence, breach of statutory duty or otherwise shall be limited in aggregate to five hundred thousand GBP (£500,000).
	3. There shall be no right to claim losses, damages and/or other costs and expenses under or in connection with this Framework Agreement whether arising in contract (to include, without limitation, under any relevant indemnity), tort, negligence, breach of statutory duty or otherwise to the extent that any losses, damages and/or other costs and expenses claimed are in respect of loss of production, loss of business opportunity or are in respect of indirect loss of any nature suffered or alleged.
	4. Each Party shall at all times take all reasonable steps to minimise and mitigate any loss for which that Party is entitled to bring a claim against the other pursuant to this Framework Agreement.
	5. The liability of the Supplier and any Participating Authorities under any Contracts entered into pursuant to this Framework Agreement shall be as set out in the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services forming part of such Contracts.
8. Insurance
	1. Subject to Clauses 14.2 and 14.3 of this Schedule 2 and unless otherwise confirmed in writing by the Authority, as a minimum level of protection, the Supplier shall put in place and/or maintain in force at its own cost with a reputable commercial insurer, insurance arrangements in respect of employer’s liability, public liability and professional indemnity and product liability in accordance with Good Industry Practice with the minimum cover per claim of the greater of five million pounds (£5,000,000) or any sum as required by Law unless otherwise agreed with the Authority in writing. These requirements shall not apply to the extent that the Supplier is a member and maintains membership of each of the indemnity schemes run by the NHS Litigation Authority.
	2. Without limitation to any insurance arrangements as required by Law, the Supplier shall put in place and/or maintain the different types and/or levels of indemnity arrangements explicitly required by the Authority, if specified in the Key Provisions.
	3. Provided that the Supplier maintains all indemnity arrangements required by Law, the Supplier may self-insure in order to meet other relevant requirements referred to at Clauses 14.1 and 14.2 of this Schedule 2 on condition that such self-insurance arrangements offer the appropriate levels of protection and are approved by the Authority in writing prior to the Commencement Date.
	4. The amount of any indemnity cover and/or self-insurance arrangements shall not relieve the Supplier of any liabilities under this Framework Agreement. It shall be the responsibility of the Supplier to determine the amount of indemnity and/or self-insurance cover that will be adequate to enable it to satisfy its potential liabilities under this Framework Agreement. Accordingly, the Supplier shall be liable to make good any deficiency if the proceeds of any indemnity cover and/or self-insurance arrangement is insufficient to cover the settlement of any claim.
	5. The Supplier warrants that it shall not take any action or fail to take any reasonable action or (in so far as it is reasonable and within its power) permit or allow others to take or fail to take any action, as a result of which its insurance cover may be rendered void, voidable, unenforceable, or be suspended or impaired in whole or in part, or which may otherwise render any sum paid out under such insurances repayable in whole or in part.
	6. The Supplier shall from time to time and in any event within five (5) Business Days of written demand provide documentary evidence to the Authority that insurance arrangements taken out by the Supplier pursuant to Clause 14 of this Schedule 2 and the Key Provisions are fully maintained and that any premiums on them and/or contributions in respect of them (if any) are fully paid.
	7. Upon the expiry or earlier termination of this Framework Agreement, the Supplier shall ensure that any ongoing liability it has or may have arising out of this Framework Agreement shall continue to be the subject of appropriate indemnity arrangements for the period of twenty one (21) years from termination or expiry of this Framework Agreement or until such earlier date as that liability may reasonably be considered to have ceased to exist.
9. Term and termination
	1. This Framework Agreement shall commence on the Commencement Date and, unless terminated earlier in accordance with the terms of this Framework Agreement or the general law, shall continue until the end of the Term.
	2. The Authority shall be entitled to extend the Term on one or more occasions by giving the Supplier written notice no less than three (3) months prior to the date on which this Framework Agreement would otherwise have expired, provided that the duration of this Framework Agreement shall be no longer than the total term specified in the Key Provisions.
	3. In the case of a breach of any of the terms of this Framework Agreement by either Party that is capable of remedy (including any failure to pay any sums due under this Framework Agreement), the non-breaching Party may, without prejudice to its other rights and remedies under this Framework Agreement, issue a Breach Notice and shall allow the Party in breach the opportunity to remedy such breach in the first instance via a remedial proposal put forward by the Party in breach (“**Remedial Proposal**”) before exercising any right to terminate this Framework Agreement in accordance with Clause 15.4.2 of this Schedule 2. Such Remedial Proposal must be agreed with the non-breaching Party (such agreement not to be unreasonably withheld or delayed) and must be implemented by the Party in breach in accordance with the timescales referred to in the agreed Remedial Proposal. Once agreed, any changes to a Remedial Proposal must be approved by the Parties in writing. Any failure by the Party in breach to:
		1. put forward and agree a Remedial Proposal with the non-breaching Party in relation to the relevant default or breach within a period of ten (10) Business Days (or such other period as the non-breaching Party may agree in writing) from written notification of the relevant default or breach from the non-breaching Party;
		2. comply with such Remedial Proposal (including, without limitation, as to its timescales for implementation, which shall be thirty (30) days unless otherwise agreed between the Parties); and/or
		3. remedy the default or breach notwithstanding the implementation of such Remedial Proposal in accordance with the agreed timescales for implementation,

shall be deemed, for the purposes of Clause 15.4.2 of this Schedule 2, a material breach of this Framework Agreement by the Party in breach not remedied in accordance with an agreed Remedial Proposal.

* 1. Either Party may terminate this Framework Agreement by issuing a Termination Notice to the other Party if such other Party commits a material breach of any of the terms of this Framework Agreement which is:
		1. not capable of remedy; or
		2. in the case of a breach capable of remedy, which is not remedied in accordance with a Remedial Proposal.
	2. The Authority may terminate this Framework Agreement by issuing a Termination Notice to the Supplier:
		1. if the Supplier, or any third party guaranteeing the obligations of the Supplier under this Framework Agreement, ceases or threatens to cease carrying on its business; suspends making payments on any of its debts or announces an intention to do so; is, or is deemed for the purposes of any Law to be, unable to pay its debts as they fall due or insolvent; enters into or proposes any composition, assignment or arrangement with its creditors generally; takes any step or suffers any step to be taken in relation to its winding-up, dissolution, administration (whether out of court or otherwise) or reorganisation (by way of voluntary arrangement, scheme of arrangement or otherwise) otherwise than as part of, and exclusively for the purpose of, a bona fide reconstruction or amalgamation; has a liquidator, trustee in bankruptcy, judicial custodian, compulsory manager, receiver, administrative receiver, administrator or similar officer appointed (in each case, whether out of court or otherwise) in respect of it or any of its assets; has any security over any of its assets enforced; or any analogous procedure or step is taken in any jurisdiction;
		2. if the Supplier undergoes a change of control within the meaning of sections 450 and 451 of the Corporation Tax Act 2010 (other than for an intra-group change of control) without the prior written consent of the Authority and the Authority shall be entitled to withhold such consent if, in the reasonable opinion of the Authority, the proposed change of control will have a material impact on the performance of this Framework Agreement or the reputation of the Authority;
		3. if the Supplier purports to assign, Sub-contract, novate, create a trust in or otherwise transfer or dispose of this Framework Agreement in breach of Clause 28.1 of this Schedule 2;
		4. pursuant to and in accordance with the Key Provisions and Clauses 15.6, 19.7.2, 23.8, 25.2, 25.4 and 29.2 of this Schedule 2;
		5. if the warranty given by the Supplier pursuant to Clause 10.4 of this Schedule 2 is materially untrue, the Supplier commits a material breach of its obligation to notify the Authority of any Occasion of Tax Non-Compliance as required by Clause 10.4 of this Schedule 2, or the Supplier fails to provide details of proposed mitigating factors as required by Clause 10.4 of this Schedule 2 that in the reasonable opinion of the Authority are acceptable; or
		6. pursuant to and in accordance with any termination rights set out in the Data Protection Protocol, as applicable to this Framework Agreement.
	3. If the Authority, acting reasonably, has good cause to believe that there has been a material deterioration in the financial circumstances of the Supplier and/or any third party guaranteeing the obligations of the Supplier under this Framework Agreement and/or any material Sub-contractor of the Supplier when compared to any information provided to and/or assessed by the Authority as part of any procurement process or other due diligence leading to the award of this Framework Agreement to the Supplier or the entering into a Sub-contract by the Supplier, the following process shall apply:
		1. the Authority may (but shall not be obliged to) give notice to the Supplier requesting adequate financial or other security and/or assurances for due performance of its material obligations under this Framework Agreement on such reasonable and proportionate terms as the Authority may require within a reasonable time period as specified in such notice;
		2. a failure or refusal by the Supplier to provide the financial or other security and/or assurances requested in accordance with Clause 15.6 of this Schedule 2 in accordance with any reasonable timescales specified in any such notice issued by the Authority shall be deemed a breach of this Framework Agreement by the Supplier and shall be referred to and resolved in accordance with the Dispute Resolution Procedure; and
		3. a failure to resolve such breach in accordance with such Dispute Resolution Procedure by the end of the escalation stage of such process (as set out in Clause 22.3 of this Schedule 2) shall entitle, but shall not compel, the Authority to terminate this Framework Agreement in accordance with Clause 15.4.1 of this Schedule 2.

In order that the Authority may act reasonably in exercising its discretion in accordance with Clause 15.6 of this Schedule 2, the Supplier shall provide the Authority with such reasonable and proportionate up-to-date financial or other information relating to the Supplier or any relevant third party entity upon request.

* 1. The Authority may terminate this Framework Agreement by issuing a Termination Notice to the Supplier where:
		1. the Framework Agreement has been substantially amended to the extent that the Public Contracts Regulations 2015 require a new procurement procedure;
		2. the Authority has become aware that the Supplier should have been excluded under Regulation 57(1) or (2) of the Public Contracts Regulations 2015 from the procurement procedure leading to the award of this Framework Agreement; or
		3. there has been a failure by the Supplier and/or one of its Sub-contractors to comply with legal obligations in the fields of environmental, social or labour law. Where the failure to comply with legal obligations in the fields of environmental, social or labour Law is a failure by one of the Supplier’s Sub-contractors, the Authority may request the replacement of such Sub-contractor and the Supplier shall comply with such request as an alternative to the Authority terminating this Framework Agreement under this Clause 15.7.3.
	2. If the Authority novates this Framework Agreement to any body that is not a Contracting Authority, from the effective date of such novation, the rights of the Authority to terminate this Framework Agreement in accordance with Clause 15.5.1 to Clause 15.5.3 of this Schedule 2 shall be deemed mutual termination rights and the Supplier may terminate this Framework Agreement by issuing a Termination Notice to the entity assuming the position of the Authority if any of the circumstances referred to in such Clauses apply to the entity assuming the position of the Authority.
1. Consequences of expiry or early termination of this Framework Agreement
	1. Upon expiry or earlier termination of this Framework Agreement, the Authority and the Supplier agree that all Contracts entered into under this Framework Agreement will continue in full force and effect unless otherwise terminated under the terms and conditions of such Contracts.
	2. The Supplier shall cooperate fully with the Authority or, as the case may be, any replacement supplier during any re-procurement and handover period prior to and following the expiry or earlier termination of this Framework Agreement. This cooperation shall extend to providing access to all information relevant to the operation of this Framework Agreement, as reasonably required by the Authority to achieve a fair and transparent re-procurement and/or an effective transition without disruption to routine operational requirements. Any Personal Data Processed by the Supplier on behalf of the Authority shall be returned to the Authority or destroyed in accordance with the relevant provisions of the Data Protection Protocol.
	3. The expiry or earlier termination of this Framework Agreement for whatever reason shall not affect any rights or obligations of either Party which accrued prior to such expiry or earlier termination.
	4. The expiry or earlier termination of this Framework Agreement shall not affect any obligations which expressly or by implication are intended to come into or continue in force on or after such expiry or earlier termination.
2. Suspension of Supplier’s appointment
	1. Without prejudice to the Authority's rights to terminate this Framework Agreement, if a right for the Authority to terminate this Framework Agreement arises (irrespective of whether the circumstances leading to such right are capable of remedy) in accordance with Clause 15 of this Schedule 2, the Authority may suspend the Supplier's appointment to receive new Orders under this Framework Agreement by giving notice in writing to the Supplier and all Participating Authorities.
	2. If the Authority provides notice to the Supplier in accordance with Clause 17.1 of this Schedule 2, the Supplier's appointment shall be suspended for the period set out in the notice or such other period notified to the Supplier by the Authority in writing from time to time provided that such suspension shall be lifted where:
		1. the circumstances leading to the Authority’s right to terminate this Framework Agreement have been remedied;
		2. the Authority has satisfied itself that the risk and/or impact of the circumstances giving rise to the Authority’s right to terminate this Framework Agreement no longer requires such suspension; or
		3. the Authority exercises its rights to terminate this Framework Agreement in accordance with Clause 15 of this Schedule 2.
3. Complaints
	1. The Supplier shall notify the Authority of any formal written complaints made by other Participating Authorities relating to the Supplier’s noncompliance with any of its obligations under any Contract within two (2) Business Days of the Supplier becoming aware of such complaints.
	2. Without prejudice to any rights and remedies that the Participating Authority may have under the relevant Contract and/or the Authority may have under this Framework Agreement, the Supplier shall use its reasonable endeavours to resolve such complaint within ten (10) Business Days and in so doing, shall deal with the complaint fully, expeditiously and fairly.
	3. Within two (2) Business Days of a written request by the Authority, the Supplier shall provide further reasonable details of the complaint to the Authority, including details of the steps being taken to progress its resolution and, following its resolution, details of how and when the complaint was resolved.
4. Modern slavery and environmental, social, and labour laws

*Environmental, social and labour law requirements*

* 1. The Supplier shall comply in all material respects with applicable environmental and social and labour Law requirements in force from time to time in relation to the Goods and Services. Where the provisions of any such Law are implemented by the use of voluntary agreements, the Supplier shall comply with such agreements as if they were incorporated into English law subject to those voluntary agreements being cited in the Specification and Tender Response Document. Without prejudice to the generality of the foregoing, the Supplier shall:
		1. comply with all Policies and/or procedures and requirements set out in the Specification and Tender Response Document in relation to any stated environmental, social and labour requirements, characteristics and impacts of the Goods and Services and the Supplier’s supply chain;
		2. maintain relevant policy statements documenting the Supplier’s significant labour, social and environmental aspects as relevant to the Goods and Services being provided and as proportionate to the nature and scale of the Supplier’s business operations; and
		3. maintain plans and procedures that support the commitments made as part of the Supplier’s significant labour, social and environmental policies, as referred to at Clause 19.1.2 of this Schedule 2.

***Modern slavery***

* 1. The Supplier shall, and shall procure that each of its Sub-contractors shall, comply with:
		1. the Modern Slavery Act 2015 (“**Slavery Act**”); and
		2. the Authority’s anti-slavery policy as provided to the Supplier by the Authority from time to time (“**Anti-Slavery Policy**”).
	2. The Supplier shall:
		1. implement due diligence procedures for its Sub-contractors and other participants in its supply chains in accordance with Good Industry Practice with the aim of avoiding slavery or trafficking in its supply chains;
		2. respond promptly to all slavery and trafficking due diligence questionnaires issued to it by the Authority from time to time and shall ensure that its responses to all such questionnaires are complete and accurate;
		3. upon request from the Authority, prepare and deliver to the Authority each year, an annual slavery and trafficking report setting out the steps it has taken to ensure that slavery and trafficking is not taking place in any of its supply chains or in any part of its business;
		4. maintain a complete set of records to trace the supply chain of all goods and services purchased and/or supplied by the Supplier in connection with all contracts or framework agreements with the Authority;
		5. implement a system of training for its employees to ensure compliance with the Slavery Act; and
		6. ensure that any Sub-contracts contain anti-slavery provisions consistent with the Supplier’s obligations under this Clause 19 of this Schedule 2.
	3. The Supplier undertakes on an ongoing basis that:
		1. it conducts its business in a manner consistent with all applicable Laws including the Slavery Act and all analogous legislation in place in any part of the world in which its supply chain operates;
		2. its responses to all slavery and trafficking due diligence questionnaires issued to it by the Authority from time to time are complete and accurate; and
		3. neither the Supplier nor any of its Sub-contractors, nor any other persons associated with it (including any Staff):
			1. has been convicted of any offence involving slavery or trafficking; or
			2. has been, or is currently, the subject of any investigation, inquiry or enforcement proceedings by any governmental, administrative or regulatory body relating to any offence committed regarding slavery or trafficking,

not already notified to the Authority in writing in accordance with Clause 19.5 of this Schedule 2.

* 1. The Supplier shall notify the Authority as soon as it becomes aware of:
		1. any breach, or potential breach, of the Anti-Slavery Policy; or
		2. any actual or suspected slavery or trafficking in its supply chain.
	2. If the Supplier notifies the Authority pursuant to Clause 19.5 of this Schedule 2, it shall respond promptly to the Authority’s enquiries, co-operate with any investigation, and allow the Authority to audit any books, premises, facilities, records and/or any other relevant documentation in accordance with this Framework Agreement.
	3. If the Supplier is in breach of Clause 19.3 or the undertaking at Clause 19.4 of this Schedule 2 in addition to its other rights and remedies provided under this Framework Agreement, the Authority may:
		1. by written notice require the Supplier to remove from performance of any contract or framework agreement with the Authority (including this Framework Agreement) any Sub-contractor, Staff or other persons associated with it whose acts or omissions have caused the breach; or
		2. terminate this Framework Agreement by issuing a Termination Notice to the Supplier.

***Further corporate social responsibility requirements***

* 1. The Supplier shall comply with any further corporate social responsibility requirements set out in the Specification and Tender Response Document.

***Provision of further information***

* 1. The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier’s compliance with the provisions of Clause 19 of this Schedule 2. For the avoidance of doubt, the Authority may audit the Supplier’s compliance with this Clause 19 of this Schedule 2 in accordance with Clause 24 of this Schedule 2.
1. Electronic product and services information
	1. Where requested by the Authority, the Supplier shall provide the Authority the Product Information and the Services Information in such manner and upon such media as agreed between the Supplier and the Authority from time to time for the sole use by the Authority.
	2. The Supplier warrants that the Product Information and the Services Information is complete and accurate as at the date upon which it is delivered to the Authority and that the Product Information and/or Services Information shall not contain any data or statement which gives rise to any liability on the part of the Authority following publication of the same in accordance with Clause 20 of this Schedule 2.
	3. If the Product Information and Services Information ceases to be complete and accurate, the Supplier shall promptly notify the Authority in writing of any modification or addition to or any inaccuracy or omission in the Services Information.
	4. The Supplier grants the Authority a perpetual, non-exclusive, royalty free licence to use and exploit the Product Information and the Services Information and any Intellectual Property Rights in the Product Information and the Services Information for the purpose of illustrating the range of goods and services (including, without limitation, the Goods and Services) available pursuant to the Authority’s contracts from time to time. Subject to Clause 20.5 of this Schedule 2, no obligation to illustrate or advertise the Services Information is imposed on the Authority, as a consequence of the licence conferred by this Clause 20.4 of this Schedule 2.
	5. The Authority may reproduce for its sole use the Services Information provided by the Supplier in the Authority's product and/or services catalogue from time to time which may be made available on any NHS communications networks in electronic format and/or made available on the Authority's external website and/or made available on other digital media from time to time.
	6. Before any publication of the Product Information and the Services Information (electronic or otherwise) is made by the Authority, the Authority will submit a copy of the relevant sections of the Authority's product and/or services catalogue to the Supplier for approval, such approval not to be unreasonably withheld or delayed. For the avoidance of doubt the Supplier shall have no right to compel the Authority to exhibit the Product Information and the Services Information in any product and/or services catalogue as a result of the approval given by it pursuant to this Clause 20.6 of this Schedule 2 or otherwise under the terms of this Framework Agreement.
	7. If requested in writing by the Authority, and to the extent not already agreed as part of the Specification and Tender Response Document, the Supplier and the Authority shall discuss and seek to agree in good faith arrangements to use any Electronic Trading System.
2. Change management
	1. The Supplier acknowledges to the Authority that the requirements for the Goods and/or Services may change during the Term and the Supplier shall not unreasonably withhold or delay its consent to any reasonable variation or addition to the Specification and Tender Response Document, as may be requested by the Authority from time to time.
	2. Subject to Clause 21.3 of this Schedule 2, any change to the Goods and/or Services or other variation to this Framework Agreement shall only be binding once it has been agreed in writing and signed by an authorised representative of both Parties.
	3. Any change to the Data Protection Protocol shall be made in accordance with the relevant provisions of that protocol.
	4. The Supplier shall neither be relieved of its obligations to supply the Goods or provide the Services in accordance with the terms and conditions of this Framework Agreement nor be entitled to an increase in the Contract Price as the result of:
		1. a General Change in Law; or
		2. a Specific Change in Law where the effect of that Specific Change in Law on the Services is reasonably foreseeable at the Commencement Date.
3. Dispute resolution
	1. During any Dispute, including a Dispute as to the validity of this Framework Agreement, it is agreed that the Supplier shall continue its performance of the provisions of the Framework Agreement (unless the Authority requests in writing that the Supplier does not do so).
	2. In the case of a Dispute arising out of or in connection with this Framework Agreement the Supplier and the Authority shall make every reasonable effort to communicate and cooperate with each other with a view to resolving the Dispute and follow the procedure set out in Clause 22.3 of this Schedule 2 as the first stage in the Dispute Resolution Procedure.
	3. If any Dispute arises out of the Framework Agreement either Party may serve a notice on the other Party to commence formal resolution of the Dispute. The Parties shall first seek to resolve the Dispute by escalation in accordance with the management levels as set out in Clause 5 of the Key Provisions. Respective representatives at each level, as set out in Clause 5 of the Key Provisions, shall have five (5) Business Days at each level during which they will use their reasonable endeavours to resolve the Dispute before escalating the matter to the next level until all levels have been exhausted. Level 1 will commence on the date of service of the Dispute Notice. The final level of the escalation process shall be deemed exhausted on the expiry of five (5) Business Days following escalation to that level unless otherwise agreed by the Parties in writing.
	4. If the procedure set out in Clause 22.3 of this Schedule 2 above has been exhausted and fails to resolve such Dispute, as part of the Dispute Resolution Procedure, the Parties will attempt to settle it by mediation. The Parties shall, acting reasonably, attempt to agree upon a mediator. In the event that the Parties fail to agree a mediator within five (5) Business Days following the exhaustion of all levels of the escalation procedure at Clause 22.3 of this Schedule 2, the mediator shall be nominated and confirmed by the Centre for Effective Dispute Resolution, London.
	5. The mediation shall commence within twenty eight (28) days of the confirmation of the mediator in accordance with Clause 22.4 of this Schedule 2 or at such other time as may be agreed by the Parties in writing. Neither Party will terminate such mediation process until each Party has made its opening presentation and the mediator has met each Party separately for at least one hour or one Party has failed to participate in the mediation process. After this time, either Party may terminate the mediation process by notification to the other party (such notification may be verbal provided that it is followed up by written confirmation). The Authority and the Supplier will cooperate with any person appointed as mediator providing them with such information and other assistance as they shall require and will pay their costs, as they shall determine, or in the absence of such determination such costs will be shared equally.
	6. Nothing in this Framework Agreement shall prevent:
		1. the Authority taking action in any court in relation to any death or personal injury arising or allegedly arising in connection with the supply of Goods and/or provision of the Services; or
		2. either Party seeking from any court any interim or provisional relief that may be necessary to protect the rights or property of that Party or that relates to the safety of patients or the security of Confidential Information, pending resolution of the relevant Dispute in accordance with the Dispute Resolution Procedure.
	7. Clause 22 of this Schedule 2 shall survive the expiry of or earlier termination of this Framework Agreement for any reason.
4. Force majeure
	1. Subject to Clause 23.2 of this Schedule 2 neither Party shall be liable to the other for any failure to perform all or any of its obligations under this Framework Agreement nor liable to the other Party for any loss or damage arising out of the failure to perform its obligations to the extent only that such performance is rendered impossible by a Force Majeure Event.
	2. The Supplier shall only be entitled to rely on a Force Majeure Event and the relief set out in Clause 23 of this Schedule 2 and will not be considered to be in default or liable for breach of any obligations under this Framework Agreement if:
		1. the Supplier has fulfilled its obligations pursuant to Clause 6 of this Schedule 2;
		2. the Force Majeure Event does not arise directly or indirectly as a result of any wilful or negligent act or default of the Supplier; and
		3. the Supplier has complied with the procedural requirements set out in Clause 23 of this Schedule 2.
	3. Where a Party is (or claims to be) affected by a Force Majeure Event it shall use reasonable endeavours to mitigate the consequences of such a Force Majeure Event upon the performance of its obligations under this Framework Agreement and to resume the performance of its obligations affected by the Force Majeure Event as soon as practicable.
	4. Where the Force Majeure Event affects the Supplier’s ability to perform part of its obligations under the Framework Agreement the Supplier shall fulfil all such contractual obligations that are not so affected and shall not be relieved from its liability to do so.
	5. If either Party is prevented or delayed in the performance of its obligations under this Framework Agreement by a Force Majeure Event, that Party shall as soon as reasonably practicable serve notice in writing on the other Party specifying the nature and extent of the circumstances giving rise to its failure to perform or any anticipated delay in performance of its obligations.
	6. Subject to service of such notice, the Party affected by such circumstances shall have no liability for its failure to perform or for any delay in performance of its obligations affected by the Force Majeure Event only for so long as such circumstances continue and for such time after they cease as is necessary for that Party, using its best endeavours, to recommence its affected operations in order for it to perform its obligations.
	7. The Party claiming relief shall notify the other in writing as soon as the consequences of the Force Majeure Event have ceased and of when performance of its affected obligations can be resumed.
	8. If the Supplier is prevented from performance of its obligations as a result of a Force Majeure Event, the Authority may at any time, if the Force Majeure Event subsists for thirty (30) days or more, terminate this Framework Agreement by issuing a Termination Notice to the Supplier.
	9. Following such termination in accordance with Clause 23.8 of this Schedule 2 and subject to Clause 23.10 of this Schedule 2, neither Party shall have any liability to the other.
	10. Any rights and liabilities of either Party which have accrued prior to such termination in accordance with Clause 23.8 of this Schedule 2 shall continue in full force and effect unless otherwise specified in this Framework Agreement.
5. Records retention and right of audit
	1. Subject to any statutory requirement and Clause 24.2 of this Schedule 2, the Supplier shall keep secure and maintain for the Term and six (6) years afterwards, or such longer period as may be agreed between the Parties, full and accurate records of all matters relating to this Framework Agreement.
	2. Where any records could be relevant to a claim for personal injury such records shall be kept secure and maintained for a period of twenty one (21) years from the date of expiry or earlier termination of this Framework Agreement.
	3. The Authority shall have the right to audit the Supplier’s compliance with this Framework Agreement. The Supplier shall permit or procure permission for the Authority or its authorised representative during normal business hours having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records reasonably required to audit the Supplier’s compliance with its obligations under this Framework Agreement.
	4. Should the Supplier Sub-contract any of its obligations under this Framework Agreement, the Authority shall have the right to audit and inspect such third party. The Supplier shall procure permission for the Authority or its authorised representative during normal business hours no more than once in any twelve (12) months, having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records used in the performance of the Supplier’s obligations under this Framework Agreement that are Sub-contracted to such third party. The Supplier shall cooperate with such audit and inspection and accompany the Authority or its authorised representative if requested.
	5. The Supplier shall grant to the Authority or its authorised representative, such access to those records as they may reasonably require in order to check the Supplier’s compliance with this Framework Agreement for the purposes of:
		1. the examination and certification of the Authority’s accounts; or
		2. any examination pursuant to section 6(1) of the National Audit Act 1983 of the economic efficiency and effectiveness with which the Authority has used its resources.
	6. The Comptroller and Auditor General may examine such documents as they may reasonably require which are owned, held or otherwise within the control of the Supplier and may require the Supplier to provide such oral and/or written explanations as they consider necessary. Clause 24 of this Schedule 2 does not constitute a requirement or agreement for the examination, certification or inspection of the accounts of the Supplier under sections 6(3)(d) and 6(5) of the National Audit Act 1983.
	7. The Supplier shall provide reasonable cooperation to the Authority, its representatives and any regulatory body in relation to any audit, review, investigation or enquiry carried out in relation to the subject matter of this Framework Agreement.
	8. The Supplier shall provide all reasonable information as may be reasonably requested by the Authority to evidence the Supplier’s compliance with the requirements of this Framework Agreement.
6. Conflicts of interest and the prevention of fraud
	1. The Supplier shall take appropriate steps to ensure that neither the Supplier nor any Staff are placed in a position where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Framework Agreement. The Supplier will disclose to the Authority full particulars of any such conflict of interest which may arise.
	2. The Authority reserves the right to terminate this Framework Agreement immediately by notice in writing and/or to take such other steps it deems necessary where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Framework Agreement. The actions of the Authority pursuant to this Clause 25.2 of this Schedule 2 shall not prejudice or affect any right of action or remedy which shall have accrued or shall subsequently accrue to the Authority.
	3. The Supplier shall take all reasonable steps to prevent Fraud by Staff and the Supplier (including its owners, members and directors). The Supplier shall notify the Authority immediately if it has reason to suspect that any Fraud has occurred or is occurring or is likely to occur.
	4. If the Supplier or its Staff commits Fraud the Authority may terminate this Framework Agreement and recover from the Supplier the amount of any direct loss suffered by the Authority resulting from the termination.
7. Equality and human rights
	1. The Supplier shall:
		1. ensure that (a) it does not, whether as employer, a supplier of Goods, or as a provider of Services, engage in any act or omission that would contravene the Equality Legislation, and (b) it complies with all its obligations as an employer, a supplier of Goods, or provider of the Services and any associated services as set out in the Equality Legislation and take reasonable endeavours to ensure its Staff do not unlawfully discriminate within the meaning of the Equality Legislation;
		2. in the management of its affairs and the development of its equality and diversity policies, cooperate with the Authority in light of the Authority’s obligations to comply with its statutory equality duties whether under the Equality Act 2010 or otherwise. The Supplier shall take such reasonable and proportionate steps as the Authority considers appropriate to promote equality and diversity, including race equality, equality of opportunity for disabled people, gender equality, and equality relating to religion and belief, sexual orientation and age; and
		3. the Supplier shall impose on all its Sub-contractors and suppliers, obligations substantially similar to those imposed on the Supplier by Clause 26 of this Schedule 2.
	2. The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier’s compliance with the provisions of Clause 26 of this Schedule 2.
8. Notice
	1. Subject to Clause 22.5 of this Schedule 2, any notice required to be given by either Party under this Framework Agreement shall be in writing quoting the date of the Framework Agreement and shall be delivered by hand or sent by prepaid first class recorded delivery or by email to the person referred to in the Key Provisions or such other person as one Party may inform the other Party in writing from time to time.
	2. A notice shall be treated as having been received:
		1. if delivered by hand within normal business hours when so delivered or, if delivered by hand outside normal business hours, at the next start of normal business hours; or
		2. if sent by first class recorded delivery mail on a normal Business Day, at 9.00 am on the second Business Day subsequent to the day of posting, or, if the notice was not posted on a Business Day, at 9.00 am on the third Business Day subsequent to the day of posting; or
		3. if sent by email, if sent within normal business hours when so sent or, if sent outside normal business hours, at the next start of normal business hours provided the sender has either received an electronic confirmation of delivery or has telephoned the recipient to inform the recipient that the email has been sent.
9. Assignment, novation and Sub-contracting
	1. The Supplier shall not assign, Sub-contract, novate, create a trust in, or in any other way dispose of the whole or any part of this Framework Agreement without the prior consent in writing of the Authority, such consent not to be unreasonably withheld or delayed. If the Supplier Sub-contracts any of its obligations under this Framework Agreement, every act or omission of the Sub-contractor shall for the purposes of this Framework Agreement be deemed to be the act or omission of the Supplier and the Supplier shall be liable to the Authority as if such act or omission had been committed or omitted by the Supplier itself.
	2. Any authority given by the Authority for the Supplier to Sub-contract any of its obligations under this Framework Agreement shall not impose any duty on the Authority to enquire as to the competency of any authorised Sub-contractor. The Supplier shall ensure that any authorised Sub-contractor has the appropriate capability and capacity to perform the relevant obligations and that the obligations carried out by such Sub-contractor are fully in accordance with this Framework Agreement.
	3. Where the Authority considers that the grounds for exclusion under Regulation 57 of the Public Contracts Regulations 2015 apply to any Sub-contractor, then:
		1. if the Authority finds there are compulsory grounds for exclusion, the Supplier shall ensure, or shall procure, that such Sub-contractor is replaced or not appointed; or
		2. if the Authority finds there are non-compulsory grounds for exclusion, the Authority may require the Supplier to ensure, or to procure, that such Sub-contractor is replaced or not appointed and the Supplier shall comply with such a requirement.
	4. The Authority shall upon written request have the right to review any Sub-contract entered into by the Supplier in respect of the provision of the Supply of Goods and/or the Services and the Supplier shall provide a certified copy of any Sub-contract within five (5) Business Days of the date of a written request from the Authority. For the avoidance of doubt, the Supplier shall have the right to redact any confidential pricing information in relation to such copies of Sub-contract.
	5. The Authority may at any time transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Framework Agreement or any part of this Framework Agreement and the Supplier warrants that it will carry out all such reasonable further acts required to effect such transfer, assignment, novation, sub-contracting or disposal. If the Authority novates this Framework Agreement to any body that is not a Contracting Authority, from the effective date of such novation, the party assuming the position of the Authority shall not further transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Framework Agreement or any part of this Framework Agreement without the prior written consent of the Supplier, such consent not to be unreasonably withheld or delayed by the Supplier.
10. Prohibited Acts
	1. The Supplier warrants and represents that:
		1. it has not committed any offence under the Bribery Act 2010 or done any of the following (“**Prohibited Acts**”):
			1. offered, given or agreed to give any officer or employee of the Authority any gift or consideration of any kind as an inducement or reward for doing or not doing or for having done or not having done any act in relation to the obtaining or performance of this or any other agreement with the Authority or for showing or not showing favour or disfavour to any person in relation to this or any other agreement with the Authority; or
			2. in connection with this Framework Agreement paid or agreed to pay any commission other than a payment, particulars of which (including the terms and conditions of the agreement for its payment) have been disclosed in writing to the Authority; and
		2. it has in place adequate procedures to prevent bribery and corruption, as contemplated by section 7 of the Bribery Act 2010.
	2. If the Supplier or its Staff (or anyone acting on its or their behalf) has done or does any of the Prohibited Acts or has committed or commits any offence under the Bribery Act 2010 with or without the knowledge of the Supplier in relation to this or any other agreement with the Authority:
		1. the Authority shall be entitled:
			1. to terminate this Framework Agreement and recover from the Supplier the amount of any loss resulting from the termination;
			2. to recover from the Supplier the amount or value of any gift, consideration or commission concerned; and
			3. to recover from the Supplier any other loss or expense sustained in consequence of the carrying out of the Prohibited Act or the commission of the offence under the Bribery Act 2010;
		2. any termination under Clause 29.2.1 of this Schedule 2 shall be without prejudice to any right or remedy that has already accrued, or subsequently accrues, to the Authority; and
		3. notwithstanding Clause 22 of this Schedule 2, any Dispute relating to:
			1. the interpretation of Clause 29 of this Schedule 2; or
			2. the amount or value of any gift, consideration or commission,

shall be determined by the Authority, acting reasonably, and the decision shall be final and conclusive.

1. General
	1. Each of the Parties is independent of the other and nothing contained in this Framework Agreement shall be construed to imply that there is any relationship between the Parties of partnership or of principal/agent or of employer/employee nor are the Parties hereby engaging in a joint venture and accordingly neither of the Parties shall have any right or authority to act on behalf of the other nor to bind the other by agreement or otherwise, unless expressly permitted by the terms of this Framework Agreement.
	2. Failure or delay by either Party to exercise an option or right conferred by this Framework Agreement shall not of itself constitute a waiver of such option or right.
	3. The delay or failure by either Party to insist upon the strict performance of any provision, term or condition of this Framework Agreement or to exercise any right or remedy consequent upon such breach shall not constitute a waiver of any such breach or any subsequent breach of such provision, term or condition.
	4. Any provision of this Framework Agreement which is held to be invalid or unenforceable in any jurisdiction shall be ineffective to the extent of such invalidity or unenforceability without invalidating or rendering unenforceable the remaining provisions of this Framework Agreement and any such invalidity or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provisions in any other jurisdiction.
	5. Each Party acknowledges and agrees that it has not relied on any representation, warranty or undertaking (whether written or oral) in relation to the subject matter of this Framework Agreement and therefore irrevocably and unconditionally waives any rights it may have to claim damages against the other Party for any misrepresentation or undertaking (whether made carelessly or not) or for breach of any warranty unless the representation, undertaking or warranty relied upon is set out in this Framework Agreement or unless such representation, undertaking or warranty was made fraudulently.
	6. Each Party shall bear its own expenses in relation to the preparation and execution of this Framework Agreement including all costs, legal fees and other expenses so incurred.
	7. The rights and remedies provided in this Framework Agreement are independent, cumulative and not exclusive of any rights or remedies provided by general law, any rights or remedies provided elsewhere under this Framework Agreement or by any other contract or document. In this Clause 30.7 of this Schedule 2, right includes any power, privilege, remedy, or proprietary or security interest.
	8. A person who is not a party to this Framework Agreement shall have no right to enforce any terms of it which confer a benefit on such person. No such person shall be entitled to object to or be required to consent to any amendment to the provisions of this Framework Agreement.
	9. This Framework Agreement, any variation in writing signed by an authorised representative of each Party and any document referred to (explicitly or by implication) in this Framework Agreement or any variation to this Framework Agreement, contain the entire understanding between the Supplier and the Authority relating to the operation of this Framework Agreement to the exclusion of all previous agreements, confirmations and understandings and there are no promises, terms, conditions or obligations whether oral or written, express or implied other than those contained or referred to in this Framework Agreement. Nothing in this Framework Agreement seeks to exclude either Party's liability for Fraud. Any tender conditions and/or disclaimers set out in the Authority’s procurement documentation leading to the award of this Framework Agreement shall form part of this Framework Agreement.
	10. This Framework Agreement, and any Dispute or claim arising out of or in connection with it or its subject matter (including any non-contractual claims), shall be governed by, and construed in accordance with, the laws of England and Wales.
	11. Subject to Clause 22 of this Schedule 2, the Parties irrevocably agree that the courts of England and Wales shall have non-exclusive jurisdiction to settle any Dispute or claim that arises out of or in connection with this Framework Agreement or its subject matter.
	12. All written and oral communications and all written material referred to under this Framework Agreement shall be in English.
2.

Information and Data Provisions

1. **Confidentiality**
	1. In respect of any Confidential Information it may receive directly or indirectly from the other Party (“**Discloser**”) and subject always to the remainder of Clause 1 of this Schedule 3, each Party (“**Recipient**”) undertakes to keep secret and strictly confidential and shall not disclose any such Confidential Information to any third party without the Discloser’s prior written consent provided that:
		1. the Recipient shall not be prevented from using any general knowledge, experience or skills which were in its possession prior to the Commencement Date;
		2. the provisions of Clause 1 of this Schedule 3 shall not apply to any Confidential Information:
			1. which is in or enters the public domain other than by breach of this Framework Agreement or other act or omissions of the Recipient;
			2. which is obtained from a third party who is lawfully authorised to disclose such information without any obligation of confidentiality;
			3. which is authorised for disclosure by the prior written consent of the Discloser;
			4. which the Recipient can demonstrate was in its possession without any obligation of confidentiality prior to receipt of the Confidential Information from the Discloser; or
			5. which the Recipient is required to disclose purely to the extent to comply with the requirements of any relevant stock exchange.
	2. Nothing in Clause 1 of this Schedule 3 shall prevent the Recipient from disclosing Confidential Information where it is required to do so by judicial, administrative, governmental or regulatory process in connection with any action, suit, proceedings or claim or otherwise by applicable Law, including the Freedom of Information Act 2000 (“**FOIA**”), Codes of Practice on Access to Government Information, on the Discharge of Public Authorities’ Functions or on the Management of Records (“**Codes of Practice**”) or the Environmental Information Regulations 2004 (“**Environmental Regulations**”).
	3. The Authority may disclose the Supplier’s Confidential Information:
		1. on a confidential basis, to any Contracting Authority (the Parties agree that all Contracting Authorities receiving such Confidential Information shall be entitled to further disclose the Confidential Information to other Contracting Authorities on the basis that the information is confidential and is not to be disclosed to a third party which is not part of any Contracting Authority);
		2. on a confidential basis, to any consultant, contractor or other person engaged by the Authority and/or the Contracting Authority receiving such information;
		3. to any relevant party for the purpose of the examination and certification of the Authority’s accounts;
		4. to any relevant party for any examination pursuant to section 6(1) of the National Audit Act 1983 of the economy, efficiency and effectiveness with which the Authority has used its resources;
		5. to Parliament and Parliamentary Committees or if required by any Parliamentary reporting requirements; or
		6. on a confidential basis, to a proposed successor body in connection with any proposed or actual, assignment, novation or other disposal of rights, obligations, liabilities or property in connection with this Framework Agreement;

and for the purposes of this Framework Agreement, references to disclosure "on a confidential basis" shall mean the Authority making clear the confidential nature of such information and that it must not be further disclosed except in accordance with Law or this Clause 1.3 of this Schedule 3.

* 1. The Supplier may only disclose the Authority’s Confidential Information, and any other information provided to the Supplier by the Authority in relation to the operation of this Framework Agreement, to the Supplier’s Staff or professional advisors who are directly involved in the performance of or advising on the Supplier’s obligations under this Framework Agreement. The Supplier shall ensure that such Staff or professional advisors are aware of and shall comply with the obligations in Clause 1 of this Schedule 3 as to confidentiality and that all information, including Confidential Information, is held securely, protected against unauthorised use or loss and, at the Authority’s written discretion, destroyed securely or returned to the Authority when it is no longer required. The Supplier shall not, and shall ensure that the Staff do not, use any of the Authority’s Confidential Information received otherwise than for the purposes of performing the Supplier’s obligations in this Framework Agreement.
	2. For the avoidance of doubt, save as required by Law or as otherwise set out in this Schedule 3, the Supplier shall not, without the prior written consent of the Authority (such consent not to be unreasonably withheld or delayed), announce that it has entered into this Framework Agreement and/or that it has been appointed as a Supplier to the Authority and/or make any other announcements about this Framework Agreement.
	3. Clause 1 of this Schedule 3 shall remain in force:
		1. without limit in time in respect of Confidential Information which comprises Personal Data or which relates to national security; and
		2. for all other Confidential Information for a period of three (3) years after the expiry or earlier termination of this Framework Agreement unless otherwise agreed in writing by the Parties.
1. Data protection
	1. The Parties acknowledge their respective duties under Data Protection Legislation and shall give each other all reasonable assistance as appropriate or necessary to enable each other to comply with those duties. For the avoidance of doubt, the Supplier shall take reasonable steps to ensure it is familiar with the Data Protection Legislation and any obligations it may have under such Data Protection Legislation and shall comply with such obligations.
	2. Where the Supplier is Processing Personal Data and/or the Parties are otherwise sharing Personal Data under or in connection with this Framework Agreement, the Parties shall comply with the Data Protection Protocol in respect of such matters.
	3. The Supplier and the Authority shall ensure that patient related Personal Data is safeguarded at all times in accordance with the Law, and this obligation will include (if transferred electronically) only transferring patient related Personal Data (a) if essential, having regard to the purpose for which the transfer is conducted; and (b) that is encrypted in accordance with any international data encryption standards for healthcare, and as otherwise required by those standards applicable to the Authority under any Law and Guidance (this includes, data transferred over wireless or wired networks, held on laptops, CDs, memory sticks and tapes).
	4. Where any Personal Data is Processed by any Sub-contractor of the Supplier in connection with this Framework Agreement, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 2 of this Schedule 3 and any relevant Data Protection Protocol, as if such Sub-contractor were the Supplier.
	5. The Supplier shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings whatsoever or howsoever arising from the Supplier’s unlawful or unauthorised Processing, destruction and/or damage to Personal Data in connection with this Framework Agreement.
2. **Freedom of Information and Transparency**
	1. The Parties acknowledge the duties of Contracting Authorities under the FOIA, Codes of Practice and Environmental Regulations and shall give each other all reasonable assistance as appropriate or necessary to enable compliance with those duties.
	2. The Supplier shall assist and cooperate with the Authority to enable it to comply with its disclosure obligations under the FOIA, Codes of Practice and Environmental Regulations. The Supplier agrees:
		1. that this Framework Agreement and any recorded information held by the Supplier on the Authority’s behalf for the purposes of this Framework Agreement are subject to the obligations and commitments of the Authority under the FOIA, Codes of Practice and Environmental Regulations;
		2. that the decision on whether any exemption to the general obligations of public access to information applies to any request for information received under the FOIA, Codes of Practice and Environmental Regulations is a decision solely for the Authority;
		3. that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier itself is subject to the FOIA, Codes of Practice and Environmental Regulations it will liaise with the Authority as to the contents of any response before a response to a request is issued and will promptly (and in any event within two (2) Business Days) provide a copy of the request and any response to the Authority;
		4. that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier is not itself subject to the FOIA, Codes of Practice and Environmental Regulations, it will not respond to that request (unless directed to do so by the Authority) and will promptly (and in any event within two (2) Business Days) transfer the request to the Authority;
		5. that the Authority, acting in accordance with the Codes of Practice issued and revised from time to time under both section 45 of FOIA, and regulation 16 of the Environmental Regulations, may disclose information concerning the Supplier and this Framework Agreement; and
		6. to assist the Authority in responding to a request for information, by processing information or environmental information (as the same are defined in FOIA and the Environmental Regulations) in accordance with a records management system that complies with all applicable records management recommendations and codes of conduct issued under section 46 of FOIA, and providing copies of all information requested by the Authority within five (5) Business Days of that request and without charge.
	3. The Parties acknowledge that, except for any information which is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations, the content of this Framework Agreement is not Confidential Information.
	4. Notwithstanding any other term of this Framework Agreement, the Supplier consents to the publication of this Framework Agreement in its entirety (including variations), subject only to the redaction of information that is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations.
	5. In preparing a copy of this Framework Agreement for publication under Clause 3.4 of this Schedule 3, the Authority may consult with the Supplier to inform decision making regarding any redactions but the final decision in relation to the redaction of information will be at the Authority’s absolute discretion.
	6. The Supplier shall assist and cooperate with the Authority to enable the Authority to publish this Framework Agreement.
	7. Where any information is held by any Sub-contractor of the Supplier in connection with this Framework Agreement, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 3 of this Schedule 3, as if such Sub-contractor were the Supplier.
3. **Information Security**
	1. Without limitation to any other information governance requirements set out in this Schedule 3, the Supplier shall:
		1. notify the Authority forthwith of any information security breaches or near misses (including without limitation any potential or actual breaches of confidentiality or actual information security breaches) in line with the Authority’s information governance Policies; and
		2. fully cooperate with any audits or investigations relating to information security and any privacy impact assessments undertaken by the Authority and shall provide full information as may be reasonably requested by the Authority in relation to such audits, investigations and assessments.
	2. Where required in accordance with the Specification and Tender Response Document, the Supplier shall obtain and maintain certification under the HM Government Cyber Essentials Scheme at the level set out in the Specification and Tender Response Document.
4.

Definitions and Interpretations

1. **Definitions**
	1. In this Framework Agreement the following words shall have the following meanings unless the context requires otherwise, other than in relation to the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services at Appendix Aof this Framework Agreement. The definitions and Interpretations that apply to the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services are as set out at Appendix A of this Framework Agreement.

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| **“Anti-Slavery Policy”** | has the meaning given under Clause 19.2.2 of Schedule 2; |
| **“Authority”** | means the authority named on the form of Framework Agreement on the first page; |
| **“Authority’s Obligations”** | means the Authority’s further obligations, if any, referred to in the Specification and Tender Response Document;  |
| “Breach Notice” | * 1. means a written notice of breach given by one Party to the other, notifying the Party receiving the notice of its breach of this Framework Agreement;
 |
| **“Business Continuity Event”** | means any event or issue that could impact on the operations of the Supplier and its ability to fulfil its obligations under this Framework Agreement including a pandemic and any Force Majeure Event; |
| **“Business Continuity Plan”** | means the Supplier’s business continuity plan which includes its plans for continuity of the supply of Goods and provision Services during a Business Continuity Event; |
| **“Business Day”** | means any day other than Saturday, Sunday, Christmas Day, Good Friday or a statutory bank holiday in England and Wales; |
| **“Call-off Terms and Conditions for the Supply of Goods and the Provision of Services”** | means the call-off terms and conditions for Contracts as set out at Appendix Aof this Framework Agreement forming part of the Contracts placed under this Framework Agreement; |
| **“Change in Law”** | means any change in Law which impacts on the supply of the Goods and/or provision of the Services which comes into force after the Commencement Date; |
| **“Codes of Practice”** | shall have the meaning given to the term in Clause 1.2 of Schedule 3;  |
| **“Commencement Date”** | means the date of this Framework Agreement; |
| **“Commercial Schedule”** | means the document set out at Schedule 6;  |
| “Comparable Supply” | means the supply of services and/or goods to another customer of the Supplier that are the same or similar to any of the Services and/or Goods; |
| “Confidential Information” | * 1. means information, data and material of any nature, which either Party may receive or obtain in connection with the conclusion and/or operation of the Framework Agreement including any procurement process which is:
1. Personal Data including without limitation which relates to any patient or other service user or his or her treatment or clinical or care history;
2. designated as confidential by either party or that ought reasonably to be considered as confidential (however it is conveyed or on whatever media it is stored); and/or
3. Policies and such other documents which the Supplier may obtain or have access to through the Authority’s intranet;
 |
| **“Contract”** | means any contract entered into under this Framework Agreement with the Supplier by any Participating Authority as further defined in the Call-off Terms and Conditions for the Supply of Goods and the Provision of Services; |
| **“Contracting Authority”** | means any contracting authority as defined in ‌Regulation 2(1) of the Public Contracts Regulations 2015 (SI 2015/102) (as amended), other than the Authority; |
| **“Contract Manager”** | means for the Authority and for the Supplier the individuals specified in the Key Provisions or such other person notified by a Party to the other Party from time to time in accordance with Clause 8.1 of Schedule 2;  |
| **“Contract Price”** | means the price exclusive of VAT that is payable to the Supplier by a Participating Authority under any Contract for the full and proper performance by the Supplier of its obligations under such Contracts (as calculated in accordance with the provisions of the Commercial Schedule) and as confirmed in the relevant Order Form relating to the particular Contract; |
| “Controller” | shall have the same meaning as set out in the UK GDPR; |
| “Data Protection Legislation”  | means the Data Protection Act 2018 and the UK GDPR and any other applicable laws of England and Wales relating to the protection of Personal Data and the privacy of individuals (all as amended, updated, replaced or re-enacted from time to time); |
| “Data Protection Protocol” | * 1. means any document of that name as provided to the Supplier by the Authority (as amended from time to time in accordance with its terms), which shall include, without limitation, any such document appended to Schedule 3 (Information and Data Provisions) of this Framework Agreement;
 |
| “Dispute(s)” | means any dispute, difference or question of interpretation or construction arising out of or in connection with this Framework Agreement, any matters of contractual construction and interpretation relating to the Framework Agreement, or any matter where this Framework Agreement directs the Parties to resolve an issue by reference to the Dispute Resolution Procedure; |
| “Dispute Notice” | means a written notice served by one Party to the other stating that the Party serving the notice believes there is a Dispute; |
| **“Dispute Resolution Procedure”** | means the process for resolving Disputes as set out in Clause 22 of Schedule 2; |
| “DOTAS” | means the Disclosure of Tax Avoidance Schemes rules which require a promoter of tax schemes to tell HM Revenue and Customs of any specified notifiable arrangements or proposals and to provide prescribed information on those arrangements or proposals within set time limits as contained in Part 7 of the Finance Act 2004 and in secondary legislation made under vires contained in Part 7 of the Finance Act 2004 and as extended to National Insurance Contributions by the National Insurance Contributions (Application of Part 7 of the Finance Act 2004) Regulations 2012, SI 2012/1868 made under s.132A Social Security Administration Act 1992;  |
| **“Electronic Trading System(s)”** | means such electronic data interchange system and/or world wide web application and/or other application with such message standards and protocols as the Authority may specify from time to time;  |
| **“Environmental Regulations”** | shall have the meaning given to the term in Clause 1.2 of Schedule 3; |
| **“eProcurement Guidance”**  | means the NHS eProcurement Strategy available via: <http://www.gov.uk/government/collections/nhs-procurement> together with any further Guidance issued by the Department of Health and Social Care in connection with it;  |
| **“Equality Legislation”** | means any and all legislation, applicable guidance and statutory codes of practice relating to equality, diversity, non-discrimination and human rights as may be in force in England and Wales from time to time including, but not limited to, the Equality Act 2010, the Part-time Workers (Prevention of Less Favourable Treatment) Regulations 2000 and the Fixed-term Employees (Prevention of Less Favourable Treatment) Regulations 2002 (SI 2002/2034) and the Human Rights Act 1998;  |
| **“EU References”** | shall have the meaning given to the term in Clause 1.16 of this Schedule 4; |
| **“Evergreen Supplier Assessment”** | shall have the meaning given to the term in Clause 8.2 of Schedule 1; |
| **“Exit Day”** | shall have the meaning in the European Union (Withdrawal) Act 2018; |
| **“FOIA”** | shall have the meaning given to the term in Clause 1.2 of Schedule 3;  |
| “Force Majeure Event” | means any event beyond the reasonable control of the Party in question to include, without limitation: 1. war including civil war (whether declared or undeclared), riot, civil commotion or armed conflict materially affecting either Party’s ability to perform its obligations under this Framework Agreement;
2. acts of terrorism;
3. flood, storm or other natural disasters;
4. fire;
5. unavailability of public utilities and/or access to transport networks to the extent no diligent supplier could reasonably have planned for such unavailability as part of its business continuity planning;
6. government requisition or impoundment to the extent such requisition or impoundment does not result from any failure by the Supplier to comply with any relevant regulations, laws or procedures (including such laws or regulations relating to the payment of any duties or taxes) and subject to the Supplier having used all reasonable legal means to resist such requisition or impoundment;
7. compliance with any local law or governmental order, rule, regulation or direction applicable outside of England and Wales that could not have been reasonably foreseen;
8. industrial action which affects the ability of the Supplier to supply the Goods and/or to provide the Services, but which is not confined to the workforce of the Supplier or the workforce of any Sub-contractor of the Supplier; and
9. a failure in the Supplier’s and/or Authority’s supply chain to the extent that such failure is due to any event suffered by a member of such supply chain, which would also qualify as a Force Majeure Event, in accordance with this definition had it been suffered by one of the Parties, but excluding, for the avoidance of doubt, any event or other consequence arising as a result of or in connection with the withdrawal of the United Kingdom from the European Union;
 |
| **“Framework Agreement”** | means the form of framework agreement at the front of this document and all schedules and appendices attached to the form of framework agreement; |
| **“Fraud”** | means any offence under any law in respect of fraud in relation to this Framework Agreement or defrauding or attempting to defraud or conspiring to defraud the government, parliament or any Contracting Authority; |
| **“General Anti-Abuse Rule”** | means (a) the legislation in Part 5 of the Finance Act 2013; and (b) any future legislation introduced into parliament to counteract tax advantages arising from abusive arrangements to avoid national insurance contributions;  |
| **“General Change in Law”** | means a Change in Law where the change is of a general legislative nature (including taxation or duties of any sort affecting the Supplier) or which affects or relates to a Comparable Supply; |
| **“Good Industry Practice”** | means the exercise of that degree of skill, diligence, prudence, risk management, quality management and foresight which would reasonably and ordinarily be expected from a skilled and experienced supplier and/or service provider engaged in the manufacture and/or supply of goods and/or the provision of services similar to the Goods and Services under the same or similar circumstances as those applicable to this Framework Agreement, including in accordance with any codes of practice published by relevant trade associations;  |
| **“Goods”** | means all goods, materials or items that the Supplier is required to supply to Participating Authorities under Contracts placed under this Framework Agreement, details of such Goods, materials or other items being set out in the Specification and Tender Response Document and any Order;  |
| **“Guidance”** | means any applicable guidance, supplier code of conduct, direction or determination and any policies, advice or industry alerts which apply to the Goods and/or Services, to the extent that the same are published and publicly available or the existence or contents of them have been notified to the Supplier by the Authority and/or have been published and/or notified to the Supplier by the Department of Health and Social Care, NHS England and NHS Improvement, the Medicines and Healthcare products Regulatory Agency, the European Medicines Agency the European Commission, the Care Quality Commission, the National Institute for Health and Care Excellence and/or any other regulator or competent body; |
| **“Halifax Abuse Principle”** | means the principle explained in the CJEU Case C-255/02 Halifax and others;  |
| **“HM Government Cyber Essentials Scheme”** | means the HM Government Cyber Essentials Scheme as further defined in the documents relating to this scheme published at: <https://www.gov.uk/government/publications/cyber-essentials-scheme-overview>;  |
| **“Intellectual Property Rights”** | means all patents, copyright, design rights, registered designs, trademarks, know-how, database rights, confidential formulae and any other intellectual property rights and the rights to apply for patents and trademarks and registered designs;  |
| **“Key Provisions”** | means the key provisions set out in Schedule 1; |
| **“KPI”** | means the key performance indicators as set out in Schedule 5; |
| “Law” | means any applicable legal requirements including, without limitation:1. any applicable statute or proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument as applicable in England and Wales;
2. any applicable European Union obligation, directive, regulation, decision, law or right (including any such obligations, directives, regulations, decisions, laws or rights that are incorporated into the law of England and Wales or given effect in England and Wales by any applicable statute, proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument);
3. any enforceable community right within the meaning of section 2(1) European Communities Act 1972;
4. any applicable judgment of a relevant court of law which is a binding precedent in England and Wales;
5. requirements set by any regulatory body as applicable in England and Wales;
6. any relevant code of practice as applicable in England and Wales; and
7. any relevant collective agreement and/or international law provisions (to include, without limitation, as referred to in (a) to (f) above);
 |
| **“Net Zero and Social Value Commitments”** | means the Supplier’s net zero and social value commitments, each as set out in the Key Provisions and/or the Specification and Tender Response Document;  |
| **“Net Zero and Social Value Contract Commitments”** | shall have the meaning given to the term in Clause 8.4 of Schedule 1; |
| **“NHS”** | means the National Health Service; |
| **“Occasion of Tax Non-Compliance”** | means: 1. any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 is found on or after 1 April 2013 to be incorrect as a result of:
	* 1. a Relevant Tax Authority successfully challenging the Supplier under the General Anti-Abuse Rule or the Halifax Abuse Principle or under any tax rules or legislation that have an effect equivalent or similar to the General Anti-Abuse Rule or the Halifax Abuse Principle;
		2. the failure of an avoidance scheme which the Supplier was involved in, and which was, or should have been, notified to a Relevant Tax Authority under the DOTAS or any equivalent or similar regime; and/or
2. any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 gives rise, on or after 1 April 2013, to a criminal conviction in any jurisdiction for tax related offences which is not spent at the Effective Date or to a civil penalty for fraud or evasion;
 |
| **“Order Form”** | means the template order form on which Orders are to be placed, as set out in Schedule 7; |
| **“Ordering Procedure”** | means the procedure enabling Participating Authorities to call-off Goods and/or Services and enter into Contracts under this Framework Agreement, as set out in Schedule 7; |
| **“Orders”** | means orders for Goods and/or Services placed under this Framework Agreement by Participating Authorities; |
| **“Participating Authority”** | means a Contracting Authority entitled to place Orders under this Framework Agreement including the Authority and any other Contracting Authority as set out in the Key Provisions;  |
| **“Party”** | means the Authority or the Supplier as appropriate and Parties means both the Authority and the Supplier;  |
| “Personal Data” | shall have the same meaning as set out in the UK GDPR;  |
| **“Policies”** | means the policies, rules and procedures of the Authority as notified to the Supplier from time to time;  |
| “Process” | shall have the same meaning as set out in the UK GDPR. Processing and Processed shall be construed accordingly;  |
| **“Product Information”** | means information concerning the Goods as may be reasonably requested by the Authority and supplied by the Supplier to the Authority in accordance with Clause 20 of Schedule 2 for inclusion in the Authority’s product catalogue from time to time; |
| **“Prohibited Acts”** | has the meaning given under 29.1.1 of Schedule 2; |
| **“Relevant Tax Authority”** | means HM Revenue and Customs, or, if applicable, a tax authority in the jurisdiction in which the Supplier is established;  |
| **“Remedial Proposal”** | has the meaning given under Clause 15.3 of Schedule 2;  |
| **“Services”** | means the services that the Supplier is required to provide to Participating Authorities under Contracts placed under this Framework Agreement, details of such Services being set out in the Specification and Tender Response Document and any Order;  |
| **“Services Information”** | means information concerning the Services as may be reasonably requested by the Authority and supplied by the Supplier to the Authority in accordance with Clause 20 of Schedule 2 for inclusion in the Authority’s services catalogue from time to time; |
| **“Slavery Act”** | has the meaning given in Clause 19.2.1 of Schedule 2; |
| **“Specification and Tender Response Document”** | means the document set out in Schedule 5 as amended and/or updated in accordance with this Framework Agreement;  |
| **“Specific Change in Law”** | means a Change in Law that relates specifically to the business of the Authority and which would not affect a Comparable Supply; |
| **“Staff”** | means all persons employed or engaged by the Supplier to perform its obligations under this Framework Agreement including any Sub-contractors and person employed or engaged by such Sub-contractors;  |
| **“Sub-contract”** | means a contract between two or more suppliers, at any stage of remoteness from the Supplier in a sub-contracting chain, made wholly or substantially for the purpose of performing (or contributing to the performance of) the whole or any part of this Framework Agreement;  |
| **“Sub-contractor”** | means a party to a Sub-contract other than the Supplier;  |
| **“Supplier”** | means the supplier named on the form of Framework Agreement on the first page; |
| “Supplier Code of Conduct” | means the code of that name published by the Government Commercial Function originally dated September 2017, as may be amended, restated, updated, re-issued or re-named from time to time; |
| “Supplier Net Zero Corporate Champion” | shall have the meaning given to the term in Clause 8.3 of Schedule 1; |
| **“Supplier Net Zero and Social Value Contract Champion”** | shall have the meaning given to the term in Clause 8.6 of Schedule 1;  |
| **“Term”** | means the term as set out in the Key Provisions;  |
| “Termination Notice” | means a written notice of termination given by one Party to the other notifying the Party receiving the notice of the intention of the Party giving the notice to terminate this Framework Agreement on a specified date and setting out the grounds for termination; |
| **“Third Party Body”** | has the meaning given under Clause 8.5 of Schedule 2;  |
| **“UK GDPR”** | has the meaning given to it in section 3(10) (as supplemented by section 205(4)) of the Data Protection Act 2018; and |
| **“VAT”** | means value added tax chargeable under the Value Added Tax Act 1994 or any similar, replacement or extra tax. |

* 1. References to any Law shall be deemed to include a reference to that Law as amended, extended, consolidated, re-enacted, restated, implemented or transposed from time to time.
	2. References to any legal entity shall include any body that takes over responsibility for the functions of such entity.
	3. References in this Framework Agreement to a “Schedule”, “Appendix”, “Paragraph” or to a “Clause” are to schedules, appendices, paragraphs and clauses of this Framework Agreement.
	4. References in this Framework Agreement to a day or to the calculation of time frames are references to a calendar day unless expressly specified as a Business Day.
	5. Unless set out in the Commercial Schedule as a chargeable item and subject to Clause 30.6 of Schedule 2, the Supplier shall bear the cost of complying with its obligations under this Framework Agreement.
	6. The headings are for convenience only and shall not affect the interpretation of this Framework Agreement.
	7. Words denoting the singular shall include the plural and vice versa.
	8. Where a term of this Framework Agreement provides for a list of one or more items following the word “including” or “includes” then such list is not to be interpreted as an exhaustive list. Any such list shall not be treated as excluding any item that might have been included in such list having regard to the context of the contractual term in question. General words are not to be given a restrictive meaning where they are followed by examples intended to be included within the general words.
	9. Where there is a conflict between the Supplier’s responses to the Authority’s requirements (the Supplier’s responses being set out in Schedule 5) and any other part of this Framework Agreement, such other part of this Framework Agreement shall prevail.
	10. Where a document is required under this Framework Agreement, the Parties may agree in writing that this shall be in electronic format only.
	11. Any guidance notes in grey text do not form part of this Framework Agreement.
	12. Any Breach Notice issued by a Party in connection with this Framework Agreement shall not be invalid due to it containing insufficient information. A Party receiving a Breach Notice (“**Receiving Party**”) may ask the Party that issued the Breach Notice (“**Issuing Party**”) to provide any further information in relation to the subject matter of the Breach Notice that it may reasonably require to enable it to understand the Breach Notice and/or to remedy the breach. The Issuing Party shall not unreasonably withhold or delay the provision of such further information as referred to above as may be requested by the Receiving Party but no such withholding or delay shall invalidate the Breach Notice.
	13. Any terms defined as part of a Schedule or other document forming part of this Framework Agreement shall have the meaning as defined in such Schedule or document.
	14. For the avoidance of doubt, and to the extent not prohibited by any Law, the term “expenses” (as referred to under any indemnity provisions forming part of this Framework Agreement) shall be deemed to include any fine and any related costs imposed by a commissioner, regulator or other competent body.
	15. Any reference in this Framework Agreement which immediately before Exit Day was a reference to (as it has effect from time to time):

(i) any EU regulation, EU decision, EU tertiary legislation or provision of the EEA agreement (“**EU References**”) which is to form part of domestic law by application of section 3 of the European Union (Withdrawal) Act 2018 shall be read on and after Exit Day as a reference to the EU References as they form part of domestic law by virtue of section 3 of the European Union (Withdrawal) Act 2018 as modified by domestic law from time to time; and

(ii) any EU institution or EU authority or other such EU body shall be read on and after Exit Day as a reference to the UK institution, authority or body to which its functions were transferred.

1.

**Specification and Tender Response Document**

**[*To be inserted as part of the final Framework Agreement*]**

1.

**Commercial Schedule**

**[*To be inserted as part of the final Framework Agreement*]**

1.

## Ordering Procedure, Award Criteria and Order Form

*Guidance: Contracts are formed between participating authorities and each supplier under the Framework Agreement by the placing of an Order. Once an Order is issued to a supplier there is a legally binding contract. This contract is referred to in the guidance below as ‘call-off contract’.*

1. **General**
	1. This Framework Agreement is for a period of Three (3) years with an option to extend for a further one (1) year extension period.
	2. Access to the Framework must be through the North East & Yorkshire NHS Pharmaceutical Purchasing Consortium (NEYPPC). It is the responsibility of both the Participating Authority (e.g. NHS trust) and the Supplier to ensure that the Participating Authority is authorised to use this agreement prior to any tendering or procurement activity in accordance with clauses 1.4 below.
	3. Call-off via direct award without further competition or award via further competition are permitted under this framework agreement.
	4. To access the Framework, Participating Authorities must obtain authorisation from NEYPPC.
	5. When a Participating Authority decides to use this multi-provider framework agreement to source Products the call-off procedures in the table below are permitted.

|  |  |  |
| --- | --- | --- |
|  | **Direct award without competition** | **Award via further competition** |
| **Supply of Unlicensed Imported Medicines** | ✔ | ✔ |

* 1. Multiple suppliers are awarded to the Unlicensed Imported Medicines Framework Agreement.
	2. Further mini competitions will be released to those Suppliers, concluding with direct award by the “Authority” at a time determined by the “Authority”. “Participating Authorities” will complete no further competition or award criteria but will utilise the Supplier(s)/ Product(s) Awarded by the Authority.
	3. Call Off’s from the resulting mini-competition Contracts will be made by each Participating Authority in the form of Purchase Orders
	4. Awarded suppliers must have the capability to provide detailed reports to NEYPPC which will include a top-level report detailing all trusts purchasing goods under this framework, including but not limited to the following Management Information Reporting Fields:
		+ Participating Authority name (including site locations)
		+ Value of spend against
			1. contracted spend
			2. non contracted spend
1. **Direct ordering without competition**

Contracts are formed between Participating Authorities and each Supplier under the Framework Agreement by the placing of a purchase order. Once a purchase order is issued to a Supplier there is a legally binding contract. This contract is referred to in the guidance below as a ‘call-off contract’.

The call-off contract is made up of the following components:

* The call-off terms and conditions set out at Appendix A of this Framework Agreement
* A completed Order Form as referred to above
* Place a purchase order detailing
	+ - * 1. Purchase order number
				2. Details of the goods required including quantity, price as per commercial schedule, place of delivery and address details for invoicing
				3. Parties acknowledge that orders may be transmitted and received electronically
				4. Supplier to delivery within 7 days of receipt of order
1. If a Participating Authority wishes to source Products through the Framework Agreement the basis of direct award without further competition, it shall first determine from:
	* + Information supplied by the Suppliers (whether incorporated in their responses to the Tender or otherwise);
		+ Information publicly available (including through the Supplier’s own websites, legal directories or elsewhere); and
		+ Information shared between the Authority and the Participating Authorities;
			1. which Suppliers are capable of supplying the Products.
	1. The Participating Authority may then choose a capable Supplier with whom to place an Order in the following way:
		* By choosing the Supplier who demonstrably offers best value for money for its requirement when judged against the criteria of:
			1. Speed of available response, (including without limitation, capacity to meet required deadlines and, where relevant, geographical location).
			2. Quality (including as appropriate: capability, expertise, past performance, availability of resources and proposed methods of undertaking the work); or
			3. Price
			4. Product accessibility.
	2. When a direct award is made from the framework agreement the following steps must be taken:
		* Participating Authority to contact the Authority (NEYPPC) to request access to the Framework Agreement
		* NEYPPC confirm that Participating Authority can access the Framework Agreement
		* Participating Authority contacts selected Supplier(s)
		* NEYPPC issue Schedule 7 (Annex 1) Order Form (Call-off contract) for completion by the Participating Authority and Supplier
		* Supplier confirms approval with the Participating Authority prior to Schedule 7 (Annex 1) Order Form (Call-off contract) sign off
		* Copy of the Schedule 7 (Annex 1) Order form (Call-off contract) is sent to the Authority to store a final version.

**Note:** For ad-hoc ordering, Participating Authorities shall, as a minimum, make clear on their purchase order the framework reference number and the Supplier shall include the transaction within management information reports to the Authority.

* 1. Each Participating Authority is independently responsible for the conduct of its award of call-off agreements under this Framework Agreement. The Authority is not responsible nor accountable for and shall have no liability whatsoever in relation to:
		+ 1. The conduct of the Participating Authorities in relation to this Framework Agreement; or
			2. The performance or non-performance of any of the call-off agreements between the Supplier and the Participating Authorities entered into pursuant to this Framework Agreement.
1. **Form of Order**
	1. A Participating Authority may place an Order with the Supplier by issuing an Order Form in the format set out in Schedule 7 Annex 1, including pursuant to systems of ordering involving facsimile, electronic mail, or other on-line solutions provided that the Order shall:
		* 1. State the Products Requirement.
			2. The applicable pricing as set out in the Commercial Schedule.
	2. The receipt by the Participating Authority of a Schedule 7 Order Form countersigned by the Supplier shall form a binding call-off agreement between the Supplier and the Participating Authority for the Provision of the Products specified in the relevant Order.
	3. The Parties acknowledge that the Order Form may be transmitted and received electronically.
	4. The completed Order Form must be shared with the Authority.
2. **Accepting Orders**
	1. Following receipt of an Order Form in respect of an Order, the Supplier shall acknowledge receipt within two (2) working days of the Order and within ten (10) working days either:
		1. Notify the Participating Authority in writing that it declines to accept the Order; or
		2. Return the Order Form to the relevant Participating Authority, duly countersigned by the Supplier, by way of entry into a Call-Off Agreement in respect of the Products specified in the relevant Order.
	2. If the Supplier Notifies the Participating Authority that it declines to accept an Order; or the time-limit has expired.
		1. the Offer from the Participating Authority to the Supplier shall lapse and the relevant Participating Authority may offer that Order to another Supplier.
3. **No Award**
	1. Notwithstanding the fact that the Participating Authority has followed a procedure as set out above, the Participating Authority shall be entitled at all times to decline to make an award for its Requirements. Nothing in this Framework Agreement shall oblige any Participating Authority to place an Order for the Products.

*.*

**Schedule 7 Annex 1**

**Order Form (Call-off Contract Template)**

This Order Form is issued subject to the provisions of the Supply of Unlicensed Imported Medicines Services and Products Framework Agreement between North East & Yorkshire and Humber NHS Pharmaceutical Purchasing Consortium (NEYPPC) and the Supplier which commenced on ***[NEYPPC insert details]*** (“Framework Agreement”).

The Supplier agrees to supply the Goods and the Provision of Services specified below, subject to, the terms of this Contract and for the avoidance of doubt the Contract consists of the terms set out in this Order Form and the Contract terms, including the call off terms and conditions at Appendix A, together with the Schedules thereto.

The following order form will be completed by the Supplier and Participating Authority. A final signed version of the Order Form will be shared with the Authority. Amendments to the content will be updated and recorded shared with the Authority in the form of a revised version.

|  |
| --- |
| **Framework Details** |
| **Framework** | Framework Agreement for the Supply of Unlicensed Imported Medicines Services and Products to Trusts within the North of England with the inclusion of mini competitions and/or direct awards. |
| **Description** | A multiple provider framework agreement for the supply of Unlicensed Imported Medicines service incorporating an over labelling and translation service, where required, incorporating direct awards and mini competitions as made available under the Public Contracts Regulations 2015These are medicines that do not have a marketing authorisation in the UK. The medicines, however, do hold a licence in an approved country outside of the UK.This framework agreement allows any NHS, local authority and any partially funded or fully funded public sector entityThe Framework Agreement will be available for use by Other Contracting Bodies (OCB’s) throughout the whole of the UK, including Northern Ireland, Scotland, and WalesAccess to the agreement is subject to approval via NEYPPC |
| **Framework Period** | **1st January 2026 to 31st December 2028 with an option to extend for up to a further 12-month extension.** |
| **Atamis Tender Ref:** | **C334969** |
| **Atamis Contract Ref:** | ***[TBC]*** |
| **Call-off Service Title** | Supply of Unlicensed Imported Medicines Services and Products |
|  |
| **TERM**  |
| **Commencement Date**The agreement shall commence on the date shown and subject to the Framework Agreements provisions for termination and default shall continue in force until the expiry of the term stated below. | ***[TBC]*** in accordance with Schedule 2 Section 15 |
| **Term** | this agreement will be effective for the life of the overarching framework agreement – Supply of Unlicensed Imported Medicines Services and Products, Project Number C334969 and subsequent Contract Reference number [***[NEYPPC insert details]******[Trust to add start date when they join, and the end date of framework]*** |
| **Participating Authority (Trust)** |
| **Participating authority name** | ***[TBC]*** |
| **Participating authority’s address** | ***[TBC]*** |
| **Participating authority contract manager** | ***[TBC]*** |
| **Participating authority- name and addresses for notices***(if different from above)* | ***[TBC]*** |
| **Supplier** |
| **Supplier Name** | ***[TBC]*** |
| **Supplier’s address** | ***[TBC]*** |
| **Supplier contract manager** | ***[TBC]*** |
| **Supplier- name and addresses for notices***(if different from above)* | ***[TBC]*** |

|  |
| --- |
| **Authority (NEYPPC) Details** |
| Name | North East and Yorkshire NHS Pharmaceutical Purchasing Consortium c/o Leeds Teaching Hospitals |
| Address | Moor House, 125 Moor Road, Hunslet, Leeds, LS7 2JQ |
| Contract Manager Name | Lisa Clarke |
| Name for Notices | Lisa Clarke |
| Contacts for Escalation and Dispute Resolution | Designation | Name | Email | Telephone |
| Category Procurement Specialist | Ateeq Hussain | AteeqHussain1@nhs.net | 07926284974 |
| Lead Category Manager for Unlicensed Medicines | Lisa Clarke | Lisa-jane.clarke@nhs.net | 0113 3927026 |
| Associate Director of Procurement - Regional Pharmacy Services | Andrew Wilson | Andrew.Wilson30@nhs.net |  |

|  |
| --- |
| **Contract Details** |
| Optional or Extra Key Provisions enacted within the NHS Framework Agreement for the Supply of Goods and the Provision of Services  | Clause 9: Quality Assurance StandardsClause 10: Insurance LevelsClause 12: Supplementary and/or Substitute Goods and Services “Change Control”Clause 13: Activity Based Income (ABI) Management ChargeClause 14: Contract Management InformationClause 15: Price VariationClause 16: SubcontractingClause 17: Framework Agreement - Conclusion |
| Ordering Procedure | Multiple suppliers are awarded to the Unlicensed Imported Medicines Service and Product Framework Agreement.Call Off’s from the resulting direct award will be made by each Participating Authority in the form of a Purchase Order.The Purchase Order will be issued to the supplier in line with Participating Authority procedure Systems of ordering may involve facsimile, electronic mail, or other on-line solutions provided. The purchase order shall detail:* + - 1. Purchase order number
			2. Details of the goods required including quantity, price as per commercial schedule, place of delivery and address details for invoicing
			3. Parties acknowledge that orders may be transmitted and received electronically
			4. Supplier to delivery within 7 days of receipt of order
 |
| Product Confirmation | The Participating Authority will confirm with the Supplier the Products requirements from the Products listed in the “Award Schedule”.  |

|  |
| --- |
| **Statement of Requirement** |
| Contact details | *[insert details]**The Participating Authority and Supplier will provide, and maintain up-to-date, a contact matrix for key contacts* |
| Delivery requirements | Pursuant to Section G of the Specification (Document 8 Component 1 and Component 2), the delivery schedule for this service is set below*[insert details]* |
| Key Performance Indicators (KPIs) and Management Information required | *[insert details]* *[Where Management Information such as KPI reports, Usage data are required to be sent directly to the Trust, in addition to being captured centrally by the NEYPPC (or appropriate regional representative for cascade reporting, specify details of local recipient and requirement here]**[In exceptional cases where there is deemed a necessary requirement for additional local KPIs, detail these here. Advise liaison with NEYPPC prior to doing so]* |
| Contract review meetings | *[insert details]* *[Specify the frequency and format of local contract review meetings you require]*In addition to local contract review meetings, the Participating Authority shall endeavour to attend regional framework review meetings which may held from time to time. |
| Invoicing requirements | Invoicing will be in accordance with Specification section G (Document 8 Component 1 & 2) unless specified otherwise below:*[insert details]*:[*Detail any local invoicing requirements here]* |
| Contract charges payable by the Authority (including any applicable discount but excluding VAT)*(In accordance with Commercial Schedule, Schedule 6, of this Framework Agreement)* | Pricing shall be in accordance with the Commercial Schedule (Schedule 9) of the Framework Agreement.*[insert details]*.*[If, in relation to any additional local requirements specified below, alternative pricing is agreed locally with the supplier, detail these charges here]**Note – For the avoidance of doubt, local deviations from framework pricing for the service level specified in the framework Specification is not permitted* |
| Other local requirements | [*Please insert any specific trust requirements as required. You may wish to consider whether any of the below elements referenced in the Specification are applicable to your trust such as]:** *Local receipt requirements (Component 1 specification clause D1) [insert details]*
 |

**Formation of Contract:**

The Supplier and Participating Authority shall both sign the Order Form. The Contract will be formed when both parties are in receipt of the signed Order Form.

|  |
| --- |
| **For and on behalf of the Supplier** |
| Name: |  | Signature: |  |
| Position: |  | Date: |  |

|  |
| --- |
| **For and on behalf of the Participating Authority** |
| Name: |  | Signature: |  |
| Position: |  | Date: |  |

|  |
| --- |
| **Version control** |
| Version | Reason For Issue | Date Of Issue |
| Version 1 | Issue of Award  | ***[TBC]*** |
|  |  |  |

# Appendix A

**Call-off Terms and Conditions for the Supply of Goods and the Provision of Services**

Where an Order Form is issued by the Authority that refers to the Framework Agreement, the Contract is made between the Authority and the Supplier on the date of that Order Form. The Contract is subject to the terms set out in the schedules of these Call-off Terms and Conditions listed below (“**Schedules**”).

The Authority and the Supplier undertake to comply with the provisions of the Schedules in the performance of the Contract.

The Supplier shall supply to the Authority, and the Authority shall receive and pay for, the Goods and/or Services on the terms of the Contract.

For the avoidance of doubt, any actions or work undertaken by the Supplier prior to the receipt of an Order Form covering the relevant Goods and/or Services shall be undertaken at the Supplier’s risk and expense and the Supplier shall only be entitled to invoice for Goods or Services covered by a valid Order Form.

The Definitions in Schedule 4 of these Call-off Terms and Conditions apply to the use of all capitalised terms in the Contract.

**Schedules**

|  |  |
| --- | --- |
| Schedule 1 of these Call-off Terms and Conditions | Key Provisions |
| Schedule 2 of these Call-off Terms and Conditions | General Terms and Conditions |
| Schedule 3 of these Call-off Terms and Conditions | Information and Data Provisions |
| Schedule 4 of these Call-off Terms and Conditions | Definitions and Interpretations |

1. 1. **Key Provisions**

**Standard Key Provisions**

1. Application of the Key Provisions
	1. The standard Key Provisions at Clauses 1 to 8 of this [Schedule 1 of these Call-off Terms and Conditions](#_Ref318785210) shall apply to this Contract.
	2. Extra Key Provisions shall only apply to this Contract where such provisions are set out as part of the Order Form.
2. Term
	1. This Contract shall commence on the Commencement Date.
	2. The Term of this Contract shall be as set out in the Order Form.
	3. The Term may be extended in accordance with Clause 15.2 of [Schedule 2 these Call-off Terms and Conditions](#_Ref330459256) provided that the duration of this Contract shall be no longer than any maximum applicable to the Contract if such maximum duration is set out in the Framework Agreement (including any options to extend).
3. Contract Managers
	1. The Contract Managers at the commencement of this Contract shall be as set out in the Order Form or as otherwise agreed between the Parties in writing.
4. Names and addresses for notices
	1. Unless otherwise agreed by the Parties in writing, notices served under this Contract are to be delivered to such persons at such addresses as referred to in the Order Form.
5. Management levels for escalation and dispute resolution
	1. Unless otherwise agreed by the Parties in writing, the management levels at which a Dispute will be dealt with are as follows:

|  |  |  |
| --- | --- | --- |
| **Level** | **Authority representative** | **Supplier representative** |
| 1 | Contract Manager | Contract Manager |
| 2 | Assistant Director or equivalent | Assistant Director or equivalent |
| 3 | Director or equivalent | Director or equivalent |

1. Order of precedence
	1. Subject always to Clause 1.10 of [Schedule 4 these Call-off Terms and Conditions](#_Ref318701648), should there be a conflict between any other parts of this Contract the order of priority for construction purposes shall be:
		1. the Order Form
		2. the applicable provisions of the Framework Agreement other than the Specification and Tender Response Document;
		3. the provisions on the front page of these Terms and Conditions for the Supply of Goods and the Provision of Services (Purchase Order Version);

* + 1. [Schedule 1 of these Call-off Terms and Conditions](#_Ref318785210): Key Provisions;
		2. the Specification and Tender Response Document (but only in respect of the requirements);

* + 1. [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256): General Terms and Conditions;

* + 1. [Schedule 3 of these Call-off Terms and Conditions](#_Ref351036323): Information Governance Provisions;

* + 1. [Schedule 4 of these Call-off Terms and Conditions](#_Ref318701648): Definitions and Interpretations;
		2. the order in which all subsequent schedules, if any, appear; and
		3. any other documentation forming part of the Contract in the date order in which such documentation was created with the more recent documentation taking precedence over older documentation to the extent only of any conflict.
1. Application of TUPE at the commencement of the provision of Services
	1. The Parties agree that at the commencement of the provision of Services by the Supplier, TUPE and the Cabinet Office Statement shall not apply so as to transfer the employment of any employees of the Authority or a Third Party to the Supplier.
	2. If any person who is an employee of the Authority or a Third Party claims or it is determined that their contract of employment has been transferred from the Authority or Third Party to the Supplier or a Sub-contractor pursuant to TUPE, or claims that their employment would have so transferred had they not resigned, then:
		1. the Supplier will, within seven (7) days of becoming aware of that fact, give notice in writing to the Authority;
		2. the Authority or Third Party may offer employment to such person within twenty-eight (28) days of the notification by the Supplier;
		3. if such offer of employment is accepted, the Supplier or a Sub-contractor shall immediately release the person from their employment;
		4. if after that period specified in Clause 7.2.2 of this Schedule 1 of these Call-off Terms and Conditions has elapsed, no offer of employment has been made by the Authority or Third Party, or such offer has been made by the Authority or Third Party but not accepted within a reasonable time, the Supplier or Sub-contractor shall employ that person in accordance with its obligations and duties under TUPE and shall be responsible for all liabilities arising in respect of any such person and shall (where relevant) be bound to apply Fair Deal for Staff Pensions in respect of any such person in accordance with the requirements of Part D of Schedule 7 of the NHS Terms and Conditions for the Provision of Services (Contract Version) (January 2018).
2. Net Zero and Social Value Commitments

Supplier carbon reduction plans and reporting

* 1. The Supplier shall put in place, maintain and implement a board approved, publicly available, carbon reduction plan in accordance with the requirements and timescales set out in the NHS Net Zero Supplier Roadmap (see [Greener NHS »Suppliers (england.nhs.uk)](https://www.england.nhs.uk/greenernhs/get-involved/suppliers/) ((<https://www.england.nhs.uk/greenernhs/get-involved/suppliers/>)), as may be updated from time to time.
	2. A supplier assessment for benchmarking and reporting progress against the requirements detailed in the Net Zero Roadmap will be available in 2023 (“**Evergreen Supplier Assessment**”). The Supplier shall report its progress through published progress reports and continued carbon emissions reporting through the Evergreen Supplier Assessment once this becomes available and as may be updated from time to time.

*Guidance: The Evergreen Supplier Assessment will be piloted in 2022 with a formal launch for suppliers in early 2023. The carbon reduction reporting requirements under the Evergreen Supplier Assessment will be consistent with the requirements in the Net Zero Supplier Roadmap and NHSE will liaise with the Sustainable Supplier Forum on the development of the Evergreen Supplier Assessment prior to launch. The Evergreen Supplier Assessment will be an online self-assessment process. This assessment is intended to serve as a single location for suppliers to the NHS to report) progress against emissions reduction, modern slavery and other sustainability criteria. It will be integrated with other carbon transparency reporting that NHS suppliers may be asked to complete.*

* 1. The Supplier has appointed [insert Supplier CEO, relevant Supplier board member or senior director] (“**Supplier Net Zero Corporate Champion”**) who shall be responsible for overseeing the Supplier’s compliance with Clauses 8.1 and 8.2 of this Schedule 1 of these Call-off Terms and Conditions and any net zero requirements forming part of any Contracts. Without prejudice to the Authority’s other rights and remedies under this Framework Agreement , if the Supplier fails to comply with Clauses 8.1 and 8.2 of this Schedule 1 of these Call-off Terms and Conditions, the Authority may escalate such failure to the Supplier Net Zero Corporate Champion who shall within ten (10) Business Days of such escalation confirm in writing to the Authority the steps (with associated timescales) that the Supplier will be taking to remedy such failure. The Supplier shall then remedy such failure by taking such confirmed steps by such timescales (and by taking any other reasonable additional steps that may become necessary) to ensure that such failure is remedied by the earliest date reasonably possible.

Net zero and social value in the delivery of the contract

* 1. The Supplier shall deliver its net zero and social value contract commitments in accordance with the requirements and timescales set out in the Specification and Tender Response Document forming part of this Contract (“**Net Zero and** **Social Value Contract Commitments**”).
	2. The Supplier shall report its progress on delivering its Net Zero and Social Value Contract Commitments through progress reports, as set out in the Specification and Tender Response Document forming part of this Contract.

*Guidance: Reporting timeframes for Contract specific net zero and social value requirements should be specified by the Authority in the Specification and Tender Response Document and should be reasonable and proportionate. With this in mind, reporting for such requirements should be annual unless there are exceptional Contract specific reasons why more frequent reporting is justified and proportionate. As a general principle, reporting timeframes for such requirements should never be more frequent than 6-monthly.*

* 1. The Supplier has appointed a relevant person (as designated in Schedule 1, Clause 8.6 of the Framework Agreement) (“**Supplier Net Zero and Social Value Champion”**) who shall be responsible for overseeing the Supplier’s compliance with Clauses 8.4 and 8.5 of this Schedule 1 of these Call-off Terms and Conditions of these Call-off Terms and Conditions. Without prejudice to the Authority’s other rights and remedies under this Contract, if the Supplier fails to comply with Clauses 8.4 and 8.5 of this Schedule 1 of these Call-off Terms and Conditions, the Authority may escalate such failure to the Supplier Net Zero and Social Value Champion who shall within ten (10) Business Days of such escalation confirm in writing to the Authority the steps (with associated timescales) that the Supplier will be taking to remedy such failure. The Supplier shall then remedy such failure by taking such confirmed steps by such timescales (and by taking any other reasonable additional steps that may become necessary) to ensure that such failure is remedied by the earliest date reasonably possible.
1. 1. **General Terms and Conditions**

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1. Supply of Goods and the provision of Services
	1. The Supplier shall supply the Goods ordered by the Authority and provide the Services under this Contract:
		1. promptly and in any event within any time limits as may be set out in this Contract;
		2. in accordance with all other provisions of this Contract;
		3. with reasonable skill and care and in accordance with the provisions of the Framework Agreement as applicable and/or the provisions of the Order Form;
		4. in accordance with the Law and with Guidance;
		5. in accordance with Good Industry Practice;
		6. in accordance with the Policies; and
		7. in a professional and courteous manner.

In complying with its obligations under this Contract, the Supplier shall, and shall procure that all Staff shall, act in accordance with the NHS values as set out in the NHS Constitution from time to time.

* 1. The Supplier shall comply with the Implementation Requirements (if any) in accordance with any timescales as may be set out in the Specification and Tender Response Document. Without limitation to the foregoing provisions of this Clause 1.2 of this Schedule 2 of these Call-off Terms and Conditions, the Supplier shall, if specified in the Order Form, carry out all implementation activities fully in accordance with the Implementation Plan. If the Implementation Plan is an outline plan, the Supplier shall, as part of implementation, develop the outline plan into a full plan and agree this with the Authority. Once this is agreed, the Supplier shall comply with the full Implementation Plan.
	2. Where the Supplier is providing services, the Supplier shall commence delivery of the Services on the Services Commencement Date.
	3. The Supplier shall comply fully with its obligations set out in the Specification and Tender Response Document and/or the Order From, including, without limitation, the KPIs and all obligations in relation to the quality, performance characteristics, supply, delivery, installation and training in relation to the Goods and their use).
	4. Unless otherwise agreed by the Parties in writing, the Goods shall be new, consistent with any sample, and shall comply with any applicable specification set out in this Contract (to include, without limitation, the provisions of the Authority’s requirements set out in the Specification and Tender Response Document and the Supplier’s response to such requirements) and any applicable manufacturers’ specifications.
	5. The Supplier shall ensure that all relevant consents, authorisations, licences and accreditations:
		1. required to supply the Goods are in place prior to the delivery of any Goods to the Authority; and
		2. required to provide the Services are in place at the Actual Services Commencement Date and are maintained throughout the Term.
	6. If there are any incidents that in any way relate to or involve the use of the Goods by the Authority, or the use of the Services by the Authority, the Supplier shall cooperate fully with the Authority in relation to the Authority’s application of the Policies on reporting and responding to all incidents, including serious incidents requiring investigation, and shall respond promptly to any reasonable and proportionate queries, questions and/or requests for information that the Authority may have in this context in relation to the Goods or the Services.
	7. If there are any quality, performance and/or safety related reports, notices, alerts or other communications issued by the Supplier or any regulatory or other body in relation to the Goods or the Services, the Supplier shall promptly provide the Authority with a copy of any such reports, notices, alerts or other communications.
	8. Upon receipt of any such reports, notices, alerts or other communications pursuant to Clause [1.8](#_Ref347320067) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Authority shall be entitled to request further information from the Supplier and/or a meeting with the Supplier, and the Supplier shall cooperate fully with any such request.
1. Delivery of the Goods and passing of risk and ownership in the Goods
	1. The Supplier shall deliver the Goods in accordance with any delivery timescales, delivery dates and delivery instructions (to include, without limitation, as to delivery location and delivery times) set out in the Specification and Tender Response Document, the Order Form or as otherwise agreed with the Authority in writing.
	2. Delivery shall be completed when the Goods have been unloaded at the location specified by the Authority and such delivery has been received by a duly authorised agent, employee or location representative of the Authority. The Authority shall procure that such duly authorised agent, employee or location representative of the Authority is at the delivery location at the agreed delivery date and times in order to accept such delivery. Any arrangement by which the Goods are collected by the Authority in return for a discount on the Contract Price shall be agreed by the Parties in writing (where due to an emergency such arrangements cannot be committed to writing prior to collection, the Parties shall confirm such arrangements in writing as soon as possible following collection). Where the Authority collects the Goods, collection is deemed delivery for the purposes of the Contract.
	3. The Supplier shall ensure that a delivery note shall accompany each delivery of the Goods. Such delivery note shall contain the information specified in the Specification and Tender Response Document or as otherwise agreed with the Authority in writing. Where such information requirements as to the content of delivery notes are not specified or separately agreed, such delivery notes shall, as a minimum, contain the Authority’s order number, the name and address of the Authority, a description and quantity of the Goods, and shall show separately any extra agreed charges for containers and/or any other item not included in the Contract Price or, where no charge is made, whether the containers are required to be returned.
	4. Part deliveries and/or deliveries outside of the agreed delivery times/dates may be refused unless the Authority has previously agreed in writing to accept such deliveries. Where delivery of the Goods is refused by the Authority in accordance with this Clause [2.4](#_Ref350700295) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier shall be responsible for all risks, costs and expenses associated with the re-delivery of the Goods in accordance with the agreed delivery times/dates. Where the Authority accepts delivery more than five (5) days before the agreed delivery date, the Authority shall be entitled to charge the Supplier for the costs of insurance and storage of the Goods until the agreed date for delivery.
	5. Unless otherwise set out in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall be responsible for carriage, insurance, transport, all relevant licences, all related costs, and all other costs associated with the delivery of the Goods to the delivery location and unloading of the Goods at that location. Without limitation to the foregoing provision of this Clause [2.5](#_Ref322510706) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), unless otherwise stated in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall be responsible for obtaining all export and import licences for the Goods and shall be responsible for any delays to the delivery time due to such licences not being available when required. In the case of any Goods supplied from outside the United Kingdom, the Supplier shall ensure that accurate information is provided to the Authority as to the country of origin of the Goods and shall be liable to the Authority for any extra duties or taxes for which the Authority may be accountable should the country of origin prove to be different from that set out in the Specification and Tender Response Document.
	6. All third party carriers engaged to deliver the Goods shall at no time be an agent of the Authority and accordingly the Supplier shall be liable to the Authority for the acts and omissions of all third party carriers engaged to deliver the Goods to the Authority.
	7. Risk in the Goods shall pass to the Authority when the Goods are delivered as specified in this Contract or, in the case of Goods which require installation by the Supplier, when that installation process is complete.
	8. Ownership of the Goods shall pass to the Authority on the earlier of:
		1. full payment for such Goods; or
		2. where the goods are consumables or are non-recoverable (e.g. used in clinical procedures), at the point such Goods are taken into use. For the avoidance of doubt, where ownership passes in accordance with this Clause [2.8.2](#_Ref350347037) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), then the full Contract Price for such Goods shall be recoverable by the Supplier from the Authority as a debt if there is non-payment of a valid undisputed invoice issued by the Supplier to the Authority in relation to such Goods.
	9. All tools, equipment and materials of the Supplier required in the performance of the Supplier’s obligations under this Contract shall be and remain at the sole risk of the Supplier, whether or not they are situated at a delivery location.
2. Inspection, rejection, return and recall of the Goods
	1. As relevant and proportionate to the Goods in question and subject to reasonable written notice, the Supplier shall permit any person authorised by the Authority, to inspect work being undertaken in relation to the Goods and/or the storage facilities used in the storage of the Goods at all reasonable times at the Supplier’s premises or at the premises of any Sub-contractor or agent of the Supplier in order to confirm that the Goods are being manufactured and/or stored in accordance with Good Industry Practice and in compliance the requirements of this Contract and/or that stock holding and quality assurance processes are in accordance with the requirements of this Contract.
	2. Without prejudice to the provisions of Clause [3.6](#_Ref322424122) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and subject to Clause [3.7](#_Ref322528228) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Authority shall visually inspect the Goods within a reasonable time following delivery (or such other period as may be set out as part of the Authority’s requirements in the Specification and Tender Response Document, if any) and may by written notice reject any Goods found to be damaged or otherwise not in accordance with the requirements of this Contract (“**Rejected Goods**”). The whole of any delivery may be rejected if a reasonable sample of the Goods taken indiscriminately from that delivery is found not to conform in all material respects to the requirements of the Contract.
	3. Without prejudice to the provisions of Clause [3.5](#_Ref322515368) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), upon the rejection of any Goods in accordance with Clauses [3.2](#_Ref322424203) and/or [3.6](#_Ref350335756) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier shall at the Authority’s written request:
		1. collect the Rejected Goods at the Supplier’s risk and expense within ten (10) Business Days of issue of written notice from the Authority rejecting the Goods; and
		2. without extra charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) supply replacements for the Rejected Goods to the Authority subject to the Authority not cancelling its purchase obligations in accordance with Clause [3.5](#_Ref322515368) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).

If the Supplier requests and the Authority accepts that the Rejected Goods should be disposed of by the Authority rather than returned to the Supplier, the Authority reserves the right to charge the Supplier for the costs associated with the disposal of the Rejected Goods and the Supplier shall promptly pay any such costs.

* 1. Risk and title in respect of any Rejected Goods shall pass to the Supplier on the earlier of: (a) collection by the Supplier in accordance with Clause [3.3](#_Ref323549358) of this Schedule 2; or (b) immediately following the expiry of ten (10) Business Days from the Authority issuing written notification rejecting the Goods. If Rejected Goods are not collected within ten (10) Business Days of the Authority issuing written notification rejecting the Goods, the Authority may return the Rejected Goods at the Supplier’s risk and expense and charge the Supplier for the cost of storage from the expiry of ten (10) Business Days from the date of notification of rejection.
	2. Where the Authority rejects any Goods in accordance with Clauses 3.2 and/or 3.6 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and the Authority no longer requires replacement Goods, the Authority may by written notice cancel its purchase obligations in relation to such quantity of Rejected Goods. Should the Authority have paid for such Rejected Goods the Supplier shall refund such payment to the Authority within thirty (30) days of the Authority cancelling such purchase obligations and informing the Supplier that the Authority does not require replacements for such Rejected Goods.
	3. Without prejudice to any other provisions of this Contract or any other warranties or guarantees applicable to the Goods supplied and subject to Clause [3.7](#_Ref322528228) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), if at any time following the date of the delivery of any Goods, all or any part of such Goods are found to be defective or otherwise not in accordance with the requirements of this Contract (“**Defective Goods**”), the Supplier shall, at the Authority’s discretion:
		1. upon written request and without charge, promptly (and in any event within twenty (20) Business Days or such other time agreed by the Parties in writing acting reasonably) remedy the deficiency by repairing such Defective Goods; or
		2. upon written notice of rejection from the Authority, treat such Defective Goods as Rejected Goods in accordance with Clauses [3.2](#_Ref322528467) to [3.5](#_Ref322515368) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	4. The Supplier shall be relieved of its liabilities under Clauses [3.2](#_Ref322528467) to [3.5](#_Ref322515368) (inclusive) and/or Clause [3.6](#_Ref322424122) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) to the extent only that the Goods are damaged, there are defects in the Goods and/or the Goods fail to comply with the requirements of this Contract due, in each case, to any acts or omissions of the Authority.
	5. The Authority’s rights and remedies under Clause [3.6](#_Ref350331789) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall cease within a reasonable period of time from the date on which the Authority discovers or might reasonably be expected to discover that the Goods are Defective Goods or within such other period as may be set out as part of the requirements in the Specification and Tender Response Document, if any. For the avoidance of doubt, Goods not used before their expiry date shall in no event be considered Defective Goods following the date of expiry provided that at the point such Goods were delivered to the Authority they met any shelf life requirements set out in the Specification and Tender Response Document.
	6. Where the Supplier is required by Law, Guidance, and/or Good Industry Practice to order a product recall (“**Requirement to** **Recall**”)in respect of the Goods, the Supplier shall:
		1. promptly (taking into consideration the potential impact of the continued use of the Goods on patients, service users and the Authority as well as compliance by the Supplier with any regulatory requirements) notify the Authority in writing of the recall together with the circumstances giving rise to the recall;
		2. from the date of the Requirement to Recall treat the Goods the subject of such recall as Defective Goods in accordance with Clause [3.6](#_Ref348516660) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256);
		3. consult with the Authority as to the most efficient method of executing the recall of the Goods and use its reasonable endeavors to minimise the impact on the Authority of the recall; and
		4. indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such Requirement to Recall.
1. Operation of the Services
	1. The Services shall be provided at such Authority premises and at such locations within those premises, as may be set out in the Order From or as otherwise agreed by the Parties in writing (“**Premises and Locations**”).
	2. Subject to the Supplier and its Staff complying with all relevant Policies applicable to such Premises and Locations, the Authority shall grant reasonable access to the Supplier and its Staff to such Premises and Locations to enable the Supplier to provide the Services.
	3. Subject to Clause [4.4](#_Ref390194802) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), any access granted to the Supplier and its Staff under Clause [4.2](#_Ref390194843) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be non-exclusive and revocable. Such access shall not be deemed to create any greater rights or interest than so granted (to include, without limitation, any relationship of landlord and tenant) in the Premises and Locations. The Supplier warrants that it shall carry out all such reasonable further acts to give effect to this Clause [4.3](#_Ref390194988) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	4. Where, in order to provide the Services, the Supplier requires any greater rights to use or occupy any specific Premises and Locations over and above such reasonable access rights granted in accordance with Clause [4.2](#_Ref390194843) and Clause [4.3](#_Ref390194988) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), such further rights shall be limited to any rights granted to the Supplier by the Authority in accordance with any licence and/or lease entered into by the Supplier as referred to in any Order Form.
	5. Where it is provided for by a specific mechanism set out in the Specification and Tender Response Document and/or the Order Form, the Authority may increase, reduce or otherwise vary the Premises and Locations in accordance with such mechanism subject to the provisions of any licence or lease entered into by the Parties as referred to at Clause [4.4](#_Ref390194802) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256). Where there is no such specific mechanism set out in the Specification and Tender Response Document and/or the Order Form, any variations to the Premises and Locations where the Services are to be provided shall be agreed by the Parties in accordance with Clause [21](#_Ref351053608) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256). If agreement cannot be reached the matter shall be referred to, and resolved in accordance with, the dispute resolution process set out in Clause [5](#_Ref318787051) of the Key Provisions and Clause 22.3 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	6. Unless otherwise set out in the Specification and Tender Response Document or otherwise agreed by the Parties in writing, any equipment or other items provided by the Authority for use by the Supplier:
		1. shall be provided at the Authority’s sole discretion;
		2. shall be inspected by the Supplier in order that the Supplier can confirm to its reasonable satisfaction that such equipment and/or item is fit for its intended use and shall not be used by the Supplier until it has satisfied itself of this;
		3. must be returned to the Authority within any agreed timescales for such return or otherwise upon the request of the Authority; and
		4. shall be used by the Supplier at the Supplier’s risk and the Supplier shall upon written request by the Authority reimburse the Authority for any loss or damage relating to such equipment or other items caused by the Supplier (fair wear and tear exempted).
	7. If the Services, or any part of them, are regulated by any regulatory body, the Supplier shall ensure that at the Actual Services Commencement Date it has in place all relevant registrations and shall maintain such registrations during the Term. The Supplier shall notify the Authority forthwith in writing of any changes to such registration or any other matter relating to its registration that would affect the delivery or the quality of Services.
	8. The Supplier shall notify the Authority forthwith in writing:
		1. of any pending inspection of the Services, or any part of them, by a regulatory body immediately upon the Supplier becoming aware of such inspection; and
		2. of any failure of the Services, or any part of them, to meet the quality standards required by a regulatory body, promptly and in any event within two (2) Business Days of the Supplier becoming aware of any such failure. This shall include without limitation any informal feedback received during or following an inspection raising concerns of any nature regarding the provision of the Services.
	9. Following any inspection of the Services, or any part of them, by a regulatory body, the Supplier shall provide the Authority with a copy of any report or other communication published or provided by the relevant regulatory body in relation to the provision of the Services.
	10. Upon receipt of notice pursuant to Clause [4.8](#_Ref387239764) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) or any report or communication pursuant to Clause [4.9](#_Ref387239840) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Authority shall be entitled to request further information from the Supplier and/or a meeting with the Supplier, and the Supplier shall cooperate fully with any such request.
	11. Where applicable, the Supplier shall implement and comply with the Policies on reporting and responding to all incidents and accidents, including serious incidents requiring investigation, shall complete the Authority’s incident and accident forms in accordance with the Policies and provide reasonable support and information as requested by the Authority to help the Authority deal with any incident or accident relevant to the Services. The Supplier shall ensure that its Contract Manager informs the Authority’s Contract Manager in writing forthwith upon (a) becoming aware that any serious incidents requiring investigation and/or notifiable accidents have occurred; or (b) the Supplier’s Contract Manager having reasonable cause to believe any serious incidents and/or notifiable accidents requiring investigation have occurred. The Supplier shall ensure that its Contract Manager informs the Authority’s Contract Manager in writing within forty eight (48) hours of all other incidents and/or accidents that have or may have an impact on the Services.
	12. The Supplier shall, as reasonably required by the Authority, cooperate with any other service providers to the Authority and/or any other third parties as may be relevant in the provision of the Services.
	13. To the extent relevant to the Services, the Supplier shall have in place and operate a complaints procedure which complies with the requirements of the Local Authority Social Services and National Health Service Complaints (England) Regulations 2009.
	14. Each Party shall inform the other of all complaints from or on behalf of patients or other service users arising out of or in connection with the provision of the Services within twenty four (24) hours of receipt of each complaint and shall keep the other Party updated on the manner of resolution of any such complaints.
	15. The Supplier shall be relieved from its obligations under this Contract to provide the Services to the extent that it is prevented from complying with any such obligations due to any acts, omissions or defaults of the Authority. To qualify for such relief, the Supplier must notify the Authority promptly (and in any event within five (5) Business Days) in writing of the occurrence of such act, omission, or default of the Authority together with the potential impact on the Supplier’s obligations.
2. Staff and Lifescience Industry Accredited Credentialing Register
	1. Subject to the requirements of this Contract and any Law, the Supplier shall be entirely responsible for the employment and conditions of service of Staff. The Supplier shall ensure that such conditions of employment are consistent with its obligations under this Contract.
	2. The Supplier will employ sufficient Staff to ensure that it complies with its obligations under this Contract. This will include, but not be limited to, the Supplier providing a sufficient reserve of trained and competent Staff to supply the Goods and/or provide the Services during Staff holidays or absence.
	3. The Supplier shall use reasonable endeavours to ensure the continuity of all Staff in the provision of the Services and, where any member of Staff is designated as key to the provision of the Services as set out in the Specification and Tender Response Document, the Order Form or as otherwise agreed between the Parties in writing, any redeployment and/or replacement of such member of Staff by the Supplier shall be subject to the prior written approval of the Authority, such approval not to be unreasonably withheld or delayed.
	4. The Supplier shall ensure that all Staff are aware of, and at all times comply with, the Policies.
	5. The Supplier shall:
		1. employ only those Staff who are careful, skilled and experienced in the duties required of them;
		2. ensure that every member of Staff is properly and sufficiently trained and instructed;
		3. ensure all Staff have the qualifications to carry out their duties;
		4. maintain throughout the Term all appropriate licences and registrations with any relevant bodies (at the Supplier’s expense) in respect of the Staff; and
		5. ensure all Staff comply with such registration, continuing professional development and training requirements or recommendations appropriate to their role including those from time to time issued by the Department of Health and Social Care or any relevant regulatory body or any industry body in relation to such Staff; and
		6. comply with the Authority’s staff vetting procedures and other staff protocols, as may be relevant to this Contract and which are notified to the Supplier by the Authority in writing.
	6. The Supplier shall not deploy in the provision of the Services any person who has suffered from, has signs of, is under treatment for, or who is suffering from any medical condition which is known to, or does potentially, place the health and safety of the Authority’s staff, patients, service users or visitors at risk unless otherwise agreed in writing with the Authority.
	7. The Supplier shall ensure that all potential Staff or persons performing any of the Services during the Term who may reasonably be expected in the course of performing any of the Services under this Contract to have access to or come into contact with children or other vulnerable persons and/or have access to or come into contact with persons receiving health care services:
		1. are questioned concerning their Convictions; and
		2. obtain appropriate disclosures from the Disclosure and Barring Service (or other appropriate body) as required by Law and/or the Policies before the Supplier engages the potential staff or persons in the provision of the Services.
	8. The Supplier shall take all necessary steps to ensure that such potential staff or persons obtain standard and enhanced disclosures from the Disclosure and Barring Service (or other appropriate body) and shall ensure all such disclosures are kept up to date. The obtaining of such disclosures shall be at the Supplier’s cost and expense.
	9. The Supplier shall ensure that no person is employed or otherwise engaged in the provision of the Services without the Authority’s prior written consent if:
		1. the person has disclosed any Convictions upon being questioned about their Convictions in accordance with Clause [5.7.1](#_Ref15206642) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256);
		2. the person is found to have any Convictions following receipt of standard and/or enhanced disclosures from the Disclosure and Barring Service (or other appropriate body) in accordance with Clause [5.7.2](#_Ref15267286) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); or
		3. the person fails to obtain standard and/or enhanced disclosures from the Disclosure and Barring Service (or other appropriate body) upon request by the Supplier in accordance with Clause [5.7.2](#_Ref15267286) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	10. In addition to the requirements of Clause [5.7](#_Ref287960781) to Clause [5.9](#_Ref326923687) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), where the Services are or include regulated activities as defined by the Safeguarding Vulnerable Groups Act 2006 the Supplier:
		1. warrants that it shall comply with all requirements placed on it by the Safeguarding Vulnerable Groups Act 2006;
		2. warrants that at all times it has and will have no reason to believe that any member of Staff is barred in accordance with the Safeguarding Vulnerable Groups Act 2006; and
		3. shall ensure that no person is employed or otherwise engaged in the provision of the Services if that person is barred from carrying out, or whose previous conduct or records indicate that they would not be suitable to carry out, any regulated activities as defined by the Safeguarding Vulnerable Groups Act 2006 or may present a risk to patients, service users or any other person.
	11. The Supplier shall ensure that the Authority is kept advised at all times of any member of Staff who, subsequent to their commencement of employment as a member of Staff receives a Conviction or whose previous Convictions become known to the Supplier or whose conduct or records indicate that they are not suitable to carry out any regulated activities as defined by the Safeguarding Vulnerable Groups Act 2006 or may present a risk to patients, service users or any other person. The Supplier shall only be entitled to continue to engage or employ such member of Staff with the Authority’s written consent and with such safeguards being put in place as the Authority may reasonably request. Should the Authority withhold consent the Supplier shall remove such member of Staff from the provision of the Services forthwith.
	12. The Supplier shall immediately provide to the Authority any information that the Authority reasonably requests to enable the Authority to satisfy itself that the obligations set out in Clause [5.7](#_Ref287960781) to Clause [5.11](#_Ref286220413) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) have been met.
	13. The Authority may at any time request that the Supplier remove and replace any member of Staff from the provision of the Services, provided always that the Authority will act reasonably in making such a request. Prior to making any such request the Authority shall raise with the Supplier the Authority’s concerns regarding the member of Staff in question with the aim of seeking a mutually agreeable resolution. The Authority shall be under no obligation to have such prior discussion should the Authority have concerns regarding patient or service user safety.
	14. Unless otherwise confirmed by the Authority in writing, the Supplier shall ensure full compliance (to include with any implementation timelines) with any Guidance issued by the Department of Health and Social Care and/or any requirements and/or Policies issued by the Authority (to include as may be set out as part of any procurement documents leading to the award of this Contract) in relation to the adoption of, and compliance with, any scheme or schemes to verify the credentials of Supplier representatives that visit NHS premises (to include use of the Lifescience Industry Accredited Credentialing Register). Once compliance with any notified implementation timelines has been achieved by the Supplier, the Supplier shall, during the Term, maintain the required level of compliance in accordance with any such Guidance, requirements and Policies.
3. Business continuity
	1. Throughout the Term, the Supplier will ensure its Business Continuity Plan provides for continuity during a Business Continuity Event. The Supplier confirms and agrees such Business Continuity Plan details and will continue to detail robust arrangements that are reasonable and proportionate to:
		1. the criticality of this Contract to the Authority; and
		2. the size and scope of the Supplier’s business operations,

regarding continuity of the supply of the Goods and the provision of the Services during and following a Business Continuity Event.

* 1. The Supplier shall test its Business Continuity Plan at reasonable intervals, and in any event no less than once every twelve (12) months or such other period as may be agreed between the Parties taking into account the criticality of this Contract to the Authority and the size and scope of the Supplier’s business operations. The Supplier shall promptly provide to the Authority, at the Authority’s written request, copies of its Business Continuity Plan, reasonable and proportionate documentary evidence that the Supplier tests its Business Continuity Plan in accordance with the requirements of this Clause [6.3](#_Ref318704368) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and reasonable and proportionate information regarding the outcome of such tests. The Supplier shall provide to the Authority a copy of any updated or revised Business Continuity Plan within fourteen (14) Business Days of any material update or revision to the Business Continuity Plan.
	2. Should a Business Continuity Event occur at any time, the Supplier shall implement and comply with its Business Continuity Plan and provide regular written reports to the Authority on such implementation.
	3. During and following a Business Continuity Event, the Supplier shall use reasonable endeavours to continue to supply the Goods and provide the Services in accordance with this Contract.
1. The Authority’s obligations
	1. Subject to the Supplier supplying the Goods and providing the Services in accordance with this Contract, the Authority will pay the Supplier for the Goods and/or Services in accordance with Clause 9 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	2. The Authority shall, as appropriate, provide copies of or give the Supplier access to such of the Policies that are relevant to the supply of the Goods and the provision of the Services.
	3. The Authority shall comply with the Authority’s Obligations.
	4. The Authority shall provide the Supplier with any reasonable and proportionate cooperation necessary to enable the Supplier to comply with its obligations under this Contract. The Supplier shall at all times provide reasonable advance written notification to Authority of any such cooperation necessary in circumstances where such cooperation will require the Authority to plan for and/or allocate specific resources in order to provide such cooperation.
2. Contract management
	1. Each Party shall appoint and retain a Contract Manager who shall be the primary point of contact for the other Party in relation to matters arising from this Contract. Should the Contract Manager be replaced, the Party replacing the Contract Manager shall promptly inform the other Party in writing of the name and contact details for the new Contract Manager. Any Contract Manager appointed shall be of sufficient seniority and experience to be able to make decisions on the day to day operation of the Contract. The Supplier confirms and agrees that it will be expected to work closely and cooperate fully with the Authority’s Contract Manager.
	2. Each Party shall ensure that its representatives (to include, without limitation, its Contract Manager) shall attend review meetings on a regular basis to review the performance of the Supplier under this Contract and to discuss matters arising generally under this Contract. Each Party shall ensure that those attending such meetings have the authority to make decisions regarding the day to day operation of the Contract. Review meetings shall take place at the frequency specified in the Specification and Tender Response Document. Should the Specification and Tender Response Document not state the frequency, then the first such meeting shall take place on a date to be agreed on or around the end of the first month after the Commencement Date. Subsequent meetings shall take place at monthly intervals or as may otherwise be agreed in writing between the Parties.
	3. Two weeks prior to each review meeting (or at such time and frequency as may be specified in the Specification and Tender Response Document) the Supplier shall provide a written contract management report to the Authority regarding the supply of the Goods, the provision of the Services and the operation of this Contract. Unless otherwise agreed by the Parties in writing, such contract management report shall contain:
		1. details of the performance of the Supplier when assessed in accordance with the KPIs since the last such performance report;
		2. details of any complaints by the Authority regarding the supply of Goods or provision of Services and any complaints from or on behalf of patients or other service users, their nature and the way in which the Supplier has responded to such complaints since the last review meeting written report;
		3. the information specified in the Specification and Tender Response Document;
		4. a status report in relation to the implementation of any current Remedial Proposals by either Party; and
		5. such other information as reasonably required by the Authority.
	4. Unless specified otherwise in the Specification and Tender Response Document, the Authority shall take minutes of each review meeting and shall circulate draft minutes to the Supplier within a reasonable time following such review meeting. The Supplier shall inform the Authority in writing of any suggested amendments to the minutes within five (5) Business Days of receipt of the draft minutes. If the Supplier does not respond to the Authority within such five (5) Business Days the minutes will be deemed to be approved. Where there are any differences in interpretation of the minutes, the Parties will use their reasonable endeavours to reach agreement. If agreement cannot be reached the matter shall be referred to, and resolved in accordance with, the dispute resolution process set out in Clause [5](#_Ref318698498) of the Key Provisions and Clause [22.3](#_Ref318786728) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	5. The Supplier shall provide such management information as the Authority may request from time to time within seven (7) Business Days of the date of the request. The Supplier shall supply the management information to the Authority in such form as may be specified by the Authority and, where requested to do so, the Supplier shall also provide such management information to another Contracting Authority, whose role it is to: (a) analyse such management information in accordance with UK government policy (to include, without limitation, for the purposes of analysing public sector expenditure and planning future procurement activities); or (b) manage the Framework Agreement with the Supplier (“**Third Party Body”**). The Supplier confirms and agrees that the Authority may itself provide the Third Party Body with management information relating to the Goods and Services purchased, any payments made under this Contract, and any other information relevant to the operation of this Contract.
	6. Upon receipt of management information supplied by the Supplier to the Authority and/or the Third Party Body, or by the Authority to the Third Party Body, the Parties hereby consent to the Third Party Body and the Authority:
		1. storing and analysing the management information and producing statistics; and
		2. sharing the management information or any statistics produced using the management information with any other Contracting Authority.
	7. If the Third Party Body and/or the Authority shares the management information or any other information provided under Clause [8.6](#_Ref390152250) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), any Contracting Authority receiving the management information shall, where such management information is subject to obligations of confidence under this Contract and such management information is provided direct by the Authority to such Contracting Authority, be informed of the confidential nature of that information by the Authority and shall be requested by the Authority not to disclose it to any body that is not a Contracting Authority (unless required to do so by Law).
	8. The Authority may make changes to the type of management information which the Supplier is required to supply and shall give the Supplier at least one (1) month’s written notice of any changes.
3. Price and payment
	1. The Contract Price shall be calculated in accordance with the provisions of the Framework Agreement, as confirmed in the Order Form.
	2. Unless otherwise stated in the Framework Agreement and/or the Order Form, the Contract Price:
		1. shall remain fixed during the Term; and
		2. in respect of the Goods, is the entire price payable by the Authority to the Supplier in respect of the provision of the Goods and includes, without limitation:
			1. packaging, packing materials, addressing, labelling, loading, delivery to and unloading at the delivery location, the cost of any import or export licences, all appropriate taxes (excluding VAT), duties and tariffs, any expenses arising from import and export administration, any installation costs and associated works, the costs of all associated documentation and information supplied or made accessible to the Authority in any media, and any training in relation to the use, storage, handling or operation of the Goods;
			2. any royalties, licence fees or similar expenses in respect of the making, use or exercise by the Supplier of any Intellectual Property Rights for the purposes of performing this Contract, and any licence rights granted to the Authority in accordance with Clause [11](#_Ref323649421) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); and
			3. costs and expenses in relation to supplies and materials used by the Supplier or any third party in the manufacture of the Goods, and any other costs incurred by the Supplier in association with the manufacture, supply or installation of the Goods; and
		3. in respect of the Services:
			1. shall be payable from the Actual Services Commencement Date; and
			2. is the entire price payable by the Authority to the Supplier in respect of the Services and includes, without limitation, any royalties, licence fees, supplies and all consumables used by the Supplier, travel costs, accommodation expenses, the cost of Staff and all appropriate taxes (excluding VAT), duties and tariffs and any expenses arising from import and export administration.
	3. Unless stated otherwise in the Framework Agreement and/or the Order Form:
		1. where the Framework Agreement and/or the Order Form confirms that the payment profile for this Contract is monthly in arrears, the Supplier shall invoice the Authority, within fourteen (14) days of the end of each calendar month, the Contract Price in respect of the Goods supplied or the Services provided in compliance with this Contract in the preceding calendar month; or
		2. where Clause [9.3.1](#_Ref350337421) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) does not apply, the Supplier shall invoice the Authority for the Goods or Services at any time following completion of the supply of the Goods or the provision of the Services in compliance with this Contract.

Each invoice shall contain such information and be addressed to such individual as the Authority may inform the Supplier from time to time. Each invoice may be submitted electronically by the Supplier if it complies with the standard on electronic invoicing as set out in the European standard and any of the syntaxes published in Commission Implementing Decision (EU) 2017/2870.

* 1. The Contract Price is exclusive of VAT, which, if properly chargeable, the Authority shall pay at the prevailing rate subject to receipt from the Supplier of a valid and accurate VAT invoice. Such VAT invoices shall show the VAT calculations as a separate line item.
	2. Where the Contract Price is or may become subject to any pricing requirements of any voluntary and/or statutory pricing regulation schemes, the Parties shall comply with such pricing requirements as required by Law from time to time and specifically as required by the statutory pricing regulation scheme (and any future regulation) or to the extent applicable to the Supplier from time to time as an industry member of a voluntary scheme, including any reductions in price by reason of the application of such schemes.
	3. The Authority shall verify and pay each valid and undisputed invoice received in accordance with Clause 9.3 of this Schedule 2 of these Call-off Terms and Conditions within thirty (30) days of receipt of such invoice at the latest. However, the Authority shall use its reasonable endeavours to pay such undisputed invoices sooner in accordance with any applicable government prompt payment targets. If there is undue delay in verifying the invoice in accordance with this Clause 9.6 of this Schedule 2 of these Call-off Terms and Conditions, the invoice shall be regarded as valid and undisputed for the purposes of this Clause 9.6 of this Schedule 2 of these Call-off Terms and Conditions after a reasonable time has passed.
	4. Where the Authority raises a query with respect to an invoice the Parties shall liaise with each other and agree a resolution to such query within thirty (30) days of the query being raised. If the Parties are unable to agree a resolution within thirty (30) days the query shall be referred to dispute resolution in accordance with Clause 22 of this Schedule 2 of these Call-off Terms and Conditions. For the avoidance of doubt, the Authority shall not be in breach of any of any of its payment obligations under this Contract in relation to any queried or disputed invoice sums unless the process referred to in this Clause 9.7 of this Schedule 2 of these Call-off Terms and Conditions has been followed and it has been determined that the queried or disputed invoice amount is properly due to the Supplier and the Authority has then failed to pay such sum within a reasonable period following such determination.
	5. The Supplier shall pay to the Authority any service credits and/or other sums and/or deductions (to include, without limitation, deductions relating to a reduction in the Contract Price) that may become due in accordance with the provisions of the Specification and Tender Response Document and/or the Order Form. For the avoidance of doubt, the Authority may invoice the Supplier for such sums or deductions at any time in the event that they have not automatically been credited to the Authority in accordance with the provisions of the Specification and Tender Response Document and/or Order Form. Such invoice shall be paid by the Supplier within 30 days of the date of such invoice.
	6. The Authority reserves the right to set-off:
		1. any monies due to the Supplier from the Authority as against any monies due to the Authority from the Supplier under this Contract; and
		2. any monies due to the Authority from the Supplier as against any monies due to the Supplier from the Authority under this Contract.
	7. Where the Authority is entitled to receive any sums (including, without limitation, any costs, charges or expenses) from the Supplier under this Contract, the Authority may invoice the Supplier for such sums. Such invoices shall be paid by the Supplier within 30 days of the date of such invoice.
	8. If a Party fails to pay any undisputed sum properly due to the other Party under this Contract, the Party due such sum shall have the right to charge interest on the overdue amount at the applicable rate under the Late Payment of Commercial Debts (Interest) Act 1998, accruing on a daily basis from the due date up to the date of actual payment, whether before or after judgment.
1. Warranties
	1. The Supplier warrants and undertakes that:
		1. it shall comply with the Framework Agreement;
		2. the Goods shall be suitable for the purposes and/or treatments as referred to in the Specification and Tender Response Document, be of satisfactory quality, fit for their intended purpose and shall comply with the standards and requirements set out in this Contract;
		3. unless otherwise confirmed by the Authority in writing (to include, without limitation, as part of the Specification and Tender Response Document), it will ensure that the Goods and any products purchased by the Supplier partially or wholly for the purpose of providing the services comply with requirements five (5) to eight (8), as set out in Annex 1 of the Cabinet Office Procurement Policy Note – Implementing Article 6 of the Energy Efficiency Directive (Action Note 07/14 3rd June 2014), to the extent such requirements apply to the relevant Goods;
		4. it shall ensure that prior to actual delivery to the Authority the Goods are manufactured, stored and/or distributed using reasonable skill and care and in accordance with Good Industry Practice;
		5. without prejudice to the generality of the warranty at 10.1.4 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), it shall ensure that, the Goods are manufactured, stored and/or distributed in accordance with any Law, Guidance and/or Good Industry Practice relevant to the Goods, and in accordance with any specific instructions of the manufacturer of the Goods;
		6. it shall ensure that all facilities used in the manufacture, storage and distribution of the Goods are kept in a state and condition necessary to enable the Supplier to comply with its obligations in accordance with this Contract;
		7. it has, or the manufacturer of the Goods has, manufacturing and warehousing capacity sufficient to comply with its obligations under this Contract;
		8. it will ensure sufficient stock levels to comply with its obligations under this Contract;
		9. it shall ensure that the transport and delivery of the Goods mean that they are delivered in good and useable condition;
		10. where the Goods are required to be stored at a certain temperature, it shall provide, or shall procure the provision of, complete and accurate temperature records for each delivery of the Goods during the period of transport and/or storage of the Goods from the point of manufacture to the point of delivery to the Authority;
		11. where there is any instruction information, including without limitation patient information leaflets, that accompany the Goods, it shall provide a sufficient number of copies to the Authority and provide updated copies should the instruction information change at any time during the Term;
		12. all Goods delivered to the Authority shall comply with any shelf life requirements set out in the Specification and Tender Response Document;
		13. it shall not make any significant changes to the Goods without the prior written consent of the Authority, such consent not to be unreasonably withheld or delayed;
		14. any equipment it uses in the manufacture, delivery, or installation of the Goods shall comply with all relevant Law, Guidance, and Good Industry Practice be fit for its intended purpose and maintained fully in accordance with the manufacturer’s specification;
		15. it has and shall as relevant maintain all rights, consents, authorisations, licences and accreditations required to supply the Goods;
		16. it has, and shall ensure its Staff shall have, and shall maintain throughout the Term, all appropriate licences and registrations with the relevant bodies to fulfil its obligations under this Contract;
		17. it has all rights, consents, authorisations, licences and accreditations required to provide the Services and shall maintain such consents, authorisations, licences and accreditations throughout the Term;
		18. it has and shall maintain a properly documented system of quality controls and processes covering all aspects of its obligations under this Contract and/or under Law, Guidance and Good Industry Practice and shall at all times comply with such quality controls and processes;
		19. it shall not make any significant changes to its system of quality controls and processes in relation to the Goods and/or Services without notifying the Authority in writing at least twenty one (21) days in advance of such change (such notice to include the details of the consequences which follow such change being implemented);
		20. where any act of the Supplier requires the notification to and/or approval by any regulatory or other competent body in accordance with any Law, Guidance and/or Good Industry Practice, the Supplier shall comply fully with such notification and/or approval requirements;
		21. receipt of the Goods and/or Services by or on behalf of the Authority and use of the Goods and/or deliverables or of any other item or information supplied or made available to the Authority will not infringe any third party rights, to include without limitation any Intellectual Property Rights;
		22. it will comply with all Law, Guidance, Good Industry Practice, Policies and the Supplier Code of Conduct in so far as is relevant to the supply of the Goods and/or the provision of the Services;
		23. it will provide the Services using reasonable skill and care and in accordance with Good Industry Practice and shall fulfil all requirements of this Contract using appropriately skilled, trained and experienced staff;
		24. unless otherwise set out in the Specification and Tender Response Document and/or as otherwise agreed in writing by the Parties, it has and/or shall procure all resources, equipment, consumables and other items and facilities required to provide the Services;
		25. without limitation to the generality of Clause 10.1.22 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), it shall comply with all health and safety processes, requirements safeguards, controls, and training obligations in accordance with its own operational procedures, Law, Guidance, Policies, Good Industry Practice, the requirements of the Specification and Tender Response Document and any notices or instructions given to the Supplier by the Authority and/or any competent body, as relevant to the supply of the Goods, the provision of the Services and the Supplier’s access to the Premises and Locations in accordance with this Contract;
		26. without prejudice to any specific notification requirements set out in this Contract, it will promptly notify the Authority of any health and safety hazard which has arisen, or the Supplier is aware may arise, in connection with the Goods and/or the performance of the Services and take such steps as are reasonably necessary to ensure the health and safety of persons likely to be affected by such hazards;
		27. any equipment it uses in the provision of the Services shall comply with all relevant Law, Guidance and Good Industry Practice, be fit for its intended purpose and maintained fully in accordance with the manufacturer’s specification and shall remain the Supplier’s risk and responsibility at all times;
		28. it shall use Good Industry Practice to ensure that any information and communications technology systems and/or related hardware and/or software it uses are free from corrupt data, viruses, worms and any other computer programs or code which might cause harm or disruption to the Authority’s information and communications technology systems;
		29. it shall comply with its Net Zero and Social Value Commitments;
		30. it shall provide to the Authority any information that the Authority may request as evidence of the Supplier’s compliance with Clause 10.1.29 of this Schedule 2 of these Call-off Terms and Conditions;
		31. it will fully and promptly respond to all requests for information and/or requests for answers to questions regarding this Contract, the Goods, the provision of the Services, any complaints and any Disputes at the frequency, in the timeframes and in the format as requested by the Authority from time to time (acting reasonably);
		32. all information included within the Supplier’s responses to any documents issued by the Authority as part of the procurement relating to the award of this Contract (to include, without limitation, as referred to in the Specification and Tender Response Document and/or Order Form) and all accompanying materials is accurate;
		33. it has the right and authority to enter into this Contract and that it has the capability and capacity to fulfil its obligations under this Contract;
		34. it is a properly constituted entity and it is fully empowered by the terms of its constitutional documents to enter into and to carry out its obligations under this Contract and the documents referred to in this Contract;
		35. all necessary actions to authorise the execution of and performance of its obligations under this Contract have been taken before such execution;
		36. there are no pending or threatened actions or proceedings before any court or administrative agency which would materially adversely affect the financial condition, business or operations of the Supplier;
		37. there are no material agreements existing to which the Supplier is a party which prevent the Supplier from entering into or complying with this Contract;
		38. it has and will continue to have the capacity, funding and cash flow to meet all its obligations under this Contract; and
		39. it has satisfied itself as to the nature and extent of the risks assumed by it under this Contract and has gathered all information necessary to perform its obligations under this Contract and all other obligations assumed by it.
	2. Where the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of the Goods under this Contract relates to medical devices and/or medicinal products (both as defined under any relevant Law and Guidance), the Supplier warrants and undertakes that it will comply with any such Law and Guidance and with Good Industry Practice relating to such activities in relation to such medical devices and/or medicinal products. In particular, but without limitation, the Supplier warrants that:
		1. at the point such Goods are supplied to the Authority, all such Goods which are medical devices shall have valid CE marking or UKCA marking as required by Law and Guidance and that all relevant marking, authorisation, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply, delivery, or installation of such Goods shall have been complied with. Without limitation to the foregoing provisions of this Clause [10.2](#_Ref322942527) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of such valid CE marking or UKCA marking, and evidence of any other authorisations, registrations, approvals or documentation required;
		2. at the point such Goods are supplied to the Authority, all such Goods which are medicinal products shall have a valid marketing authorisation as required by Law, Guidance and Good Industry Practice in order to supply the Goods to the Authority and that all relevant authorisation, labelling, registration, approval and documentation requirements as required under Law and Guidance relating to the sale, manufacture, assembly, importation, storage, distribution, supply or delivery of such Goods shall have been complied with. Without limitation to the foregoing provisions of this Clause [10.2](#_Ref322942527) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier shall, upon written request from the Authority, make available to the Authority evidence of the grant of any required valid marketing authorisation, and evidence of any other authorisations, labelling, registrations, approvals or documentation required; and
		3. it shall maintain, and no later than any due date when it would otherwise expire, obtain a renewal of, any authorisation, registration or approval (including without limitation CE marking, UKCA marking and/or marketing authorisation) required in relation to the Goods in accordance with Law and Guidance until such time as the Goods expire or the Authority notifies the Supplier in writing that it has used or disposed of all units of the Goods supplied under this Contract.
	3. If the Supplier is in breach of Clause [10.2](#_Ref322942527) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), then, without prejudice to any other right or remedy of the Authority, the Authority shall be entitled to reject and/or return the Goods and the Supplier shall, subject to Clause [13.2](#_Ref318788583) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings suffered or incurred by the Authority as a result of such breach.
	4. The Supplier agrees to use reasonable endeavours to assign to the Authority upon request the benefit of any warranty, guarantee or similar right which it has against any third party manufacturer or supplier of the Goods in full or part.
	5. The Supplier warrants that all information, data and other records and documents required by the Authority as set out in the Specification and Tender Response Document shall be submitted to the Authority in the format and in accordance with any timescales set out in the Specification and Tender Response Document.
	6. Without prejudice to the generality of Clause [10.5](#_Ref351028636) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier acknowledges that a failure by the Supplier to submit accurate invoices and other information on time to the Authority may result in the commissioner of health services, or other entity responsible for reimbursing costs to the Authority, delaying or failing to make relevant payments to the Authority. Accordingly, the Supplier warrants that it shall submit accurate invoices and other information on time to the Authority.
	7. The Supplier warrants and undertakes to the Authority that it shall comply with any eProcurement Guidance as it may apply to the Supplier and shall carry out all reasonable acts required of the Supplier to enable the Authority to comply with such eProcurement Guidance.
	8. The Supplier warrants and undertakes to the Authority that, as at the Commencement Date, it has notified the Authority in writing of any Occasions of Tax Non-Compliance or any litigation that it is involved in that is in connection with any Occasions of Tax Non-Compliance. If, at any point during the Term, an Occasion of Tax Non-Compliance occurs, the Supplier shall:

10.8.1 notify the Authority in writing of such fact within five (5) Business Days of its occurrence; and

10.8.2 promptly provide to the Authority:

* + - 1. details of the steps which the Supplier is taking to address the Occasion of Tax Non-Compliance and to prevent the same from recurring, together with any mitigating factors that it considers relevant; and
			2. such other information in relation to the Occasion of Tax Non-Compliance as the Authority may reasonably require.
	1. The Supplier further warrants and undertakes to the Authority that it will inform the Authority in writing immediately upon becoming aware that any of the warranties set out in Clause [10](#_Ref286220426) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) have been breached or there is a risk that any warranties may be breached.
	2. Any warranties provided under this Contract are both independent and cumulative and may be enforced independently or collectively at the sole discretion of the enforcing Party.
1. Intellectual property
	1. Unless specified otherwise in the Specification and Tender Response Document or elsewhere in this Contract, the Supplier hereby grants to the Authority, for the life of the use of Goods by the Authority, an irrevocable, royalty-free, non-exclusive licence (with the right to sub-license to any supplier or other third party contracted by, engaged by and/or collaborating with the Authority) of any Intellectual Property Rights required for the purposes of receiving and using, and to the extent necessary to receive and use, the Goods (to include any associated technical or other documentation and information supplied or made accessible to the Authority in any media) in accordance with this Contract.
	2. The Supplier warrants and undertakes to the Authority that either it owns or is entitled to use and will continue to own or be entitled to use all Intellectual Property Rights used in the development and provision of the Services and/or necessary to give effect to the Services and/or to use any deliverables, matter or any other output supplied to the Authority as part of the Services.
	3. Unless specified otherwise in the Specification and Tender Response Document or elsewhere in this Contract, the Supplier hereby grants to the Authority, for the life of the use by the Authority of any deliverables, material or any other output supplied to the Authority in any format as part of the Services, an irrevocable, royalty-free, non-exclusive licence (with the right to sub-license to any supplier or other third party contracted by, engaged by and/or collaborating with the Authority) to use, modify, adapt or enhance such items in the course of the Authority’s normal business operations. For the avoidance of doubt, unless specified otherwise in any Key Provisions and/or the Specification and Tender Response Document and/or elsewhere in this Contract, the Authority shall have no rights to commercially exploit (e.g. by selling to third parties) any deliverables, matter or any other output supplied to the Authority in any format as part of the Services.
2. Indemnity
	1. The Supplier shall be liable to the Authority for, and shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings in respect of:
		1. any injury or allegation of injury to any person, including injury resulting in death;
		2. any loss of or damage to property (whether real or personal);
		3. any breach of Clause [10.1.20](#_Ref326770790) and/or Clause [11](#_Ref323649421) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); and/or
		4. any failure by the Supplier to commence the delivery of the Services by the Services Commencement Date;

that arise or result from the Supplier’s negligent acts or omissions or breach of contract in connection with the performance of this Contract including the supply of Goods and provision of the Services, except to the extent that such loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings have been caused by any act or omission by, or on behalf of, or in accordance with the instructions of, the Authority.

* 1. Liability under Clauses [12.1.1](#_Ref351071307), [12.1.3](#_Ref351071350) and [17.13](#_Ref286136961) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and Clause [2.6](#_Ref352860921) of [Schedule 3 of these Call-off Terms and Conditions](#_Ref351036323) shall be unlimited. Liability under Clauses [3.9.4](#_Ref357758856), [10.3](#_Ref390194320), 12.1.2 and 12.1.4 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be subject to the limitation of liability set out in Clause 13 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	2. In relation to all third party claims against the Authority, which are the subject of any indemnity given by the Supplier under this Contract, the Authority shall use its reasonable endeavours, upon a written request from the Supplier, to transfer the conduct of such claims to the Supplier unless restricted from doing so. Such restrictions may include, without limitation, any restrictions:
		1. relating to any legal, regulatory, governance, information governance, or confidentiality obligations on the Authority; and/or
		2. relating to the Authority’s membership of any indemnity and/or risk pooling arrangements.

Such transfer shall be subject to the Parties agreeing appropriate terms for such conduct of the third party claim by the Supplier (to include, without limitation, the right of the Authority to be informed and consulted on the ongoing conduct of the claim following such transfer and any reasonable cooperation required by the Supplier from the Authority).

1. Limitation of liability
	1. Nothing in this Contract shall exclude or restrict the liability of either Party:
		1. for death or personal injury resulting from its negligence;
		2. for fraud or fraudulent misrepresentation; or
		3. in any other circumstances where liability may not be limited or excluded under any applicable law.
	2. Subject to Clauses [12.2](#_Ref358026196), [13.1](#_Ref284338133), [13.3](#_Ref358038003) and 13.5 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the total liability of each Party to the other under or in connection with this Contract whether arising in contract, tort, negligence, breach of statutory duty or otherwise shall be limited in aggregate to the greater of: (a) five million GBP (£5,000,000); or (b) one hundred and twenty five percent (125%) of the total Contract Price paid or payable by the Authority to the Supplier for the Goods and Services.
	3. There shall be no right to claim losses, damages and/or other costs and expenses under or in connection with this Contract whether arising in contract (to include, without limitation, under any relevant indemnity), tort, negligence, breach of statutory duty or otherwise to the extent that any losses, damages and/or other costs and expenses claimed are in respect of loss of production, loss of business opportunity or are in respect of indirect loss of any nature suffered or alleged. For the avoidance of doubt, without limitation, the Parties agree that for the purposes of this Contract the following costs, expenses and/or loss of income shall be direct recoverable losses (to include under any relevant indemnity) provided such costs, expenses and/or loss of income are properly evidenced by the claiming Party:
		1. extra costs incurred purchasing replacement or alternative goods and/or services;
		2. costs incurred in relation to any product recall;
		3. costs associated with advising, screening, testing, treating, retreating or otherwise providing healthcare to patients;
		4. the costs of extra management time; and/or
		5. loss of income due to an inability to provide health care services,

in each case to the extent to which such costs, expenses and/or loss of income arise or result from the other Party’s breach of contract, negligent act or omission, breach of statutory duty, and/or other liability under or in connection with this Contract.

* 1. Each Party shall at all times take all reasonable steps to minimise and mitigate any loss for which that Party is entitled to bring a claim against the other pursuant to this Contract.
	2. If the total Contract Price paid or payable by the Authority to the Supplier over the Term:
		1. is less than or equal to one million pounds (£1,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be replaced with one million pounds (£1,000,000);
		2. is less than or equal to three million pounds (£3,000,000) but greater than one million pounds (£1,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be replaced with three million pounds (£3,000,000);
		3. is equal to, exceeds or will exceed ten million pounds (£10,000,000), but is less than fifty million pounds (£50,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be replaced with ten million pounds (£10,000,000) and the figure of one hundred and twenty five percent (125%) at Clause 13.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be deemed to have been deleted and replaced with one hundred and fifteen percent (115%); and
		4. is equal to, exceeds or will exceed fifty million pounds (£50,000,000), then the figure of five million pounds (£5,000,000) at Clause 13.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be replaced with fifty million pounds (£50,000,000) and the figure of one hundred and twenty five percent (125%) at Clause 13.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be deemed to have been deleted and replaced with one hundred and five percent (105%).
	3. Clause [13](#_Ref286067337) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall survive the expiry of or earlier termination of this Contract for any reason.
1. Insurance
	1. Subject to Clauses [14.2](#_Ref350507834) and [14.3](#_Ref350509504) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and unless otherwise confirmed in writing by the Authority, as a minimum level of protection, the Supplier shall put in place and/or maintain in force at its own cost with a reputable commercial insurer, insurance arrangements in respect of employer’s liability, public liability, product liability and professional indemnity in accordance with Good Industry Practice with the minimum cover per claim of the greater of five million pounds (£5,000,000) or any sum as required by Law unless otherwise agreed with the Authority in writing. These requirements shall not apply to the extent that the Supplier is a member and maintains membership of each of the indemnity schemes run by the NHS Litigation Authority.
	2. Without limitation to any insurance arrangements as required by Law, the Supplier shall put in place and/or maintain the different types and/or levels of indemnity arrangements specified in the Framework Agreement, if any.
	3. Provided that the Supplier maintains all indemnity arrangements required by Law, the Supplier may self insure in order to meet other relevant requirements referred to at Clauses [14.1](#_Ref350509574) and [14.2](#_Ref350507834) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) on condition that such self insurance arrangements offer the appropriate levels of protection and are approved by the Authority in writing prior to the Commencement Date.
	4. The amount of any indemnity cover and/or self insurance arrangements shall not relieve the Supplier of any liabilities under this Contract. It shall be the responsibility of the Supplier to determine the amount of indemnity and/or self insurance cover that will be adequate to enable it to satisfy its potential liabilities under this Contract. Accordingly, the Supplier shall be liable to make good any deficiency if the proceeds of any indemnity cover and/or self insurance arrangement is insufficient to cover the settlement of any claim.
	5. The Supplier warrants that it shall not take any action or fail to take any reasonable action or (in so far as it is reasonable and within its power) permit or allow others to take or fail to take any action, as a result of which its insurance cover may be rendered void, voidable, unenforceable, or be suspended or impaired in whole or in part, or which may otherwise render any sum paid out under such insurances repayable in whole or in part.
	6. The Supplier shall from time to time and in any event within five (5) Business Days of written demand provide documentary evidence to the Authority that insurance arrangements taken out by the Supplier pursuant to Clause [14](#_Ref286067522) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and/or the provisions of the Framework Agreement are fully maintained and that any premiums on them and/or contributions in respect of them (if any) are fully paid.
	7. Upon the expiry or earlier termination of this Contract, the Supplier shall ensure that any ongoing liability it has or may have arising out of this Contract shall continue to be the subject of appropriate indemnity arrangements for the period of twenty one (21) years from termination or expiry of this Contract or until such earlier date as that liability may reasonably be considered to have ceased to exist.
2. Term and termination
	1. This Contract shall commence on the Commencement Date and, unless terminated
	earlier in accordance with the terms of this Contract or the general law, shall continue until the end of the Term.
	2. The Authority:
		1. subject to Clause 15.2.2 of this Schedule 2 of these Call-off Terms and Conditions shall be entitled to extend the Term on one or more occasions by giving the Supplier written notice no less than three (3) months prior to the date on which this Contract would otherwise have expired, provided that the duration of this Contract shall be no longer than the total term referred to in the Key Provisions; or
		2. where the Term or any extension of the Term expires at a date the same as or after expiry of the Framework Agreement (including any extensions of the Framework Agreement in accordance with its terms), shall only be entitled to extend the Term with the prior written agreement of the Supplier, such agreement not to be unreasonably withheld or delayed.
	3. In the case of a breach of any of the terms of this Contract by either Party that is capable of remedy (including, without limitation any breach of any KPI and, subject to Clause 9.7 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), any breach of any payment obligations under this Contract), the non-breaching Party may, without prejudice to its other rights and remedies under this Contract, issue a Breach Notice and shall allow the Party in breach the opportunity to remedy such breach in the first instance via a remedial proposal put forward by the Party in breach (“**Remedial Proposal**”) before exercising any right to terminate this Contract in accordance with Clause [15.4.2](#_Ref348701892) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256). Such Remedial Proposal must be agreed with the non-breaching Party (such agreement not to be unreasonably withheld or delayed) and must be implemented by the Party in breach in accordance with the timescales referred to in the agreed Remedial Proposal. Once agreed, any changes to a Remedial Proposal must be approved by the Parties in writing. Any failure by the Party in breach to:
		1. put forward and agree a Remedial Proposal with the non-breaching Party in relation to the relevant default or breach within a period of ten (10) Business Days (or such other period as the non-breaching Party may agree in writing) from written notification of the relevant default or breach from the non-breaching Party;
		2. comply with such Remedial Proposal (including, without limitation, as to its timescales for implementation, which shall be thirty (30) days unless otherwise agreed between the Parties); and/or
		3. remedy the default or breach notwithstanding the implementation of such Remedial Proposal in accordance with the agreed timescales for implementation,

shall be deemed, for the purposes of Clause [15.4.2](#_Ref348701892) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), a material breach of this Contract by the Party in breach not remedied in accordance with an agreed Remedial Proposal.

* 1. Either Party may terminate this Contract by issuing a Termination Notice to the other Party if such other Party commits a material breach of any of the terms of this Contract which is:
		1. not capable of remedy; or
		2. in the case of a breach capable of remedy, which is not remedied in accordance with a Remedial Proposal.
	2. The Authority may terminate this Contract by issuing a Termination Notice to the Supplier:
		1. if the Supplier does not commence supply of the Goods and/or delivery of the Services by any Long Stop Date;
		2. if the Supplier, or any third party guaranteeing the obligations of the Supplier under this Contract, ceases or threatens to cease carrying on its business; suspends making payments on any of its debts or announces an intention to do so; is, or is deemed for the purposes of any Law to be, unable to pay its debts as they fall due or insolvent; enters into or proposes any composition, assignment or arrangement with its creditors generally; takes any step or suffers any step to be taken in relation to its winding-up, dissolution, administration (whether out of court or otherwise) or reorganisation (by way of voluntary arrangement, scheme of arrangement or otherwise) otherwise than as part of, and exclusively for the purpose of, a bona fide reconstruction or amalgamation; has a liquidator, trustee in bankruptcy, judicial custodian, compulsory manager, receiver, administrative receiver, administrator or similar officer appointed (in each case, whether out of court or otherwise) in respect of it or any of its assets; has any security over any of its assets enforced; or any analogous procedure or step is taken in any jurisdiction;
		3. if the Supplier undergoes a change of control within the meaning of sections 450 and 451 of the Corporation Tax Act 2010 (other than for an intra-group change of control) without the prior written consent of the Authority and the Authority shall be entitled to withhold such consent if, in the reasonable opinion of the Authority, the proposed change of control will have a material impact on the performance of this Contract or the reputation of the Authority;
		4. if the Supplier purports to assign, Sub-contract, novate, create a trust in or otherwise transfer or dispose of this Contract in breach of Clause [28.1](#_Ref351072387) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256);
		5. pursuant to and in accordance with any termination rights set out in any Key Provisions and Clauses [15.6](#_Ref318802643), 19.7.2, [23.8](#_Ref286163184), [25.2](#_Ref286068827), [25.4](#_Ref286163234) and [29.2](#_Ref286163261) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256);
		6. if the warranty given by the Supplier pursuant to Clause [10.8](#_Ref391381585) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) is materially untrue, the Supplier commits a material breach of its obligation to notify the Authority of any Occasion of Tax Non-Compliance as required by Clause [10.8](#_Ref391381585) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), or the Supplier fails to provide details of proposed mitigating factors as required by Clause [10.8](#_Ref391381585) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) that in the reasonable opinion of the Authority are acceptable; or
		7. pursuant to and in accordance with any termination rights set out in the Data Protection Protocol, as applicable to this Contract.
	3. If the Authority, acting reasonably, has good cause to believe that there has been a material deterioration in the financial circumstances of the Supplier and/or any third party guaranteeing the obligations of the Supplier under this Contract and/or any material Sub-contractor of the Supplier when compared to any information provided to and/or assessed by the Authority as part of any procurement process or other due diligence leading to the award of this Contract to the Supplier or the entering into a Sub-contract by the Supplier, the following process shall apply:
		1. the Authority may (but shall not be obliged to) give notice to the Supplier requesting adequate financial or other security and/or assurances for due performance of its material obligations under this Contract on such reasonable and proportionate terms as the Authority may require within a reasonable time period as specified in such notice;
		2. a failure or refusal by the Supplier to provide the financial or other security and/or assurances requested in accordance with Clause [15.6](#_Ref358223727) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) in accordance with any reasonable timescales specified in any such notice issued by the Authority shall be deemed a breach of this Contract by the Supplier and shall be referred to and resolved in accordance with the Dispute Resolution Procedure; and
		3. a failure to resolve such breach in accordance with such Dispute Resolution Procedure by the end of the escalation stage of such process (as set out in Clause [22.3](#_Ref318786728) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256)) shall entitle, but shall not compel, the Authority to terminate this Contract in accordance with Clause [15.4.1](#_Ref350349470) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).

In order that the Authority may act reasonably in exercising its discretion in accordance with Clause [15.6](#_Ref318803153) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier shall provide the Authority with such reasonable and proportionate up-to-date financial or other information relating to the Supplier or any relevant third party entity upon request.

* 1. The Authority may terminate this Contract by issuing a Termination Notice to the Supplier where:
		1. the Contract has been substantially amended to the extent that the Public Contracts Regulations 2015 require a new procurement procedure;
		2. the Authority has become aware that the Supplier should have been excluded under Regulation 57(1) or (2) of the Public Contracts Regulations 2015 from the procurement procedure leading to the award of this Contract; or
		3. there has been a failure by the Supplier and/or one its Sub-contractors to comply with legal obligations in the fields of environmental, social or labour Law. Where the failure to comply with legal obligations in the fields of environmental, social or labour Law is a failure by one of the Supplier’s Sub-contractors, the Authority may request the replacement of such Sub-contractor and the Supplier shall comply with such request as an alternative to the Authority terminating this Contract under this Clause 15.7.3.
	2. If the Authority novates this Contract to any body that is not a Contracting Authority, from the effective date of such novation, the rights of the Authority to terminate this Contract in accordance with Clause [15.5.2](#_Ref261972244) to Clause [15.5.4](#_Ref351037983) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be deemed mutual termination rights and the Supplier may terminate this Contract by issuing a Termination Notice to the entity assuming the position of the Authority if any of the circumstances referred to in such Clauses apply to the entity assuming the position of the Authority.
	3. Within three (3) months of the Commencement Date the Supplier shall develop and agree an exit plan with the Authority consistent with the Exit Requirements, which shall ensure continuity of the Services on expiry or earlier termination of this Contract. The Supplier shall provide the Authority with the first draft of an exit plan within one (1) month of the Commencement Date. The Parties shall review and, as appropriate, update the exit plan on each anniversary of the Commencement Date of this Contract. If the Parties cannot agree an exit plan in accordance with the timescales set out in this Clause 15.9 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) (such agreement not to be unreasonably withheld or delayed), such failure to agree shall be deemed a Dispute, which shall be referred to and resolved in accordance with the Dispute Resolution Procedure.
1. Consequences of expiry or early termination of this Contract
	1. Subject to the provision set out in Clause 16.5 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), upon expiry or earlier termination of this Contract, the Authority agrees to pay the Supplier for:
		1. the Goods which have been supplied by the Supplier and not rejected by the Authority in accordance with this Contract prior to the expiry or earlier termination of this Contract; and
		2. the Services which have been completed by the Supplier in accordance with this Contract prior to expiry or earlier termination of this Contract.
	2. Immediately following expiry or earlier termination of this Contract and/or in accordance with any timescales as set out in the agreed exit plan:
		1. the Supplier shall comply with its obligations under any agreed exit plan;
		2. all data, excluding Personal Data, documents and records (whether stored electronically or otherwise) relating in whole or in part to the Services, including without limitation relating to patients or other service users, and all other items provided on loan or otherwise to the Supplier by the Authority shall be delivered by the Supplier to the Authority provided that the Supplier shall be entitled to keep copies to the extent that: (a) the content does not relate solely to this Contract; (b) the Supplier is required by Law and/or Guidance to keep copies; or (c) the Supplier was in possession of such data, documents and records prior to the Commencement Date; and
		3. any Personal Data Processed by the Supplier on behalf of the Authority shall be returned to the Authority or destroyed in accordance with the relevant provisions of the Data Protection Protocol.
	3. The Supplier shall retain all data relating to the provision of the Services that are not transferred or destroyed pursuant to Clause [16.2](#_Ref286163569) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) for the period set out in Clause [24.1](#_Ref318723263) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	4. The Supplier shall cooperate fully with the Authority or, as the case may be, any replacement supplier during any re-procurement and handover period prior to and following the expiry or earlier termination of this Contract. This cooperation shall extend to providing access to all information relevant to the operation of this Contract, as reasonably required by the Authority to achieve a fair and transparent re-procurement and/or an effective transition without disruption to routine operational requirements.
	5. If the Authority terminates the Contract in accordance with Clause [15.5.1](#_Ref386097928) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Authority shall be entitled to a refund of any sums paid under this Contract provided the Authority informs the Supplier in writing of its intention to claim such refund no later than thirty (30) days of the effective date of such termination. Should the Authority seek a refund in respect of Goods already delivered, the Authority shall return such Goods to the Supplier at the Supplier’s written request and at the Supplier’s cost and expense.
	6. Immediately upon expiry or earlier termination of this Contract any licence or lease entered into in accordance with any Order Form shall automatically terminate.
	7. The expiry or earlier termination of this Contract for whatever reason shall not affect any rights or obligations of either Party which accrued prior to such expiry or earlier termination.
	8. The expiry or earlier termination of this Contract shall not affect any obligations which expressly or by implication are intended to come into or continue in force on or after such expiry or earlier termination.
	9. The expiry or earlier termination of the Framework Agreement shall not affect this Contract. For the avoidance of doubt, any obligations set out in the Framework Agreement that form part of this Contract shall continue to apply for the purposes of this Contract notwithstanding any termination of the Framework Agreement.
2. Staff information and the application of TUPE at the end of the Contract
	1. Upon the day which is no greater than nine (9) months before the expiry of this Contract or as soon as the Supplier is aware of the proposed termination of the Contract, the Supplier shall, within twenty eight (28) days of receiving a written request from the Authority and to the extent permitted by Law, supply to the Authority and keep updated all information required by the Authority as to the terms and conditions of employment and employment history of any Supplier Personnel (including all employee liability information identified in regulation 11 of TUPE) and the Supplier shall warrant such information is full, complete and accurate.
	2. No later than twenty eight (28) days prior to the Subsequent Transfer Date, the Supplier shall or shall procure that any Sub-contractor shall provide a final list to the Successor and/or the Authority, as appropriate, containing the names of all the Subsequent Transferring Employees whom the Supplier or Sub-contractor expects will transfer to the Successor or the Authority and all employee liability information identified in regulation 11 of TUPE in relation to the Subsequent Transferring Employees.
	3. If the Supplier shall, in the reasonable opinion of the Authority, deliberately not comply with its obligations under Clauses [17.1](#_Ref286078227) and [17.2](#_Ref286134484) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Authority may withhold payment under Clause [9](#_Ref313021196) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	4. The Supplier shall be liable to the Authority for, and shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings that arise or result from any deficiency or inaccuracy in the information which the Supplier is required to provide under Clauses [17.1](#_Ref286078227) and [17.2](#_Ref286134484) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	5. Subject to Clauses [17.6](#_Ref213480124) and [17.7](#_Ref213480126) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), during the period of nine (9) months preceding the expiry of this Contract or after notice of termination of this Contract has been served by either Party, the Supplier shall not, and shall procure that any Sub-contractor shall not, without the prior written consent of the Authority, such consent not to be unreasonably withheld or delayed:
		1. make, propose or permit any material changes to the terms and conditions of employment or other arrangements of any of the Supplier Personnel;
		2. increase or seek to increase the emoluments (excluding cost of living increases awarded in the ordinary course of business) payable to any of the Supplier Personnel;
		3. replace any of the Supplier Personnel or increase the total number of employees providing the Services;
		4. deploy any person other than the Supplier Personnel to perform the Services;
		5. terminate or give notice to terminate the employment or arrangements of any of the Supplier Personnel;
		6. increase the proportion of working time spent on the Services by any of the Supplier Personnel; or
		7. introduce any new contractual term or customary practice concerning the making of any lump sum payment on the termination of employment of any of the Supplier Personnel.
	6. Clause [17.5](#_Ref176923056) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall not prevent the Supplier or any Sub-contractor from taking any of the steps prohibited in that Clause in circumstances where the Supplier or Sub-contractor is required to take such a step pursuant to any changes in legislation or pursuant to a collective agreement in force at that time.
	7. Where the obligations on the Supplier under Clause [17](#_Ref326835276) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) are subject to the Data Protection Legislation, the Supplier will, and shall procure that any Sub-contractor will, use its best endeavours to seek the consent of the Supplier Personnel to disclose any information covered under the Data Protection Legislation and utilise any other exemption or provision within the Data Protection Legislation which would allow such disclosure.
	8. Having as appropriate gained permission from any Sub-contractor, the Supplier hereby permits the Authority to disclose information about the Supplier Personnel to any Interested Party provided that the Authority informs the Interested Party in writing of the confidential nature of the information.
	9. The Parties agree that where a Successor or the Authority provides the Services or services which are fundamentally the same as the Services in the immediate or subsequent succession to the Supplier or Sub-contractor (in whole or in part) on expiry or early termination of this Contract (howsoever arising) TUPE, the Cabinet Office Statement and Fair Deal for Staff Pensions may apply in respect of the subsequent provision of the Services or services which are fundamentally the same as the Services. If TUPE, the Cabinet Office Statement and Fair Deal for Staff Pensions apply then Clause [17.11](#_Ref351142711) to Clause [17.14](#_Ref351142730) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and (where relevant) the requirements of Clause [1.5](#_Ref392586063) of Part D of [Schedule 7](#_Ref330463325) of the NHS Terms and Conditions for the Provision of Services (Contract Version) (December 2016) shall apply.
	10. If on the termination or at the end of the Contract TUPE does not apply, then all Employment Liabilities and any other liabilities in relation to the Supplier Personnel shall remain with the Supplier or Sub-contractor as appropriate. The Supplier will, and shall procure that any Sub-contractor shall, indemnify and keep indemnified the Authority in relation to any Employment Liabilities arising out of or in connection with any allegation or claim raised by any Supplier Personnel.
	11. In accordance with TUPE, and any other policy or arrangement applicable, the Supplier shall, and will procure that any Sub-contractor shall, comply with its obligations to inform and consult with the appropriate representatives of any of its employees affected by the subsequent transfer of the Services or services which are fundamentally the same as the Services.
	12. The Supplier will and shall procure that any Sub-contractor will on or before any Subsequent Transfer Date:
		1. pay all wages, salaries and other benefits of the Subsequent Transferring Employees and discharge all other financial obligations (including reimbursement of any expenses and any contributions to retirement benefit schemes) in respect of the period between the Transfer Date and the Subsequent Transfer Date;
		2. account to the proper authority for all PAYE, tax deductions and national insurance contributions payable in respect of the Subsequent Transferring Employees in the period between the Transfer Date and the Subsequent Transfer Date;
		3. pay any Successor or the Authority, as appropriate, the amount which would be payable to each of the Subsequent Transferring Employees in lieu of accrued but untaken holiday entitlement as at the Subsequent Transfer Date;
		4. pay any Successor or the Authority, as appropriate, the amount which fairly reflects the progress of each of the Subsequent Transferring Employees towards achieving any commission, bonus, profit share or other incentive payment payable after the Subsequent Transfer Date wholly or partly in respect of a period prior to the Subsequent Transfer Date; and
		5. subject to any legal requirement, provide to the Successor or the Authority, as appropriate, all personnel records relating to the Subsequent Transferring Employees including, without prejudice to the generality of the foregoing, all records relating to national insurance, PAYE and income tax. The Supplier shall for itself and any Sub-contractor warrant that such records are accurate and up to date.
	13. The Supplier will and shall procure that any Sub-contractor will indemnify and keep indemnified the Authority and/or a Successor in relation to any Employment Liabilities arising out of or in connection with any claim arising from:
		1. the Supplier’s or Sub-contractor’s failure to perform and discharge its obligations under Clause [17.2](#_Ref286135635) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256);
		2. any act or omission by the Supplier or Sub-contractor in respect of the Subsequent Transferring Employees occurring on or before the Subsequent Transfer Date;
		3. any allegation or claim by any person who is not a Subsequent Transferring Employee but who alleges that their employment should transfer or has transferred to the Successor or the Authority, as appropriate;
		4. any emoluments payable to a person employed or engaged by the Supplier or Sub-contractor (including without limitation all wages, any accrued or unpaid holiday pay, bonuses, commissions, PAYE, national insurance contributions, pension contributions and other contributions) payable in respect of any period on or before the Subsequent Transfer Date;
		5. any allegation or claim by any of the Subsequent Transferring Employees on the grounds that the Successor or Authority, as appropriate, has failed to continue a benefit provided by the Supplier or Sub-contractor as a term of such Subsequent Transferring Employee’s contract as at the Subsequent Transfer Date where it was not reasonably practicable for the Successor or Authority, as appropriate, to provide an identical benefit but where the Successor or Authority, as appropriate, has provided (or offered to provide where such benefit is not accepted by the Subsequent Transferring Employee) an alternative benefit which, taken as a whole, is no less favourable to such Subsequent Transferring Employee; and
		6. any act or omission of the Supplier or any Sub-contractor in relation to its obligations under regulation 13 of TUPE, or in respect of an award of compensation under regulation 15 of TUPE except to the extent that the liability arises from the Successor’s or Authority’s failure to comply with regulation 13(4) of TUPE.
	14. The Supplier will, or shall procure that any Sub-contractor will, on request by the Authority provide a written and legally binding indemnity in the same terms as set out in Clause [17.13](#_Ref286136961) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) to any Successor in relation to any Employment Liabilities arising up to and including the Subsequent Transfer Date.
	15. The Supplier will indemnify and keep indemnified the Authority and/or any Successor in respect of any Employment Liabilities arising from any act or omission of the Supplier or Sub-contractor in relation to any other Supplier Personnel who is not a Subsequent Transferring Employee arising during any period whether before, on or after the Subsequent Transfer Date.
	16. If any person who is not a Subsequent Transferring Employee claims or it is determined that their contract of employment has been transferred from the Supplier or any Sub-contractor to the Authority or Successor pursuant to TUPE or claims that their employment would have so transferred had they not resigned, then:
		1. the Authority will, or shall procure that the Successor will, within seven (7) days of becoming aware of that fact, give notice in writing to the Supplier;
		2. the Supplier may offer (or may procure that a Sub-contractor may offer) employment to such person within twenty eight (28) days of the notification by the Authority or Successor;
		3. if such offer of employment is accepted, the Authority will, or shall procure that the Successor will, immediately release the person from their employment; and
		4. if after the period in Clause [17.16.2](#_Ref351381131) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) has elapsed, no such offer of employment has been made or such offer has been made but not accepted, the Authority will, or shall procure that the Successor will (whichever is the provider of the Services or services of the same or similar nature to the Services), employ that person in accordance with its obligations and duties under TUPE and shall be responsible for all liabilities arising in respect of any such person after the Subsequent Transfer Date.
3. Packaging, identification, end of use and coding requirements
	1. The Supplier shall comply with all obligations imposed on it by Law and Guidance relevant to the Goods in relation to packaging, identification, and obligations following end of use by the Authority.
	2. Unless otherwise specified in the Specification and Tender Response Document or otherwise agreed with the Authority in writing, the Goods shall be securely packed in trade packages of a type normally used by the Supplier for deliveries of the same or similar goods in the same quantities within the United Kingdom.
	3. The Supplier shall comply with any labelling requirements in respect of the Goods: (a) specified in the Specification and Tender Response Document; (b) agreed with the Authority in writing; and/or (c) required to comply with Law or Guidance.
	4. The Supplier shall ensure that all Goods that are required by Law or Guidance to bear any safety information, environmental information, any mark, tab, brand, label, serial numbers or other device indicating place of origin, inspection by any government or other body or standard of quality at the point such Goods are delivered shall comply with such requirements at the point of delivery.
	5. Unless otherwise set out in the Specification and Tender Response Document or agreed with the Authority in writing, the Supplier shall collect without charge any returnable containers and/or packages (including pallets) within twenty one (21) days of the date of the relevant delivery. Empty containers and/or packages not so removed may be returned by the Authority at the Supplier’s expense or otherwise disposed of at the Authority’s discretion. The Supplier shall credit the Authority in full for any containers for which the Authority has been charged upon their collection, return and/or disposal by the Authority in accordance with this Clause 18.5 of this Schedule 2 of these Call-off Terms and Conditions.
	6. Unless otherwise confirmed and/or agreed by the Authority in writing and subject to Clause 18.7 of this Schedule 2 of these Call-off Terms and Conditions, the Supplier shall ensure full compliance with any Guidance issued by the Department of Health and Social Care in relation to the adoption of GS1 and PEPPOL standards (to include, without limitation, any supplier compliance timeline and other policy requirements published by the Department of Health and Social Care in relation to the adoption of GS1 and PEPPOL standards for master data provision and exchange, barcode labelling, and purchase-to-pay transacting).
	7. Once compliance with any published timelines has been achieved by the Supplier pursuant to Clause 18.6 of this Schedule 2 of these Call-off Terms and Conditions, the Supplier shall, during the Term, maintain the required level of compliance relating to the Goods in accordance with any such requirements and Guidance referred to as part of this Contract.
	8. Once product information relating to Goods is placed by the Supplier into a GS1 certified data pool, the Supplier shall, during the Term, keep such information updated with any changes to the product data relating to the Goods.
4. Modern slavery and environmental, social, and labour laws

*Environmental, social and labour law requirements*

* 1. The Supplier shall comply in all material respects with applicable environmental, social and labour Law requirements in force from time to time in relation to the Goods and Services. Where the provisions of any such Law are implemented by the use of voluntary agreements, the Supplier shall comply with such agreements as if they were incorporated into English law subject to those voluntary agreements being cited in the Specification and Tender Response Document. Without prejudice to the generality of the foregoing, the Supplier shall:
		1. comply with all Policies and/or procedures and requirements set out in the Specification and Tender Response Document in relation to any stated environmental, social and labour requirements, characteristics and impacts of the Goods and Services and the Supplier’s supply chain;
		2. maintain relevant policy statements documenting the Supplier’s significant labour, social and environmental aspects as relevant to the Goods and Services being supplied and provided and as proportionate to the nature and scale of the Supplier’s business operations; and
		3. maintain plans and procedures that support the commitments made as part of the Supplier’s significant labour, social and environmental policies, as referred to at Clause [19.1.2](#_Ref351039484) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).

***Modern slavery***

* 1. The Supplier shall, and shall procure that each of its Sub-contractors shall, comply with:
		1. the Modern Slavery Act 2015 (“**Slavery Act**”); and
		2. the Authority’s anti-slavery policy as provided to the Supplier by the Authority from time to time (“**Anti-Slavery Policy**”).
	2. The Supplier shall:
		1. implement due diligence procedures for its Sub-contractors and other participants in its supply chains in accordance with Good Industry Practice with the aim of avoiding slavery or trafficking in its supply chains;
		2. respond promptly to all slavery and trafficking due diligence questionnaires issued to it by the Authority from time to time and shall ensure that its responses to all such questionnaires are complete and accurate;
		3. upon request from the Authority, prepare and deliver to the Authority each year, an annual slavery and trafficking report setting out the steps it has taken to ensure that slavery and trafficking is not taking place in any of its supply chains or in any part of its business;
		4. maintain a complete set of records to trace the supply chain of all goods and services purchased and/or supplied by the Supplier in connection with all contracts or framework agreements with the Authority;
		5. implement a system of training for its employees to ensure compliance with the Slavery Act; and
		6. ensure that any Sub-contracts contain anti-slavery provisions consistent with the Supplier’s obligations under Clause 19 of this Schedule 2 of these Call-off Terms and Conditions.
	3. The Supplier undertakes on an ongoing basis that:
		1. it conducts its business in a manner consistent with all applicable Laws including the Slavery Act and all analogous legislation in place in any part of the world in which its supply chain operates;
		2. its responses to all slavery and trafficking due diligence questionnaires issued to it by the Authority from time to time are complete and accurate; and
		3. neither the Supplier nor any of its Sub-contractors, nor any other persons associated with it (including any Staff):
			1. has been convicted of any offence involving slavery or trafficking; or
			2. has been, or is currently, the subject of any investigation, inquiry or enforcement proceedings by any governmental, administrative or regulatory body relating to any offence committed regarding slavery or trafficking,

not already notified to the Authority in writing in accordance with Clause 19.5 of this Schedule 2 of these Call-off Terms and Conditions.

* 1. The Supplier shall notify the Authority as soon as it becomes aware of:
		1. any breach, or potential breach, of the Anti-Slavery Policy; or
		2. any actual or suspected slavery or trafficking in its supply chain.
	2. If the Supplier notifies the Authority pursuant to Clause 19.5 of this Schedule 2 of these Call-off Terms and Conditions, it shall respond promptly to the Authority’s enquiries, co-operate with any investigation, and allow the Authority to audit any books, premises, facilities, records and/or any other relevant documentation in accordance with this Contract.
	3. If the Supplier is in breach of Clause 19.3 or the undertaking at Clause 19.4 of this Schedule 2 of these Call-off Terms and Conditions in addition to its other rights and remedies provided under this Contract, the Authority may:
		1. by written notice require the Supplier to remove from performance of any contract or framework agreement with the Authority (including this Contract) any Sub-contractor, Staff or other persons associated with it whose acts or omissions have caused the breach; or
		2. terminate this Contract by issuing a Termination Notice to the Supplier.

***Further corporate social responsibility requirements***

* 1. The Supplier shall comply with any further corporate social responsibility requirements set out in the Specification and Tender Response Document.

***Provision of further information***

* 1. The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier’s compliance with the provisions of Clause 19 of this Schedule 2 of these Call-off Terms and Conditions. For the avoidance of doubt, the Authority may audit the Supplier’s compliance with this Clause 19 of this Schedule 2 of these Call-off Terms and Conditions in accordance with Clause 24 of this Schedule 2 of these Call-off Terms and Conditions.
1. Electronic product and services information
	1. Where requested by the Authority, the Supplier shall provide the Authority the Product Information and the Services Information in such manner and upon such media as agreed between the Supplier and the Authority from time to time for the sole use by the Authority.
	2. The Supplier warrants that the Product Information and the Services Information is complete and accurate as at the date upon which it is delivered to the Authority and that the Product Information and the Services Information shall not contain any data or statement which gives rise to any liability on the part of the Authority following publication of the same in accordance with Clause [20](#_Ref351040549) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	3. If the Product Information and/or the Services Information ceases to be complete and accurate, the Supplier shall promptly notify the Authority in writing of any modification or addition to or any inaccuracy or omission in the Product Information and/or the Services Information.
	4. The Supplier grants the Authority a perpetual, non-exclusive, royalty free licence to use and exploit the Product Information and the Services Information and any Intellectual Property Rights in the Product Information and the Services Information for the purpose of illustrating the range of goods and services (including, without limitation, the Goods and Services) available pursuant to the Authority’s contracts from time to time. Subject to Clause [20.5](#_Ref350941205) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), no obligation to illustrate or advertise the Product Information or the Services Information is imposed on the Authority, as a consequence of the licence conferred by this Clause [20.4](#_Ref536854671) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	5. The Authority may reproduce for its sole use the Product Information and the Services Information provided by the Supplier in the Authority’s product and/or services catalogues from time to time which may be made available on any NHS communications networks in electronic format and/or made available on the Authority’s external website and/or made available on other digital media from time to time.
	6. Before any publication of the Product Information and the Services Information (electronic or otherwise) is made by the Authority, the Authority will submit a copy of the relevant sections of the Authority’s product and/or services catalogues to the Supplier for approval, such approval not to be unreasonably withheld or delayed. For the avoidance of doubt the Supplier shall have no right to compel the Authority to exhibit the Product Information and/or the Services Information in any product and/or services catalogues as a result of the approval given by it pursuant to this Clause [20.6](#_Ref349143653) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) or otherwise under the terms of this Contract.
	7. If requested in writing by the Authority, and to the extent not already agreed as part of the Specification and Tender Response Document, the Supplier and the Authority shall discuss and seek to agree in good faith arrangements to use any Electronic Trading System.
2. Change management
	1. The Supplier acknowledges to the Authority that the Authority’s requirements for the Goods and/or Services may change during the Term and the Supplier shall not unreasonably withhold or delay its consent to any reasonable variation or addition to the Specification and Tender Response Document, as may be requested by the Authority from time to time.
	2. Subject to Clause 21.3 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), any change to the Goods and/or Services or other variation to this Contract shall only be binding once it has been agreed (a) in accordance with any Change Control Process if any Key Provisions specify that changes are subject to a formal change control process; or (b) if the Key Provisions make no such reference, in writing and signed by an authorised representative of both Parties.
	3. Any change to the Data Protection Protocol shall be made in accordance with the relevant provisions of that protocol.
	4. The Supplier shall neither be relieved of its obligations to supply the Goods or provide the Services in accordance with the terms and conditions of this Contract nor be entitled to an increase in the Contract Price as the result of:
		1. a General Change in Law; or
		2. a Specific Change in Law where the effect of that Specific Change in Law on the Services is reasonably foreseeable at the Commencement Date.
3. Dispute resolution
	1. During any Dispute, including a Dispute as to the validity of this Contract, it is agreed that the Supplier shall continue its performance of the provisions of the Contract (unless the Authority requests in writing that the Supplier does not do so).
	2. In the case of a Dispute arising out of or in connection with this Contract the Supplier and the Authority shall make every reasonable effort to communicate and cooperate with each other with a view to resolving the Dispute and follow the procedure set out in Clause 22.3 of this Schedule 2 of these Call-off Terms and Conditions as the first stage in the Dispute Resolution Procedure.
	3. If any Dispute arises out of the Contract either Party may serve a notice on the other Party to commence formal resolution of the Dispute. The Parties shall first seek to resolve the Dispute by escalation in accordance with the management levels as set out in Clause 5 of the Key Provisions. Respective representatives at each level, as set out in Clause 5 of the Key Provisions, shall have five (5) Business Days at each level during which they will use their reasonable endeavours to resolve the Dispute before escalating the matter to the next level until all levels have been exhausted. Level 1 will commence on the date of service of the Dispute Notice. The final level of the escalation process shall be deemed exhausted on the expiry of five (5) Business Days following escalation to that level unless otherwise agreed by the Parties in writing.
	4. If the procedure set out in Clause 22.3 of this Schedule 2of these Call-off Terms and Conditions above has been exhausted and fails to resolve such Dispute, as part of the Dispute Resolution Procedure, the Parties will attempt to settle it by mediation. The Parties shall, acting reasonably, attempt to agree upon a mediator. In the event that the Parties fail to agree a mediator within five (5) Business Days following the exhaustion of all levels of the escalation procedure at Clause 22.3 of this Schedule 2 of these Call-off Terms and Conditions, the mediator shall be nominated and confirmed by the Centre for Effective Dispute Resolution, London.
	5. The mediation shall commence within twenty eight (28) days of the confirmation of the mediator in accordance with Clause 22.4 of this Schedule 2 of these Call-off Terms and Conditions or at such other time as may be agreed by the Parties in writing. Neither Party will terminate such mediation process until each Party has made its opening presentation and the mediator has met each Party separately for at least one hour or one Party has failed to participate in the mediation process. After this time, either Party may terminate the mediation process by notification to the other party (such notification may be verbal provided that it is followed up by written confirmation). The Authority and the Supplier will cooperate with any person appointed as mediator providing them with such information and other assistance as they shall require and will pay their costs, as they shall determine, or in the absence of such determination such costs will be shared equally.
	6. Nothing in this Contract shall prevent:
		1. the Authority taking action in any court in relation to any death or personal injury arising or allegedly arising in connection with the supply of the Goods and/or the provision of the Services; or
		2. either Party seeking from any court any interim or provisional relief that may be necessary to protect the rights or property of that Party or that relates to the safety of patients and other service users or the security of Confidential Information, pending resolution of the relevant Dispute in accordance with the Dispute Resolution Procedure.
	7. Clause [22](#_Ref286071345) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall survive the expiry of or earlier termination of this Contract for any reason.
4. Force majeure
	1. Subject to Clause 23.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) neither Party shall be liable to the other for any failure to perform all or any of its obligations under this Contract nor liable to the other Party for any loss or damage arising out of the failure to perform its obligations to the extent only that such performance is rendered impossible by a Force Majeure Event.
	2. The Supplier shall only be entitled to rely on a Force Majeure Event and the relief set out in Clause [23](#_Ref318722987) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and will not be considered to be in default or liable for breach of any obligations under this Contract if:
		1. the Supplier has fulfilled its obligations pursuant to Clause 6 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256);
		2. the Force Majeure Event does not arise directly or indirectly as a result of any wilful or negligent act or default of the Supplier; and
		3. the Supplier has complied with the procedural requirements set out in Clause [23](#_Ref318722987) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256).
	3. Where a Party is (or claims to be) affected by a Force Majeure Event it shall use reasonable endeavours to mitigate the consequences of such a Force Majeure Event upon the performance of its obligations under this Contract, and to resume the performance of its obligations affected by the Force Majeure Event as soon as practicable.
	4. Where the Force Majeure Event affects the Supplier’s ability to perform part of its obligations under the Contract the Supplier shall fulfil all such contractual obligations that are not so affected and shall not be relieved from its liability to do so.
	5. If either Party is prevented or delayed in the performance of its obligations under this Contract by a Force Majeure Event, that Party shall as soon as reasonably practicable serve notice in writing on the other Party specifying the nature and extent of the circumstances giving rise to its failure to perform or any anticipated delay in performance of its obligations.
	6. Subject to service of such notice, the Party affected by such circumstances shall have no liability for its failure to perform or for any delay in performance of its obligations affected by the Force Majeure Event only for so long as such circumstances continue and for such time after they cease as is necessary for that Party, using its best endeavours, to recommence its affected operations in order for it to perform its obligations.
	7. The Party claiming relief shall notify the other in writing as soon as the consequences of the Force Majeure Event have ceased and of when performance of its affected obligations can be resumed.
	8. If the Supplier is prevented from performance of its obligations as a result of a Force Majeure Event, the Authority may at any time, if the Force Majeure Event subsists for thirty (30) days or more, terminate this Contract by issuing a Termination Notice to the Supplier.
	9. Following such termination in accordance with Clause [23.8](#_Ref352787435) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) and subject to Clause [23.10](#_Ref352787474) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), neither Party shall have any liability to the other.
	10. Any rights and liabilities of either Party which have accrued prior to such termination in accordance with Clause [23.8](#_Ref352787435) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall continue in full force and effect unless otherwise specified in this Contract.
5. Records retention and right of audit
	1. Subject to any statutory requirement and Clause 24.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier shall keep secure and maintain for the Term and six (6) years afterwards, or such longer period as may be agreed between the Parties, full and accurate records of all matters relating to this Contract.
	2. Where any records could be relevant to a claim for personal injury such records shall be kept secure and maintained for a period of twenty one (21) years from the date of expiry or earlier termination of this Contract.
	3. The Authority shall have the right to audit the Supplier’s compliance with this Contract. The Supplier shall permit or procure permission for the Authority or its authorised representative during normal business hours having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records reasonably required to audit the Supplier’s compliance with its obligations under this Contract.
	4. Should the Supplier Sub-contract any of its obligations under this Contract, the Authority shall have the right to audit and inspect such third party. The Supplier shall procure permission for the Authority or its authorised representative during normal business hours no more than once in any twelve (12) months, having given advance written notice of no less than five (5) Business Days, access to any premises and facilities, books and records used in the performance of the Supplier’s obligations under this Contract that are Sub-contracted to such third party. The Supplier shall cooperate with such audit and inspection and accompany the Authority or its authorised representative if requested.
	5. The Supplier shall grant to the Authority or its authorised representative, such access to those records as they may reasonably require in order to check the Supplier’s compliance with this Contract for the purposes of:
		1. the examination and certification of the Authority’s accounts; or
		2. any examination pursuant to section 6(1) of the National Audit Act 1983 of the economic efficiency and effectiveness with which the Authority has used its resources.
	6. The Comptroller and Auditor General may examine such documents as they may reasonably require which are owned, held or otherwise within the control of the Supplier and may require the Supplier to provide such oral and/or written explanations as they consider necessary. Clause 24 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) does not constitute a requirement or agreement for the examination, certification or inspection of the accounts of the Supplier under sections 6(3)(d) and 6(5) of the National Audit Act 1983.
	7. The Supplier shall provide reasonable cooperation to the Authority, its representatives and any regulatory body in relation to any audit, review, investigation or enquiry carried out in relation to the subject matter of this Contract.
	8. The Supplier shall provide all reasonable information as may be reasonably requested by the Authority to evidence the Supplier’s compliance with the requirements of this Contract.
6. Conflicts of interest and the prevention of fraud
	1. The Supplier shall take appropriate steps to ensure that neither the Supplier nor any Staff are placed in a position where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The Supplier will disclose to the Authority full particulars of any such conflict of interest which may arise.
	2. The Authority reserves the right to terminate this Contract immediately by notice in writing and/or to take such other steps it deems necessary where, in the reasonable opinion of the Authority, there is or may be an actual conflict, or a potential conflict, between the pecuniary or personal interests of the Supplier and the duties owed to the Authority under the provisions of this Contract. The actions of the Authority pursuant to this Clause 25.2 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall not prejudice or affect any right of action or remedy which shall have accrued or shall subsequently accrue to the Authority.
	3. The Supplier shall take all reasonable steps to prevent Fraud by Staff and the Supplier (including its owners, members and directors). The Supplier shall notify the Authority immediately if it has reason to suspect that any Fraud has occurred or is occurring or is likely to occur.
	4. If the Supplier or its Staff commits Fraud the Authority may terminate this Contract and recover from the Supplier the amount of any direct loss suffered by the Authority resulting from the termination.
7. Equality and human rights
	1. The Supplier shall:
		1. ensure that (a) it does not, whether as employer, a supplier of Goods or as provider of the Services, engage in any act or omission that would contravene the Equality Legislation, and (b) it complies with all its obligations as an employer, a supplier of Goods or provider of the Services as set out in the Equality Legislation and take reasonable endeavours to ensure its Staff do not unlawfully discriminate within the meaning of the Equality Legislation;
		2. in the management of its affairs and the development of its equality and diversity policies, cooperate with the Authority in light of the Authority’s obligations to comply with its statutory equality duties whether under the Equality Act 2010 or otherwise. The Supplier shall take such reasonable and proportionate steps as the Authority considers appropriate to promote equality and diversity, including race equality, equality of opportunity for disabled people, gender equality, and equality relating to religion and belief, sexual orientation and age; and
		3. the Supplier shall impose on all its Sub-contractors and suppliers, obligations substantially similar to those imposed on the Supplier by Clause [26](#_Ref318788437) of this Schedule 2 of these Call-off Terms and Conditions.
	2. The Supplier shall meet reasonable requests by the Authority for information evidencing the Supplier’s compliance with the provisions of Clause 26 of this Schedule 2 of these Call-off Terms and Conditions.
8. Notice
	1. Subject to clause 22.5 of Schedule 2 of these Call-off Terms and Conditions, any notice required to be given by either Party under this Contract shall be in writing quoting the date of the Contract and shall be delivered by hand or sent by prepaid first class recorded delivery or by email to the person referred to in the Order Form or such other person as one Party may inform the other Party in writing from time to time or to a director of the relevant Party at the head office, main UK office or registered office of such Party.
	2. A notice shall be treated as having been received:
		1. if delivered by hand within normal business hours when so delivered or, if delivered by hand outside normal business hours, at the next start of normal business hours; or
		2. if sent by first class recorded delivery mail on a normal Business Day, at 9.00 am on the second Business Day subsequent to the day of posting, or, if the notice was not posted on a Business Day, at 9.00 am on the third Business Day subsequent to the day of posting; or
		3. if sent by email, if sent within normal business hours when so sent or, if sent outside normal business hours, at the next start of normal business hours provided the sender has either received an electronic confirmation of delivery or has telephoned the recipient to inform the recipient that the email has been sent.
9. Assignment, novation and Sub-contracting
	1. The Supplier shall not, except where Clause [28.2](#_Ref286069838) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) applies, assign, Sub-contract, novate, create a trust in, or in any other way dispose of the whole or any part of this Contract without the prior consent in writing of the Authority such consent not to be unreasonably withheld or delayed. If the Supplier Sub-contracts any of its obligations under this Contract, every act or omission of the Sub-contractor shall for the purposes of this Contract be deemed to be the act or omission of the Supplier and the Supplier shall be liable to the Authority as if such act or omission had been committed or omitted by the Supplier itself.
	2. Notwithstanding Clause [28.1](#_Ref286069904) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier may assign to a third party (“**Assignee**”) the right to receive payment of any sums due and owing to the Supplier under this Contract for which an invoice has been issued. Any assignment under this Clause [28.2](#_Ref286069838) of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be subject to:
		1. the deduction of any sums in respect of which the Authority exercises its right of recovery under Clause 9.9 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256);
		2. all related rights of the Authority in relation to the recovery of sums due but unpaid;
		3. the Authority receiving notification of the assignment and the date upon which the assignment becomes effective together with the Assignee’s contact information and bank account details to which the Authority shall make payment;
		4. the provisions of Clause 9 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) continuing to apply in all other respects after the assignment which shall not be amended without the prior written approval of the Authority; and
		5. payment to the Assignee being full and complete satisfaction of the Authority’s obligation to pay the relevant sums in accordance with this Contract.
	3. Any authority given by the Authority for the Supplier to Sub-contract any of its obligations under this Contract shall not impose any duty on the Authority to enquire as to the competency of any authorised Sub-contractor. The Supplier shall ensure that any authorised Sub-contractor has the appropriate capability and capacity to perform the relevant obligations and that the obligations carried out by such Sub-contractor are fully in accordance with this Contract.
	4. Where the Supplier enters into a Sub-contract in respect of any of its obligations under this Contract relating to the manufacture, supply, delivery or installation of or training in relation to the Goods or the provision of the Services, the Supplier shall include provisions in each such Sub-contract, unless otherwise agreed with the Authority in writing, which:
		1. contain at least equivalent obligations as set out in this Contract in relation to such manufacture, supply, delivery or installation of or training in relation to the Goods or the performance of the Services to the extent relevant to such Sub-contracting;
		2. contain at least equivalent obligations as set out in this Contract in respect of confidentiality, information security, data protection, Intellectual Property Rights, compliance with Law, Guidance, and Good Industry Practice, and record keeping;
		3. contain a prohibition on the Sub-contractor Sub-contracting, assigning or novating any of its rights or obligations under such Sub-contract without the prior written approval of the Authority (such approval not to be unreasonably withheld or delayed);
		4. contain a right for the Authority to take an assignment or novation of the Sub-contract (or part of it) upon expiry or earlier termination of this Contract;
		5. requires the Supplier or other party receiving goods or services under the contract to consider and verify invoices under that contract in a timely fashion;
		6. provides that if the Supplier or other party fails to consider and verify an invoice in accordance with Clause 28.4.5 of this Schedule 2 of these Call-off Terms and Conditions, the invoice shall be regarded as valid and undisputed for the purpose of Clause 28.4.7of this Schedule 2 of these Call-off Terms and Conditions after a reasonable time has passed;
		7. requires the Supplier or other party to pay any undisputed sums which are due from it to the Sub-contractor within a specified period not exceeding thirty (30) days of verifying that the invoice is valid and undisputed;
		8. permitting the Supplier to terminate, or procure the termination of, the relevant Sub-contract in the event the Sub-contractor fails to comply in the performance of its Sub-contract with legal obligations in the fields of environmental, social or labour Law where the Supplier is required to replace such Sub-contractor in accordance with Clause 15.7.3 of this Schedule 2 of these Call-off Terms and Conditions;
		9. permitting the Supplier to terminate, or to procure the termination of, the relevant Sub-contract where the Supplier is required to replace such Sub-contractor in accordance with Clause 28.5 of this Schedule 2 of these Call-off Terms and Conditions; and
		10. requires the Sub-contractor to include a clause to the same effect as this Clause 28.4 of this Schedule 2 of these Call-off Terms and Conditions in any Sub-contract which it awards.
	5. Where the Authority considers that the grounds for exclusion under Regulation 57 of the Public Contracts Regulations 2015 apply to any Sub-contractor, then:
		1. if the Authority finds there are compulsory grounds for exclusion, the Supplier shall ensure, or shall procure, that such Sub-contractor is replaced or not appointed; or
		2. if the Authority finds there are non-compulsory grounds for exclusion, the Authority may require the Supplier to ensure, or to procure, that such Sub-contractor is replaced or not appointed and the Supplier shall comply with such a requirement.
	6. The Supplier shall pay any undisputed sums which are due from it to a Sub-contractor within thirty (30) days of verifying that the invoice is valid and undisputed. Where the Authority pays the Supplier’s valid and undisputed invoices earlier than thirty (30) days from verification in accordance with any applicable government prompt payment targets, the Supplier shall use its reasonable endeavours to pay its relevant Sub-contractors within a comparable timeframe from verifying that an invoice is valid and undisputed.
	7. The Authority shall upon written request have the right to review any Sub-contract entered into by the Supplier in respect of the supply of the Goods and/or the provision of the Services and the Supplier shall provide a certified copy of any Sub-contract within five (5) Business Days of the date of a written request from the Authority. For the avoidance of doubt, the Supplier shall have the right to redact any confidential pricing information in relation to such copies of Sub-contracts.
	8. The Authority may at any time transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract and the Supplier warrants that it will carry out all such reasonable further acts required to effect such transfer, assignment, novation, sub-contracting or disposal. If the Authority novates this Contract to any body that is not a Contracting Authority, from the effective date of such novation, the party assuming the position of the Authority shall not further transfer, assign, novate, sub-contract or otherwise dispose of its rights and obligations under this Contract or any part of this Contract without the prior written consent of the Supplier, such consent not to be unreasonably withheld or delayed by the Supplier.
10. Prohibited Acts
	1. The Supplier warrants and represents that:
		1. it has not committed any offence under the Bribery Act 2010 or done any of the following (“**Prohibited Acts**”):
			1. offered, given or agreed to give any officer or employee of the Authority any gift or consideration of any kind as an inducement or reward for doing or not doing or for having done or not having done any act in relation to the obtaining or performance of this or any other agreement with the Authority or for showing or not showing favour or disfavour to any person in relation to this or any other agreement with the Authority; or
			2. in connection with this Contract paid or agreed to pay any commission other than a payment, particulars of which (including the terms and conditions of the agreement for its payment) have been disclosed in writing to the Authority; and
		2. it has in place adequate procedures to prevent bribery and corruption, as contemplated by section 7 of the Bribery Act 2010.
	2. If the Supplier or its Staff (or anyone acting on its or their behalf) has done or does any of the Prohibited Acts or has committed or commits any offence under the Bribery Act 2010 with or without the knowledge of the Supplier in relation to this or any other agreement with the Authority:
		1. the Authority shall be entitled:
			1. to terminate this Contract and recover from the Supplier the amount of any loss resulting from the termination;
			2. to recover from the Supplier the amount or value of any gift, consideration or commission concerned; and
			3. to recover from the Supplier any other loss or expense sustained in consequence of the carrying out of the Prohibited Act or the commission of the offence under the Bribery Act 2010;
		2. any termination under Clause 29.2.1 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) shall be without prejudice to any right or remedy that has already accrued, or subsequently accrues, to the Authority; and
		3. notwithstanding Clause 22 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), any Dispute relating to:
			1. the interpretation of Clause 29 of this Schedule 2 of these Call-off Terms and Conditions; or
			2. the amount or value of any gift, consideration or commission,

shall be determined by the Authority, acting reasonably, and the decision shall be final and conclusive.

1. General
	1. Each of the Parties is independent of the other and nothing contained in this Contract shall be construed to imply that there is any relationship between the Parties of partnership or of principal/agent or of employer/employee nor are the Parties hereby engaging in a joint venture and accordingly neither of the Parties shall have any right or authority to act on behalf of the other nor to bind the other by agreement or otherwise, unless expressly permitted by the terms of this Contract.
	2. Failure or delay by either Party to exercise an option or right conferred by this Contract shall not of itself constitute a waiver of such option or right.
	3. The delay or failure by either Party to insist upon the strict performance of any provision, term or condition of this Contract or to exercise any right or remedy consequent upon such breach shall not constitute a waiver of any such breach or any subsequent breach of such provision, term or condition.
	4. Any provision of this Contract which is held to be invalid or unenforceable in any jurisdiction shall be ineffective to the extent of such invalidity or unenforceability without invalidating or rendering unenforceable the remaining provisions of this Contract and any such invalidity or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provisions in any other jurisdiction.
	5. Each Party acknowledges and agrees that it has not relied on any representation, warranty or undertaking (whether written or oral) in relation to the subject matter of this Contract and therefore irrevocably and unconditionally waives any rights it may have to claim damages against the other Party for any misrepresentation or undertaking (whether made carelessly or not) or for breach of any warranty unless the representation, undertaking or warranty relied upon is set out in this Contract or unless such representation, undertaking or warranty was made fraudulently.
	6. Each Party shall bear its own expenses in relation to the preparation and execution of this Contract including all costs, legal fees and other expenses so incurred.
	7. The rights and remedies provided in this Contract are independent, cumulative and not exclusive of any rights or remedies provided by general law, any rights or remedies provided elsewhere under this Contract or by any other contract or document. In this Clause 30.7 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), right includes any power, privilege, remedy, or proprietary or security interest.
	8. Unless otherwise expressly stated in this Contract, a person who is not a party to this Contract shall have no right to enforce any terms of it which confer a benefit on such person except that a Successor and/or a Third Party may directly enforce any indemnities or other rights provided to it under this Contract. No such person shall be entitled to object to or be required to consent to any amendment to the provisions of this Contract.
	9. This Contract, any variation in writing signed by an authorised representative of each Party and any document referred to (explicitly or by implication) in this Contract or any variation to this Contract, contain the entire understanding between the Supplier and the Authority relating to the supply of the Goods and the provision of the Services to the exclusion of all previous agreements, confirmations and understandings and there are no promises, terms, conditions or obligations whether oral or written, express or implied other than those contained or referred to in this Contract. Nothing in this Contract seeks to exclude either Party’s liability for Fraud. Any tender conditions and/or disclaimers set out in the Authority’s procurement documentation leading to the award of this Contract shall form part of this Contract.
	10. This Contract, and any Dispute or claim arising out of or in connection with it or its subject matter (including any non-contractual claims), shall be governed by, and construed in accordance with, the laws of England and Wales.
	11. Subject to Clause 22 of this [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Parties irrevocably agree that the courts of England and Wales shall have non-exclusive jurisdiction to settle any Dispute or claim that arises out of or in connection with this Contract or its subject matter.
	12. All written and oral communications and all written material referred to under this Contract shall be in English.
2. 1. **Information and Data Provisions**
3. Confidentiality
	1. In respect of any Confidential Information it may receive directly or indirectly from the other Party (“**Discloser**”) and subject always to the remainder of Clause 1 of this Schedule 3 of these Call-off Terms and Conditions, each Party (“**Recipient**”) undertakes to keep secret and strictly confidential and shall not disclose any such Confidential Information to any third party without the Discloser’s prior written consent provided that:
		1. the Recipient shall not be prevented from using any general knowledge, experience or skills which were in its possession prior to the Commencement Date;
		2. the provisions of Clause 1 of this Schedule 3 of these Call-off Terms and Conditions shall not apply to any Confidential Information:
			1. which is in or enters the public domain other than by breach of this Contract or other act or omissions of the Recipient;
			2. which is obtained from a third party who is lawfully authorised to disclose such information without any obligation of confidentiality;
			3. which is authorised for disclosure by the prior written consent of the Discloser;
			4. which the Recipient can demonstrate was in its possession without any obligation of confidentiality prior to receipt of the Confidential Information from the Discloser; or
			5. which the Recipient is required to disclose purely to the extent to comply with the requirements of any relevant stock exchange.
	2. Nothing in Clause 1 of this Schedule 3 of these Call-off Terms and Conditions shall prevent the Recipient from disclosing Confidential Information where it is required to do so by judicial, administrative, governmental or regulatory process in connection with any action, suit, proceedings or claim or otherwise by applicable Law, including the Freedom of Information Act 2000 (“**FOIA**”), Codes of Practice on Access to Government Information, on the Discharge of Public Authorities’ Functions or on the Management of Records (“**Codes of Practice**”) or the Environmental Information Regulations 2004 (“**Environmental Regulations**”).
	3. The Authority may disclose the Supplier’s Confidential Information:
		1. on a confidential basis, to any Contracting Authority (the Parties agree that all Contracting Authorities receiving such Confidential Information shall be entitled to further disclose the Confidential Information to other Contracting Authorities on the basis that the information is confidential and is not to be disclosed to a third party which is not part of any Contracting Authority);
		2. on a confidential basis, to any consultant, contractor or other person engaged by the Authority and/or the Contracting Authority receiving such information;
		3. to any relevant party for the purpose of the examination and certification of the Authority’s accounts;
		4. to any relevant party for any examination pursuant to section 6(1) of the National Audit Act 1983 of the economy, efficiency and effectiveness with which the Authority has used its resources;
		5. to Parliament and Parliamentary Committees or if required by any Parliamentary reporting requirements; or
		6. on a confidential basis to a proposed successor body in connection with any proposed or actual, assignment, novation or other disposal of rights, obligations, liabilities or property in connection with this Contract;

and for the purposes of this Contract, references to disclosure “on a confidential basis” shall mean the Authority making clear the confidential nature of such information and that it must not be further disclosed except in accordance with Law or this Clause [1.3](#_Ref390152570) of this [Schedule 3 of these Call-off Terms and Conditions](#_Ref351036323).

* 1. The Supplier may only disclose the Authority’s Confidential Information, and any other information provided to the Supplier by the Authority in relation to this Contract, to the Supplier’s Staff or professional advisors who are directly involved in the performance of or advising on the Supplier’s obligations under this Contract. The Supplier shall ensure that such Staff or professional advisors are aware of and shall comply with the obligations in Clause 1 of this Schedule 3 of these Call-off Terms and Conditions as to confidentiality and that all information, including Confidential Information, is held securely, protected against unauthorised use or loss and, at the Authority’s written discretion, destroyed securely or returned to the Authority when it is no longer required. The Supplier shall not, and shall ensure that the Staff do not, use any of the Authority’s Confidential Information received otherwise than for the purposes of performing the Supplier’s obligations in this Contract.
	2. For the avoidance of doubt, save as required by Law or as otherwise set out in this Schedule 3 of these Call-off Terms and Conditions, the Supplier shall not, without the prior written consent of the Authority (such consent not to be unreasonably withheld or delayed), announce that it has entered into this Contract and/or that it has been appointed as a Supplier to the Authority and/or make any other announcements about this Contract.
	3. Clause 1 of this Schedule 3 of these Call-off Terms and Conditions shall remain in force:
		1. without limit in time in respect of Confidential Information which comprises Personal Data or which relates to national security; and
		2. for all other Confidential Information for a period of three (3) years after the expiry or earlier termination of this Contract unless otherwise agreed in writing by the Parties.
1. Data protection
	1. The Parties acknowledge their respective duties under Data Protection Legislation and shall give each other all reasonable assistance as appropriate or necessary to enable each other to comply with those duties. For the avoidance of doubt, the Supplier shall take reasonable steps to ensure it is familiar with the Data Protection Legislation and any obligations it may have under such Data Protection Legislation and shall comply with such obligations.
	2. Where the Supplier is Processing Personal Data and/or the Parties are otherwise sharing Personal Data under or in connection with this Contract, the Parties shall comply with the Data Protection Protocol in respect of such matters.
	3. The Supplier and the Authority shall ensure that patient related Personal Data is safeguarded at all times in accordance with the Law, and this obligation will include (if transferred electronically) only transferring patient related Personal Data (a) if essential, having regard to the purpose for which the transfer is conducted; and (b) that is encrypted in accordance with any international data encryption standards for healthcare, and as otherwise required by those standards applicable to the Authority under any Law and Guidance (this includes, data transferred over wireless or wired networks, held on laptops, CDs, memory sticks and tapes).
	4. Where, as a requirement of this Contract, the Supplier is Processing Personal Data relating to NHS patients and/or service users and/or has access to NHS systems as part of the Services, the Supplier shall:
		1. complete and publish an annual information governance assessment using the Data Security and Protection toolkit;
		2. achieve all relevant requirements in the relevant Data Security and Protection toolkit;
		3. nominate an information governance lead able to communicate with the Supplier’s board of directors or equivalent governance body, who will be responsible for information governance and from whom the Supplier’s board of directors or equivalent governance body will receive regular reports on information governance matters including, but not limited to, details of all incidents of data loss and breach of confidence;
		4. report all incidents of data loss and breach of confidence in accordance with Department of Health and Social Care and/or the NHS England and/or Health and Social Care Information Centre guidelines;
		5. put in place and maintain policies that describe individual personal responsibilities for handling Personal Data and apply those policies vigorously;
		6. put in place and maintain a policy that supports its obligations under the NHS Care Records Guarantee (being the rules which govern information held in the NHS Care Records Service, which is the electronic patient/service user record management service providing authorised healthcare professionals access to a patient’s integrated electronic care record);
		7. put in place and maintain agreed protocols for the lawful sharing of Personal Data with other NHS organisations and (as appropriate) with non-NHS organisations in circumstances in which sharing of that data is required under this Contract;
		8. where appropriate, have a system in place and a policy for the recording of any telephone calls in relation to the Services, including the retention and disposal of those recordings;
		9. at all times comply with any information governance requirements and/or processes as may be set out in the Specification and Tender Response Document; and
		10. comply with any new and/or updated requirements, Guidance and/or Policies notified to the Supplier by the Authority from time to time (acting reasonably) relating to the Processing and/or protection of Personal Data.
	5. Where any Personal Data is Processed by any Sub-contractor of the Supplier in connection with this Contract, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 2 of this Schedule 3 of these Call-off Terms and Conditions and any relevant Data Protection Protocol, as if such Sub-contractor were the Supplier.
	6. The Supplier shall indemnify and keep the Authority indemnified against, any loss, damages, costs, expenses (including without limitation legal costs and expenses), claims or proceedings whatsoever or howsoever arising from the Supplier’s unlawful or unauthorised Processing, destruction and/or damage to Personal Data in connection with this Contract.
2. Freedom of Information and Transparency
	1. The Parties acknowledge the duties of Contracting Authorities under the FOIA, Codes of Practice and Environmental Regulations and shall give each other all reasonable assistance as appropriate or necessary to enable compliance with those duties.
	2. The Supplier shall assist and cooperate with the Authority to enable it to comply with its disclosure obligations under the FOIA, Codes of Practice and Environmental Regulations. The Supplier agrees:
		1. that this Contract and any recorded information held by the Supplier on the Authority’s behalf for the purposes of this Contract are subject to the obligations and commitments of the Authority under the FOIA, Codes of Practice and Environmental Regulations;
		2. that the decision on whether any exemption to the general obligations of public access to information applies to any request for information received under the FOIA, Codes of Practice and Environmental Regulations is a decision solely for the Authority;
		3. that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier itself is subject to the FOIA, Codes of Practice and Environmental Regulations it will liaise with the Authority as to the contents of any response before a response to a request is issued and will promptly (and in any event within two (2) Business Days) provide a copy of the request and any response to the Authority;
		4. that where the Supplier receives a request for information under the FOIA, Codes of Practice and Environmental Regulations and the Supplier is not itself subject to the FOIA, Codes of Practice and Environmental Regulations, it will not respond to that request (unless directed to do so by the Authority) and will promptly (and in any event within two (2) Business Days) transfer the request to the Authority;
		5. that the Authority, acting in accordance with the Codes of Practice issued and revised from time to time under both section 45 of FOIA, and regulation 16 of the Environmental Regulations, may disclose information concerning the Supplier and this Contract; and
		6. to assist the Authority in responding to a request for information, by processing information or environmental information (as the same are defined in FOIA and the Environmental Regulations) in accordance with a records management system that complies with all applicable records management recommendations and codes of conduct issued under section 46 of FOIA, and providing copies of all information requested by the Authority within five (5) Business Days of that request and without charge.
	3. The Parties acknowledge that, except for any information which is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations, the content of this Contract is not Confidential Information.
	4. Notwithstanding any other term of this Contract, the Supplier consents to the publication of this Contract in its entirety (including variations), subject only to the redaction of information that is exempt from disclosure in accordance with the provisions of the FOIA, Codes of Practice and Environmental Regulations.
	5. In preparing a copy of this Contract for publication under Clause [3.4](#_Ref352159234) of this Schedule 3 of these Call-off Terms and Conditions, the Authority may consult with the Supplier to inform decision making regarding any redactions but the final decision in relation to the redaction of information will be at the Authority’s absolute discretion.
	6. The Supplier shall assist and cooperate with the Authority to enable the Authority to publish this Contract.
	7. Where any information is held by any Sub-contractor of the Supplier in connection with this Contract, the Supplier shall procure that such Sub-contractor shall comply with the relevant obligations set out in Clause 3 of this Schedule 3 of these Call-off Terms and Conditions, as if such Sub-contractor were the Supplier.
3. Information Security
	1. Without limitation to any other information governance requirements set out in this Schedule 3 of these Call-off Terms and Conditions, the Supplier shall:
		1. notify the Authority forthwith of any information security breaches or near misses (including without limitation any potential or actual breaches of confidentiality or actual information security breaches) in line with the Authority’s information governance Policies; and
		2. fully cooperate with any audits or investigations relating to information security and any privacy impact assessments undertaken by the Authority and shall provide full information as may be reasonably requested by the Authority in relation to such audits, investigations and assessments.
	2. Where required in accordance with the Specification and Tender Response Document, the Supplier will ensure that it puts in place and maintains an information security management plan appropriate to this Contract, the type of Services being provided and the obligations placed on the Supplier. The Supplier shall ensure that such plan is consistent with any relevant Policies, Guidance, Good Industry Practice and with any relevant quality standards as may be set out in the Key Provisions and/or the Specification and Tender Response Document.
	3. Where required in accordance with the Specification and Tender Response Document, the Supplier shall obtain and maintain certification under the HM Government Cyber Essentials Scheme at the level set out in the Specification and Tender Response Document.
4. of these Call-off Terms and Conditions
	1. **Definitions and Interpretations**
5. Definitions
	1. In this Contract the following words shall have the following meanings unless the context requires otherwise:

|  |  |
| --- | --- |
| “**Actual Services Commencement Date**” | 1.2 means the date the Supplier actually commences delivery of all of the Services; |
| **“Anti-Slavery Policy”** | has the meaning given under Clause 19.2.2 of [Schedule 2](#_Ref330459256) of these Call-off Terms and Conditions; |
| **“Authority”** | 1.3 means the authority named on the Order Form; |
| “Authority’s Obligations” | means the Authority’s further obligations, if any, referred to in the Specification and Tender Response Document and/or the Order Form;  |
| “Breach Notice” | means a written notice of breach given by one Party to the other, notifying the Party receiving the notice of its breach of this Contract; |
| **“Business Continuity Event”** | 1.4 means any event or issue that could impact on the operations of the Supplier and its ability to supply the Goods and/or provide the Services including a pandemic and any Force Majeure Event; |
| **“Business Continuity Plan”** | 1.5 means the Supplier’s business continuity plan which includes its plans for continuity of the supply of the Goods and the provision of the Services during a Business Continuity Event; |
| **“Business Day”** | 1.6 means any day other than Saturday, Sunday, Christmas Day, Good Friday or a statutory bank holiday in England and Wales; |
| **“Cabinet Office Statement”** | 1.7 the Cabinet Office Statement of Practice – Staff Transfers in the Public Sector 2000 (as revised 2013) as may be amended or replaced; |
| “Call-off Terms and Conditions” | means these Call-off Terms and Conditions for the Supply of Goods and the Provision of Services; |
| “Change Control Process” | means the change control process, if any, referred to in any Key Provisions;  |
| **“Change in Law”** | means any change in Law which impacts on the supply of the Goods and/or provision of the Services which comes into force after the Commencement Date; |
| **“Codes of Practice”** | 1.8 shall have the meaning given to the term in Clause 1.2 of [Schedule 3 of these Call-off Terms and Conditions](#_Ref351036323); |
| **“Commencement Date”** | 1.9 means the date of the Order Form; |
| **“Comparable Supply”** | means the supply of services and/or goods to another customer of the Supplier that are the same or similar to any of the Services and/or Goods; |
| “Confidential Information” | means information, data and material of any nature, which either Party may receive or obtain in connection with the conclusion and/or operation of the Contract including any procurement process which is:1. Personal Data including without limitation which relates to any patient or other service user or his or her treatment or clinical or care history;
2. designated as confidential by either party or that ought reasonably to be considered as confidential (however it is conveyed or on whatever media it is stored); and/or
3. Policies and such other documents which the Supplier may obtain or have access to through the Authority’s intranet;
 |
| “**Contract**” | 1.11 means the Order Form, the provisions on the front page and all Schedules of these Call-off Terms and Conditions, the Specification and Tender Response Document and the applicable provisions of the Framework Agreement; |
| **“Contracting Authority”** | means any contracting authority as defined in Regulation 2(1) of of the Public Contracts Regulations 2015 (SI 2015/102) (as amended), other than the Authority; |
| **“Contract Manager”** | 1.12 means for the Authority and for the Supplier the individuals specified in the Order Form or as otherwise agreed between the Parties in writing or such other person notified by a Party to the other Party from time to time in accordance with Clause [8.1](#_Ref351371988) of [[Schedule 2](#_Ref330459256) of these Call-off Terms and Conditions](#_Ref330459256); |
| **“Contract Price”** | 1.13 means the price exclusive of VAT that is payable to the Supplier by the Authority under the Contract for the full and proper performance by the Supplier of its obligations under the Contract calculated in accordance with the provisions of the Framework Agreement and as confirmed in the Order Form; |
| “Controller” | shall have the same meaning as set out in the UK GDPR; |
| **“Convictions”** | 1.14 means, other than in relation to minor road traffic offences, any previous or pending prosecutions, convictions, cautions and binding-over orders (including any spent convictions as contemplated by Section 1(1) of the Rehabilitation of Offenders Act 1974 or any replacement or amendment to that Act); |
| **“Current Good Manufacturing Practice (cGMP)”** | The minimum standard that a medicines manufacturer must meet in their production processes. Products must be of consistent high quality be appropriate to their intended use. |
| “Data Protection Legislation”  | means the Data Protection Act 2018 and the UK GDPR and any other applicable laws of England and Wales relating to the protection of Personal Data and the privacy of individuals (all as amended, updated, replaced or re-enacted from time to time); |
| **“Data Protection Protocol”** | means any document of that name as provided to the Supplier by the Authority (as amended from time to time in accordance with its terms) which shall include, without limitation, any such document appended to the Order Form; |
| **“Defective Goods”** | 1.19 has the meaning given under Clause [3.6](#_Ref350335756) of [[Schedule 2](#_Ref330459256) of these Call-off Terms and Conditions](#_Ref330459256); |
| “Dispute(s)” | means any dispute, difference or question of interpretation or construction arising out of or in connection with this Contract, including any dispute, difference or question of interpretation relating to the Goods and/or Services, any matters of contractual construction and interpretation relating to the Contract, or any matter where this Contract directs the Parties to resolve an issue by reference to the Dispute Resolution Procedure; |
| “Dispute Notice” | means a written notice served by one Party to the other stating that the Party serving the notice believes there is a Dispute; |
| **“Dispute Resolution Procedure”** | 1.20 means the process for resolving Disputes as set out in Clause [22](#_Ref286071345) of [[Schedule 2](#_Ref330459256) of these Call-off Terms and Conditions](#_Ref330459256); |
| **“DOTAS”** | 1.21 means the Disclosure of Tax Avoidance Schemes rules which require a promoter of tax schemes to tell HM Revenue and Customs of any specified notifiable arrangements or proposals and to provide prescribed information on those arrangements or proposals within set time limits as contained in Part 7 of the Finance Act 2004 and in secondary legislation made under vires contained in Part 7 of the Finance Act 2004 and as extended to National Insurance Contributions by the National Insurance Contributions (Application of Part 7 of the Finance Act 2004) Regulations 2012, SI 2012/1868 made under s.132A Social Security Administration Act 1992; |
| **“Electronic Trading System(s)”** | 1.22 means such electronic data interchange system and/or world wide web application and/or other application with such message standards and protocols as the Authority may specify from time to time; |
| **“Eligible Participating Organisations”** | Includes and for the benefit of publicly funded (both wholly and partially funded) entities in the United Kingdom, including Northern Ireland, Scotland, Wales and England. This will include but is not limited to: Acute; (including their third-party providers); Ambulance; Mental Health; Clinical Commissioning Groups; Health and Care Trusts; Area Teams; Local Authorities and Special Health Authorities; HSC in Northern Ireland; NHS Scotland and NHS Wales, including any successor or emerging organisations, which will include but is not limited to the emerging landscape of combined health and social care commissioners and providers. (Ref Doc 7 - NEYPPC Members & Eligible Participating Authorities). |
| **“Employment Liabilities”** | 1.23 means all claims, demands, actions, proceedings, damages, compensation, tribunal awards, fines, costs (including but not limited to reasonable legal costs), expenses and all other liabilities whatsoever; |
| **“Environmental Regulations”** | 1.24 shall have the meaning given to the term in Clause [1.2](#_Ref351073093) of [Schedule 3 of these Call-off Terms and Conditions](#_Ref351036323); |
| **“eProcurement Guidance”** | 1.25 means the NHS eProcurement Strategy available via:1.26 <http://www.gov.uk/government/collections/nhs-procurement>1.27 together with any further Guidance issued by the Department of Health and Social Care in connection with it; |
| **“Equality Legislation”** | 1.28 means any and all legislation, applicable guidance and statutory codes of practice relating to equality, diversity, non-discrimination and human rights as may be in force in England and Wales from time to time including, but not limited to, the Equality Act 2010, the Part-time Workers (Prevention of Less Favourable Treatment) Regulations 2000 and the Fixed-term Employees (Prevention of Less Favourable Treatment) Regulations 2002 (SI 2002/2034) and the Human Rights Act 1998; |
| **“EU References”** | shall have the meaning given to the term in Clause 1.16 of this Schedule 4 of these Call-off Terms and Conditions; |
| **“Evergreen Supplier Assessment”** | Shall have the meaning given to the term in Clause 8.2 of Schedule 1 of these Call-off Terms and Conditions;  |
| **“Exit Day”** | shall have the meaning in the European Union (Withdrawal) Act 2018; |
| **“Fair Deal for Staff Pensions”** | 1.29 means guidance issued by HM Treasury entitled “Fair Deal for staff pensions: staff transfer from central government” issued in October 2013 (as amended, supplemented or replaced); |
| **“FOIA”** | 1.30 shall have the meaning given to the term in Clause 1.2 of [Schedule 3 of these Call-off Terms and Conditions](#_Ref351036323); |
| “Force Majeure Event” | means any event beyond the reasonable control of the Party in question to include, without limitation: 1. war including civil war (whether declared or undeclared), riot, civil commotion or armed conflict materially affecting either Party’s ability to perform its obligations under this Contract;
2. acts of terrorism;
3. flood, storm or other natural disasters;
4. fire;
5. unavailability of public utilities and/or access to transport networks to the extent no diligent supplier could reasonably have planned for such unavailability as part of its business continuity planning;
6. government requisition or impoundment to the extent such requisition or impoundment does not result from any failure by the Supplier to comply with any relevant regulations, laws or procedures (including such laws or regulations relating to the payment of any duties or taxes) and subject to the Supplier having used all reasonable legal means to resist such requisition or impoundment;
7. compliance with any local law or governmental order, rule, regulation or direction applicable outside of England and Wales that could not have been reasonably foreseen;
8. industrial action which affects the ability of the Supplier to supply the Goods and/or to provide the Services, but which is not confined to the workforce of the Supplier or the workforce of any Sub-contractor of the Supplier; and
9. a failure in the Supplier’s and/or Authority’s supply chain to the extent that such failure is due to any event suffered by a member of such supply chain, which would also qualify as a Force Majeure Event, in accordance with this definition had it been suffered by one of the Parties,

but excluding, for the avoidance of doubt, any event or other consequence arising as a result of or in connection with the withdrawal of the United Kingdom from the European Union;  |
| “Framework Agreement” | means the Framework Agreement referred to in the Order Form; |
| **“Fraud”** | means any offence under any law in respect of fraud in relation to this Contract or defrauding or attempting to defraud or conspiring to defraud the government, parliament or any Contracting Authority; |
| **“General Anti-Abuse Rule”** | 1.32 means:(a) the legislation in Part 5 of the Finance Act 2013; and(b) any future legislation introduced into parliament to counteract tax advantages arising from abusive arrangements to avoid national insurance contributions; |
| **“General Change in Law”** | means a Change in Law where the change is of a general legislative nature (including taxation or duties of any sort affecting the Supplier) or which affects or relates to a Comparable Supply; |
| **“Good Industry Practice”** | 1.33 means the exercise of that degree of skill, diligence, prudence, risk management, quality management and foresight which would reasonably and ordinarily be expected from a skilled and experienced supplier and/or service provider engaged in the manufacture and/or supply of goods and/or the provision of services similar to the Goods and Services under the same or similar circumstances as those applicable to this Contract; including in accordance with any codes of practice published by relevant trade associations; |
| **“Goods”** | 1.34 means all goods, materials or items that the Supplier is required to supply to the Authority under this Contract; |
| **“Guidance”** | 1.35 means any applicable guidance, supplier code of conduct, direction or determination and any policies, advice or industry alerts which apply to the Goods and/or Services, to the extent that the same are published and publicly available or the existence or contents of them have been notified to the Supplier by the Authority and/or have been published and/or notified to the Supplier by the Department of Health and Social Care, NHS England and NHS Improvement, the Medicines and Healthcare products Regulatory Agency, the European Medicines Agency, the European Commission, the Care Quality Commission, the National Institute for Health and Care Excellence and/or any other regulator or competent body; |
| **“Halifax Abuse Principle”** | 1.36 means the principle explained in the CJEU Case C-255/02 Halifax and others; |
| **“HM Government Cyber Essentials Scheme** | 1.37 means the HM Government Cyber Essentials Scheme as further defined in the documents relating to this scheme published at:1.38 <https://www.gov.uk/government/publications/cyber-essentials-scheme-overview>; |
| **“Implementation Plan”** | 1.39 means the implementation plan, if any, referred to in the Key Provisions; |
| “Implementation Requirements” | means the Authority’s implementation and mobilisation requirements (if any), as may be set out in the Specification and Tender Response Document and/or otherwise as part of this Contract, which the Supplier must comply with as part of implementing the Services; |
| **“Intellectual Property Rights”** | means all patents, copyright, design rights, registered designs, trade marks, know-how, database rights, confidential formulae and any other intellectual property rights and the rights to apply for patents and trade marks and registered designs; |
| **“Interested Party”** | 1.41 means any organisation which has a legitimate interest in providing services of the same or similar nature to the Services in immediate or proximate succession to the Supplier or any Sub-contractor and who had confirmed such interest in writing to the Authority; |
| **“Key Provisions”** | 1.42 means the key provisions set out in [Schedule 1 of these Call-off Terms and Conditions](#_Ref318785210) and/or as part of the Order Form; |
| **“KPI”** | 1.43 means the key performance indicators as set out in the Specification and Tender Response Document and/or the Order Form, if any; |
| “Law” | means any applicable legal requirements including, without limitation:1. any applicable statute or proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument as applicable in England and Wales;
2. any applicable European Union obligation, directive, regulation, decision, law or right (including any such obligations, directives, regulations, decisions, laws or rights that are incorporated into the law of England and Wales or given effect in England and Wales by any applicable statute, proclamation, delegated or subordinate legislation, bye-law, order, regulation or instrument);
3. any enforceable community right within the meaning of section 2(1) European Communities Act 1972;
4. any applicable judgment of a relevant court of law which is a binding precedent in England and Wales;
5. requirements set by any regulatory body as applicable in England and Wales;
6. any relevant code of practice as applicable in England and Wales; and
7. any relevant collective agreement and/or international law provisions (to include, without limitation, as referred to in (a) to (f) above);
 |
| **“Long Stop Date”** | means the date, if any, specified in the Specification and Tender Response Document; |
| **“Net Zero and Social Value Commitments”** | means the Supplier’s net zero and social value commitments, each as set out in the Key Provisions and/or the Specification and Tender Response Document;  |
| **“Net Zero and Social Value Contract Commitments”** | shall have the meaning given to the term in Clause 8.4 of Schedule 1 of these Call-off Terms and Conditions; |
| **“NHS”** | means the National Health Service; |
| **“Occasion of Tax Non-Compliance”** | means:1. any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 is found on or after 1 April 2013 to be incorrect as a result of:
	* + 1. a Relevant Tax Authority successfully challenging the Supplier under the General Anti-Abuse Rule or the Halifax Abuse Principle or under any tax rules or legislation that have an effect equivalent or similar to the General Anti-Abuse Rule or the Halifax Abuse Principle;
			2. the failure of an avoidance scheme which the Supplier was involved in, and which was, or should have been, notified to a Relevant Tax Authority under the DOTAS or any equivalent or similar regime; and/or
2. any tax return of the Supplier submitted to a Relevant Tax Authority on or after 1 October 2012 gives rise, on or after 1 April 2013, to a criminal conviction in any jurisdiction for tax related offences which is not spent at the Effective Date or to a civil penalty for fraud or evasion;
 |
| “Order Form” | means the order form for the Goods and/or Services issued by the Authority in accordance with the Framework Agreement; |
| **“Party”** | means the Authority or the Supplier as appropriate and Parties means both the Authority and the Supplier; |
| “Participating Authority” | The Trust / Authority entitled to place Orders under this Framework Agreement as set out in the Key Provisions (Doc 7 - NEPPC Members & Eligible Participating Authorities). |
| “Personal Data” | shall have the same meaning as set out in the UK GDPR;  |
| **“Policies”** | means the policies, rules and procedures of the Authority as notified to the Supplier from time to time; |
| **“Premises and Locations”** | has the meaning given under Clause [4.1](#_Ref390196133) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); |
| “Process” | shall have the same meaning as set out in the UK GDPR. Processing and Processed shall be construed accordingly;  |
| “Procedure” | For the purposes of this specification 'procedure' is used to describe, but is not limited to, any of the following determined on how your company manages documents; • Work Instruction• Standard Operating Procedures• Procedures• Policies• Guidance Notes/Documents |
| **“Product Information”** | means information concerning the Goods as may be reasonably requested by the Authority and supplied by the Supplier to the Authority in accordance with Clause [20](#_Ref351040549) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) for inclusion in the Authority’s product catalogue from time to time; |
| **“Rejected Goods”** | has the meaning given under Clause [3.2](#_Ref322513368) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); |
| **“Relevant Tax Authority”** | means HM Revenue and Customs, or, if applicable, a tax authority in the jurisdiction in which the Supplier is established; |
| **“Remedial Proposal”** | has the meaning given under Clause [15.3](#_Ref348702851) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); |
| **“Requirement to Recall”** | has the meaning given under [3.9](#_Ref350935929) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); |
| **“Services”** | means the services set out in this Contract; |
| **“Services Commencement Date”** | means the date delivery of the Services shall commence as specified in the Order Form. If no date is specified in the Order Form, this services commencement date shall be the Commencement Date; |
| **“Services Information”** | means information concerning the Services as may be reasonably requested by the Authority and supplied by the Supplier to the Authority in accordance with Clause [20](#_Ref351040549) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256) for inclusion in the Authority’s services catalogue from time to time; |
| **“Slavery Act”** | has the meaning given in Clause 19.2.1 of Schedule 2 of these Call-off Terms and Conditions; |
| **“Specification and Tender Response Document”** | means the Specification and Tender Response Document set out in the Framework Agreement as supplemented by any further information set out and/or referred to in the Order Form and as amended and/or updated in accordance with this Contract;  |
| **“Specific Change in Law”** | means a Change in Law that relates specifically to the business of the Authority and which would not affect a Comparable Supply; |
| **“Staff”** | means all persons employed or engaged by the Supplier to perform its obligations under this Contract including any Sub-contractors and person employed or engaged by such Sub-contractors; |
| **“Sub-contract”** | means a contract between two or more suppliers, at any stage of remoteness from the Supplier in a sub-contracting chain, made wholly or substantially for the purpose of performing (or contributing to the performance of the whole or any part of this Contract; |
| **“Sub-contractor”** | means a party to a Sub-contract other than the Supplier; |
| **“Subsequent Transfer Date”** | means the point in time, if any, at which services which are fundamentally the same as the Services (either in whole or in part) are first provided by a Successor or the Authority, as appropriate, giving rise to a relevant transfer under TUPE; |
| **“Subsequent Transferring Employees”** | means any employee, agent, consultant and/or contractor who, immediately prior to the Subsequent Transfer Date, is wholly or mainly engaged in the performance of services fundamentally the same as the Services (either in whole or in part) which are to be undertaken by the Successor or Authority, as appropriate; |
| **“Successor”** | means any third party who provides services fundamentally the same as the Services (either in whole or in part) in immediate or subsequent succession to the Supplier upon the expiry or earlier termination of this Contract; |
| **“Supplier”** | 1.45 means the supplier named on the Order Form; |
| “Supplier Code of Conduct” | means the code of that name published by the Government Commercial Function originally dated September 2017, as may be amended, restated, updated, re-issued or re-named from time to time; |
| “Supplier Net Zero Corporate Champion” | shall have the meaning given to the term in Clause 8.3 of Schedule 1 of these Call-off Terms and Conditions;  |
| **“Supplier Personnel”** | means any employee, agent, consultant and/or contractor of the Supplier or Sub-contractor who is either partially or fully engaged in the performance of the Services; |
| **“Supplier Net Zero and Social Value Contract Champion”** | shall have the meaning given to the term in Clause 8.6 of Schedule 1 of these Call-off Terms and Conditions;  |
| **“Term”** | means the term as referred to in the Key Provisions;  |
| “Termination Notice” | means a written notice of termination given by one Party to the other notifying the Party receiving the notice of the intention of the Party giving the notice to terminate this Contract on a specified date and setting out the grounds for termination; |
| **“Third Party”** | means any supplier of services fundamentally the same as the Services (either in whole or in part) immediately before the Transfer Date; |
| **“Third Party Body”** | has the meaning given under Clause [8.5](#_Ref263771960) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256); |
| “Transfer Date” | means the Actual Services Commencement Date;  |
| "TUPE" | means the Transfer of Undertakings (Protection of Employment) Regulations 2006 (2006/246) and/or any other regulations or other legislation enacted for the purpose of implementing or transposing the Acquired Rights Directive (77/187/EEC, as amended by Directive 98/50 EC and consolidated in 2001/23/EC) into English law;  |
| **“UK GDPR”** | has the meaning given to it in section 3(10) (as supplemented by section 205(4)) of the Data Protection Act 2018; and |
| “Unlicensed Medicine” | A medicine that does not have a UK Marketing Authorisation (PLGB) OR a licensed medicine that is being used for an un-licensed indication OR a manufactured special (MS) or extemp or borderline substances OR re-packaged licensed products. |
| **“VAT”** | means value added tax chargeable under the Value Added Tax Act 1994 or any similar, replacement or extra tax. |
| “Wholesale Dealers Licence” | Any company or individual wishing to wholesale deal medicinal products (defined as selling, supplying, or procuring to anyone other than the end-user) within the EU must hold a WDA(H) – Wholesale Distribution Authorisation (Human). |
| “Yellow Cover Document” | Guidance documents prepared and issued by the NHS Pharmaceutical Quality Assurance Committee. |

* 1. References to any Law shall be deemed to include a reference to that Law as amended, extended, consolidated, re-enacted, restated, implemented or transposed from time to time.
	2. References to any legal entity shall include any body that takes over responsibility for the functions of such entity.
	3. References in this Contract to a “Schedule”, “Appendix”, “Paragraph” or to a “Clause” are to schedules, appendices, paragraphs and clauses of this Contract.
	4. References in this Contract to a day or to the calculation of time frames are references to a calendar day unless expressly specified as a Business Day.
	5. Unless set out in the Contract as a chargeable item and subject to Clause [30.6](#_Ref318701978) of [Schedule 2 of these Call-off Terms and Conditions](#_Ref330459256), the Supplier shall bear the cost of complying with its obligations under this Contract.
	6. The headings are for convenience only and shall not affect the interpretation of this Contract.
	7. Words denoting the singular shall include the plural and vice versa.
	8. Where a term of this Contract provides for a list of one or more items following the word “including” or “includes” then such list is not to be interpreted as an exhaustive list. Any such list shall not be treated as excluding any item that might have been included in such list having regard to the context of the contractual term in question. General words are not to be given a restrictive meaning where they are followed by examples intended to be included within the general words.
	9. Where there is a conflict between the Supplier’s responses to the requirements set out in the Specification and Tender Response Document and any other part of this Contract, such other part of this Contract shall prevail.
	10. Where a document is required under this Contract, the Parties may agree in writing that this shall be in electronic format only.
	11. Where there is an obligation on the Authority to procure any course of action from any third party, this shall mean that the Authority shall use its reasonable endeavours to procure such course of action from that third party.
	12. Any Breach Notice issued by a Party in connection with this Contract shall not be invalid due to it containing insufficient information. A Party receiving a Breach Notice (“**Receiving Party**”) may ask the Party that issued the Breach Notice (“**Issuing Party**”) to provide any further information in relation to the subject matter of the Breach Notice that it may reasonably require to enable it to understand the Breach Notice and/or to remedy the breach. The Issuing Party shall not unreasonably withhold or delay the provision of such further information as referred to above as may be requested by the Receiving Party but no such withholding or delay shall invalidate the Breach Notice.
	13. Any terms defined as part of a Schedule or other document forming part of this Contract shall have the meaning as defined in such Schedule or document.
	14. For the avoidance of doubt, and to the extent not prohibited by any Law, the term “expenses” (as referred to under any indemnity provisions forming part of this Contract) shall be deemed to include any fine and any related costs imposed by a commissioner, regulator or other competent body.
	15. Any reference in this Contract which immediately before Exit Day was a reference to (as it has effect from time to time):

(i) any EU regulation, EU decision, EU tertiary legislation or provision of the EEA agreement (“EU References”) which is to form part of domestic law by application of section 3 of the European Union (Withdrawal) Act 2018 shall be read on and after Exit Day as a reference to the EU References as they form part of domestic law by virtue of section 3 of the European Union (Withdrawal) Act 2018 as modified by domestic law from time to time; and

(ii) any EU institution or EU authority or other such EU body shall be read on and after Exit Day as a reference to the UK institution, authority or body to which its functions were transferred.