



## Corporate Black Cabs

REDACTED

Date: **29th October 2021**

Contract Reference: **CCTP21A01- Request  
for Taxi Services for COP26**

Dear Sir/Madam,

### **Award of contract for the Provision of Taxi Services for COP26**

Following your proposal for the provision of Taxi Services for COP26 to **Cabinet Office** (The Contracting Authority) we are pleased to award this contract to you.

This letter (Award Letter) and its Annexes set out the terms of the contract between **Cabinet Office** as the Contracting Authority and **Corporate Black Cabs** as the Supplier for the provision of the Services. Unless the context otherwise requires, capitalised expressions used in this Award Letter have the same meanings as in the terms and conditions of contract set out in Annex 1 to this Award Letter (the “**Conditions**”). In the event of any conflict between this Award Letter (and its Annexes) and the Conditions, this Award Letter (and its Annexes) shall prevail. Please do not attach any Supplier terms and conditions to this Award Letter as they will not be accepted by the Customer and may delay the conclusion of the Agreement.

### **1. For the purposes of the Agreement, the Contracting Authority and the Supplier agree as follows:**

- 1.1. The Services shall be performed at and near the COP26 Blue Zone.
- 1.2. The charges for the Services shall be as set out in Annex 2. The total contract value shall be £36,300 Ex VAT.
- 1.3. The specification of the Services to be supplied is as set out in Annex 3.
- 1.4. The Term shall commence on **31<sup>st</sup> October 2021** (the “Start Date”) and the Expiry Date shall be **13th November 2021**.
- 1.5. The address for notices of the Parties are:

#### **Contracting Authority**

**Cabinet Office**

REDACTED

Attention: REDACTED

Email: REDACTED

#### **Supplier**

**Corporate Black Cabs**

REDACTED

Attention: REDACTED

Email: REDACTED

### **1.6. The following persons are Key Personnel for the purposes of the Agreement:**

#### **1.6.1. For the Supplier:**



Name	Title/Role for the Supplier
REDACTED	REDACTED

1.7.2 For the Contracting Authority:

Name	Title/Role for the Contracting Authority
REDACTED	REDACTED

For the purposes of the Agreement the Staff Vetting Procedures within Annex 3.

- 1.7. The Contracting Authority may require the Supplier to ensure that any person employed in the provision of the Services has undertaken a Disclosure and Barring Service check. The Supplier shall ensure that no person who discloses that he/she has a conviction that is relevant to the nature of the Services, relevant to the work of the Contracting Authority, or is of a type otherwise advised by the Contracting Authority (each such conviction a "Relevant Conviction"), or is found by the Supplier to have a Relevant Conviction (whether as a result of a police check, a Disclosure and Barring Service check or otherwise) is employed or engaged in the provision of any part of the Services.

## 2. Payment

- 2.1. The Authority will raise a Purchase Order for the agreed value of the contract. Following successful delivery of the contract, the invoice (quoting the Purchase Order number) should be sent to:

REDACTED

## 3. Liaison

For general liaison your contact will continue to be REDACTED

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter to **REDACTED by 17:00 29/10/21**. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours faithfully,

OFFICIAL



Signed for and on behalf of **Cabinet Office** ("the Customer")

Name: **REDACTED**

Job Title: **REDACTED**

Signature: **REDACTED**

Date: 29/10/21

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of **REDACTED**

("the Supplier")

Name: **REDACTED**

Job Title: **REDACTED**

Signature: **REDACTED**

Date: 29/10/21