

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: CCWA23A01
THE BUYER: Government Property Agency
BUYER ADDRESS 23 Stephenson Street, Birmingham B2 4BJ
THE SUPPLIER: Restore Harrow Green
SUPPLIER ADDRESS: 2 Oriental Road, London, E16 2BZ
REGISTRATION NUMBER: 01742531
DUNS NUMBER: 29-311-0441

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **1st July 2023**.

It's issued under the Framework Contract with the reference number RM6074 for the provision of Logistics and Warehousing.

CALL-OFF LOT(S):

Lot Number	Lot Description	Relevant (Yes / No)
Lot 1	Logistics - Transport	No
Lot 2	Logistics - Warehousing and Storage	No
Lot 3	Waste Logistics, Recycling, Disposal and Destruction	No

Lot 4	Removals, Relocations and Related Services	Yes
Lot 5	Vehicle, Plant and Industrial Equipment – Transportation and Storage	No
Lot 6	Construction Logistics – Transportation and Storage	No
Lot 7	Healthcare Logistics – Transportation and Storage	No
Lot 8	Logistics and Warehousing Solutions, Design and Support Services	No

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **RM6074**
3. The following Schedules in equal order of precedence:
 - Joint Schedules for **RM6074**
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for **RM6074**
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 10 (Exit Management)

4. CCS Core Terms (version 3.0.9)
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6074**

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

None

CALL-OFF START DATE: 1st July 2023

CALL-OFF EXPIRY DATE: 30th September 2023

CALL-OFF INITIAL PERIOD: **Three (3) months**

EXTENSION PERIOD: Option to extend in monthly increments up to the period of four (4) months. Further budgetary approval will be sought, should The Buyer utilise an extension option.

CALL-OFF DELIVERABLES

Restore Harrow Green offsite storage provision and ad hoc collection of furniture.

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract shall be £500,000.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

All invoices must be sent, quoting a valid purchase order number (PO Number), to: **REDACTED TEXT under FOIA Section 40, Personal Information** Monthly invoicing shall apply.

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2020

You must be in receipt of a valid PO Number before submitting an invoice. To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.

BUYER'S INVOICE ADDRESS:

Government Property Agency,

23 Stephenson Street, Birmingham B2 4BJ

REDACTED TEXT under FOIA Section 40, Personal Information

BUYER'S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40, Personal Information

GPA Commercial Lead

REDACTED TEXT under FOIA Section 40, Personal Information

BUYER'S ENVIRONMENTAL POLICY

N/A

BUYER'S SECURITY POLICY

N/A

SUPPLIER'S AUTHORISED REPRESENTATIVE

REDACTED TEXT under FOIA Section 40, Personal Information

Client Manager

REDACTED TEXT under FOIA Section 40, Personal Information

SUPPLIER'S CONTRACT MANAGER

REDACTED TEXT under FOIA Section 40, Personal Information

Client Manager

REDACTED TEXT under FOIA Section 40, Personal Information

PROGRESS REPORT FREQUENCY

N/A

PROGRESS MEETING FREQUENCY

N/A

KEY STAFF

REDACTED TEXT under FOIA Section 40, Personal Information

KEY SUBCONTRACTOR(S)

N/A

COMMERCIALLY SENSITIVE INFORMATION

Service Pricing

SERVICE CREDITS

N/A

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

Not applicable

For and behalf of the Supplier		For and behalf of the Customer	
Signature:	REDACTED TEXT under FOIA Section 40, Personal Information	Signature:	REDACTED TEXT under FOIA Section 40, Personal Information
Name:	REDACTED TEXT under FOIA Section 40, Personal Information	Name:	REDACTED TEXT under FOIA Section 40, Personal Information
Role:	REDACTED TEXT under FOIA Section 40, Personal Information	Role:	REDACTED TEXT under FOIA Section 40, Personal Information

Framework Schedule 6 (Order Form Template and Call-Off Schedules)
Crown Copyright 2020

Date:	7 th August 2023	Date:	7 th August 2023
-------	-----------------------------	-------	-----------------------------