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DIPS Order Form Template

ORDER FORM

This Order Form is for the provision of the Call-Off Deliverables. It is issued under the DIPS Framework Contract with a unique reference number starting with RM6249 to be issued by **DD PS Commercial Team**.

The DIPS Framework and this Call-Off Contract are to be for the delivery of service-based outcomes only. This Framework is not for the request and delivery of resource. If specific resources are needed alternative sourcing methods must be used, such as Public Sector Resourcing.

During the Call-Off Contract Period, the Requirement Holder and the Supplier may agree and execute a Statement of Work (in the form of the template set out in Schedule 3 to this **Order Form / Statement of Requirements Template¹**). Upon execution of any Statement of Work the provisions detailed therein shall be incorporated into the Call-Off Contract to which this Order Form relates.

The Parties agree that when the Requirement Holder seeks further Deliverables within the initial scope of the original Call-off contract from the Supplier that are not provided for in this Call-Off Contract, the Requirement Holder and Supplier will agree and execute a Call-Off Variation Form.

All capitalised terms in this **Order Form / Statement of Requirements Template** shall have the meanings set out in DIPS Framework Joint Schedule 1 (Definitions) unless otherwise stated.

¹ This represents DIPS Framework Schedule 6

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1. DIPS Requirement Identification

Call-Off Lot	Lot 1 - Solution, Enterprise and Technical Architecture, Data, Innovation, Technical Assurance and Knowledge & Information Management				
Call-Off Reference	RM6249/DIPS(1)102	Version Number	1.0	Date	09/05/2025
Call-Off Contract title:	BMfS Data Catalogue & Reference Data Management Content Creation				
Call-Off Contract description:	The supplier is required to source and load DefSp metadata content into the Informatica Cloud Native Data Catalogue service, design and configure the Informatica R360 Reference Data Management service, source and load Reference Data records into the Reference Data Management service and implement Reference Data Management procedures. A full overview of the objectives, deliverables and intent is within the Statement of Requirement.				
Commercial Strategy					
Further Competition	<input type="checkbox"/>	Competitive award criteria to be used for undertaking evaluation of proposal(s)	<N/A>		
Direct Award*	X				
Contract Charges Estimated Contract Value (excluding VAT) for Call-Off Contract based on Financial Approvals					
The contract value is for the fixed price amount of £225,000.00 ex VAT.					
Timescales					
Call-Off Start Date	20/05/2025				
Call-Off Initial Period	6 months				
Call-Off Expiry Date	19/11/2025				
Call-Off Optional Extension Period	N/A				
Minimum notice period prior to a Call-Off Optional Extension Period <i>(i.e. 3-months minimum in line with DIPS Core Terms 10.1.2)</i>	N/A				

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2. Contact details			
Government Directorate / Organisation Title	Defence Support Major Programmes (Def Sp MP)	Name of Supplier	KPMG LLP
Name of Requirement Holder's Authorised Representative		Name of Supplier's Authorised Representative	
Post title		Post title	
Requirement Holder's Address	NH3, Cedar 2A, MOD Abbeywood Bristol BS34 8JH	Supplier Address	15 Canada Square London E14 5GL
Postcode		Postcode	
Telephone		Telephone	
Email		Email	
Name of Requirement Holder's Project Lead		Project Lead's Contact Email	

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3. Statement of Requirements (SOR)

Background/justification for Call-Off Contract

The Defence Support (DefSp) function within Ministry of Defence (MOD) Strategic Command has embarked on a Business Modernisation for Support (BMfS) programme to mobilise the best of existing systems, in conjunction with new COTS products and redesigned processes, to substantially improve current support capabilities.

The Contracting Authority wishes to use its existing data cataloguing and reference data management services provided by Informatica to support the delivery of objectives.

The partner is required to source and load DefSp metadata content into the Informatica Cloud Native Data Catalogue service, design and configure the Informatica R360 Reference Data Management service, source and load Reference Data records into the Reference Data Management service and implement Reference Data Management procedures. A full overview of the objectives, deliverables and intent is within the Statement of Requirement.

Description of Services to be provided under the Call-Off Contract

See Schedule 1 - Statement of Requirements

Activities required to be undertaken under the Call-Off Contract

See Schedule 1 - Statement of Requirements

Outputs to be provided under the Call-Off Contract

See Schedule 1 - Statement of Requirements

Acceptance/rejection criteria / provisions

See Schedule 1 - Statement of Requirements

Material KPIs / Critical Service Level Failure

The following Material KPIs shall apply to this Call-Off Contract in accordance with DIPS Framework Schedule 4 (Framework Management):

Material KPIs

N/A

The following shall constitute a Critical Service Level Failure for the purposes of this Call-Off Contract in accordance with DIPS Framework Call-Off Schedule 14 (Service Levels):

Critical Service Level Failure

N/A

The applicable Service Levels are as specified in Annex A to Part A of DIPS Framework Call-Off Schedule 14 (Service Levels).

List all Requirement Holder Assets applicable to the Services that shall be issued to the Supplier and returned to the Requirement Holder at termination of the Call-Off Contract

Buyer to provide access to virtual MODNET.

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3. Statement of Requirements (SOR)

Additional quality requirements & standards (in addition to any quality requirements & standards detailed in the addition to the DIPS Framework Call-off Schedules)

From the Call-Off Start Date, the Supplier shall comply with the relevant (and current as of the Call-Off Start Date) Standards, including those referred to in Framework Schedule 1 (Specification). The Requirement Holder requires the Supplier to comply with the following additional Standards for this Call-Off Contract:

Valid SC Clearance is required as a minimum

Project and risk management

The Supplier shall appoint a Supplier's Authorised Representative and the Requirement Holder shall appoint a Requirement Holder's Authorised Representative, who unless otherwise stated in this Order Form shall each also act as Project Manager, for the purposes of this Contract through whom the provision of the Services and the Goods shall be managed day-to-day.

Both Parties shall pro-actively manage risks attributed to them under the terms of this Call-Off Contract. The Supplier shall develop, operate, maintain and amend, as agreed with the Requirement Holder, processes for: (i) the identification and management of risks; (ii) the identification and management of issues; and (iii) monitoring and controlling project plans.

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4. Call-Off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing those DIPS Framework schedules are not being used in this Call-Off Contract. If the documents conflict, the following order of precedence applies:

1. This Order Form including the General Conditions in section 2(b) and the Call-Off Special Terms in section 2(c).
2. Joint Schedule 1 (Definitions)
3. Any Statement(s) of Work (in the form of the template set out in **Schedule 3** to this **Order Form / Statement of Requirements Template** (Framework Schedule 6)) executed by the Requirement Holder and the Supplier with a corresponding Call-Off Contract reference.
4. [Framework Special Terms] No special terms included.
5. The following Schedules in equal order of precedence:
 - Joint Schedules
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules
 - Call-Off Schedule 2 (Staff Transfer), Part D.
 - Call-Off Schedule 5 (Pricing Details and Expenses Policy)
 - Call-Off Schedule 6 (Intellectual Property Rights and Additional Terms on Digital Deliverables)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 10 (Exit Management)
 - Call-Off Schedule 13 (Implementation Plan and Testing)
 - Call-Off Schedule 17 (MOD Terms)
 - Call-Off Schedule 26 (Cyber)
6. Core Terms (DIPS version)

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

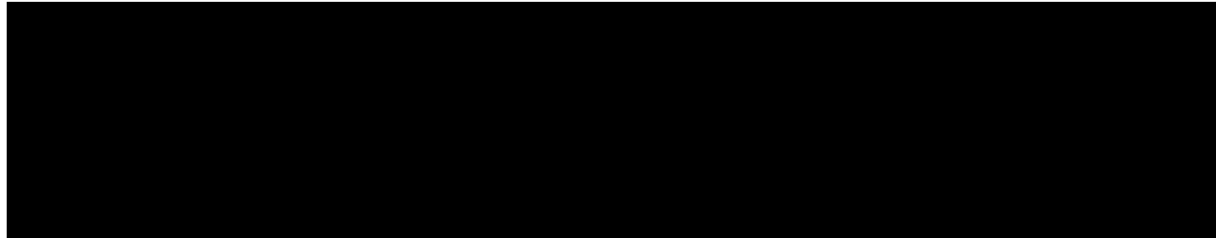
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5a. General Conditions

Additional general DEFCON/conditions and DEFFORMs applicable to providing the Deliverables, are to be listed here: (e.g. *IR35 Assessment Status, Cyber Risk Assessment details*)

Additional Conditions:



No specific Quality Management System requirements are defined. This does not relieve the Supplier of providing conforming products under this contract. CoC shall be provided in accordance with DEFCON 627

No Deliverable Quality Plan is required reference DEFCON 602B.

Concessions shall be managed in accordance with Def Stan. 05-061 Part 1, Issue 7 - Quality Assurance Procedural Requirements - Concessions.

Any contractor working parties shall be provided in accordance with Def Stan. 05-061 Part 4, Issue 4 - Quality Assurance Procedural Requirements - Contractor Working Parties.



5b. Call-Off Special Terms

The following Special Terms are incorporated into this Call-Off Contract:

None

5c. Maximum Liability

The limitation of the Supplier's liability for this Call-Off Contract is stated in Clause 11.4 of the Core Terms.

5d. Requirement Holder's Security Policy

A **Security Aspects Letter** to be issued and executed alongside this Order Form – to be included at Schedule 4 of the Order Form.

5e. Cyber Essentials Scheme

Cyber Essentials Plus: The Requirement Holder requires the Supplier to have / maintain a **Cyber Essentials Plus** level Certificate for the work undertaken under this Call-Off Contract.



Cyber Essentials: The Requirement Holder requires the Supplier to have / maintain a **Cyber Essentials** level Certificate for the work undertaken under this Call-Off Contract.



The Requirement Holder requires **no level of Cyber Essentials** (RAR-240523A08)



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5f. Requirement Holder's Environmental Policy

Available online at: Management of environmental protection in defence (JSP 418) - GOV.UK (www.gov.uk) This version is dated 18th August 2023.

5g. Social Value Commitment

Not Applicable.

5h. Quality Assurance Conditions

According to the product or scope of the work to be carried out, the Supplier shall meet the following requirements:

Allied Quality Assurance Publications (AQAP) 2110 – North Atlantic Treaty Organization (NATO) Quality Assurance Requirements for Design, Development and Production.

Certificate of Conformity shall be provided in accordance with DEFCON 627 (*Edn12/10*).

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Deliverable Quality Plan requirements:

DEFCON 602A (*Edn 12/17*) - Quality Assurance with Quality Plan

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DEFCON 602B (*Edn 12/06*) - Quality Assurance without Quality Plan

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AQAP 2105:2 – NATO Requirements for Deliverable Quality Plans

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Software Quality Assurance requirements

Allied Quality Assurance Publications (AQAP) 2210 – North Atlantic Treaty Organization (NATO) Supplementary Software Quality Assurance Requirements to AQAP-2110 shall apply

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Air Environment Quality Assurance requirements

Defence Standard (DEF STAN) 05-100 – Ministry of Defence Requirements for Certification for Aircraft Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)

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Relevant MAA Regulatory Publications (See attachment for details)

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Additional Quality Requirements (See attachment for details)

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Planned maintenance schedule requirement

Not applicable

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5i. Implementation Plan

Implementation Plan requirements in accordance with paragraph 1.1 of DIPS Framework Call-Off Schedule 13 (Implementation Plan).

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5j. Additional Insurances

Not applicable

5k. Guarantee

Not applicable

5l. Proposed Subcontractor(s)

Cognizant

5m. Commercially Sensitive Information

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6. Requirement Holder Commercial Officer Authorisation

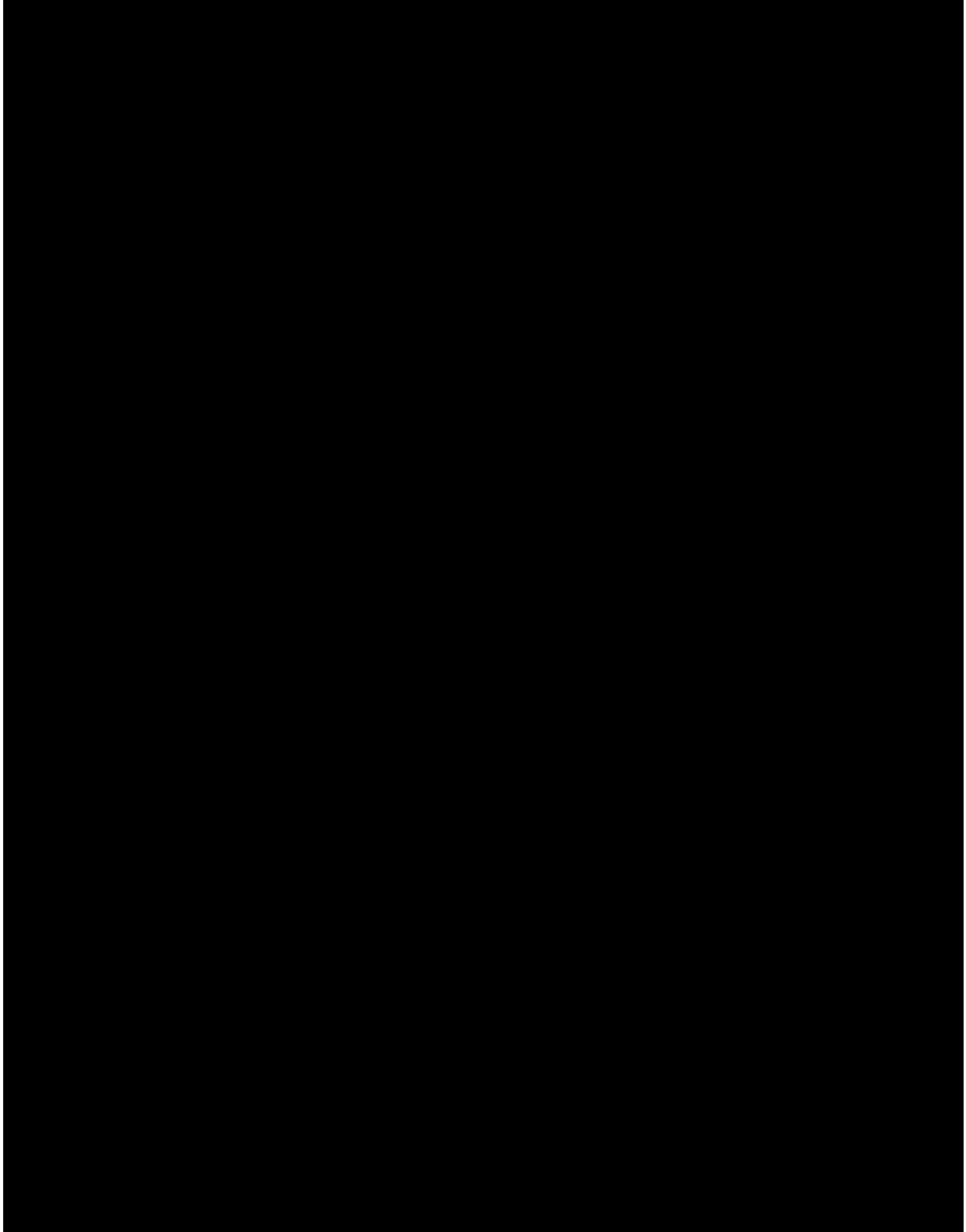
Order Form approved by (Name in capital letters)		Telephone	
Directorate / Division		Email	
Organisation Role / Position		Date	
Approver's signature			

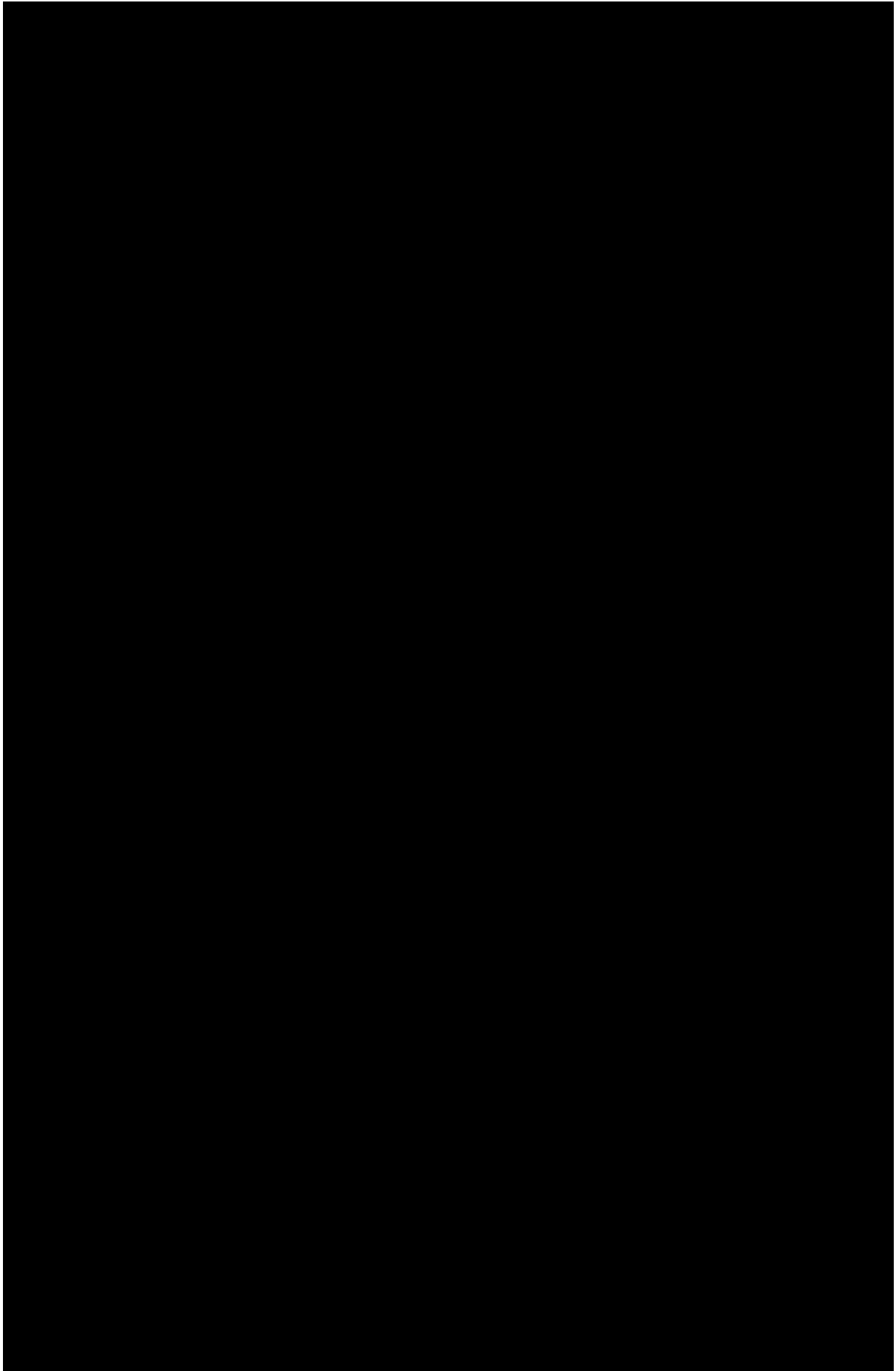
7. Acknowledgement by Supplier

Order Form acknowledged by (Name in capital letters)		Telephone	
Supplier Name		Email	
Supplier Role / Position		Date	
Approver's signature			

Schedule 1 – Statement of Requirements (SOR)

BMfS Data Catalogue & Reference Data Management Content Creation SOR



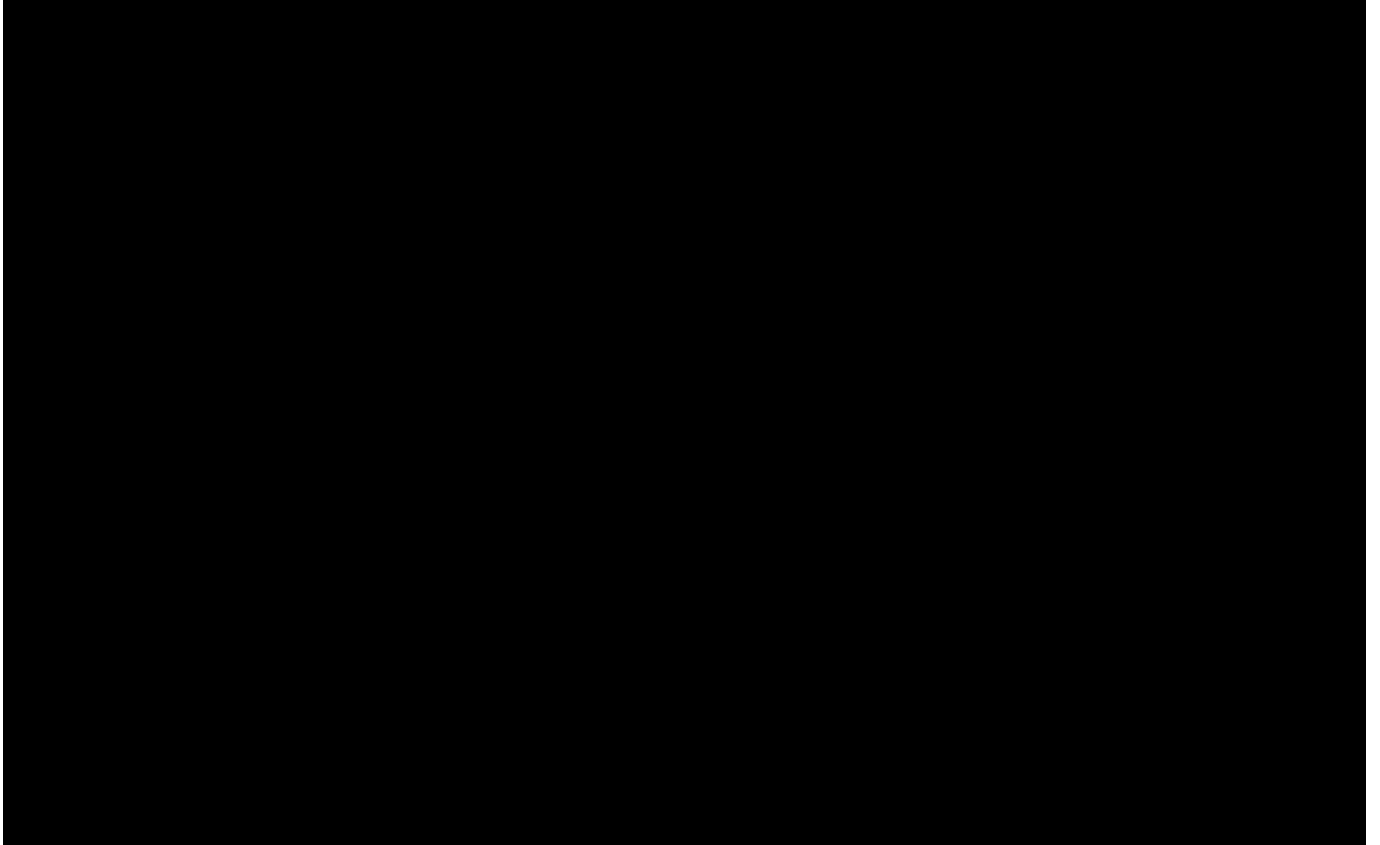




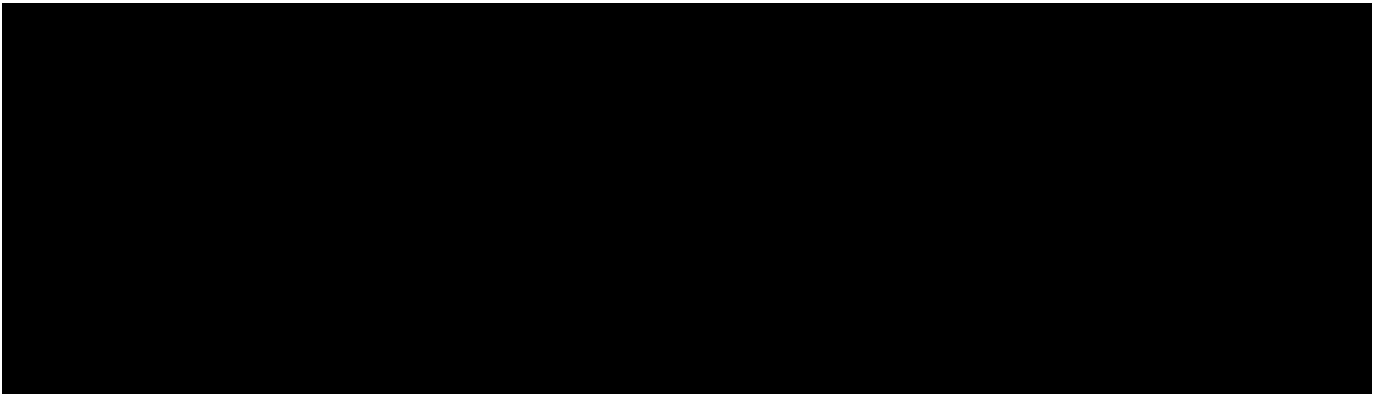
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Schedule 2 – Pricing Response

Call Off Contract Charges



Reimbursable Expenses:



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