



SURFACE TRANSPORT

CONTRACT

FOR

Rotherhithe to Canary Wharf River Crossing – Engineering and Architectural Services

between

Transport for London

and

Atkins Limited

Call-Off Contract under the TfL 91313 Professional
Services Framework

Multidisciplinary Services

Project Reference Number: tfl_scp_001144_co011

Framework Reference Number: PSF 91313

Outline Agreement Number: 4600005426

Transport for London
Palestra House
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London SE1 8NJ

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Consultant's Quality Submission	
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SECTION ONE



FORM OF CALL-OFF CONTRACT

THIS AGREEMENT is made the 11 day of May 2018

BETWEEN:

- (1) **Transport for London** whose registered office is at 55 Broadway, London SW1H 0BD ("the *Employer*", which expression shall include its successors in title and assigns) and
- (2) **Atkins Limited** whose registered office is at Woodcote Grove, Ashley Road, Epsom, Surrey, KT18 5BW ("the *Consultant*").

WHEREAS:

- (A) This Agreement is made pursuant to a framework agreement between the Parties relating to the provision of professional services dated 13 July 2015 ("the Framework Agreement").
- (B) The *Employer* wishes to have provided *services* as detailed in the Scope. ("the *services*").
- (C) The *Employer* has accepted a tender by the *Consultant* for the design of the *services* and correction of Defects therein in accordance with the *conditions of contract*.

NOW IT IS AGREED THAT:

1. Terms and expressions defined in (or definitions referred to in) the *conditions of contract* have the same meanings herein.
2. The *Consultant* Provides the *Services* in accordance with the *conditions of contract*.
3. The *Employer* pays the *Consultant* the amount due in accordance with the *conditions of contract*.
4. The documents forming the contract are:
 - 4.1 this Form of Agreement duly executed by the Parties as a deed;
 - 4.2 the *conditions of contract*;
 - 4.3 the attached Call-Off Contract Data Part 1
 - 4.4 the attached Call-Off Contract Data Part 2; and
 - 4.5 the following documents:
 - the Scope;
 - Schedules 1, 2A, 3, 4B, 7A, 7C, 9, 11A, 11B, 12A, 13 and 14, as updated in this Call-off Contract, inclusive of the Framework Agreement, including an Addendum to Schedule 2A of the Framework Agreement;
 - any other contract documents.



- 5. Where there is any discrepancy or conflict within or between the documents forming the contract the order of priority shall be as follows:
 - 5.1.1 First: This Form of Agreement;
 - 5.1.2 Second: The conditions of contract as amended by the Addendum to Schedule 2A of the Framework Agreement;
 - 5.1.3 Third: The Scope
 - 5.1.4 Fourth: Any other documents included in this contract.

- 6. Notwithstanding the manner of execution of this Agreement it is agreed that:
 - 6.1 the limitation period within which any claim may be brought by the *Employer* for breach of this Agreement by the *Consultant* is 12 years from the date of breach; and
 - 6.2 the *Consultant* agrees not to raise in defence of any such claim a shorter limitation period whether pursuant to the Limitation Act 1980 (as the same may be amended or re-enacted from time to time) or otherwise.

IN WITNESS whereof this Agreement has been executed as a Deed and on behalf of the *Employer* and the *Consultant* the day and year written above.

Executed as a Deed by
for and on behalf of
the *Employer*

)
)
)

Signature

Print name and position

Date:

Executed as a Deed by
for and on behalf of
the *Consultant*

)
)
)

Signature

Print name and position

Date:

23/4/2018.



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SECTION TWO



CALL OFF CONTRACT DATA PART ONE

Part One - Data provided by the *Employer*

Statements given in all contracts

1 General

- The *conditions of contract* are the core clauses and the clauses for Main Option E and Secondary Options **X1, X2, X4, X8, X9, X10, X11, X18 and X22** as set out in Schedule 2A of the Framework Agreement, as supplemented and amended by Annex A1 and Annex A2 attached to this Contract Data Part 1.
- The *Employer* is
Name: **Transport For London (TfL).**
Address: **55 Broadway, London SW1H 0BD**
- The *Employer's Agent* is
Name: [REDACTED] (an Employee of Transport for London)
Address: **Palestra, 192, Blackfriars Road, London, SE1 8NJ**
- The authority of the *Employer's Agent* is
To make all decisions related to this Call off Contract as set out in Option X10
- The *services* are
Engineering and architectural consultancy services for the Rotherhithe to Canary Wharf River Crossing project
- The *Scope* is in the document entitled **The Scope (tfl_scp_001144_co011_section_3_scope)**
- The *language of this contract* is **English**
- The *law of the contract* is **the law of England and Wales**
- The *period for reply* is **2 weeks**
- The *period for retention* is **12 years following Completion or earlier termination**
- The *tribunal* is **the courts of England and Wales**
- The following matters will be included in the Risk Register
.....
.....
.....
.....



2 The Parties' main responsibilities

- The *Employer* provides access to the following persons, places and things

access to *access date*

TfL Systems; *starting date*

starting date

TfL office space and IT equipment at a TfL office

3 Time

The *starting date* is **14 March 2018**

- The *Consultant* submits revised programmes at intervals no longer than **4 weeks**

4 Quality

- The quality policy statement and quality plan are provided within **6 weeks** of the Contract Date
- The *defects date* is **52 weeks** after Completion of the whole of the *services*.
- The *assessment interval* is **4 weeks**

5 Payment

- The *currency of this contract* is **pounds Sterling (£)**
- The *interest rate* is **2% per annum** above the base rate of the **Bank of England**.

8 Indemnity, insurance and liability

- The amounts of insurance and the periods for which the *Consultant* maintains insurance are

Event	Cover	Period following Completion of the whole of the <i>services</i> or earlier termination
Liability of the <i>Consultant</i> for claims made against him arising out of his failure to use the degree of reasonable skill, care and diligence normally used by competent professionals experienced in providing <i>services</i> similar to the <i>services</i> in connection with works of a similar size, scope and complexity		12 Years



to the Works (professional indemnity insurance)		
Liability for death of or bodily injury to a person (not an employee of the <i>Consultant</i>) or loss of or damage to property resulting from an action or failure to take action by the <i>Consultant</i>		The duration of the Contract
Liability for death of or bodily injury to employees of the <i>Consultant</i> arising out of and in the course of their employment in connection with this contract.		The duration of the Contract

- The *Consultant's* total liability to the Employer for all matters arising under or in connection with this contract, other than the excluded matters, is [REDACTED]

Optional statements

The *Consultant* prepares forecasts of the total Time Charge at intervals no longer than **4 weeks**

The *completion date* for the whole of the *services* is **30 months after the *starting date* or earlier as identified in the *Consultant's* programme approved and agreed by the *Employer's Agent*, with the option to extend for up to an additional 24 month period**

- The *Consultant* is to submit a first programme for acceptance within **2 weeks** of the Contract Date

If Option X1 is used

- The index is **Consumer Price Index (CPI)**

**If Option X18 is used**

- The *Consultant's* liability to the *Employer* for indirect and consequential loss is limited to [REDACTED]
- The *Consultant's* liability to the *Employer* for defects that are not found until after the defects date is limited to [REDACTED]
- The *end of liability date* is **12 years** after Completion of the whole of the *services*

If Option X22 is used

- The BIM Protocol is the document attached at Schedule 1 of this contract
- The Project is the **Rotherhithe to Canary Wharf River Crossing**

Additional Conditions of Contract

- In order to facilitate the efficient implementation of the *Consultant's* Strategic Labour Needs and Training (SLNT) requirements, as contained in the Agreed SLNT Plan in accordance with the Framework, the *Employer* will require the *Consultant* to provide details of their Implementation Plan to fulfil the required SLNT outputs for this call-off contract (as per Appendix 4 in Schedule 14 of the Framework Agreement) within **4 weeks** of the Contract Date.



ANNEX A1 - ADDENDUM TO SCHEDULE 2A OF THE MULTI DISCIPLINARY SERVICES FRAMEWORK (PSF91313)

The clauses in Schedule 2A of the Framework Agreement are amended as follows:

In **clause 24.3**, insert as new sub-bullet points after the seventh main bullet:

- “requiring the proposed Subconsultant to maintain all relevant insurances at suitable levels pursuant to the terms of the subcontract, including (without limitation) professional indemnity insurance with a limit of indemnity of not less than [REDACTED] in respect of each and every claim which may be made against the Subconsultant in relation to the subcontract works;
- requiring the proposed Subconsultant to maintain the stated level of professional indemnity insurance for a period of 12 years from Completion of the whole of the *services* provided such insurance remains available at commercially reasonable rates and to notify the *Consultant* forthwith if such insurance ceases to be available;
- imposing equivalent obligations regarding conflicts in relation to the Main Contract and/or the Main Contract Works on the proposed Subconsultant to those set out under clause 143 of this contract;
- imposing equivalent obligations regarding information management procedures on the proposed Subconsultant to those set out under clause 144 of this contract”

In **clause 24.3** after “clause 101.1” in the penultimate main bullet insert “(including, following a novation pursuant to clause 102A, the *Consultant*)”.

In **clause 24.3** delete “or” at the end of the penultimate main bullet and insert the following new bullet points:

- “(in relation to any subcontract for the carrying out of design *services* in respect of which the *Employer* has indicated that a novation may be required) the proposed subcontract does not oblige the Subconsultant to execute and deliver a deed of novation in respect of the subcontract in the form of the deed of novation set out in Schedule 12A of the Framework Agreement (subject to any amendments which the *Employer* (acting reasonably) may require) in order to novate the benefit and burden of the subcontract to the Contractor under the Main Contract within fourteen (14) days of the *Employer’s* request to do so;”
- “save where the same has been approved in writing by the *Employer*, the subcontract contains an aggregate cap on the Subconsultant’s liability under the subcontract and/or does not provide that the liability of the Subconsultant under the subcontract will continue until 12 years following Completion of the whole of the *services* (or, following any novation of the subcontract, the whole of the Main Contract Works).



Amend **clause 50.7** as follows:

- after "clause 102" in line one insert "and/or clause 102A";
- after "the *Employer*" in line two insert "and/or the Contractor under the Main Contract (as the case may be)";
- delete "clause 102" in line two and substitute "such clauses".

Amend **clause 82.1 and X18.1** as follows:

- delete "Any other Losses against which the Consultant is entitled to an indemnity under any policy of insurance up to (but not exceeding) the amount which the Consultant is obliged to maintain under this Contract"

In **clause 100.1**, after "purchasers and tenants of the whole or any part of the Works;" insert the following new bullet point:

- "the Contractor under the Main Contract;"

In **clause 101.1**, after "the *Employer* and (upon novation) any novated *Employer*;" insert the following new bullet point:

- "the Contractor under the Main Contract;" and

delete "." at the end of the final bullet and insert the following new paragraph:

"and, upon execution of a novation agreement pursuant to clause 102A, a deed of warranty in favour of the *Consultant* in the form (mutatis mutandis) set out in Schedule 11B of the Framework Agreement."

Insert the following new **clause 102A** after clause 102:

"If requested by the *Employer*, the *Consultant* duly executes and delivers, and procures that any Subconsultant performing architectural services duly executes and delivers, a deed of novation in respect of the relevant subcontract in the form of the deed of novation set out in Schedule 12A of the Framework Agreement (subject to any amendments which the *Employer* (acting reasonably) may require) in order to novate the benefit and burden of the relevant subcontract to the Contractor under the Main Contract within fourteen (14) days of the *Employer's* request to do so."



Insert the following new Additional Conditions of Contract as new **clauses 143 and 144**:

“143 Conflicts in relation to the Main Contract and/or the Main Contract Works

- 143.1 Without prejudice to the generality of clause 106, the *Consultant* is prohibited from carrying out any *services* or having any involvement in any capacity in relation to the procurement of the Main Contract and/or carrying out of the Main Contract Works unless the *Employer* in its sole discretion instructs otherwise.
- 143.2 Subject to clauses 143.3 and 143.4 below all Subconsultants appointed by the *Consultant* are prohibited from carrying out any *services* or having any involvement in any capacity in relation to the procurement of the Main Contract and/or carrying out of the Main Contract Works unless the *Employer* in its sole discretion instructs otherwise.
- 143.3 Subconsultants appointed by the *Consultant* in respect of the following disciplines will not be prohibited from carrying out *services* or having involvement in relation to the procurement of the Main Contract and/or carrying out of the Main Contract Works:
- a. mechanical and electrical engineering, but only if and to the extent that this Subconsultant does not provide *services* in relation to other disciplines

Provided always that any further involvement of the above Subconsultants in the procurement of the Main Contract and/or carrying out of the Main Contract Works shall be limited and restricted to undertaking work in the same disciplines, as determined by the *Employer* in its absolute discretion, undertaken by the respective Subconsultants under this contract and in the event that such Subconsultants are in the opinion of the *Employer* proposing to undertake work beyond these respective disciplines in relation to the Main Contract and/or the Main Contract Works, then the Subconsultants will be prohibited from carrying out any *services* or having any involvement in any capacity in relation to the procurement of the Main Contract and/or carrying out of the Main Contract Works.



143.4 The *Employer's* decision with regards to the Subconsultants' conflict of interest position under this clause 143 is final.

144 Information Management Procedures

144.1 The *Consultant* acknowledges and ensures that:-

- a. any and all information shared between the *Consultant* and the mechanical and electrical engineering Subconsultant is saved in an information repository on terms as may be further detailed in the Scope and/or communicated by the *Employer* from time to time which shall be used to provide the *Consultant* and the *Employer* with full visibility of all such information available to such Subconsultants under this contract and the outputs produced by the Subconsultants in relation to the same;
- b. all information in this information repository is capable of being shared with all consultants and contractors tendering for the Main Contract Works, having regard to any consents and permissions as may be necessary, and the *Consultant* will ensure that the subcontracts of all relevant Subcontractors contain provisions to allow such sharing in line with the provisions of this clause 144.

144.2 The *Consultant* on receiving no less than 14 days notice from the *Employer* ceases to share with or receive any further information from the mechanical and electrical engineering Subconsultant

144.3 The *Consultant* is responsible for complying with the information management procedures in the Scope and/or communicated by the *Employer* from time to time and reviewing and maintaining the information repositories. The *Employer* may request sight or query any aspect of these information management procedures and/or information repositories at any point during the duration of this contract."



Insert as new **Schedule 12A**:

SCHEDULE 12A

(Form of Deed of Novation under clause 102A)

THIS AGREEMENT is made ● day of ● 201●

BETWEEN:

- (1) ● of [ADDRESS] (the "**Consultant**" which expression includes its successors in title and assigns);
- (2) [INSERT NAME OF CONTRACTOR] whose registered office is situated at [INSERT REGISTERED ADDRESS OF CONTRACTOR] (the "**Contractor**"); and
- (3) [INSERT NAME OF SUBCONSULTANT] whose registered office is at [INSERT REGISTERED ADDRESS OF SUBCONSULTANT] (the "**Subconsultant**").

WHEREAS: (A) The Consultant has appointed the Subconsultant to [INSERT DESCRIPTION OF THE SERVICES] (the "**Services**") under the Subconsultant appointment dated [INSERT DATE OF THE SUBCONTRACT] (the "**Subcontract**").

(B) The Contractor has been appointed by Transport for London (the "**Employer**") to replace the Consultant as a contractor pursuant to a building contract (the "**Main Contract**") to design and construct certain works as therein described (the "**Works**").

(C) The Contractor wishes to take on the role of the Consultant pursuant to the Subcontract and the Consultant wishes to be discharged from all its obligations under the Subcontract.

NOW IT IS HEREBY AGREED as follows:

1. NOVATION

1.1 The Consultant as beneficial owner hereby assigns to the Contractor its entire rights, benefits, liabilities and obligations under and pursuant to the Subcontract including but without limitation, its accrued rights, benefits, liabilities and obligations.

1.2 The Subconsultant releases and discharges the Consultant from any and all obligations and liabilities owed to the Subconsultant under the Subcontract and accepts the liability of the Contractor under the Subcontract in lieu of the liability of the Consultant.

1.3 The Subconsultant undertakes to perform the Subcontract and to be bound by its terms in every way as if the Contractor were, and had been from the inception, a party to the Subcontract in lieu of the Consultant. The Contractor agrees that it will not hereafter terminate the Subconsultant's engagement under the Subcontract without the prior written consent of the Consultant, such consent not to be unreasonably withheld or delayed.



1.4 The Contractor undertakes to perform the Subcontract and to be bound by its terms in every way as if the Contractor were, and had been from the inception, a party to the Subcontract in lieu of the Consultant.

1.5 The Subconsultant shall be liable for any loss, damage, cost or expense (including the cost of settling any action) incurred by the Contractor arising from any act, omission or default of the Subconsultant (whether based in negligence or any other form of legal liability) in the performance of the Subcontract prior to the execution of this Agreement whether or not such act, omission or default would have caused the Consultant to suffer any loss, damage, cost or expense, provided that the Subconsultant has no liability under this clause 1.5 which is greater or of longer duration than it would have pursuant to the Subcontract if the Contractor had been a party to the Subcontract as joint employer.

1.6 The Subconsultant acknowledges that all fees and expenses properly due to the Subconsultant under the Subcontract up to the date of this Agreement have been paid by the Consultant.

2. **NOT USED**
3. **NOT USED**
4. **NOT USED**
5. **NOT USED**

6. **PROPER LAW AND JURISDICTION**

- This Agreement and the rights and obligations of the parties hereto shall be governed and construed according to English Law. Any dispute shall be subject to the jurisdiction of the English Courts.

7. **CONTRACTS (RIGHTS OF THIRD PARTIES ACT 1999)**

- Notwithstanding any other provision in this Agreement, nothing in this Agreement is intended to confer on any third person (save the Consultant's successors in title or permitted assignees) any right to enforce any of the provisions of this Agreement which such person would not have had, but for the Contracts (Rights of Third Parties) Act 1999.



IN WITNESS whereof the parties hereto have executed this Agreement as a Deed the day and year first before written.

[EXECUTED AND DELIVERED AS A DEED by

[CONSULTANT]

acting by:

Signature of Director Print name of Director Signature of Director/Secretary

Print name of Director/Secretary]

[EXECUTED AND DELIVERED AS A DEED by

[CONTRACTOR]

acting by:

Signature of Director Print name of Director Signature of Director/Secretary

Print name of Director/Secretary]

[EXECUTED AND DELIVERED AS A DEED by

[SUBCONSULTANT]

acting by:

Signature of Director Print name of Director Signature of Director/Secretary

Print name of Director/Secretary]



ANNEX A2 – PREAMBLES TO PRICING SCHEDULE

The Pricing Schedule template is located in Annex B1.

Preambles

- a. The *Consultant* is required to deliver the *services* set out in the Scope.
- b. All *Consultants'* expenses shall be deemed as included in the staff rates. This includes but is not limited to travel, accommodation, food, etc.
- c. The Consultant shall provide rates for all staff proposed in line with the co-location requirements as stipulated in Section three, the Scope.
- d. All rates shall exclude VAT.
- e. The Pricing Schedule is based on Time Charge pricing and as such Annex B1 is to be completed by providing rates for all individuals charging time.
- f. The *Consultant* shall add extra rows as necessary to the Pricing Schedule to include all named individuals.
- h. Normal day rates shall be valid for a minimum 8 hour day Monday - Friday, and shall be incorporated for any part thereof in accordance with the PSF 91313 Professional Services Framework – Multidisciplinary. The day rates are deemed inclusive of any additional hours over 8 hours worked during the course of a day.
- i. An uplift percentage for night working and an uplift percentage for weekend working shall be included in the Pricing Schedule (Annex B1). The uplift percentage shall not exceed the relevant out of hours working percentage mark-up stated in the Framework. Night time or weekend working shall be instructed by the *Employers Agent* in writing prior to requiring the work. The *Consultant* shall be required to provide evidence of this request when submitting timesheets.
- j. Staff Designation/Disciplines/Grades shall match those found in the PSF 91313 Professional Services Framework – Multidisciplinary (see Annex A3), and their competencies shall match the descriptions shown. Rates for individual staff shall not exceed the maximum rates under the Multidisciplinary Services (A1) of the Multidisciplinary Framework. The Pricing Schedule shall clearly highlight the Staff Discipline in line with the Multidisciplinary Services (A1) of the Multidisciplinary Framework.
- k. Candidates named in the Pricing Schedule shall correspond to the CV(s) included in the *Consultants* Proposal and correspond to the consultant grade descriptions described in Annex A3.
- l. The rates submitted in the Pricing Schedule within this Call Off Contract will be reviewed on the first anniversary of the Call Off Contract *starting date* and each subsequent anniversary during the duration of the Call Off Contract. On each such review, the rates



included in the Schedule of Rates only are adjusted by the index stated in Contract Data Part 1.

- m. Specialist Consultants at above Framework Maximum Charge Out Rates will be deemed non-compliant unless the approval to use the Specialist Consultants was gained by the *Employer* within the Mini-Competition clarification process prior to submitting the Proposal. No individuals charging time to the project should exceed the Framework Maximum Charge Out Rates. This includes sub-consulted staff and specialist contractors. Any individuals at above the Framework Maximum Charge Out Rates are required to follow the process specified above.
- n. The *Consultant* shall not include any additional staff who exceed the Framework Maximum Charge Out Rates as set in each Grade under the Framework unless agreed in writing by the *Employers Agent*. Consultants can add additional designations, not Staff Grades, to Annex B1 in Section Two.



ANNEX A3 – CONSULTANT GRADE DESCRIPTION

Partner/Director

<p>General</p>	<p>For a partnership, a Partner in the practice; for a limited company, any employee who carries the title “Director” (or “Associate Director” or other similar title) and who is normally chargeable to projects. Member of a company generally in overall charge of the management, policy and conduct of the firm’s business including maintaining effective communication channels and is able to commit the company to undertake all major contracts.</p> <p>Responsible for all grades of personnel.</p>
<p>Typical Education /Qualifications and Experience</p>	<ul style="list-style-type: none"> • Hold appropriate professional qualifications applicable to the sub-category commissioned to perform and/or corporate membership of a major institution. • Must have relevant work experience spanning several major programmes. • The ability to demonstrate key involvement in delivering projects of high value and complexity. • Overall responsibility for project(s) and for supervision, control and development of subordinate personnel. • Significant management responsibility and direction within the consultancy including client liaison, specialist skills or experience.
<p>Responsibilities</p>	<ul style="list-style-type: none"> • Develop client relationships. • Review enquiries for consultancy services, prepare fee proposals and negotiate commissions. • Manage and control all the personnel efficiently, and in compliance with all relevant statutory instruments procedures, rules, regulations, standing orders and instructions and the adopted procurement method. • Develop and maintain effective communication channels, between the consultancy and TfL and external contractors and other bodies as necessary. • Ensure that sufficient personnel are assigned for the commission and that they are suitably qualified and motivated to perform the duties allocated to them. • Oversee all commission activities and ensure full adherence. • Comply with all the projects safety and quality assurance procedures and requirements, including audits, and ensure that all consultancy personnel do likewise. • Facilitate and ensure that training needs, both personal and that of the consultancy personnel, are identified and addressed.



Principal Consultant

<p>General</p>	<p>Reporting to Partner / Director. Member of a company who is able to deputise for the Director. The person will have the ability to manage and control teams and ensure that there are sufficient teams of personnel assigned to commissions. Responsible for all grades of consultants and support staff.</p>
<p>Typical Education /Qualifications and Experience</p>	<ul style="list-style-type: none"> • Hold appropriate professional qualifications applicable to the sub-category commissioned to perform and/or corporate membership of a major institution. • Must have relevant work experience spanning several programmes. • The ability to demonstrate key involvement in delivering projects of high value and complexity. • Must have substantial transport experience and technical skills appropriate to the sub-category. • Responsibility for project(s) and for supervision, control and development of junior personnel. • Significant management responsibility and direction within the Consultancy including client liaison, specialist skills or experience.
<p>Responsibilities</p>	<ul style="list-style-type: none"> • Deputise for the Partner/Director on all aspects of the project. • Manage and control a team(s) of consultants effectively and in compliance with all relevant procedures, rules, regulations, standing orders and instructions and the adopted procurement method. • Communicate effectively with other members of the project team and with other TfL departments and external consultants and bodies where necessary. • Ensure that sufficient personnel are assigned for the commission and that they are suitably qualified and motivated to perform the duties allocated to them. • Supervise, control and develop personnel assigned • Ensure that the team's activities meet the objectives of the commission. • Comply with all the project's safety and quality assurance procedures and requirements and ensure that all team members do likewise. • Ensure that all appropriate training, both personal and that the team personnel, is undertaken.



Senior Consultant

<p>General</p>	<p>Reporting to Partner / Director or Principal Consultant. Person holding corporate membership of a professional body recognised by TfL and has the ability to demonstrate key involvement in delivering projects of high value and complexity.</p> <p>Responsible for all grades of consultants and support staff on behalf of the Director/Partner.</p>
<p>Typical Education /Qualifications and Experience</p>	<ul style="list-style-type: none"> • Hold appropriate professional qualifications applicable to the sub-category commissioned to perform and/or corporate membership of a major institution. • Must have relevant work experience spanning several programmes / projects • The ability to demonstrate key involvement in delivering projects of high value and complexity. • Must have substantial transport experience and technical skills appropriate to the sub-category. • Responsibility for project(s) and for supervision, control and development of junior personnel. • Significant management responsibility and direction within the organisation including client liaison, specialist skills or experience.
<p>Responsibilities</p>	<ul style="list-style-type: none"> • Deputise for the Partner/Director or Principal Consultant on all aspects of the Project. • Manage and control a team(s) of consultants effectively and in compliance with all relevant procedures, rules, regulations, standing orders and instructions and the adopted procurement method. • Communicate effectively with other members of the Project Team and with other TfL departments and external consultants and bodies where necessary. • Ensure that sufficient personnel are assigned for the commission and that they are suitably qualified and motivated to perform the duties allocated to them. • Supervise, control and develop personnel assigned • Ensure that the team's activities meet the objectives of the commission. • Comply with all the project's safety and quality assurance procedures and requirements and ensure that all team members do likewise. • Ensure that all appropriate training, both personal and that the team personnel, is undertaken.